

SIERRA SANDS UNIFIED SCHOOL DISTRICT

**Board of Education
Regular Meeting**

**MAY 16, 2019
Ridgecrest City Council Chambers
100 West California Avenue
*www.ssusd.org***

We, the members of the Board of Education of the Sierra Sands Unified School District, are committed to providing the highest quality education in a safe environment to all K-12 students. We believe the school shares with the family, church, and community the responsibility for developing life-long learners who are responsible, productive citizens.

A G E N D A

CALL TO ORDER AND PLEDGE TO THE FLAG

7:00 P.M.

Amy Castillo-Covert
Bill Farris
Tim Johnson
Kurt Rockwell, President
Michael Scott, Vice President/Clerk

Ananda Steele, Student Member

Ernest M. Bell, Jr., Superintendent

MOMENT OF SILENCE

1. ADOPTION OF AGENDA

Welcome to a meeting of the Board of Education. Because we believe you share our concern for the education of the youth of our community, we appreciate and welcome your participation. Copies of the agenda, along with a procedural handout, are available on the wall at the back of the room to assist with your participation in the meeting.

2. APPROVAL OF MINUTES of the special meetings of May 2, 2019 and April 30, 2019; and the regular and special meetings of April 18, 2019.

3. PROGRAMS AND PRESENTATIONS

- 3.1 Presentation to Ananda Steele, Student Board Member for Her Service for the 2018-19 Spring Semester
- 3.2 Presentation of the Sierra Sands Community Service Award to Rocky Maida

- 3.3 Presentation of the Annual Sierra Sands Rose Awards in Recognition of Outstanding Parent and Community Volunteers
- 3.4 Presentation of Sierra Sands Service Year Pins
- 3.5 Presentation of Service Awards to District Retirees

A brief reception in the lobby will follow these presentations to greet and congratulate award recipients and retirees.

4. PUBLIC HEARING

- 4.1 Public Hearing on the Annual Budget Plan and the Annual Service Plan for 2019-20 for the Sierra Sands SELPA

5. REPORTS AND COMMUNICATIONS

- 5.1 Student Member's Report
- 5.2 Reports from Members of the Board
- 5.3 Superintendent's Report
 - Enrollment Update
 - Graduations and Promotions
- 5.4 Report to the Board of Trustees by the Desert Area Teachers Association
- 5.5 Report to the Board of Trustees by the California School Employees Association
- 5.6 Communications from the public

The board will provide time during the discussion of each agenda item for members of the public to comment. At this time, members of the public may address the board on an item not on the agenda. Comments should relate to items of public interest within the board's jurisdiction. The law prohibits the board from taking action on items not on the agenda. If appropriate, your comments will be referred to staff for response. When addressing the board, please state your name and address at the podium and limit your remarks to three minutes. In accordance with the board bylaws, the board will limit the total time for public input to 30 minutes. Those wishing to address the board beyond the 30-minute time limit may do so at the end of the scheduled meeting agenda.

6. EDUCATIONAL ADMINISTRATION

- 6.1 Approval of Association for Supervision and Curriculum Development (ASCD) Agreement
- 6.2 Approval of Memorandum of Understanding (MOU) Regarding Dual Enrollment between Cerro Coso Community College and Sierra Sands Unified School District
- 6.3 Adoption of Textbooks and Instructional Materials for Spanish for Native Speakers Course at Burroughs High School

7. POLICY DEVELOPMENT AND REVIEW

8. PERSONNEL ADMINISTRATION

8.1 Certificated

Employment, resignation, retirement, leave of absence, change of status, termination

8.2 Classified

Employment, resignation, retirement, leave of absence, change of status, termination

8.3 Declaration of Need for Fully Qualified Teachers for the 2019-20 School Year

8.4 Authorization of Classified Position: Audiovisual/Duplicating Technician

9. GENERAL ADMINISTRATION

9.1 Gifts to District

9.2 Approval of the 2020-21 Academic Calendar

10. CONSTRUCTION ADMINISTRATION

10.1 Approval to Negotiate a Contract for Portable Classrooms at Murray Middle School

11. BUSINESS ADMINISTRATION

11.1 Approval of Professional Services Agreement with Leadership Associates, LLC

11.2 Approval of Resolution #14 1819 Authorizing the District to Seek Funding for Purchase of Replacement School Bus

12. CONSENT CALENDAR

12.1 Approval of A & B Warrants

12.2 Appointment of 2019-20 California Interscholastic Federation (CIF) League Representative for Burroughs High School

12.3 Approval of Recommendation for Expulsion, Expulsion Case #13 1819

12.4 Approval of Recommendation for Expulsion, Expulsion Case #14 1819

12.5 Approval of Recommendation for Expulsion, Expulsion Case #15 1819

12.6 Approval of Recommendation for Expulsion, Expulsion Case #16 1819

12.7 Approval of Recommendation for Expulsion, Expulsion Case #17 1819

13. FUTURE AGENDA

14. ADJOURNMENT

The next regular meeting of the Board of Education will be June 20, 2019.

Any materials required by law to be made available to the public prior to a meeting of the Board of Education of the Sierra Sands Unified School District can be inspected during normal business hours at the district office located at 113 Felspar, Ridgecrest, CA. These materials can also be viewed on the district's internet website at www.ssusd.org.

Note: Individuals who require special accommodation, including but not limited to an American Sign Language interpreter, accessible seating, or documentation in accessible formats, should contact the Superintendent's Office at least two days before the meeting date.

SIERRA SANDS UNIFIED SCHOOL DISTRICT

Minutes of the Special Meeting of the Board of Education

DATE OF MEETING: May 2, 2019
TIME OF MEETING: 6:15 p.m.
PLACE OF MEETING: District Office
MEMBERS PRESENT: Castillo-Covert, Farris, Johnson, Rockwell, Scott
STAFF PRESENT: Ernest M. Bell, Jr., Superintendent

MOMENT OF SILENCE was observed.

1. ADOPTION OF AGENDA

The agenda was adopted by consensus as written.

2. CONSTRUCTION ADMINISTRATION

- 2.1 The board met with the superintendent in a workshop style session to discuss the DoD Construction Grant for Richmond Elementary School. No action was taken.

President Rockwell temporarily adjourned the special meeting of the Board of Education at 7:40 p.m. The meeting reconvened at 7:50 p.m. and moved into closed session.

3. CLOSED SESSION

- 3.1 The board met in closed session to discuss negotiations with all three bargaining units. No action was taken.

4. ADJOURNMENT was at 9:00 p.m.

THE BOARD OF EDUCATION

Michael Scott, Vice President/Clerk

Ernest M. Bell, Jr., Secretary to the Board

SIERRA SANDS UNIFIED SCHOOL DISTRICT

Minutes of the Special Meeting of the Board of Education

DATE OF MEETING: April 30, 2019
TIME OF MEETING: 12:00 p.m.
PLACE OF MEETING: District Office
MEMBERS PRESENT: Farris, Johnson, Rockwell, Scott
MEMBERS ABSENT: Castillo-Covert
STAFF PRESENT: Ernest M. Bell, Jr., Superintendent

MOMENT OF SILENCE was observed.

1. ADOPTION OF AGENDA

The agenda was adopted by consensus as written.

2. CONSTRUCTION ADMINISTRATION

2.1 Approval to Negotiate a Contract for Portable Classrooms at Murray Middle School

Assistant Superintendent of Business Services Pam Smith corrected an arithmetic error in the Financial Implications portion of the board item. The delivery of classrooms is actually \$16,360.00 resulting in a total cost of \$48,760.00.

Motion was made to approve the negotiation of a contract as presented. SCOTT/JOHNSON

AYES: Farris, Johnson, Rockwell, Scott

ABSENT: Castillo-Covert

3. ADJOURNMENT was at 12:08 p.m.

THE BOARD OF EDUCATION

Michael Scott, Vice President/Clerk

Ernest M. Bell, Jr., Secretary to the Board

SIERRA SANDS UNIFIED SCHOOL DISTRICT

Minutes of the Special Meeting of the Board of Education

DATE OF MEETING: April 18, 2019
TIME OF MEETING: 6:45 p.m.
PLACE OF MEETING: District Office
MEMBERS PRESENT: Castillo-Covert, Johnson, Rockwell, Scott
MEMBERS ABSENT: Farris
MOMENT OF SILENCE was observed.

1. ADOPTION OF AGENDA

The agenda was adopted by consensus as written.

2. CLOSED SESSION

2.1 Public Employee Discipline/Dismissal/Release

The board approved a settlement agreement with classified employee #5358.

2.2 Public Employee Discipline/Dismissal/Release

The board approved a settlement agreement with classified employee #4975.

AYES: Castillo-Covert, Johnson, Rockwell, Scott

ABSENT: Farris

3. ADJOURNMENT was at 6:55 p.m.

THE BOARD OF EDUCATION

Michael Scott, Vice President/Clerk

Ernest M. Bell, Jr., Secretary to the Board

SIERRA SANDS UNIFIED SCHOOL DISTRICT

Minutes of the Regular Meeting of the Board of Education

DATE OF MEETING: April 18, 2019

TIME OF MEETING: 7:00 p.m.

PLACE OF MEETING: Ridgecrest City Council Chambers

MEMBERS PRESENT: Castillo-Covert, Johnson, Rockwell, Scott

MEMBERS ABSENT: Farris
Steele – Student Member

STAFF PRESENT: Ernest M. Bell, Jr., Superintendent

PLEDGE OF ALLEGIANCE was recited in unison, led by student Vice President Scott.

MOMENT OF SILENCE was observed.

1. ADOPTION OF AGENDA

The agenda was adopted by consensus as posted hearing the Inyo-Kern Schools Financing Authority (IKSFA) agenda following Item 10.2.

2. APPROVAL OF MINUTES

Hearing no comments, the minutes of the special meeting of March 21, 2019 and the regular and special meetings of March 14, 2019 were adopted by consensus as written.

3. PROGRAMS AND PRESENTATIONS

4. PUBLIC HEARING

5. REPORTS AND COMMUNICATIONS

5.1 Student Member's Report

James Monroe Middle School: The Monroe teachers have had excellent training in Snap & Read and Co-Writer which are tools to help teachers differentiate instruction of students. Teachers are also preparing for the CAST and CAASPP testing. GATE, CJSF, and ASB students had field trips which yielded great learning opportunities. Many students participated in the campus-wide clean up and were treated to hotdogs and chips for their hard work. Monroe had several students compete in the Jr. Olympics with several selected to compete in Bakersfield. There have been assemblies, PTSO fundraisers, and a McTeacher Night at McDonalds this spring. An amazing concert by the James Monroe Concert Band entertained families at Open House.

Murray Middle School: Students are reviewing and practicing for the upcoming SBAC tests. Murray was visited by incoming 5th grade students who had fun with the Rachel's Link team. AVID, ALAS, and GATE students visited Michelson Lab and Cerro Coso. Career Day was a big success with over thirty businesses and careers being represented at Murray. The basketball teams had their awards dinner and students were rewarded for their effort and sportsmanship. Jr. Olympics, Touch of Class Week, and Open House are just some of the activities happening at Murray.

Mesquite High School: Mesquite students began state testing by taking the state science test. Cerro Coso representatives met with our seniors to assist in registration and to educate them about college financial assistance. A special speaker from Alaska spoke to students about overcoming obstacles and thinking outside the box. Mesquite's second McTeacher night of the year raised \$600 and the prom was a big success with the ASB also planning a Spring Fling full of great activities.

Burroughs High School: Burroughs juniors have completed English testing and will begin Math testing next week. The ASB and Friends of Rachel have been busy planning several fun student activities including the prom. Approximately eighty BHS staff and students donated blood at the on-campus blood drive coordinated with Houchin Community Blood Bank.

5.2 Reports from Members of the Board

Amy Castillo-Covert thanked schools for putting such a great effort into their Open Houses and Burroughs High School for hosting the Houchin blood drive. She reported that she will attend the Federal Relations Outreach meeting at the end of the month and will meet with members of the Appropriations Committee regarding Impact Aid. She and Mr. Rockwell, along with district representatives, will attend the 23rd Congressional District of California Merit Award ceremony in Lancaster, CA on April 22, 2019.

President Rockwell thanked Mr. Washburn and Mr. Tomlinson for coordinating the district Jr. Olympics.

5.3 Superintendent's Report

Superintendent Bell reported that student enrollment is down by 29 students over this time last year. He gave an update on Ridgecrest Charter School and the creation of the new REALMS academy. The graduation and promotion schedule is posted on the district website. May 1-15 is the district open enrollment period and he reminded parents that they must have all enrollment documents submitted to their zoned school before submitting an Open Enrollment Transfer Request.

5.4 Report to the Board of Trustees by the Desert Area Teachers Association

Vanessa Vaughn, President of the Desert Area Teachers Association, stated there are many educational ideas and priorities had by the state and district. DATA also has ideas and priorities that boil down to educating every student in a respectful environment. She also stated the need for the district to look at how to retain staff.

5.5 Report to the Board of Trustees by the California School Employees Association

No report was given.

5.6 Communications from the Public

President Rockwell opened Communications from the Public at 7:27 p.m. One member of the public spoke. Hearing no other comments, it was closed at 7:30 p.m.

6. EDUCATIONAL ADMINISTRATION

6.1 Approval of Addendum to Mesquite High School 2018-19 Single Plan for Student Achievement (SPSA)

Motion passed to approve the addendum as presented. CASTILLO-COVERT/JOHNSON

AYES: Castillo-Covert, Johnson, Rockwell, Scott

ABSENT: Farris

6.2 Approval of Supplemental Secondary English Learners Instructional Materials and Contract *English 3D/Houghton Mifflin Harcourt*

Motion passed to approve the materials and contract as presented.

SCOTT/CASTILLO-COVERT

AYES: Castillo-Covert, Johnson, Rockwell, Scott

ABSENT: Farris

6.3 Approval of Spanish for Native Speakers Course at Burroughs High School

Motion passed to approve the course as presented. CASTILLO-COVERT/SCOTT

AYES: Castillo-Covert, Johnson, Rockwell, Scott

ABSENT: Farris

7. POLICY DEVELOPMENT AND REVIEW

7.1 Approval of Revisions to Administrative Regulation 5148, Child Care and Development

Motion passed to approve revisions to AR 5148, Child Care and Development as presented.

