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SIERRA SANDS UNIFIED SCHOOL DISTRICT

STUDENT ACCEPTABLE USE POLICY OF DISTRICT TECHNOLOGY RESOURCES

Forward

The SIERRA SANDS UNIFIED SCHOOL DISTRICT authorizes students to use technology owned or otherwise provided by the district as necessary for instructional purposes. The use of district technology is a privilege permitted at the district's discretion and is subject to the conditions and restrictions set forth in applicable Board policies, administrative regulations, and this Acceptable Use Agreement. The district reserves the right to suspend access at any time, without notice, for any reason.

The district expects all students to use technology responsibly in order to avoid potential problems and liability. The district may place reasonable restrictions on the sites, material, and/or information that students may access through the system.

Each student who is authorized to use district technology and his/her parent/guardian shall sign this Acceptable Use Agreement as an indication that they have read and understand the agreement.

Definitions

District technology includes, but is not limited to, computers, the district's computer network including servers and wireless computer networking technology (wi-fi), the Internet, email, USB drives, wireless access points (routers), tablet computers, smartphones and smart devices, telephones, cellular telephones, personal digital assistants, pagers, MP3 players, wearable technology, any wireless communication device including emergency radios, and/or future technological innovations, whether accessed on or off site or through district-owned or personally owned equipment or devices.

Student Obligations and Responsibilities

Students are expected to use district technology safely, responsibly, and for educational purposes only. The student in whose name district technology is issued is responsible for its proper use at all times. Students shall not share their assigned online services account information, passwords, or other information used for identification and authorization purposes, and shall use the system only under the account to which they have been assigned.

Students are prohibited from using district technology for improper purposes, including, but not limited to, use of district technology to:

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1. Access, post, display, or otherwise use material that is discriminatory, libelous, defamatory, obscene, sexually explicit, or disruptive
2. Bully, harass, intimidate, or threaten other students, staff, or other individuals ("cyberbullying")
3. Disclose, use, or disseminate personal identification information (such as name, address, telephone number, Social Security number, or other personal information) of another student, staff member, or other person with the intent to threaten, intimidate, harass, or ridicule that person
4. Infringe on copyright, license, trademark, patent, or other intellectual property rights
5. Intentionally disrupt or harm district technology or other district operations (such as destroying district equipment, placing a virus on district computers, adding or removing a computer program without permission from a teacher or other district personnel, changing settings on shared computers)
6. Install unauthorized software
7. "Hack" into the system to manipulate data of the district or other users
8. Engage in or promote any practice that is unethical or violates any law or Board policy, administrative regulation, or district practice

Privacy

Since the use of district technology is intended for educational purposes, students shall not have any expectation of privacy in any use of district technology.

The district reserves the right to monitor and record all use of district technology, including, but not limited to, access to the Internet or social media, communications sent or received from district technology, or other uses. Such monitoring/recording may occur at any time without prior notice for any legal purposes including, but not limited to, record retention and distribution and/or investigation of improper, illegal, or prohibited activity. Students should be aware that, in most instances, their use of district technology (such as web searches and emails) cannot be erased or deleted.

All passwords created for or used on any district technology are the sole property of the district. The creation or use of a password by a student on district technology does not create a reasonable expectation of privacy.

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Personally Owned Devices

Currently, personally owned devices are not allowed on the district network, however, if at some point this policy changes the student who uses a personally owned device to access district technology, he/she shall abide by all applicable Board policies, administrative regulations, and this Acceptable Use Agreement. Any such use of a personally owned device may subject the contents of the device and any communications sent or received on the device to disclosure pursuant to a lawful subpoena or public records request.

Reporting

If a student becomes aware of any security problem (such as any compromise of the confidentiality of any login or account information) or misuse of district technology, he/she shall immediately report such information to the teacher or other district personnel.

Consequences of Inappropriate Network Behavior

The use of the network and the Internet is a privilege, not a right. Access entails responsibility, and inappropriate use will result in cancellation of those privileges. Unauthorized use of the network, intentional deletion or damage to files and data belonging to other users, copyright violations, attempts to gain access to unauthorized components inside or outside the SSUSD network, and/or attempts to bypass the SSUSD internet filter are all direct violations of this AUP. Intentional damage to hardware, software, or network components may be defined as criminal property damage and will be dealt with as appropriate.

First offense - Disciplinary measures may include computer use referral, referral to the administration, and possible revocation of network and/or internet access privileges, depending on severity of violation.

Second offense - Disciplinary measures may include computer use referral, referral to the administration, one week computer use ban, revocation of network and/or internet access, parent notified.

Third offense - Disciplinary measures may include computer use referral, referral to the administration, computer use suspension for remainder of year, parent notified, and appropriate disciplinary action will be taken.

Disclaimer

SSUSD makes no warranties of any kind, whether expressed or implied, for the service it is providing. The district will not be responsible for any damages the user suffers, including but not limited to, loss of data or interruptions of service.

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SSUSD is not responsible for the quality of any information obtained through the Internet or stored on the network. Internet sources used in student papers, reports, and presentations should be cited in the same manner as references to printed materials. The district will not be responsible for financial obligations arising through unauthorized use of the network. Users will identify and hold the district harmless from any losses sustained as a result of intentional misuse of the network.

Student Agreement

I understand and will abide by the Sierra Sands Unified School District Student Acceptable Use Policy of District Technology Resources. I understand that all SSUSD devices and student accounts will be monitored, including cloud-based accounts accessed from outside the district network. I further understand that should I commit any violation, my access privileges could be revoked, and school disciplinary action and/or appropriate legal action may be taken. In consideration for using the district's Internet connection and having access to public networks, I hereby release the district and its School Board members, employees, and agents from any claims and damages arising from my use, or inability to use, the Internet.

DATE: _____

STUDENT NAME (please print): _____

STUDENT SIGNATURE: _____

Parent Agreement

If the student is under 18 years of age, a parent/guardian must also read and sign the agreement.

As the parent/guardian of the above-named student, I have read, understand, and agree that my child shall comply with the terms of the Sierra Sands Unified School District Student Acceptable Use Policy of District Technology Resources, which might, at times, include electronic mail. I give permission for my child to use district technology and/or to access the school's computer network and the Internet. I understand that access is designed for educational purposes and that the district has taken precautions to eliminate controversial material. However, I also recognize it is impossible for the district to restrict access to all controversial and inappropriate materials.

I hereby release the district, its personnel, Board of Education members, and any institutions with which it is affiliated, from any and all claims and damages of any nature arising from my child's use of, or inability to use, the electronic network. This includes, but is not limited to claims that may arise from the unauthorized use of the network components or harm caused by materials or software obtained via the network. I accept full responsibility for supervision if and when my child's use is not in the school setting. I accept responsibility for setting and

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conveying standards for my daughter or son to follow when selecting, sharing, or exploring information and media. I have discussed the terms of this Policy with my child. I hereby request that my child be allowed access to the district's network, the Internet, and any cloud-based technologies provided by the district.

DATE: _____

PARENT/GUARDIAN NAME (please print): _____

PARENT/GUARDIAN SIGNATURE: _____

Exhibit
version: July 21, 2016

SIERRA SANDS UNIFIED SCHOOL DISTRICT
Ridgecrest, California