CASTILLO-COVERT/JOHNSON

AYES: Castillo-Covert, Johnson, Rockwell, Scott

ABSENT: Farris

7.2 Approval of Revisions to Administrative Regulation 5125.2, Withholding Grades, Diploma, or Transcripts

Motion passed to approve the revisions as presented. CASTILLO-COVERT/JOHNSON

AYES: Castillo-Covert, Johnson, Rockwell, Scott

ABSENT: Farris

7.3 Approval of Revisions to Board Policy/Administrative Regulation 6145.2, Interscholastic Competition

- 7.4 Approval of Revisions to Board Policy/Administrative Regulation 0450, Comprehensive Safety Plan
- 7.5 Approval of Revisions to Board Policy/Administrative Regulation 4030, Nondiscrimination in Employment
- 7.6 Approval of Revisions to Board Policy/Administrative Regulation 1312.3, Uniform Complaint Procedures
- 7.7 Approval of Revisions to Exhibit 5145.6, Parental Notifications

Motion passed to approve Items 7.3 through 7.7 as presented. SCOTT/CASTILLO-COVERT

AYES: Castillo-Covert, Johnson, Rockwell, Scott

ABSENT: Farris

8. PERSONNEL ADMINISTRATION

- 8.1 Certificated
Employment, resignation, retirement, leave of absence, change of status, termination
- 8.2 Classified
Employment, resignation, retirement, leave of absence, change of status, termination

Motion passed to approve Items 8.1-8.2 as presented. CASTILLO-COVERT/SCOTT

AYES: Castillo-Covert, Johnson, Rockwell, Scott

ABSENT: Farris

- 8.3 Adoption of Resolution #12 1819, Teacher Appreciation Week and Day of the Teacher

Motion passed to adopt the resolution as presented. JOHNSON/CASTILLO-COVERT

AYES: Castillo-Covert, Johnson, Rockwell, Scott

ABSENT: Farris

- 8.4 Adoption of Resolution #13 1819, Classified School Employee Week

Motion passed to adopt the resolution as presented. JOHNSON/CASTILLO-COVERT

AYES: Castillo-Covert, Johnson, Rockwell, Scott

ABSENT: Farris

- 8.5 Approval of Memorandum of Understanding and Agreement with CSEA and its Chapter 188 for AB-1808 Classified School Employee Summer Assistance Program

Motion passed to approve the MOU as presented. SCOTT/JOHNSON

AYES: Castillo-Covert, Johnson, Rockwell, Scott

ABSENT: Farris

- 8.6 Approval of Revisions to Classified Job Description and Title Formerly Known as Research Assistant to CALPADS, Assessment, and Accountability Assistant

Motion passed to approve the revisions as presented. CASTILLO-COVERT/JOHNSON

AYES: Castillo-Covert, Johnson, Rockwell, Scott
ABSENT: Farris

8.7 Authorization of Certificated Position: Teacher on Special Assignment (TOSA) – Site Student Support Instructor

Motion passed to authorize the position as presented. CASTILLO-COVERT/SCOTT

AYES: Castillo-Covert, Johnson, Rockwell, Scott
ABSENT: Farris

9. GENERAL ADMINISTRATION

9.1 Gifts to District

Motion passed to accept the following gifts: Vivian Bigelow donated a guitar with an estimated cash value of \$100 to the Burroughs High School music department, LuAnn Capuzzi with the American Legion donated toothbrush packets with an estimated cash value of \$100 to the students of Inyokern Elementary School, and Ms. Capuzzi with the Beta Sigma Sorority also donated construction paper with an estimated cash value of \$150 to Inyokern Elementary School. SCOTT/CASTILLO-COVERT

AYES: Castillo-Covert, Johnson, Rockwell, Scott
ABSENT: Farris

9.2 Adoption of the Board Meeting Calendar for the 2019-20 School Year

Motion passed to adopt the calendar as presented. SCOTT/CASTILLO-COVERT

AYES: Castillo-Covert, Johnson, Rockwell, Scott
ABSENT: Farris

9.3 Authorization for Board Member Travel, CSBA Delegate Assembly Meeting

Motion passed to authorize the travel as presented. SCOTT/CASTILLO-COVERT

AYES: Castillo-Covert, Johnson, Rockwell, Scott
ABSENT: Farris

9.4 Report to the Board: Nature and Resolution of Complaints with Regard to Deficiencies Related to Instructional Materials, Emergency or Urgent Facilities Conditions that Pose a Threat to the Health and Safety of Pupils or Staff, Teacher Vacancy or Misassignment, as Required by the Williams Act

This item was presented for informational purposes only. No board action was taken.

10. CONSTRUCTION ADMINISTRATION

10.1 Approve the Payment of the Final Fee Invoice as Required by the Division of the State Architect (DSA) for the State of California as Part of the DSA Project Closeout of the Burroughs High School Modernization Project

10.2 Approve the Payment of the Final Fee Invoice as Required by the Division of the State Architect (DSA) for the State of California as Part of the DSA Project Closeout of the New Murray Middle School Project

Motion passed to approve Items 10.1 and 10.2 as presented. JOHNSON/SCOTT

AYES: Castillo-Covert, Johnson, Rockwell, Scott

ABSENT: Farris

11. BUSINESS ADMINISTRATION

President Rockwell temporarily adjourned the Sierra Sands Unified School District board meeting at 8:25 p.m. and opened the meeting of the Board of Directors of the Inyo-Kern Schools Financing Authority. The Sierra Sands Unified School District Board of Education meeting was reopened at 8:27 p.m.

12. CONSENT CALENDAR

12.1 "A" & "B" Warrants

12.2 Approval of the 2019-20 AVID (Advancement Via Individual Determination) Implementation Contract

12.3 Approval of Recommendation for Expulsion, Expulsion Case #11 1819

Motion passed to approve the consent calendar as presented.

SCOTT/CASTILLO-COVERT

AYES: Castillo-Covert, Johnson, Rockwell, Scott

ABSENT: Farris

13. FUTURE AGENDA

14. ADJOURNMENT was at 8:28 p.m.

THE BOARD OF EDUCATION

Michael Scott, Vice President/Clerk

Ernest M. Bell, Jr., Secretary to Board

Recorder: Diane Naslund

3. PROGRAMS AND PRESENTATIONS

3.1 Presentation to Ananda Steele, Student Board Member for Her Service for 2018-19

President Rockwell will present a certificate of appreciation to Student Board Member, Ananda Steele of Mesquite High School for her service during the 2018-19 school year spring semester.

3. PROGRAMS AND PRESENTATIONS

3.2 Presentation of the Sierra Sands Community Service Award to Rocky Maida

BACKGROUND INFORMATION: In an effort to recognize and highlight community members who volunteer their services to valley students, the superintendent has established a Sierra Sands Community Service Award. This recognition medium gives the district the ability to honor community members who dedicate time and energy to the success of Indian Wells Valley students, in both curricular and extra-curricular areas. The honored party is invited to attend a meeting of the Board of Education to be publicly recognized and appropriately honored.

CURRENT CONSIDERATIONS: Every year the district acknowledges the important role played by members of the community. Our district is very fortunate to have so much wonderful community support that it was especially difficult to choose an individual or individuals who most personify advocacy for the district and support of the community. While there were many worthy candidates, we would like to recognize Mr. Rocky Maida for his fundraising efforts that directly benefit Sierra Sands Unified School District. Through his generosity and hard work Mr. Maida has spearheaded fundraisers resulting in thousands of dollars raised for the students of Sierra Sands through the annual 760Mopar Carz for Kidz Car Show and Fundraiser. Over the past 3 years, their generosity has amounted to an approximate donation of \$12,000 in school supplies, sports equipment, and P.E. uniforms with 100% of funds raised benefiting all Sierra Sands schools. The supplies purchased through this fundraiser are invaluable to students, their families, and staff. Sierra Sands Unified School District would like to thank Mr. Rocky Maida and a host of volunteers for their selfless generosity and devotion to the students of Sierra Sands.

SUPERINTENDENT’S RECOMMENDATION: It is the pleasure of the Board of Education to recognize Mr. Rocky Maida for his ongoing support of the students in the Sierra Sands Unified School District.

3. PROGRAMS AND PRESENTATIONS

3.3 Presentation of the Annual Sierra Sands Rose Awards in Recognition of Outstanding Parent and Community Volunteers

BACKGROUND INFORMATION: We are fortunate to live in a community where parents and community members take a vital interest in the lives of their children, whether it is in their activities at home or at school. Many go above and beyond what is necessary to make a difference to the children of the district. In an effort to recognize and highlight the special individuals who volunteer their services to our students and schools, the Sierra Sands Unified School District has established the Sierra Sands Rose Award. This award gives the district the ability to annually honor those volunteers who generously dedicate time and energy to the success of our students.

CURRENT CONSIDERATIONS: Principals of each of the district schools will join President Rockwell and Superintendent Bell in a presentation of the Annual Sierra Sands Rose Awards in recognition of those parents and community members who are most generous in their support of the schools in the Sierra Sands Unified School District.

Faller Elementary School: The Faller Elementary Rose Award winner is Holly Cook because of her extensive commitment to Faller over the last ten years. Holly began volunteering in the fall of 2009. The majority of her volunteer work has been with our PTO, working in the classrooms, and assisting in the computer lab. For the last five years, she has enthusiastically spearheaded our annual PTO Project Day. For the last three years, due to her great effort, our Box Top collection has increased from \$600 to \$2,700. Holly has tirelessly counted and submitted Box Tops as well as provided many incentives for the students including the incentive to slime their principal. Again, this year students far exceeded the \$1,200 goal to slime their principal. She did an awesome job MCing last year's sliming and will be the MC again this year. Holly's youngest child is a 1st grader at Faller which means we are going to be fortunate to have her awesome volunteering for another four years! Holly's response to her selection was, "I love Faller! It's easy to want to be there and help out. After ten years, it's like a second home. It's wonderful to be appreciated!" Yes, Holly, you are appreciated and Faller wants to say thank you.

Gateway Elementary School: The Gateway Elementary Rose Award winner is Mr. Mark Wonnacott. Mr. Wonnacott has served our school in many capacities from field trips to classroom volunteer to Jr. Olympics coordinator. He has ten children with at least five of them having attended Gateway. His youngest daughter is graduating from 5th grade this year. His contribution to our Jr. Olympics program will be missed. Every year, Mr. and Mrs. Wonnacott mark the field in spite of any weather condition including this year's rain and wind. He has an engineering system to perfectly mark the length of each course. Some have even challenged his measurements and have walked away after they double

checked his courses. The Wonnacott team will be missed but are always welcome to come back! It is a pleasure to personally thank Mr. Wonnacott and his family for all of their support.

Inyokern Elementary School: The Inyokern Elementary Rose Award recipient is Jason Powell. When I first became principal at Inyokern, I was greeted by Jason during the ice cream social. He was an active parent when I was a teacher at Inyokern 15 years ago and we immediately recognized each other. Mr. Powell always spoke to everyone with respect and positive regard. He is still the same person he was back then. Mr. Powell is always there to offer support and encouragement. When I had the crazy idea of installing a video game room for the school, he was there to support the initiative. Mr. Powell helped reaffirm my belief that this would be a major support for students experiencing behavioral issues in the classroom. He donates approximately 9 hours of his time each week to supervise students in the game room. Jason has served on the school site council and has helped our team make decisions about safety and how to best serve our students with the resources available. Having him as a partner has made a tremendous impact on the culture of the school and on the students of Inyokern. His positivity is contagious and he helped us believe that achieving overly ambitious goals was possible. Thank you, Mr. Powell, for helping to support our school community. It's been an honor serving with you.

Las Flores Elementary School: This year's Rose Award is being presented to the Maturango Museum. For many years, the docents from the Maturango Museum have been some of our most faithful volunteers. Teams of docents visit our school monthly – sometimes weekly – to teach our students love, respect, understanding, and curiosity about our world. The enrichment they provide for our science and social studies curricula is both wide and deep, and deepens both their interest and their understanding of important concepts. Perhaps most importantly, it inspires them to want to find out more. Many future scientists start their paths in a Maturango Museum docent presentation. Since many elementary students do their best learning with hands-on manipulatives, it's great for them when museum docents bring their cool and interesting specimens to share. This provides enrichment that teachers just can't match. In recent years, docents have added an art component to their presentations. They use famous works of art to teach line, shape, and shading, and then let the children use these concepts to create original works of art. Some of these then hang in the museum, where students proudly take their families to see them. Maturango Museum docents open doors into a whole new world for our students. Thank you, thank you, thank you for your partnership!!!!

Pierce Elementary School: The Pierce Elementary School Rose Award is being presented to Veronica Hernandez. On any given day you will find Mrs. Hernandez on our campus assisting with various activities in and out of the classroom. She has

tirelessly given countless hours in service of not merely her child, but many students, teachers, and education as a whole. We would like to take this opportunity to thank Mrs. Veronica Hernandez for her work helping children this year and all of the work she has done for so many children over the years!

Richmond Elementary School: Richmond is honored to present this year's Rose Award to Amber Gray. Amber came to our PTO meetings near the beginning of the school year full of great ideas to help improve the school and a willingness to help make them happen. She is always upbeat and positive and very encouraging about everything she is involved in. She is an amazing cook and caterer and went above and beyond expectations for our Welcome Back Family Dinner Night and the Superintendent's Council breakfast held at Richmond. She is not one to seek praise for her ideas or service. She does it just for the love of helping others. I am incredibly grateful for all the work she has done for our PTO and for our school this year. Amber has been a great positive influence on our students, staff, and our school. We are extremely grateful for the tremendous dedication that Amber has shown to Richmond students and are proud to recognize her many contributions.

James Monroe Middle School: James Monroe Middle School is pleased to introduce Misty Siebert as the 2018-19 Rose Award recipient. Mrs. Siebert served as the PTO president this year and helped organize the Fall Carnival, the Valentine Dance, fundraisers, and many other activities. She is a positive force at our school, spending countless hours volunteering and serving on the Superintendent's Council. Mrs. Siebert is a welcomed volunteer on our campus and we are very fortunate to have her!

Murray Middle School: The Murray Middle School Rose Award is being awarded to Tia Roberts. Tia is our fundraising coordinator. She jumped at the opportunity to help with fundraising and ended up taking it over. She researched unique fundraisers and found Fatman's Jerky. What a fun company to work with especially with Tia at the helm because she is a ball of energy and she kept the "Fat Man" spinning as she asked a million questions resulting in a fantastic fundraiser and lots of fun with it. Tia also brought a few other fundraisers to us including popcorn – this year it is super fresh and too easy to eat. She also had a great idea for Murray cups, so we all have our fancy Murray cups. Tia is a can-do type of person. You give her a task or she has an idea and boom, it's done! She is energetic, super funny and a tremendously dedicated team player.

Burroughs High School: Burroughs is pleased to recognize Stephanie Hudson as our Rose Award recipient. Stephanie served as PTSO president during the four years her daughter was a student. During that time, she donated countless hours supporting students and staff activities. She has also been a member of the Safe Grad Committee since her daughter was a freshman and served as the president of the committee for the

past two years. Her daughter graduated from Burroughs last year and is completing her freshman year at Cal Poly San Luis Obispo. Despite no longer having a student in the district, Stephanie continues to serve our district and valley students by maintaining her position as committee president. In fact, she anticipates that she will remain president for several years to come. Her commitment to this cause is extremely generous and important. While planning and executing such a large event would be daunting for any of us, Stephanie says the hardest part is staying up all night with the graduating seniors. It is my honor to present this year's Rose Award, not only on behalf of the Burroughs High School community but for all graduates in the Indian Wells Valley, to Stephanie Hudson.

Mesquite High School: Mesquite would like to honor Sgt. Jacob Gamboa as our 2018-19 Rose Award winner. Sgt. Gamboa has gone way beyond his duties as the Army recruiter assigned to our site. He stops by regularly to interact with the students during break. He comes to math classes and tutors every week. He has attended all of our community events and has helped serve the students our traditional holiday meal. He has even contributed items out of his own pocket. He is an excellent role model for our students – he is kind, polite, and respectful to all he meets. All of these activities he does as a volunteer and not part of his job. As a recruiter, he never gives our students the “hard sell”. Instead, he listens. The students know he is interested when he spends time with them. All of our faculty and students would like to thank Sgt. Gamboa for his time and commitment to our school.

SUPERINTENDENT'S RECOMMENDATION: President Rockwell, Superintendent Bell, and school principals will introduce award recipients and present certificates and roses to each in recognition of their service to the district.

3. PROGRAMS AND PRESENTATIONS

3.4 Sierra Sands Service Year Pin

BACKGROUND INFORMATION: The academic mission of our district depends on the dedication of employees who choose to make their careers here. In order to show our deep appreciation to these employees it was decided to implement a service award pin ceremony to be held every year at the May school board meeting. This service award pin represents only a small sense of the gratitude we feel for their loyalty to the district through their years worked here.

CURRENT CONSIDERATIONS: The following employees will be honored for their years of service to the district:

5 Years of Service

Eva Ashley, Judith Bal, Stephanie Bear, Mary Beth Boss, Jazmin Candelaria, Crystal Cane, Melody Chan, Ciriaco Francisco, Karen Clayson, Terrie Connor, Andrea Constable, Cody Decker, Sarelle Eddins, Lauren Elliott, Roberta Lee, Deidra Loudin, Renee Metz, Kimberly Moline, Janna Pearce, Lori Perry, Anthony Placencia, Bambi Ridsen, Brianna Rivera, Kelli Sarrett, Jennifer Shultz, Richard Smith, Andrew Smosna, Sarah Tate, Toni Welsh, Grace Wooding

15 Years of Service

Connie Abshire, Douglas Dalton, Marletta Dawson, Mechelle Ernst, Colleen Finnerty, Carol Francis, Kerri Graves, Holly Hodgson, Teresa Hu, Damien Jacotin, Barbara Josey, Arwen Kyte, Katherine McCoy, Donald Morrison, Patricia Munson, Betsy Parsons, Michelle Savko, Patrice Wade, Maria Wigton, Mark Vazquez

20 Years of Service

Theresa Blue, Traci Freese, Julie Frisbee, Rebecca Garcia, Christine Howard, Ellen Marie Knehans, Bruce Livingston, Bonnie Mann, Cheryl Polk, Susan Wood

25 Years of Service

Sheila Goldal, Lisa John, Tina Jones, Desiree Trudy, Michelle Whiteley, Robin Zurn

30 Years of Service

Terri Cleveland, Nadine Steichen, Barbara Vijay, Tami Welsh

35 Year of Service

Beverly Ewbank, Ernie Bell, Elaine Littleton, Elizabeth McCain

SUPERINTENDENT'S RECOMMENDATION: Board President Rockwell and Superintendent Bell will recognize these honorees for their service to the district.

3. PROGRAMS AND PRESENTATIONS

3.5 Presentation of Service Awards to District Retirees

BACKGROUND INFORMATION: The talents and contributions of district employees are the key to the success of the students of the Sierra Sands Unified School District. Near the end of each school year, the Board of Education takes time to recognize the service and dedication of those employees who have retired during the current year or will be retiring at the end of the current school year.

CURRENT CONSIDERATIONS: This year there are 16 certificated and 10 classified employees who will be recognized for their distinguished and dedicated service to the district. They are listed below along with their most recent assignment and dates of service.

Certificated Retirees

Lorraine Balek Beeson	Behavior Therapist, PSS	1986-2019
Ernie Bell	Superintendent, Sierra Sands USD	1984-2019
Rebecca Garcia	Kindergarten Teacher, Pierce Elementary School	1999-2019
Dorolyn Groshen	Preschool SDC Teacher, Gateway Elementary School	1991-2019
Marilyn Hetherton	Math Teacher, Murray Middle School	1993-2019
Robert Byron Hetherton	Math Teacher, Murray Middle School	1993-2019
Catheleen Johnson-Melendez	Math Teacher, James Monroe Middle School	2002-2019
Barbara Josey	English Teacher, James Monroe Middle School	2004-2019
Bruce Livingston	Math Teacher, Burroughs High School	1999-2019
Susan Marvin	Principal, Las Flores Elementary School	1996-2019
Terry McGuire	4 th Grade Teacher, Las Flores Elementary School	1990-2019
Kathleen Pasztalaniec	Special Education Teacher, Richmond Elementary School	1998-2019
Kirsti Smith	Principal, Murray Middle School	1980-2019
Pauline Starnes	Counselor, Burroughs High School	1988-2019
Desiree Trudy	English Teacher, Murray Middle School	1994-2019
Barbara Vijay	2 nd Grade Teacher, Gateway Elementary School	1989-2019

Classified Retirees

Tina Deal	Paraprofessional, Gateway Elementary School	1998-2019
Toni Jones	Food Service Manager, Pierce Elementary School	2000-2019
Bonnie Mann	Registrar, Murray Middle School	1999-2019
Maria Morales	Paraprofessional, Gateway Elementary School	1998-2019
Kristin Parkinson	Paraprofessional, Pierce Elementary School	2007-2019
Anita Richison	Paraprofessional/Monitor, Richmond Elementary School/ Transportation	1986-2019
Cindy Stone	Noon Duty Supervisor, Faller/Pierce Elementary School	1999-2018

Cheryl Sturdy	Registrar, James Monroe Middle School	1992-2019
Maria Wigtion	SELPA Compliance Clerk, SELPA	2004-2019
Michelle Williams	Research Assistant, Curriculum & Instruction	1996-2019

SUPERINTENDENT'S RECOMMENDATION: Board President Rockwell, Superintendent Bell, and Assistant Superintendent of Human Resources, Dr. Ostash will introduce retirees and present service awards to each in recognition of their service to the district. A brief reception will follow these presentations in the lobby to greet and congratulate retirees and other award recipients.

4. PUBLIC HEARING

4.1 Public Hearing on the Annual Budget Plan and the Annual Service Plan for 2019-20 for the Sierra Sands SELPA

BACKGROUND INFORMATION: Assembly Bill 602 requires Special Education Local Plan Areas (SELPA) to submit an Annual Budget Plan and an Annual Service Plan that are adopted at a public hearing of the board. As required in Education Code Section 56205, together these plans must identify expected expenditures and include a description of services, the physical location of services, and must demonstrate that all individuals with exceptional needs have access to services and instruction appropriate to meet their needs as specified in their Individualized Education Plan (IEP).

CURRENT CONSIDERATIONS: According to the governance and policymaking process established within the Sierra Sands SELPA Local Plan for Special Education, completion of the process will be documented by evidence that at public hearing has been held before the adoption of the Annual Budget Plan and the Annual Service Plan.

FINANCIAL IMPLICATIONS: The special education services provided by the Sierra Sands SELPA are supported through a combination of categorical special education state and federal funding, the expenditure of which is documented in these plans.

SUPERINTENDENT'S RECOMMENDATION: It is recommended that the board conduct a public hearing on the Annual Budget Plan and the Annual Service Plan for 2019-20.

Annual Budget Plan Fiscal Year 2019–20

The Annual Budget Plan shall identify expected expenditures for all items required by this part as listed below. The Standardized Account Code Structure (SACS) codes provide source information from the local educational agency (LEA) reporting.

	Reference/Label	Instructions	Estimated Totals
A	Funds received in accordance with Chapter 7.2 (commencing with California <i>Education Code</i> [EC] Section 56836) (Special Education Program Funding)	SACS Resource Code 6500 (State), 3300–3499 (Federal) 6512–6535 (General Fund)	3,928,800
B	Administrative costs of the plan	SACS Goal Code 5001 Function 2100	400,260
C	Special Education services to pupils with: (1) severe disabilities , and (2) low-incidence disabilities	SACS Goal Code 5710	67,322
		SACS Goal Code 5730	467,564
		SACS Goal Code 5750	1,887,145
D	Special education services to pupils with non-severe disabilities	SACS Goal Code 5770	5,106,988
E	Supplemental aids and services to meet the individual needs of pupils placed in regular education classrooms and environments	Any SACS Goal Code with SACS Function Code 1130 ¹	0
F	Regionalized operations and services, and direct instructional support by program specialists in accordance with Article 6 (commencing with Section 56836.23) of Chapter 7.2 (SELPA Program Specialists Funding)	SACS Goal Code 5050	0
		SACS Goal Code 5060	0
G	The use of property taxes allocated to the special education local plan area pursuant to EC Section 2572	Statement is included in Local Plan	

¹ Function Activity Classification can be found [LPA](#)

For California Department of Education Use Only

Received by the State Superintendent of Public Instruction: Date: _____ By: _____

**California Special Education Management Information System
Service Descriptions**

Special Education Division

Special Education Local Plan Area:

Code	Special Education Service Category Descriptions	Adopted	Modified	Not Currently Utilized	Compliance Standard (Legal Requirement*)
210	Family training, counseling, and home visits (ages 0–2 only): This service includes: services provided by social workers, psychologists, or other qualified personnel to assist the family in understanding the special needs of the child and enhancing the child's development. Note: Services provided by specialists (such as medical services, nursing services, occupational therapy, and physical therapy) for a specific function should be coded under the appropriate service category, even if the services were delivered in the home.	X			34 <i>Code of Federal Regulations (CFR)</i> sections 300.34 (c)(3), 300.226
220	Medical services (for evaluation only) (ages 0–2 only): Services provided by a licensed physician to determine a child's developmental status and need for early intervention services.	X			34 <i>CFR</i> sections 300.34 (c)(3), 300.226
230	Nutrition services (ages 0–2 only): These services include conducting assessments in: nutritional history and dietary intake; anthropometric, biochemical, and clinical variables; feeding skills and feeding problems; and food habits and food preferences.	X			34 <i>CFR</i> sections 300.34 (c)(3), 300.226
240	Service coordination (ages 0–2 only)	X			34 <i>CFR</i> sections 300.34 (c)(3), 300.226
250	Special instruction (ages 0–2 only): Special instruction includes: the design of learning environments and activities that promote the child's acquisition of skills in a variety of developmental areas, including cognitive processes and social interaction; curriculum planning, including the planned interaction of personnel, materials, and time and space, that leads to achieving the outcomes in the child's individualized family service plan (IFSP); providing families with information, skills, and support related to enhancing the skill development of the child; and working with the child to enhance the child's development.	X			34 <i>CFR</i> sections 300.34 (c)(3), 300.226
260	Special education aide in regular development class, childcare center, or family childcare home (ages 0–2 only)			X	34 <i>CFR</i> sections 300.34 (c)(3), 300.226

Services will be provided in the school of attendance unless otherwise determined by the individualized education program (IEP) team.

Code	Special Education Service Category Descriptions	Adopted	Modified	Not Currently Utilized	Compliance Standard (Legal Requirement*)
270	Respite care services (ages 0–2 only): Through the IFSP process, short-term care given in-home or out-of-home, which temporarily relieves families of the ongoing responsibility for specialized care for child with a disability. (Note: only for infants and toddlers from birth through 2, but under 3.)	X			34 <i>CFR</i> sections 300.34 (c)(3), 300.226
330	Specialized academic instruction: Adapting, as appropriate to the needs of the child with a disability, the content, methodology, or delivery of instruction to ensure access of the child to the general curriculum, so that he or she can meet the educational standards within the jurisdiction of the public agency that apply to all children.	X			34 <i>CFR</i> Section 300.39(b)(3)
340	Intensive individual instruction: IEP Team determination that student requires additional support for all or part of the day to meet his or her IEP goals.				30 <i>California Education Code (EC)</i> Section 56364
350	Individual and small group instruction: Instruction delivered one-to-one or in a small group as specified in an IEP enabling the individual(s) to participate effectively in the total school program.	X			5 <i>California Code of Regulations (CCR)</i> Section 3051; 30 <i>EC</i> Section 56441.2
415	Language and speech: Language and speech services provide remedial intervention for eligible individuals with difficulty understanding or using spoken language. The difficulty may result from problems with articulation (excluding abnormal swallowing patterns, if that is the sole assessed disability); abnormal voice quality, pitch, or loudness; fluency; hearing loss; or the acquisition, comprehension, or expression of spoken language. Language deficits or speech patterns resulting from unfamiliarity with the English language and from environmental, economic or cultural factors are not included. Services include specialized instruction and services: monitoring, reviewing, and consultation, and may be direct or indirect, including the use of a speech consultant.	X			5 <i>CCR</i> Section 3051.1; 30 <i>EC</i> Section 56363; 34 <i>CFR</i> sections 300.34 (c)(15), 300.8 (c)(11)

Services will be provided in the school of attendance unless otherwise determined by the individualized education program (IEP) team.

Code	Special Education Service Category Descriptions	Adopted	Modified	Not Currently Utilized	Compliance Standard (Legal Requirement*)
425	Adapted physical education: Direct physical education services provided by an adapted physical education specialist to pupils who have needs that cannot be adequately satisfied in other physical education programs as indicated by assessment and evaluation of motor skills performance and other areas of need. It may include individually designed developmental activities, games, sports, and rhythms, for strength development and fitness suited to the capabilities, limitations, and interests of individual students with disabilities who may not safely, successfully, or meaningfully engage in unrestricted participation in the vigorous activities of the general or modified physical education program.	X			5 <i>CCR</i> Section 3051.5; 30 <i>EC</i> Section 56363; 34 <i>CFR</i> sections 300.108, 300.39 (b)(2)
435	Health and nursing–specialized physical health care services: Specialized physical health care services means those health services prescribed by the child’s licensed physician and surgeon, requiring medically related training of the individual who performs the services and which are necessary during the school day to enable the child to attend school (5 <i>CCR</i> Section 3051.12[b]). Specialized physical health care services include but are not limited to suctioning, oxygen administration, catheterization, nebulizer treatments, insulin administration, and glucose testing.	X			5 <i>CCR</i> Section 3051.12; 30 <i>EC</i> sections 56363, 49423.5(d) 34 <i>CFR</i> Section 300.107;
436	Health and nursing–other services: This includes services that are provided to individuals with exceptional needs by a qualified individual pursuant to an IEP when a student has health problems which require nursing intervention beyond basic school health services. Services include managing the health problem, consulting with staff, group and individual counseling, making appropriate referrals, and maintaining communication with agencies and health care providers. These services do not include any physician supervised or specialized health care service. IEP required health and nursing services are expected to supplement the regular health services program.	X			5 <i>CCR</i> Section 3051.12; 30 <i>EC</i> Section 56363; 34 <i>CFR</i> Section 300.107

Services will be provided in the school of attendance unless otherwise determined by the individualized education program (IEP) team.

Code	Special Education Service Category Descriptions	Adopted	Modified	Not Currently Utilized	Compliance Standard (Legal Requirement*)
445	Assistive technology services: Any specialized training or technical support for the incorporation of assistive devices, adapted computer technology, or specialized media with the educational programs to improve access for students. The term includes a functional analysis of the student's needs for assistive technology; selecting, designing, fitting, customizing, or repairing appropriate devices; coordinating services with assistive technology devices; training or technical assistance for students with a disability, the student's family, individuals providing education or rehabilitation services, and employers.	X			5 <i>CCR</i> Section 3051.16; 30 <i>EC</i> Section 56363; 34 <i>CFR</i> sections 300.6, 300.105
450	Occupational therapy: Occupational Therapy (OT) includes services to improve student's educational performance, postural stability, self-help abilities, sensory processing and organization, environmental adaptation and use of assistive devices, motor planning and coordination, visual perception and integration, social and play abilities, and fine motor abilities. Both direct and indirect services may be provided within the classroom, other educational settings, or the home, in groups or individually, and may include therapeutic techniques to develop abilities, adaptations to the student's environment or curriculum, and consultation and collaboration with other staff and parents. Services are provided, pursuant to an IEP, by a qualified occupational therapist registered with the American Occupational Therapy Certification Board.	X			5 <i>CCR</i> Section 3051.6; 30 <i>EC</i> Section 56363; 34 <i>CFR</i> Section 300.34 (c)(6)

Services will be provided in the school of attendance unless otherwise determined by the individualized education program (IEP) team.

Code	Special Education Service Category Descriptions	Adopted	Modified	Not Currently Utilized	Compliance Standard (Legal Requirement*)
460	Physical therapy: These services are provided, pursuant to an IEP, by a registered physical therapist, or physical therapist assistant, when assessment shows a discrepancy between gross motor performance and other educational skills. Physical therapy includes, but is not limited to, motor control and coordination, posture and balance, self-help, functional mobility, accessibility and use of assistive devices. Services may be provided within the classroom, other educational settings or in the home, and may occur in groups or individually. These services may include adaptations to the student's environment and curriculum, selected therapeutic techniques and activities, and consultation and collaborative interventions with staff and parents.	X			5 CCR Section 3051.6; 30 EC Section 56363; 34 CFR Section 300.34 (c)(9); California <i>Business and Professions Code</i> (B&PC) Chapter 5.7 sections 2600–2696; <i>Government Code (GC)</i> Interagency Agreement Chapter 26.5 Section 7575(a)(2)
510	Individual counseling: One-to-one counseling, provided by a qualified individual pursuant to an IEP. Counseling may focus on such student aspects as education, career, personal, or be with parents or staff members on learning problems or guidance programs for students. Individual counseling is expected to supplement the regular guidance and counseling program.	X			5 CCR Section 3051.9; 34 CFR Section 300.34(c)(2)
515	Counseling and guidance: Counseling in a group setting, provided by a qualified individual pursuant to an IEP. Group counseling is typically social skills development, but may focus on such student aspects as education, career, personal, or be with parents or staff members on learning problems or guidance programs for students. IEP required group counseling is expected to supplement the regular guidance and counseling program. Guidance services include interpersonal, intrapersonal, or family interventions, performed in an individual or group setting by a qualified individual pursuant to an IEP. Specific programs include social skills development, self-esteem building, parent training, and assistance to special education students supervised by staff credentialed to serve special education students. These services are expected to supplement the regular guidance and counseling program.	X			34 CFR sections 300.24.(b)(2), 300.306; 5 CCR Section 3051.9

Services will be provided in the school of attendance unless otherwise determined by the individualized education program (IEP) team.

Code	Special Education Service Category Descriptions	Adopted	Modified	Not Currently Utilized	Compliance Standard (Legal Requirement*)
520	Parent counseling: Individual or group counseling provided by a qualified individual pursuant to an IEP to assist the parent(s) of special education students in better understanding and meeting their child's needs and may include parenting skills or other pertinent issues. IEP required parent counseling is expected to supplement the regular guidance and counseling program.	X			5 CCR Section 3051.11; 34 CFR Section 300.34(c)(8)
525	Social work services: Social work services, provided by a qualified individual pursuant to an IEP, include, but are not limited to, preparing a social or developmental history of a child with a disability, group and individual counseling with the child and family, working with those problems in a child's living situation (home, school, and community) that affect the child's adjustment in school, and mobilizing school and community resources to enable the child to learn as effectively as possible in his or her educational program. Social work services are expected to supplement the regular guidance and counseling program.			X	5 CCR Section 3051.13; 34 CFR Section 300.34(c)(14)
530	Psychological services: These services, provided by a credentialed or licensed psychologist pursuant to an IEP, include interpreting assessment results for parents and staff in implementing the IEP, obtaining and interpreting information about child behavior and conditions related to learning, and planning programs of individual and group counseling and guidance services for children and parents. These services may include consulting with other staff in planning school programs to meet the special needs of children as indicated in the IEP. IEP required psychological services are expected to supplement the regular guidance and counseling program.	X			5 CCR Section 3051.10; 34 CFR Section 300.34 (c)(10)
535	Behavior intervention services: A systematic implementation of procedures designed to promote lasting, positive changes in the student's behavior resulting in greater access to a variety of community settings, social contacts, public events, and placement in the least restrictive environment.	X			5 CCR Section 3001(d); 34 CFR Section 300.34 (c)(10)

Services will be provided in the school of attendance unless otherwise determined by the individualized education program (IEP) team.

Code	Special Education Service Category Descriptions	Adopted	Modified	Not Currently Utilized	Compliance Standard (Legal Requirement*)
540	Day treatment services: Structured education, training, and support services to address the student's mental health needs.			X	Health & Safety Code, Div.2, Chap.3, Article 1, Section 1502(a)
545	Residential treatment services: A 24-hour, out-of-home placement that provides intensive therapeutic services to support the educational program.	X			Welfare and Institutions Code, Part 2, Chapter 2.5, Art. 1, Section 5671
610	Specialized services for low incidence disabilities: Low incidence services are defined as those provided to the student population who have orthopedic impairment (OI), visual impairment (VI), who are deaf, hard of hearing (HH), or deaf-blind (DB). Typically, services are provided in education settings by an itinerant teacher or an itinerant teacher/specialist. Consultation is provided to the teacher, staff, and parents as needed. These services must be clearly written in the student's IEP, including frequency and duration of the services to the student.	X			5 CCR sections 3051.16, 3051.18; 34 CFR Section 300.34
710	Specialized deaf and hard of hearing services: These services include speech therapy, speech reading, auditory training, and/or instruction in the student's mode of communication. Rehabilitative and educational services; adapting curricula, methods, and the learning environment; and special consultation to students, parents, teachers, and other school personnel.	X			5 CCR sections 3051.16, 3051.18; 34 CFR Section 300.34
715	Interpreter services: Sign language interpretation of spoken language to individuals, whose communication is normally sign language, by a qualified sign language interpreter. This includes conveying information through the sign system of the student or consumer and tutoring students regarding class content through the sign system of the student.		X		5 CCR Section 3051.16; 34 CFR Section 300.34 (c)(4)
720	Audiological services: These services include measurements of acuity, monitoring amplification, and frequency modulation system use. Consultation services with teachers, parents, or speech pathologists must be identified in the IEP as to reason, frequency, and duration of contact; infrequent contact is considered assistance and would not be included.	X			5 CCR Section 3051.2; 34 CFR Section 300.34 (c)(1)

Services will be provided in the school of attendance unless otherwise determined by the individualized education program (IEP) team.

Code	Special Education Service Category Descriptions	Adopted	Modified	Not Currently Utilized	Compliance Standard (Legal Requirement*)
725	Specialized vision services: This is a broad category of services provided to students with visual impairments. It includes assessment of functional vision; curriculum modifications necessary to meet the student's educational needs including Braille, large type, and aural media; instruction in areas of need; concept development and academic skills; communication skills including alternative modes of reading and writing; and social, emotional, career, vocational, and independent living skills. It may include coordination of other personnel providing services to the students such as transcribers, readers, counselors, orientation and mobility specialists, career/vocational staff, and others, and collaboration with the student's classroom teacher.	X			5 CCR Section 3030(d); 30 EC Section 56364.1
730	Orientation and mobility: Students with identified visual impairments are trained in body awareness and to understand how to move. Students are trained to develop skills to enable them to travel safely and independently around the school and in the community. It may include consultation services to parents regarding their children requiring such services according to an IEP.			X	5 CCR Section 3051.3; 30 EC Section 56363; 34 CFR Section 300.34 (c)(7)
735	Braille transcription: Any transcription services to convert materials from print to Braille. It may include textbooks, tests, worksheets, or anything necessary for instruction. The transcriber should be qualified in English Braille as well as Nemeth Code (mathematics) and be certified by appropriate agency.			X	5 CCR Section 3051.16; 30 EC Section 56363; 34 CFR Section 300.8 (c)(13)
740	Specialized orthopedic services: Specially designed instruction related to the unique needs of students with orthopedic disabilities, including specialized materials and equipment.	X			5 CCR sections 3030(e), 3051.16; 30 EC Section 56363; 34 CFR Section 300.8 (c)(8)
745	Reading services				5 CCR Section 3051.16

Services will be provided in the school of attendance unless otherwise determined by the individualized education program (IEP) team.

Code	Special Education Service Category Descriptions	Adopted	Modified	Not Currently Utilized	Compliance Standard (Legal Requirement*)
750	Note taking services: Any specialized assistance given to the student for the purpose of taking notes when the student is unable to do so independently. This may include, but is not limited to, copies of notes taken by another student or transcription of tape-recorded information from a class or aide designated to take notes. This does not include instruction in the process of learning how to take notes.	X			5 CCR Section 3051.16
755	Transcription services: Any transcription service to convert materials from print to a mode of communication suitable for the student. This may also include dictation services as it may pertain to textbooks, tests, worksheets, or anything necessary for instruction.	X			5 CCR Section 3051.16
760	Recreation services, includes therapeutic recreation: Therapeutic recreation and specialized instructional programs designed to assist pupils to become as independent as possible in leisure activities, and when possible and appropriate, facilitate the pupil's integration into general recreation programs.			X	5 CCR Section 3051.15; 34 CFR Section 300.34 (c)(11)
820	College awareness: College awareness is the result of acts that promote and increase student learning about higher education opportunities, information, and options that are available including, but not limited to, career planning, course prerequisites, admission eligibility, and financial aid.	X			34 CFR sections 300.39 (b)(5), 300.43
830	Vocational assessment, counseling, guidance, and career assessment: Organized educational programs that are directly related to the preparation of individuals for paid or unpaid employment, and may include provision for work experience, job coaching, development and/or placement, and situational assessment. This includes career counseling to assist a student in assessing his/her aptitudes, abilities, and interests in order to make realistic career decisions.	X			5 CCR Section 3051.14; 34 CFR sections 300.39 (b)(5), 300.43
840	Career awareness: Transition services include a provision for self-advocacy, career planning, and career guidance. This also emphasizes the need for coordination between these provisions and the Perkins Act to ensure that students with disabilities in middle schools will be able to access vocational education funds.	X			5 CCR Section 3051.14; 34 CFR sections 300.39 (b)(5), 300.43

Services will be provided in the school of attendance unless otherwise determined by the individualized education program (IEP) team.

Code	Special Education Service Category Descriptions	Adopted	Modified	Not Currently Utilized	Compliance Standard (Legal Requirement*)
850	Work experience education: Work experience education means organized educational programs that are directly related to the preparation of individuals for paid or unpaid employment, or for additional preparation for a career requiring other than a baccalaureate or advanced degree.	X			5 CCR Section 3051.14; 34 CFR sections 300.39 (b)(5), 300.43
855	Job Coaching: Job coaching is a service that provides assistance and guidance to an employee who may be experiencing difficulty with one or more aspects of the daily job tasks and functions. The service is provided by a job coach who is highly successful, skilled and trained on the job who can determine how the employee that is experiencing difficulty learns best and formulate a training plan to improve job performance.	X			5 CCR Section 3051.14; 34 CFR sections 300.39 (b)(5), 300.43
860	Mentoring: Mentoring is a sustained coaching relationship between a student and teacher through ongoing involvement. The mentor offers support, guidance, encouragement and assistance as the learner encounters challenges with respect to a particular area such as acquisition of job skills. Mentoring can be either formal, as in planned, structured instruction, or informal that occurs naturally through friendship, counseling, and collegiality in a casual, unplanned way.			X	5 CCR Section 3051.14; 34 CFR sections 300.39 (b)(5), 300.43
865	Agency linkages (referral and placement): Service coordination and case management that facilitates the linkage of individualized education programs under this part and individualized family service plans under part C with individualized service plans under multiple Federal and State programs, such as title I of the Rehabilitation Act of 1973 (vocational rehabilitation), title XIX of the Social Security Act (Medicaid), and title XVI of the Social Security Act (supplemental security income).	X			30 EC Section 56341.5 (f); 34 CFR Section 300.344 (3)(b)
870	Travel training (includes mobility training)			X	5 CCR Section 3051.3; 34 CFR sections 300.39 (c)(7)
890	Other transition services: These services may include program coordination, case management and meetings, and crafting linkages between schools and between schools and postsecondary agencies.	X			

Services will be provided in the school of attendance unless otherwise determined by the individualized education program (IEP) team.

Code	Special Education Service Category Descriptions	Adopted	Modified	Not Currently Utilized	Compliance Standard (Legal Requirement*)
900**	Other special education/related services: Any other specialized service required for a student with a disability to receive educational benefit.	X			
* <i>B&PC–Business and Professional Codes</i> <i>CCR–California Code of Regulations</i> <i>CFR–Code of Federal Regulations</i> <i>EC–Education Code</i> <i>GC–Government Code</i>					
** Use of CASEMIS Code 900 necessitates further explanation. Please list the other special education/related services to be provided as Code 900 on the form ASP-01b: Customized Service Descriptions.					

Customized Service Descriptions

Special Education Local Plan Area:

California Department of Education Form ASP-01b (rev Feb 2017)				Special Education Division		
CASEMIS Code	Special Education Service Category Descriptions Birth–21 Years	Compliance Standard (Legal Requirement)	For CDE Use Only			
			Compliance	Meets Compliance		Findings/ Comments
				Yes	No	
900	<i>Specially Designed Physical Education that has been adapted to meet the needs of the child with a disability and is provided bny the itinerant physical education teacher at the school where the child is attending.</i>	Provision of FAPE	Has the Special Education Local Plan Area (SELPA) included: - Name of service? - Description of service? - How service provided?			

SELPA:1513 Sierra Sands SELPA

LEA:1573742 SIERRA SANDS

Annual Service Report (001)		
Site name and type of facility providing services to students enrolled in the LEA		Services Provided at this Location
Site Name	Type of Facility	CASEMIS code associated with each service that is provided at the location listed in the left hand column.
0119495 Sierra Vista Education Center	10	415
1531367 Burroughs High	10	210 330 415 425 435 436 450 510 515 520 715 725 730 755 820 830 840 865 890 900
6009294 Pierce Elementary	10	330 415 450 460 710 900
6009310 Murray Middle	10	330 415 436 450 510 515 520
6009328 Richmond Elementary	10	330 415 425 435 436 450 710 720 840 900
6009609 Inyokern Elementary	10	330 415 710 720
6009617 Monroe (James) Middle	10	330 340 415 435 436 450 510 520 720 725 840 900
6009625 Las Flores Elementary	10	330 415 450
6009633 Faller Elementary	10	330 415
6110712 Gateway Elementary	10	330 415
6009617 Monroe (James) Middle	11	330
1530054 Mesquite Continuation High	20	330 820 840 890
1531367 Burroughs High	55	330 820 840 890

Please ensure that the following are included on this form: (Ages 6-22)	
10-Public Day School School	20-Continuation School
19-Other Public School/Facility	31- Community School
24-Independent Study	15-Special Education Center/Facility
11-Public Residential School	22- Alternative Work Education
56- Charter School (operated AS an LEA	55- Charter School (operated as by an LEA

Special Education Local Plan Area:

Local Educational Agency (LEA):

Other Facilities (002)

Location List the site name and type of facility providing services to students enrolled in the LEA.		Services Provided at this Location List the California Special Education Information System (CASEMIS) code associated with each service that is provided at the location listed in the left-hand column.							
Site Name	Type of Facility	CASEMIS Service Codes (Use of Code 900 requires further explanation)							
Youth Care of Utah	71/72	330	510	515					
Provo Canyon, Utah	71/72	330	510	515					

Use these codes to identify the type of facility providing services to students ages 6–22:

30–Juvenile Court School	32–Correctional Institution or Incarceration Facility	40–Home Instruction
45–Hospital Facility	50–Community College	51–Adult Education Program
70–Nonpublic Day School	71/72–Nonpublic Residential School	79–Nonpublic Agency

SELPA:1513 Sierra Sands SELPA

LEA:1573742 SIERRA SANDS

Infant Services (003)		
Site name and type of facility providing services to students enrolled in the LEA		Services Provided at this Location
Site Name	Type of Facility	CASEMIS code associated with each service that is provided at the location listed in the left hand column.
0119495 Sierra Vista Education Center	00	250
0119495 Sierra Vista Education Center	10	250

Please ensure that the following are included on this form: (Ages 0-2)	
40-Home	45 Hospital Facility
62-Child Devt. or Child Care	65- Extended Day Care
10 Public Day School	19- Other Public School/Facilities
11- Public Residential School	
00-No School	

Pre-School Services 004		
Site name and type of facility providing services to students enrolled in the LEA		Services Provided at this Location
Site Name	Type of Facility	CASEMIS code associated with each service that is provided at the location listed in the left hand column.
0119495 Sierra Vista Education Center	10	415
6009294 Pierce Elementary	10	330 415
6009328 Richmond Elementary	10	330 415 450 725
6009609 Inyokern Elementary	10	415
6009625 Las Flores Elementary	10	415
6009633 Faller Elementary	10	330 415
6110712 Gateway Elementary	10	415
611071A *** Sch Code Not Found *** Gateway Preschool	10	250 330 415 435 450 460 710 720 725
0119495 Sierra Vista Education Center	64	250 415 610 900

Please ensure that the following are included on this form: (Ages 3-5)	
40 Home Instruction/00 - No school	45 Hospital Facility
61-Head Start Program	62- Child Devt. or Child Care
State Preschool Program	64- Private Preschool
65-Extended Day Care Program	11- Public Residential School
10-Public Day School	19-Other Public School/Facilities
41	

Annual Service Report Other Facilities

Facility 32: County Jails

Currently, there are no incarcerated students served at the county jail facility 32. Should services become necessary during the 2019-2020 year, a full array of services would be available through coordination with the Kern County Superintendent of Schools.

**Sierra Sands Unified School District
Month 8 Enrollment 2018-2019**

SCHOOL	2018-19 YTD%	2017-18 YTD%	K	1	2	3	4	5	6	7	8	9-12	SDC	2018-19 TOTAL	2017-18 TOTAL	CHANGE
FALLER	96.6%	96.5%	82	92	90	71	83	64	0	0	0	0	7	489	451	38
GATEWAY	95.7%	95.9%	67	64	63	82	56	61	0	0	0	0	0	393	417	-24
INYOKERN	95.2%	94.7%	28	27	31	32	28	42	0	0	0	0	0	188	191	-3
LAS FLORES	96.5%	96.4%	85	79	81	75	83	81	0	0	0	0	0	484	479	5
PIERCE	96.1%	96.4%	76	57	51	54	74	48	0	0	0	0	24	384	376	8
RICHMOND ANNEX	93.3%	91.7%	0	0	0	0	0	0	0	0	0	0	99	99	105	-6
RICHMOND	96.5%	96.1%	58	54	52	54	54	50	0	0	0	0	0	322	381	-59
TOTAL K -5	96.1%	95.9%	396	373	368	368	378	346					130	2359	2400	-41
MONROE	95.8%	95.5%	0	0	0	0	0	0	156	142	139	0	35	472	484	-12
MURRAY	96.4%	96.2%	0	0	0	0	0	0	197	217	209	0	29	652	669	-17
TOTAL 6 -8	96.2%	95.9%							353	359	348	0	64	1124	1153	-29
BURROUGHS	95.3%	95.5%	0	0	0	0	0	0	0	0	0	1394	70	1464	1396	68
MESQUITE	97.7%	83.4%	0	0	0	0	0	0	0	0	0	65	0	65	88	-23
TOTAL 9 - 12												1459	70	1529	1484	45
18-19 TOTAL	95.9%		396	373	368	368	378	346	353	359	348	1459	264	5012	---	---
17-18 TOTAL		96.0%	420	374	384	383	356	356	364	342	377	1419	262		5037	---
CHANGE		-0.10%	-24	-1	-16	-15	22	-10	-11	17	-29	40	2	---	---	-25

Elementary K - 5

Regular	2018-19	2017-18
K	396	420
1 - 3	1109	1141
4 - 5	724	712
Special Education		
SDC	130	127
RSP	112	114

Middle 6-8

Regular	2018-19	2017-18
Regular	1060	1083
Special Education		
SDC	64	70
RSP	84	91

High School 9 - 12

Regular	2018-19	2017-18
Regular	1394	1331
Continuation	65	88
Special Education		
SDC	70	65
RSP	120	114

Adult

227 278

6. EDUCATIONAL ADMINISTRATION

6.1 Approval of Association for Supervision and Curriculum Development (ASCD) Agreement

BACKGROUND INFORMATION: The Every Student Succeeds Act (ESSA) requires state educational agencies to determine school eligibility for comprehensive support and improvement (CSI). Inyokern Elementary qualifies for CSI because of the fall 2018 California School Dashboard indicator performance as follows: chronic absenteeism and suspension indicators are red and the English Language Arts and math indicators are orange. Local educational agencies (LEAs) with schools that meet the CSI criteria must partner with stakeholders to locally develop and implement a plan to improve student outcomes. The School Plan for Student Achievement (SPSA) meets the ESSA requirements for CSI planning per Assembly Bill 716.

Section 1003 of ESSA provides resources and assistance to LEAs to improve student outcomes in schools that meet CSI criteria. In order to receive ESSA, Section 1003 funds, eligible LEAs submitted the 2018–19 ESSA CSI LEA Application for Funding to the CDE. Sierra Sands USD applied for the CSI funding in February 2019 and is in receipt of a preliminary allocation of \$172,442. ESSA, Section 1003 funds must only be spent on CSI strategies and/or activities directly related to the following school improvement activities:

- Capacity building
- Plan development and implementation, including:
 - Partnering with stakeholders
 - Conducting needs assessments and root cause analysis
 - Identification/development of evidence-based interventions, strategies, and/or activities
 - Using data to develop, implement, monitor, and evaluate improvement efforts
 - Reviewing/identifying resource inequities, which may include a review of LEA- and school-level budgeting

Based on Inyokern Elementary's comprehensive needs assessment and SPSA stakeholder input, it is recommended that the site and district partner with the Association for Supervision and Curriculum Development (ASCD) to address the site's needs from a whole systems approach. The ASCD agreement includes a school-wide review of data (local and state assessments, attendance, student and teacher demographics, behavioral data, stakeholder feedback) and monthly onsite, job-embedded coaching. The agreement includes a two day kick off with staff prior to the 2019-20 school year to develop a school focus, build capacity, and explore educator mindset. Based upon the site's focus, job embedded coaching sessions will occur twice monthly to provide support and monitor implementation towards improved outcomes. Monthly coaching calls will support the

site leadership in building capacity and assisting teachers in the implementation process. Supplemental resources include professional literature to be determined based on need.

CURRENT CONSIDERATIONS: Contracts over \$10,000 require board approval.

FINANCIAL IMPLICATIONS: The ASCD agreement is \$166,800 and will be funded through the Comprehensive Support and Improvement allocation.

SUPERINTENDENT'S RECOMMENDATION: It is recommended that the board approve the ASCD agreement as presented.



Purchase Agreement

This agreement (“Agreement”) takes effect April 29, 2019 (“Effective Date”), between **Association for Supervision and Curriculum Development d/b/a ASCD** (“ASCD”), located at 1703 North Beauregard Street, Alexandria, VA 22311, and **Sierra Sands Unified School District** (“Customer”), located at 113 W. Felspar Avenue, Ridgecrest, CA 93555, under the following terms:

- 1. Products:** Customer shall purchase the following ASCD products and services (each a “Product”):

Quantity	Product	Amount	Total
1	School Data Review and Virtual Implementation Support	\$1,200	\$1,200
2	Customized Onsite PD Kick-Off Days with 2 ASCD faculty members	\$6,500 / faculty member per day	\$26,000
20	Monthly In-Building Support (September-April)	\$6,500 / faculty member per day	\$130,000
8	Virtual Follow-Up Coaching (September-April)	\$1,200 / 75 minutes	\$9,600
Total			\$166,800

- 2. Purchase Orders and Invoices:** Customer will provide ASCD with advance payment or a purchase order for the total amount indicated above according to the schedule below. ASCD will invoice Customer based on the following invoice schedule:

Products	Expected Invoice Date	Amount
Customized, Virtual Data Review with virtual implementation support	May 20, 2019	\$1,200
Customized Onsite PD Kick-Off Days with 2 ASCD Faculty Members	May 20, 2019	\$26,000
Monthly In-Building Support (September-April)	May 20, 2019	\$104,000
Virtual Follow-Up Coaching (September-April)	May 20, 2019	\$9,600
Total		\$166,800

Payment is due net 30 days from the invoice date. Purchase order(s) must be sent electronically to nicole.kohlbecker@ascd.org or by mail to: Association for Supervision and Curriculum Development, PO Box 826887, Philadelphia, PA 19182-6887.

ASCD will not ship any Product, deliver services, fulfill digital subscriptions or confirm registrations for events without full payment or receipt of a purchase order, unless otherwise agreed to in writing by both parties.

- 3. Professional Learning:** ASCD agrees to provide the professional learning services described in Exhibit B – Description of Services (“Engagement”). Customer is responsible for reproduction and distribution of any handouts and Products ordered for the Engagement to attendees.

- 3.1. No Cancellation:** Once this Agreement is executed, Customer cannot cancel the Engagement without payment in full to ASCD, whether the date(s) in the Engagement occur or not, payable upon receipt of ASCD's invoice.
- 3.2. Rescheduling:** Customer may reschedule Engagement date(s) to occur within one year from the initial date scheduled. Customer agrees to the following rescheduling chart and additional fees to cover the cost of rescheduling the ASCD consultant, travel, lodging, etc. Alternatively, Customer may substitute the Engagement date(s) for other ASCD products or services at the equivalent or greater price minus any additional fees below, with payment due for the difference.

Rescheduling	Additional Fee
60 days or greater	0%
59 to 30 days	25%
30 to 1 day	50%

- 4. Resources:** Customer agrees to the Return Policy at <http://www.ascd.org/customer-service/foryourinformation.aspx#Ordering>Returns>.

5. General Terms

- 5.1. Intellectual Property:** With respect to Engagements, Customer acknowledges that ASCD or its consultants own the copyrights to all tangible or electronic presentation materials, handouts, and/or program books used in conjunction with services performed under this Agreement, and that no materials will be developed specifically for Customer. ASCD and/or the respective ASCD consultant(s) shall retain all copyrights owned prior to entering this Agreement, and Customer may not reproduce any materials not designated reproducible without the express written permission of ASCD or the respective consultant(s). All audio, video, and digital recording of the Engagement is prohibited. ASCD also owns and or controls all proprietary rights in the Digital Subscription Products and Courses described above and all rights not licensed to Customer and its Users either in this Agreement or separate Terms of Use and additional Terms of Use are strictly reserved.
- 5.2. Warranty:** ASCD does not provide any warranty as to the quality or fitness for a particular purposes of any Product, Engagement, Event or Subscription.
- 5.3. Termination:** ASCD may terminate this Agreement if ASCD has not received full payment or a purchase order from Customer within 30 days of the Effective Date of this Agreement.
- 5.4. Force Majeure:** If an occurrence beyond either party's reasonable control (but excluding financial inability) make it impossible to perform under this Agreement, the party unable to perform shall not have any liability to the other party for the prevented performance. The terms of this Agreement may be suspended until the occurrence ceases to exist, or either party may cancel this Agreement, in which case the respective cancellation policy for the Product (as posted on ASCD's website) applies. All obligations unaffected by such an occurrence shall remain in place.

5.5. Entire Agreement: This Agreement, any exhibits or lists referenced in or attached hereto, and purchase terms and conditions included on ASCD web pages posted on ASCD's website for the respective events, products or memberships purchased, constitute the entire agreement of the parties and supersede any prior written or oral communications. This Agreement cannot be modified unless in writing signed by both parties. If any provision of this Agreement shall be held to be invalid or unenforceable for any reason, the remaining provisions shall continue to be valid and enforceable.

5.6. Offer Valid. The pricing set forth in this Agreement shall be valid for 14 days from the Effective Date.

Customer shall confirm information on the attached **Exhibit A** is correct prior to signing this Agreement.

This Agreement is acknowledged and accepted by Customer and ASCD:

Michelle Savko
Assistant Superintendent, Curriculum and Instruction
Sierra Sands Unified School District

Bryan Scanlon
Managing Director
ASCD

Date: date.iso

Date: _____

Please fax or email this Agreement to: Nicole.Kohlbecker@ascd.org

Exhibit A

CONTACT INFORMATION

Please provide the following information:

Who will be the contact person for the work?

Contact: Lisa Decker
Title: Coordinator of State and Federal Programs
Phone: 760-499-1642
E-mail: ldecker@ssusd.org

Who will receive and pay the invoices?

Contact: Chris Shoaf
Title: Bookkeeper
Phone: 760-499-1610
E-mail: cshoaf@ssusd.org

Shipping Information (required for resource delivery)
--

Shipping Contact: Lisa Decker
Shipping Address: 348 Rowe Street
City, State, Zip: Ridgecrest, California 93555
Phone: 760-499-1642
Delivery Date: _____
Delivery Times: _____
Choose one: ☐ Do you have a Delivery Dock?
☐ Do you have double doors (for pallet)?
☐ Do you require inside delivery?

Exhibit B

Description of Services

ASCD Professional Learning Service Engagement	
Topic	School Performance Support
ASCD Consultant	TBD
Model / Format	Customized School Performance Support <ul style="list-style-type: none"> • Virtual data review and implementation support • 2 day PD kick-off • Monthly Job-embedded / in-building support • Monthly Virtual Follow Up Coaching
Location	Inyokern Elementary School 6601 Locust Ave, Inyokern, CA 93527
Content	Customized based upon 2 day review to include but not limited to: Equity, shifting educator mindset, data, culture and climate, SEL/Restorative Practices
Date(s)	TBD 2 day PD Kick-off: Monthly Job-Embedded Support: Monthly Virtual Follow Up Coaching:
Start Time	Tbd
End Time	Tbd
Number of Participants	2 day PD kick off: Monthly leadership coaching calls:
Demographics	K-5 educators at Inyokern Elementary District and site leaders
Resources	See above in section 1. Products
Resources Delivery Date	tbd
Resource Deliver Location	See above in Contact Information
ASCD Professional Learning Contact	Name: Donnie English Phone: 703-575-5632 Email: Donnie.English@ascd.org

6. EDUCATIONAL ADMINISTRATION

6.2 Approval of Memorandum of Understanding (MOU) Regarding Dual Enrollment between Cerro Coso Community College and Sierra Sands Unified School District

BACKGROUND INFORMATION: College and Career Readiness is the cornerstone of the Common Core Standards. Research has shown that Dual Enrollment courses can be used effectively to promote postsecondary education and success, expand rigor and breadth of high school curriculum, and provide access to challenging, college preparatory curriculum to students enrolled in high school. Dual Enrollment courses provide students with the opportunity to receive both college and high school credit, experience the college environment, explore college/career fields, and eliminate duplication of coursework.

CURRENT CONSIDERATIONS: Sierra Sands Unified School District and Cerro Coso Community College have had a long standing partnership creating college and career opportunities for students in a variety of capacities. With the inclusion of College Credit Courses or Dual Enrollment in the California School Dashboard's College and Career Indicator (CCI), it is critical to continue the partnership with CCCC to further develop and implement Dual Enrollment courses. The current Memorandum of Understanding Regarding Dual Enrollment with CCCC will expire June 30, 2019. An MOU Regarding Dual Enrollment between CCCC and SSUSD for a five year term (July 1, 2019 through June 30, 2024) has been drafted for the board's approval.

FINANCIAL IMPLICATIONS: None.

SUPERINTENDENT'S RECOMMENDATION: It is recommended that the board approve the Memorandum of Understanding (MOU) Regarding Dual Enrollment with Cerro Coso Community College through June 30, 2024 as presented.

**MEMORANDUM OF UNDERSTANDING
REGARDING DUAL ENROLLMENT
BETWEEN THE KERN COMMUNITY COLLEGE DISTRICT AND THE
SIERRA SANDS UNIFIED SCHOOL DISTRICT**

This Memorandum of Understanding ("MOU") is between the Kern Community College District and its respective colleges ("KCCD"), and Sierra Sands Unified School District ("DISTRICT"). For identification purposes only this MOU is dated July 1, 2019.

RECITALS

WHEREAS, KCCD is a multi-college District whose mission includes providing educational programs and services that are responsive to the needs of the students and communities within the DISTRICT;

WHEREAS, DISTRICT is a HIGH School District located in Kern County;

WHEREAS, the parties desire to collaborate and provide college credit and stand-alone courses ("Courses");

WHEREAS, instruction will comply with the student selection standards, curriculum guidelines, recommendations and procedures promulgated by the Legislature and KCCD;

WHEREAS, the parties desire to enter into a MOU, which sets forth their mutual rights and responsibilities and governs their relationship regarding the subject Courses;

WHEREAS, this MOU contemplates that the parties will enter into a related course agreement (CA) for the individual subject Courses, that each CA will fully incorporate the terms of this MOU, and that each CA will set out the necessary details specific to the subject Programs/Courses;

WHEREAS, the parties intend for KCCD to report full-time equivalent students (FTES) and obtain state apportionment for the subject Courses given through this MOU in accordance with California Code of Regulations, Title 5, sections 58050, 58051, and 58051.5 and AB 288;

WHEREAS, all Courses will be located within KCCD's District boundaries;

NOW, THEREFORE, the parties mutually agree as follows:

TERMS

1. **Recitals**. The above recitals are incorporated herein and made a part of this MOU.

2. **Effective Date and Duration.** This MOU shall be effective on the date authorized representatives of both parties sign it and continue in effect until June 30, 2024, or until duly modified or terminated by the parties.

3. **Early Termination.** This MOU may be terminated by either party with cause if another party fails to comply with the insurance or indemnification requirements or otherwise commits a material breach. Termination will be effective no sooner than 15 calendar days after a written demand to cure is provided and the party fails to cure. This remedy is in addition to any other remedy which may be provided for by law.

This MOU may be terminated without cause and for any reason by any party. The party desiring early termination without cause must provide written notice to the other parties. Termination will be effective no sooner than 60 calendar days after actual receipt of the written notice.

The parties agree to consider the needs of currently enrolled students when determining a termination date.

The indemnification provisions contained in this MOU shall survive termination.

4. **Course Agreements.** The terms of this MOU are deemed to be part of and fully incorporated into any and all presently existing or future CAs pertaining to the Courses unless expressly modified by a related CA. Related CAs will typically address the time, date, location, number of educational hours, KCCD credits offered, number of students, and other specifics related to each Course. The terms of this MOU may be modified by individual CA as necessary. Any inconsistency between the MOU and an express provision of a CA will be resolved in favor of this MOU.

5. **Certifications for State Apportionment Purposes**

- A. DISTRICT certifies that the direct education costs of the courses are not being fully funded through other sources.
- B. KCCD certifies that it has not received full compensation for the direct education costs for the conduct of the course from other sources.
- C. The Board of Trustees of DISTRICT will pass a resolution during a regularly scheduled board meeting which will provide that the location where courses are being held under this MOU will be open to the public at all times when courses are in session. The resolution shall be in the form provided in attachment A to this MOU. This resolution shall provide that the provisions of Penal Code 627.2 do not apply to the DISTRICT facilities where courses are being held during those times when courses are in session.
- D. DISTRICT agrees and acknowledges that all courses held under the terms of this MOU must be open to the general public.

- E. DISTRICT will not pay KCCD for the full costs of offering any course under this MOU. DISTRICT agrees and acknowledges that KCCD will claim apportionment for the students enrolled in courses under this MOU. Full costs are defined as compensation covering 80 percent or more of the direct education costs for the course.
- F. If the course instructor is an employee of DISTRICT then KCCD shall reimburse DISTRICT in an amount equal to at least 25% of the cost to DISTRICT for employing the instructor during the time the course is in session. For example, if the instructor's normal load is five class periods plus a prep period then KCCD shall reimburse DISTRICT in an amount equal to 25% of 1/6 of the daily compensation paid by DISTRICT to the instructor for each day the course is taught. The amount to be paid shall be specified in the CA.

6. Regulatory Requirements for State Apportionment Purposes Applicable to All Courses Conducted Under the Terms of This MOU

These provisions may not be voided, modified nor waived by a related CA unless otherwise expressly provided herein:

- A. Responsibilities of Each Party. KCCD policies and procedures apply and KCCD is responsible for the Courses. The Courses will comply with all applicable regulations, procedures, prerequisites and standards applicable to KCCD, as well as any corresponding local policies, practices, and requirements of the DISTRICT.
- B. Enrollment Period. The enrollment period shall be determined by KCCD in accordance with its guidelines, policies, pertinent statutes, and regulations.
- C. Number of Course Hours Sufficient to Meet the Stated Performance Objectives. KCCD will determine the performance objectives for each of the Courses and the number of course hours necessary to meet the performance objectives. The performance objectives and corresponding course hours shall be specified in the related CA.
- D. Supervision and Evaluation of Students. Supervision and evaluation of students shall be in accordance with KCCD guidelines, policies, pertinent statutes, and regulations. All students will be under the immediate supervision of an employee of KCCD. For purposes of this paragraph all DISTRICT employees who are teaching the courses shall be deemed to be employees of KCCD.
- E. Withdrawal Prior to Completion of the Course. A student's withdrawal prior to completion of the Course shall be in accordance with KCCD guidelines, policies, pertinent statutes and regulations.

- F. Right to Control and Direct Instructional Activities. KCCD is responsible for the Courses and has the sole right to control and direct the instructional activities of all instructors, including those who are DISTRICT personnel
- G. Minimum Qualifications for Instructors Teaching Courses. Instructors who are DISTRICT personnel shall either meet the minimum qualifications to provide instruction in a California community college, or shall work under the immediate supervision and control of a KCCD employee who has those minimum qualifications. The minimum qualifications shall be consistent with the requirements in other similar courses offered by KCCD and shall be published or otherwise listed by KCCD. All instructors shall meet the qualification requirements of Title 5 CCR sections 53410 and 58060.
- H. Facilities. DISTRICT will provide adequate classroom space at its facilities, or other mutually agreed upon location, to conduct the contemplated instruction and do so without charge to KCCD or students. DISTRICT agrees to clean, maintain, and safeguard DISTRICT's premises. DISTRICT warrants that its facilities are safe and compliant with all applicable building, fire, and safety codes.
- I. Equipment. DISTRICT will furnish, at its own expense, all course materials, specialized equipment, and other necessary equipment for all DISTRICT students. The parties understand that such equipment and materials are DISTRICT's sole property. The instructor shall determine the type, make, and model of all equipment and materials to be used during each Course. DISTRICT understands that no equipment or materials fee may be charged to students except as provided for by KCCD policies and practices. Students in a course who are not enrolled in DISTRICT shall be provided course materials, specialized equipment, and other necessary equipment as specified in KCCD Policies and the applicable student handbook.
- J. Enrollment. Enrollment shall be open to any student of DISTRICT who has been admitted to KCCD and meets all applicable prerequisites. Applicable prerequisite courses, training, or experience will be determined by KCCD. Applicants must meet the standards and prerequisites of the KCCD.

KCCD will be responsible for processing student applications. KCCD will provide the necessary admission forms and procedures and both KCCD and DISTRICT will jointly ensure that each applicant accepted has met all the enrollment requirements, including liability and medical care coverage requirements, if any.

KCCD will ensure that each student completes the admissions procedure, the course enrollment process, and otherwise process student applications and enroll students in the Courses, as appropriate. DISTRICT will assist KCCD as necessary. A successful enrollment requires that each student has completed an enrollment application provided by KCCD, the application has been delivered to and accepted by KCCD's Admissions and

Registration Office, all enrollment and other applicable fees have been paid, and the applicant has met all requirements, to include the standard KCCD student liability and medical care coverage, if applicable.

- K. Enrollment Fees. Pursuant to KCCD Board Policy (Education Code Section 76300(f)) the enrollment fee for students who are Special Part-Time Students (Education Code 76001) will be waived by KCCD.
 - N. Records of Student Attendance and Achievement. All records of student attendance and achievement shall be submitted to KCCD periodically, or upon demand, and shall be maintained by KCCD.
 - O. Ancillary Support Services for Students. Both KCCD and DISTRICT shall ensure that students enrolled in the Courses are provided ancillary and support services as may be needed, including but not limited to counseling and guidance and placement assistance.
 - P. Courses Outside KCCD Boundaries. For locations outside the geographical boundaries of KCCD, KCCD will comply with the requirements of Title 5 of the California Code of Regulations, Sections 53000 et seq. concerning approval by adjoining high school or community college districts and use of non-district facilities.
7. **Liaison.** At no cost to the DISTRICT, KCCD will provide the services of faculty members who will facilitate coordination and cooperation between KCCD and DISTRICT. KCCD will provide DISTRICT personnel with reasonable assistance, direction and instruction in how to fulfill their responsibilities under this MOU, including conducting appropriate student assessments, outreach/recruitment activities and the KCCD's application procedures.
8. **Support Staff.** These provisions may not be voided, modified nor waived by a related CA unless otherwise expressly provided herein:
- A. DISTRICT to Provide Support Services. Unless otherwise provided for in a related CA, DISTRICT will provide personnel to perform clerical services and services associated with outreach activities, recruiting students, assessing students, processing student applications, enrolling qualified students, and other related services as may be necessary.
 - B. DISTRICT is Responsible for its Own Personnel. DISTRICT's personnel will perform these services on duty time. DISTRICT personnel performing these services will be employees solely of DISTRICT, subject to the authority of DISTRICT, but will also be subject to the direction of KCCD, specifically with regard to their duties pertaining to the Courses described in the related CAs. KCCD has the primary right to control and direct such activities.
9. **Instructors.** These provisions may not be voided, modified nor waived by a related CA unless otherwise expressly provided herein:

- A. KCCD to Select Instructors. KCCD may select instructors from DISTRICT personnel nominated by the DISTRICT, or other sources. DISTRICT personnel will perform instructional duties on duty time. DISTRICT personnel selected to be instructors remain employees solely of the DISTRICT, subject to the authority of the DISTRICT, but will also be subject to the authority of KCCD, specifically with regard to their duties as instructors. KCCD will exercise this authority in consultation with the DISTRICT.
- B. District May Nominate Instructors. DISTRICT shall ensure that all instructor nominees are experienced, competent, dedicated personnel who have the personal attributes necessary for providing instruction in the Courses. DISTRICT shall ensure that all instructor/staff nominees possess any Certificates or other training indicia that may be required including, but not limited to the qualification requirements of Title 5 CCR 53410 and 58060.
- C. KCCD Shall Determine Instructor Requirements. KCCD shall determine the number of instructors, the ratio of instructors to students, and the subject areas of instruction.
- D. DISTRICT is Responsible for its Own Personnel. DISTRICT's personnel will perform these services on duty time. DISTRICT personnel performing their services will be employees solely of DISTRICT, subject to the authority of DISTRICT, but will also be subject to the direction of KCCD, specifically with regard to their duties pertaining to the Courses described in the related CAs. KCCD has the primary right to control and direct such activities. Instructors furnished by DISTRICT shall be paid at the rate established under the applicable agreement between DISTRICT and the bargaining unit.
- E. Orientation Meeting. Instructors shall attend an orientation meeting if scheduled and KCCD shall provide manuals, course outlines, curriculum materials, and testing and grading procedures as necessary.
- F. Instructor Agreement with KCCD. All instructors who are DISTRICT employees must sign an agreement with KCCD which states that KCCD shall have the primary right of control over the instructor's activities while the instructor is teaching a course under the terms of this MOU.
- G. No Other Assigned Duties. Instructors teaching courses under this MOU shall not have any other assigned duty while course instruction is taking place.
- H. Cost of Instruction. If the course instructor is an employee of DISTRICT then KCCD shall reimburse DISTRICT in an amount equal to at least 25% of the cost to DISTRICT for employing the instructor during the time the course is in session. For example, if the instructor's normal load is five class periods plus a prep period then KCCD shall reimburse DISTRICT in an

amount equal to 25% of 1/6 of the daily compensation paid by DISTRICT to the instructor for each day the course is taught. The amount to be paid shall be specified in the CA.

11. **Instruction.** The instructional services provided by DISTRICT personnel shall include development of appropriate lectures. The lectures will conform to the approved curriculum and course outlines and recommendations of experienced KCCD instructors. Instructional presentations shall incorporate planned practical demonstrations, as may be necessary, and use audiovisual techniques or equipment and vocational equipment.

All instructional presentations, including practical demonstrations and demonstrations of vocational equipment, are subject to the advance approval of KCCD.

12. **Facilities.** The parties contemplate that primarily, the facilities of the DISTRICT will be utilized to carry out the goals of this MOU and any related CA, although from time to time KCCD facilities may be utilized subject to mutual agreement by the parties as expressed in a related CA. DISTRICT agrees to defend, hold harmless, and indemnify KCCD and its governing board, officers, employees, administrators, independent contractors, subcontractors, and other representatives from all damages, losses, or expenses, including litigation costs such as attorney's fees, should a student, instructor, or third party be injured as a result of or connected with the condition of the DISTRICT's premises, in whole or in part. The indemnity shall survive termination of this MOU and is in addition to any other rights or remedies KCCD may have under law or otherwise.

13. **Workers' Compensation.** DISTRICT shall be the "primary employer" for all its personnel who perform services as instructors and support staff. DISTRICT shall be solely responsible for processing, investigating, defending, and paying all workers' compensation claims by their respective DISTRICT personnel made in connection with performing services and receiving instruction under this MOU or any related CA. DISTRICT agrees to hold harmless, indemnify, and defend KCCD from any liability resulting from its failure to process, investigate, defend, or pay any workers' compensation claims by DISTRICT personnel connected with providing services under this MOU or any related CA. DISTRICT is not responsible for non-District personnel who may serve as instructors or students who are not affiliated with the DISTRICT. These provisions may not be voided, modified nor waived by a related CA.

14. **Indemnification.**

- A. DISTRICT shall defend, hold harmless, and indemnify KCCD, its governing board, officers, administrators, agents, employees, independent contractors, subcontractors, consultants, and other representatives from and against any and all liabilities, claims, demands, costs, losses, damages, or expenses, including reasonable attorney fees and costs, including but not limited to consequential damages, death, sickness, or injury to any

person(s) or damage to any property, from any cause whatsoever arising from or connected with the provision of instruction pursuant to this MOU or any related CA that may arise out of or result from, in whole or in part, the negligent, wrongful, or willful acts or omissions of DISTRICT, its employees, agents, subcontractors, independent contractors, consultants, or other representatives.

- B. KCCD shall defend, hold harmless, and indemnify DISTRICT, their governing board, officers, administrators, agents, employees, independent contractors, subcontractors, consultants, and other representatives from and against any and all liabilities, claims, demands, costs, losses, damages, or expenses, including reasonable attorney fees and costs, including but not limited to consequential damages, death, sickness, or injury to any person(s) or damage to any property, from any cause whatsoever arising from or connected with its responsibilities hereunder that may arise out of or result from, in whole or in part, the negligent, wrongful, or willful acts or omissions of KCCD, its employees, agents, subcontractors, independent contractors, consultants, or other representatives.
- C. DISTRICT shall have no obligation to defend, hold harmless, or indemnify KCCD, its governing board, officers, administrators, agents, employees, independent contractors, subcontractors, consultants, and/or other representatives for their sole negligence or willful misconduct; and KCCD shall have no obligation to defend, hold harmless, or indemnify DISTRICT, its governing board, officers, administrators, agents, employees, independent contractors, subcontractors, consultants, and/or other representatives for their sole negligence or willful misconduct.
- D. This indemnity shall survive termination of this MOU or any related CA, and is in addition to any other rights or remedies that DISTRICT or KCCD may have under law and/or otherwise.
- E. These provisions may not be voided, modified nor waived by any related CA.

15. Insurance Requirements.

- A. Each party shall obtain, pay for, and maintain in effect during the life of this MOU the following policies of insurance issued by an insurance company rated not less than "A-;V" in Best Insurance Rating Guide and admitted to transact business in California: (1) commercial general liability (including contractual, products, and completed operations coverages, bodily injury, and property damage liability) with single combined limits not less than \$1,000,000 per occurrence; (2) commercial automobile liability for "any auto" with combined single limits of liability not less than \$1,000,000 per occurrence; (3) professional liability (errors and omissions) with a limit of liability not less than \$1,000,000 per occurrence; and (4) workers' compensation insurance as required under state law.

- B. Each party's policy(ies) shall contain an endorsement naming the other party as an additional insured insofar as this MOU is concerned, and provide that written notice shall be given to the other party at least 30 days prior to cancellation or material change in the form of the policy or reduction in coverage. Each party shall furnish the other with a certificate of insurance containing the endorsements required under this section, and each party shall have the right to inspect the other party's original insurance policies upon request. Upon notification of receipt of a notice of cancellation, change, or reduction in a party's coverage, that party shall immediately file with the other party a certified copy of the required new or renewal policy and certificates for such policy.
 - C. Nothing in this section concerning minimum insurance requirements shall reduce a party's liability or obligations under the indemnification provisions of this MOU.
 - D. The parties acknowledge that both parties are permissibly self-insured under California law.
 - E. These provisions may not be voided, modified nor waived by a related CA.
16. **Discrimination and Harassment.** Each party agrees it will not unlawfully discriminate, harass, or allow harassment against any employee or other person because of sex, race, color, ancestry, religious creed, national origin, mental or physical disability (including HIV and AIDS), marital status, or age, and shall comply with all applicable laws pertaining to employment.
17. **Entire Agreement.** This MOU and any related CAs constitute the entire agreement between the parties with regard to the Courses and supersedes any prior or contemporaneous understanding or agreement. No party has been induced to enter into this MOU by, nor is any party relying on, any representation or promise outside those expressly set forth in this MOU and any related CA.
18. **Amendment.** The provisions of this MOU may be modified only by mutual MOU of the parties. No modification shall be binding unless it is in writing and signed by the party against whom enforcement of the modification is sought.
19. **Waiver.** Unless otherwise precluded by the terms of this MOU, terms or conditions may be waived by the party entitled to the benefit of the term or condition, but no such waiver shall affect or impair the right of the waiving party to require observance, performance, or satisfaction of that term or condition as it applies on a subsequent occasion.
20. **Assignment.** Neither party may assign any rights or benefits or delegate any duty under this MOU without written consent of the other party. Any purported assignment without written consent shall be void.

21. **Parties in Interest.** Nothing in this MOU, whether express or implied, is intended to confer any rights or remedies under or by reason of this MOU on any person other than the parties to it and their respective successors and assigns, nor is anything in this MOU intended to relieve or discharge the obligation or liability of any third person to any party to this MOU, nor shall any provision give any third person any right to subrogation or action against any party to this MOU.
22. **Severability.** If any provision of this MOU is held by an arbitrator or court of competent jurisdiction to be invalid or unenforceable, the remainder of the MOU shall continue in full force and effect and shall in no way be impaired or invalidated.
23. **Notices.** Any notice under this MOU shall be in writing, and any written notice or other document shall be deemed to have been duly given on the date of personal service on the parties or on the second business day after mailing if the document is mailed by registered or certified mail, addressed to the parties at the addresses set forth below, or at the most recent address specified by the addressee through written notice under this provision. Failure to conform to the requirement that mailings be done by registered or certified mail shall not defeat the effectiveness of notice actually received by the addressee.
24. **Authority to Enter Into MOU.** Each party to this MOU represents and warrants that it has the full power and authority to enter into this MOU and to carry out the transactions contemplated by it and that it has taken all action necessary to authorize the execution, delivery, and performance of this MOU.
25. **Status of the Parties.** Neither party is a partner, joint venture, co-principal, employer, or co-employer of the other or of an employee of the other party. DISTRICT shall be solely responsible for paying all salaries, wages, benefits, and other compensation which its employees or subcontractors may be entitled to receive in connection with performing services under this MOU and any related CA. DISTRICT shall be solely responsible for withholding and paying all applicable payroll taxes and contributions, including federal, state, and local income taxes, FICA, FUTA, and state unemployment, workers' compensation, and disability insurance in connection with performing services under this MOU and any related CA.
26. **Retention and Audit of Records.** Each party shall maintain records pertaining to this MOU and related CAs as may be required by federal and state law. Each party may review and obtain a copy of the other party's pertinent records subject to federal and state privacy statutes.
27. **Governing Law and Venue.** This MOU will be governed by and construed in accordance with California law and venue of any action or proceeding in connection with this MOU shall be Kern County, California.

IN WITNESS WHEREOF, the parties hereto have caused this MOU to be executed the day and year first above written.

AGREED TO AND ACCEPTED:
KERN COMMUNITY COLLEGE DISTRICT

By: _____
Deborah Martin
Chief Financial Officer
2100 Chester Avenue
Bakersfield, CA 93301
(661) 336-5117

AGREED TO AND ACCEPTED:
SIERRA SANDS UNIFIED SCHOOL DISTRICT

By: _____
Title _____
Address: _____
Telephone: _____

6. EDUCATIONAL ADMINISTRATION

6.3 Adoption of Textbooks and Instructional Materials for Spanish for Native Speakers Course at Burroughs High School

BACKGROUND INFORMATION: In April 2019, the Board of Education approved the Spanish for Native Speakers high school course. Spanish textbooks and instructional materials appropriate for this course were reviewed by the Burroughs High School World Language department in February 2019. Textbook recommendations were presented to the District Instructional Materials Review Committee (DIMRC) on April 8, 2019. The DIMRC reviewed the recommendations and voted unanimously to approve the adoption recommendations for both public review and recommendation to the Board of Education for approval. An April 22, 2019 press release published in a local newspaper and posted on the district's website informed the public that Spanish for Native Speakers textbooks and materials being considered for adoption by the Board of Education were available for review at the Textbook Depository located at the Sierra Vista Education Center.

CURRENT CONSIDERATIONS: Spanish for Native Speakers course recommendations are as follows:

Course	Publisher	Program
Spanish for Native Speakers	Vista Higher Learning	<i>Galería 1 de Lenguage y Cultura</i>
Supplemental Text	Prentice Hall	<i>La Dama del Alba</i>

FINANCIAL IMPLICATIONS: The anticipated cost of the Spanish for Native Speakers instructional materials is approximately \$7,300. The General Fund will be used for the purchases.

SUPERINTENDENT'S RECOMMENDATION: It is recommended that the board approve the recommended Spanish for Native Speakers textbooks and instructional materials as presented.

8. PERSONNEL ADMINISTRATION

8.1 CERTIFICATED PERSONNEL

8.11 RESIGNATION, TERMINATION*, SEPARATION**, RETIREMENT***

8.12 LEAVE OF ABSENCE

8.13 EMPLOYMENT

8.14 CHANGE OF STATUS

RECOMMENDED ACTION: To approve certificated personnel actions as presented.

8.2 CLASSIFIED PERSONNEL

8.21 RESIGNATION, TERMINATION*, SEPARATION**, RETIREMENT***

8.22 LEAVE OF ABSENCE

8.23 EMPLOYMENT

8.24 CHANGE OF STATUS

RECOMMENDED ACTION: To approve classified personnel actions as presented.

8. PERSONNEL ADMINISTRATION

8.1 CERTIFICATED PERSONNEL

8.11 RESIGNATION, TERMINATION*, SEPARATION**, RETIREMENT***

Josh Aston
2019-20 Assistant Principal – BHS
Effective 5-6-19

Kathleen Burns
SDC – Monroe
Effective 6-1-19

Jeff Naslund
SDC - Pierce
Effective 6-1-19

8.12 LEAVE OF ABSENCE

8.13 EMPLOYMENT

Shyanne Ledford
Principal – Pierce
Effective 7-1-19

Coaches for 18-19 year:

Volunteer Coaches:
Jerald Fayorsey
Fernando Maldonado
Katrina Pearl
Mariah Petrianglo

8.14 CHANGE OF STATUS

Carrie Cope
From Assistant Principal – Burroughs High School
To Interim Principal – Burroughs High School
Effective 7-1-19

8. PERSONNEL ADMINISTRATION

8.1 CERTIFICATED PERSONNEL

8.14 CHANGE OF STATUS (Continued)

Christopher Ostermann
From District Technology Coach – Curriculum
To Interim Assistant Principal – Burroughs High School
Effective 7-1-19

Kevin Wythe
From Counselor – Burroughs High School
To Coordinator of Student Services – Pupil Support Services
Effective 7-1-19

8. PERSONNEL ADMINISTRATION

8.2 CLASSIFIED PERSONNEL

8.21 RESIGNATION, TERMINATION*, SEPARATION**, RETIREMENT***

Michelle Anderson
5 ½ hr. Paraprofessional II – Las Flores
Effective 6-4-19

Megan Green
5 ½ hr. Paraprofessional I – Richmond
Effective 6-4-19

Denise Husk
5 ½ hr. Paraprofessional II– Richmond
Effective 6-4-19

Teresa Martinez
8 hr. Library Specialist Secondary – James Monroe
Effective 6-7-19

Hannah Moline
6 ½ hr. Paraprofessional II – Murray
Effective 4-19-19

Mercedes Perez
1 ½ hr. Noon Duty Supervisor – Richmond
Effective 5-24-19

Harumi Smith
3 hr. Food Service Assistant I – Burroughs
And 3 ½ hr. Food Service Assistant II – Vieweg
Effective 6-3-19

Susan Tingstrom
2 hr. Paraprofessional – Inyokern
And 1 ½ hr. Noon Duty Supervisor – Inyokern
Effective 4-30-19

Maria Wigton***
8 hr. SELPA Compliance Clerk – SELPA
Effective 6-28-19

8. PERSONNEL ADMINISTRATION

8.2 CLASSIFIED PERSONNEL

8.22 LEAVE OF ABSENCE

8.23 EMPLOYMENT

Sarah Phillips
7 ½ hr. Paraprofessional – Richmond
Effective 5-7-19

Student Workability Worker for the 2018-19 School Year:

Skyler Bruce
Breanna Hall
Christian Espindola
Trinidad Miller

Classified Substitutes for the 2018-19 School Year:

Aleisa Bebee
Heather Boberg
Angela Collison
Mina Cravens
Trisha Lawson
John Milam
Ashley Walshe

8.24 CHANGE OF STATUS

Yvonne Bartle
From: 3 ½ hr. Food Service I – Gateway
And 2 ¼ hr. Food Service I – Murray
To: 6 ½ hr. Food Service III – Vieweg
And 1 hr. Noon Duty Supervisor - Gateway
Effective 8-13-19

Dominique Begay
From: 5 ½ hr. Paraprofessional I – Burroughs
To: 5 ½ hr. Paraprofessional II – Burroughs
Effective 8-13-19

8. PERSONNEL ADMINISTRATION

8.2 CLASSIFIED PERSONNEL

8.24 CHANGE OF STATUS (Continued)

Brian Cosner

From: 6 $\frac{3}{4}$ hr. Paraprofessional I – Burroughs

To: 6 $\frac{3}{4}$ hr. Paraprofessional II – Burroughs

Effective 8-13-19

Gerzon Duag

From: 5 $\frac{1}{2}$ hr. Paraprofessional I – Richmond

To: 5 $\frac{1}{2}$ hr. Paraprofessional II – Richmond

Effective 8-13-19

Jeanna Gregor

From: 6 $\frac{1}{2}$ hr. Paraprofessional I – Pierce

To: 5 $\frac{1}{2}$ hr. Paraprofessional II – Pierce

And From: 1 $\frac{1}{4}$ hr. Food Service Asst. I – Mesquite

To: 2 $\frac{1}{2}$ hr. Before/After School Instructional Aide – Pierce

Effective 8-8-19

Jannet Gutierrez Garcia

From: 6 $\frac{1}{2}$ hr. Food Service Assistant III – Vieweg

To: 8 hr. Food Service Manager I – Pierce

Effective 8-12-19

William Hartley

From: 5 $\frac{1}{2}$ hr. Paraprofessional I – Murray

To: 5 $\frac{1}{2}$ hr. Paraprofessional II – Murray

Effective 8-12-19

Clairese Hoskins

From: 3 $\frac{1}{2}$ hr. Food Service Assistant II - Vieweg

And 4 hr. Clerk II – James Monroe

To: 8 hr. Clerk II – Las Flores

Effective 8-13-19

8. PERSONNEL ADMINISTRATION

8.2 CLASSIFIED PERSONNEL

8.24 CHANGE OF STATUS (Continued)

Daljit Khara

From: 5 ½ hr. Paraprofessional I – Faller

To: 5 ½ hr. Paraprofessional II – Faller

Effective 8-13-19

Jennifer Kleeger

From: 8 hr. Clerk II – Las Flores

To: 5 ½ hr. Paraprofessional I – Gateway

Effective 8-13-19

Wendy Lillywhite

From: 8 hr. Clerk II – Gateway

To: 8 hr. Registrar I – James Monroe

Effective 8-5-19

Brendalie Mastrogiovanni

From: 3 hr. Paraprofessional AM – Gateway

And: 3hr. Paraprofessional PM – Gateway

To: 5 ½ hr. Paraprofessional – Gateway

Effective 8-13-19

Mark McKinney

From: 5 ½ hr. Paraprofessional I – Richmond

To: 5 ½ hr. Paraprofessional II – Richmond

Effective 8-13-19

Alicia Mendez

From: 6 ¾ hr. Paraprofessional I – Burroughs

To: 6 ¾ hr. Paraprofessional II – Burroughs

Effective 8-13-19

Jaime Rodriguez

From: 6 ½ hr. Paraprofessional I – James Monroe

To: 6 ½ hr. Paraprofessional II – James Monroe

Effective 8-13-19

8. PERSONNEL ADMINISTRATION

8.2 CLASSIFIED PERSONNEL

8.24 CHANGE OF STATUS (Continued)

Octavio Torres

From: 8 hr. Skilled Craftsperson – Maintenance

To: 8 hr. Senior Skilled Craftsperson – Maintenance

Effective 4-1-19

Lacie Whitfield

From: 1 $\frac{3}{4}$ hr. Clerk II – Richmond

To: 8 hr. Clerk II – Gateway

Effective 8-13-19

Cassie Witt

From: 5 $\frac{1}{2}$ hr. Paraprofessional I – Richmond

To: 5 $\frac{1}{2}$ hr. Paraprofessional II – Richmond

Effective 11-1-18

8. PERSONNEL ADMINISTRATION

8.3 Declaration of Need for Fully Qualified Teachers for the 2019-20 School Year

BACKGROUND INFORMATION: The district continues to make an effort to decrease the number of teachers employed by the district who are not fully credentialed or are teaching out of their credentialed area. The declaration identifies the specific areas of anticipated need for fully qualified educators and certifies that there are insufficient numbers of certificated persons who meet the district's specified employment criteria for the identified areas of need. The district sees significant progress toward the goal of fully credentialed teachers in all district classrooms.

CURRENT CONSIDERATIONS: The laws governing credential waivers and emergency permits have authorized the Commission on Teacher Credentialing to approve requests to waive laws or regulations governing educator preparation and licensing. Submission of a Declaration of Need for Fully Qualified Educators by the employing agency is a prerequisite to the issuance of any emergency permit for that agency.

It should be noted that the district's estimated numbers for the need of teachers employed on some type of emergency permit have been set on the high end to allow for unforeseen vacancies.

FINANCIAL IMPLICATIONS: None.

SUPERINTENDENT'S RECOMMENDATION: It is recommended that the board adopt the Declaration of Need for Fully Qualified Educators for the 2019-20 school year as presented. Adoption of this declaration is a prerequisite to the issuance of any emergency permit in the specific areas of anticipated need for fully qualified educators.



State of California
Commission on Teacher Credentialing
Certification Division
1900 Capitol Avenue
Sacramento, CA 95811-4213

Email: credentials@ctc.ca.gov
Website: www.ctc.ca.gov

DECLARATION OF NEED FOR FULLY QUALIFIED EDUCATORS

Original Declaration of Need for year: 2019-2020

Revised Declaration of Need for year: _____

FOR SERVICE IN A SCHOOL DISTRICT

Name of District: Sierra Sands Unified School District District CDS Code: 73742

Name of County: Kern County CDS Code: 15

By submitting this annual declaration, the district is certifying the following:

- A diligent search, as defined below, to recruit a fully prepared teacher for the assignment(s) was made
- If a suitable fully prepared teacher is not available to the school district, the district will make a reasonable effort to recruit based on the priority stated below

The governing board of the school district specified above adopted a declaration at a regularly scheduled public meeting held on 05 / 16 / 2019 certifying that there is an insufficient number of certificated persons who meet the district's specified employment criteria for the position(s) listed on the attached form. The attached form was part of the agenda, and the declaration did NOT appear as part of a consent calendar.

► **Enclose a copy of the board agenda item**

With my signature below, I verify that the item was acted upon favorably by the board. The declaration shall remain in force until June 30, 2020.

Submitted by (Superintendent, Board Secretary, or Designee):

Ernest M. Bell, Jr. Superintendent

Name

Signature

Title

760-375-1253 760-499-1600 5/17/2019

Fax Number

Telephone Number

Date

113 W Felspar Ave, Ridgecrest, CA 93555

Mailing Address

ebell@ssusd.org

EMail Address

FOR SERVICE IN A COUNTY OFFICE OF EDUCATION, STATE AGENCY OR NONPUBLIC SCHOOL OR AGENCY

Name of County _____ County CDS Code _____

Name of State Agency _____

Name of NPS/NPA _____ County of Location _____

The declaration shall remain in force until June 30, 2020.

Submitted by Superintendent, Director, or Designee:

► *This declaration must be on file with the Commission on Teacher Credentialing before any emergency permits will be issued for service with the employing agency*

Based on the previous year's actual needs and projections of enrollment, please indicate the number of emergency permits the employing agency estimates it will need in each of the identified areas during the valid period of this Declaration of Need for Fully Qualified Educators. This declaration shall be valid only for the type(s) and subjects(s) identified below.

Type of Emergency Permit	Estimated Number Needed
CLAD/English Learner Authorization (applicant already holds teaching credential)	6
Bilingual Authorization (applicant already holds teaching credential)	
<p>List target language(s) for bilingual authorization:</p> <p>_____</p>	
Resource Specialist	5
Teacher Librarian Services	1

Based on the previous year's actual needs and projections of enrollment, please indicate the number of Limited Assignment Permits the employing agency estimates it will need in the following areas:

TYPE OF LIMITED ASSIGNMENT PERMIT	ESTIMATED NUMBER NEEDED
Multiple Subject	1
Single Subject	5
Special Education	5
TOTAL	11

EFFORTS TO RECRUIT CERTIFIED PERSONNEL

The employing agency declares that it has implemented in policy and practices a process for conducting a diligent search that includes, but is not limited to, distributing job announcements, contacting college and university placement centers, advertising in local newspapers, exploring incentives included in the Teaching as a Priority Block Grant (refer to www.cde.ca.gov for details), participating in state and regional recruitment centers and participating in job fairs in California.

If a suitable fully prepared teacher is not available to the school district, the district made reasonable efforts to recruit an individual for the assignment, in the following order:

- A candidate who qualifies and agrees to participate in an approved internship program in the region of the school district
- An individual who is scheduled to complete initial preparation requirements within six months

EFFORTS TO CERTIFY, ASSIGN, AND DEVELOP FULLY QUALIFIED PERSONNEL

Has your agency established a District Intern program? Yes ☐ No ☒

If no, explain. _____

Does your agency participate in a Commission-approved college or university internship program? Yes ☒ No ☐

If yes, how many interns do you expect to have this year? ⁸ _____

If yes, list each college or university with which you participate in an internship program.

CSU Bakersfield; CSU San Bernardino; Brandman University, Antelope Valley & Victor Valley;

National University, Bakersfield; Azusa Pacific, Bakersfield; Point Loma University, Bakersfield;

CalTeach, Fresno

If no, explain why you do not participate in an internship program.

8. PERSONNEL ADMINISTRATION

8.4 Authorization of Classified Position: Audiovisual/Duplicating Technician

BACKGROUND INFORMATION: Currently, the Audiovisual Clerk is a four hour, five day a week, 200 days a year position which operates the Educational Resource Center (ERC) located in the Sierra Vista Educational Center. The Duplicating/Repair Technician is a 40/60 split position, five days a week, 251 days a year. The duplicating portion of this position is done at the district print shop located in the Sierra Vista Education Center with the repair portion being done throughout the district.

CURRENT CONSIDERATIONS: In an effort to improve efficiency in the audiovisual and duplicating positions, it was determined to combine the positions into one, 8 hour, 200 day a year position at one location. This will allow both the ERC and the print shop to remain open 8 hours a day, five days a week which increases the availability of both areas and will greatly improve customer service. The repair technician portion will now become a full time Computer Repair Technician at 8 hours, five days a week, 256 days a year position. We will now have 3 full time Computer Repair Technicians for the entire district instead of 2 ½. The attached job description reflects the combination of these positions.

FINANCIAL IMPLICATIONS: For both positions it will mean a change from 1.5 FTE to 2 FTE with an overall increase of \$43, 841.58. This includes all statutory benefits as well.

SUPERINTENDENT'S RECOMMENDATION: It is recommended that the board approve the Classified Position: Audiovisual/Duplicating Technician as presented.

SIERRA SANDS UNIFIED SCHOOL DISTRICT

Job Description - Classified

Audiovisual/Duplicating Technician

SUPERVISED BY:

Director of Technology

BRIEF DESCRIPTION OF THE POSITION:

Under general supervision, is responsible for the operation of the media services audiovisual center as well as duplicating materials as needed for district operations and providing guidance to district personnel on preparation of materials for duplication in the print shop.

MAJOR DUTIES AND RESPONSIBILITIES:

- Prepare and file reports, correspondence, forms, lists, requests and other general typing as directed by immediate supervisor.
- Process, schedule, and circulate audiovisual materials and equipment.
- Process and keep accurate records of cash and charge transactions.
- Keep accurate records and inventories of materials and equipment.
- Organize, maintain, and update the district audiovisual materials catalog.
- Assist staff in selection of materials and use of equipment.
- Perform preventative maintenance duties on audiovisual and print shop equipment.
- Operate reproduction equipment to reproduce printed materials for district-wide use. Collate, staple, cut, and pad as requested.
- Provide technical advice on preparation of materials for reproduction.
- Perform normal, day-to-day maintenance of audiovisual materials and reproduction equipment and arrange for more technical maintenance, service, and repairs when required.
- Perform related duties as may be assigned by the supervisor.

CERTIFICATE/TRAINING REQUIRED:

None

REQUIRED QUALIFICATIONS:

Knowledge of:

- Modern library and audiovisual methods, practices, and procedures.
- Operation and maintenance of copying machines, including equipment commonly used in print shops for the preparation, reproduction, and assembly of printed materials. Operate, maintain, and make minor repairs to copying equipment.
- Methods of preparation of materials for reproduction
- District rules and regulations related to the specific area of assignment.

Audiovisual/Duplicating Technician

REQUIRED QUALIFICATIONS (continued):

Ability to:

- Perform responsible clerical work with speed and accuracy.
- Operate, maintain and make minor repairs to audiovisual and duplicating equipment.
- Follow verbal and written instructions and keep confidential information.
- Work effectively both orally and in writing, maintain records and meet deadlines.
- Interface with employees, vendors and the public in a positive manner.

Education and Experience:

- High school graduate or equivalent, some college desirable.

Personal Qualifications:

- Communicate effectively with school personnel and the public.
- Have good organizational skills.
- Ability to work independently and under supervision.

LIST MACHINES, EQUIPMENT, OFFICE APPLIANCES, OR MOTOR VEHICLES EMPLOYEE IS REQUIRED TO USE IN THE PERFORMANCE OF THE JOB. INDICATE WHETHER USE IS OCCASIONAL, FREQUENT, OR CONSTANT.

- | | |
|--------------------------------|------------------------------------|
| - Adding machine (O) | - Typewriter (O) |
| - Computer/printers (F) | - Videocassette recorder (VCR) (F) |
| - Punch & bind machines (F) | - Jogger (C) |
| - Laminator (F) | - Ellison letter machine (F) |
| - Poster printer (F) | - Cash register (F) |
| - Copy machine (F) | - Button maker (F) |
| - Circuit Machine (O) | - Fax machine (O) |
| - Tape/DVD duplicator (O) | - Copiers/Printers (C) |
| - Video camera (O) | - Overhead projector (O) |
| - Power and manual cutters (F) | |

9. GENERAL ADMINISTRATION

9.1 Gifts to District

CURRENT CONSIDERATIONS: The following gifts were received: Carolyn Reid of WACOM Boutique donated dress shoes and formal dresses with an estimated cash value of \$550 to be used for events at Mesquite High School, Little Deer Durvin of the Elks Lodge donated dictionaries with an estimated cash value of \$123 to each 2nd grade student at Inyokern Elementary School, the Altrusa Club of IWV gave a cash donation of \$750 to be used by the GATE program at Faller Elementary School, Carol McKenzie donated a 1975 Chevy Suburban with an estimated cash value of \$2,000 to be used by the Burroughs High School auto shop, Britt Phillip donated a 1991 Ford 250 pick-up with an estimated cash value of \$2,500 to be used by the Burroughs High School auto shop, and Nathan Novark donated a 1990 Mazda 626 with an estimated cash value of \$2,000 to the auto shop at Burroughs High School. The Kern County Sheriff's Office, Bound Tree Medical, and Cardiac Science each donated an AED unit with an estimated cash value of \$1,700 a piece to be used for the district AED program.

FINANCIAL IMPLICATIONS: Donations provide support to the district and have a positive financial impact.

SUPERINTENDENT'S RECOMMENDATION: Accept the gifts as described and send appropriate letters of appreciation.

9. GENERAL ADMINISTRATION

9.2 Approval of the 2020-21 Academic Calendar

BACKGROUND INFORMATION: The district calendar committee meets annually to develop recommendations to staff and submit an academic calendar for board approval. Committee members represent DATA, CSEA, DAGA, management, as well as elementary, middle, and high school grade spans. Academic calendars provide the following information to staff, students, parents, and community members: the number of instructional days, holidays, minimum days, and in-service days.

CURRENT CONSIDERATIONS: The Academic Calendar for the 2020-21 school year is a similar reflection of traditional calendars that have typically been implemented in the past; although there are a few differences. All three bargaining units voted to approve Option A. The attached calendar is being brought to the board for approval. Classified staff members will continue to work the first work day in June for their CalPERS full year service credit. The 2020-21 Academic Calendar has school beginning on August 11, 2020 and ending on May 27, 2021. It should be noted that the district will continue with three non-student, professional development days that are funded using LCFF concentration funds. In the proposed calendar, one PD day will be placed immediately before school begins. The other two PD days will be placed in October and February which will make these in-service/non-school days for students. Also, non-work days for all 10 month employees.

Minimum days are scheduled for parent conferences, collaboration days, final exams, and recognition of certain holidays. Instructional minute requirements are being met at each school site. Additionally, "Late-Start Wednesdays" (for teacher collaboration) will continue as identified on the calendar.

The minimum days for the 2020-21 academic year are:

ELEMENTARY SCHOOL

November 16	Parent Conferences
November 17	Parent Conferences
November 18	Parent Conferences
November 19	Parent Conferences
November 20	Parent Conferences
December 18	Day before Winter Recess, End First Semester
March 9	Parent Conferences
March 10	Parent Conferences
March 11	Parent Conferences
March 12	Parent Conferences
May 24	DATA Collective Bargaining Agreement

May 25	DATA Collective Bargaining Agreement
May 26	DATA Collective Bargaining Agreement
May 27	DATA Collective Bargaining Agreement

MIDDLE SCHOOL

December 16	Minimum Day
December 17	Final Examinations
December 18	Final Examinations
May 25	Minimum Day
May 26	Final Examinations
May 27	Final Examinations

HIGH SCHOOL

December 16	Final Examinations
December 17	Final Examinations
December 18	Final Examinations
May 25	Final Examinations
May 26	Final Examinations
May 27	Final Examinations

FINANCIAL IMPLICATIONS: None.

SUPERINTENDENT'S RECOMMENDATION: It is recommended that the Sierra Sands Unified School District Board of Education approve the 2020-21 Academic Calendar as presented.

SIERRA SANDS UNIFIED SCHOOL DISTRICT
Academic Calendar for 2020-2021

July 2020	1 2 3 July 3 - Independence Day	January 2021	1 January 1 - New Year's Day
6 7 8 9 10		4 5 6 7 8	
13 14 15 16 17		11 12 13 14 15	
20 21 22 23 24		18 19 20 21 22 January 18 - Martin Luther King Jr Birthday	
27 28 29 30 31		25 26 27 28 29	
August 2020	3 4 5 6 7 August 6 - Optional Teacher Work Day	February 2021	1 2 3 4 5 February 5 - Inservice Day-Non School Day
10 11 12 13 14 August 7 -Teacher PD Day		8 9 10 11 12 for Students/Non Work Day for 10 Month Employees	
17 18 19 20 21 August 11 - First Day of Instruction		15 16 17 18 19 February 12 - Lincoln's Birthday	
24 25 26 27 28		22 23 24 25 26 February 15 - Washington's Birthday	
31			February 19 - End of 2nd Trimester
September 2020	1 2 3 4	March 2021	1 2 3 4 5
7 8 9 10 11 September 7 - Labor Day		8 9 10 11 12 March 12 - End of 3rd Quarter	
14 15 16 17 18		15 16 17 18 19	
21 22 23 24 25		22 23 24 25 26	
28 29 30		29 30 31 March 29 - April 2 - Spring Break	
October 2020	1 2	April 2021	1 2 April 2 - In Lieu of Admission Day
5 6 7 8 9 October 9 - End of 1st Quarter		5 6 7 8 9	
12 13 14 15 16 October 12 - Columbus Day		12 13 14 15 16	
19 20 21 22 23 October 30 - Inservice Day-Non School Day		19 20 21 22 23	
26 27 28 29 30 for Students/Non Work Day for 10 Month Employees		26 27 28 29 30	
November 2020	2 3 4 5 6 November 6 - End of 1st Trimester	May 2021	3 4 5 6 7
9 10 11 12 13 November 11 - Veterans Day		10 11 12 13 14 May 27 - Last Day of Instruction	
16 17 18 19 20 November 23 - 25 - Non School Days		17 18 19 20 21 May 28 - Optional Teacher Work Day	
23 24 25 26 27 November 26, 27 - Thanksgiving		24 25 26 27 28 May 31 - Memorial Day	
30		31	
December 2020	1 2 3 4	June 2021	1 2 3 4 June 1 - Classified Mandatory Work Day
7 8 9 10 11 December 18 - End of 1st Semester		7 8 9 10 11	
14 15 16 17 18 December 21 - January 1- Winter Recess		14 15 16 17 18	
21 22 23 24 25 December 24, 25 - Classified Holidays		21 22 23 24 25	
28 29 30 31		28 29 30	

First/Last Day of Instruction

PURPLE

Quarter End

ORANGE

Trimester End

BLUE

Non-school Days

GREEN

Legal Holiday

RED

Winter/Spring Recess



Inservice Days

TURQUOISE

MINIMUM DAY SCHEDULE

Elementary School	Middle School	High School
November 16, 17, 18, 19, 20	December 16, 17, 18	December 16, 17, 18
December 18	May 25, 26, 27	May 25, 26, 27
March 9, 10, 11, 12		
May 24, 25, 26, 27		

LATE START WEDNESDAYS SCHOOL START TIMES (Noted in Yellow)

Burroughs	8:10 a.m.	Las Flores	8:30 a.m.
Faller	8:30 a.m.	Murray	8:00 a.m.
Gateway	8:30 a.m.	Pierce	9:30 a.m.
Inyokern	8:45 a.m.	Richmond	9:30 a.m.
Monroe	8:00 a.m.		

10. CONSTRUCTION ADMINISTRATION

10.1 Approval to Negotiate a Contract for Portable Classrooms at Murray Middle School

BACKGROUND INFORMATION: Ridgecrest Charter School (RCS) currently serves students in grades K-8. In August 2019, the school will be transitioning to the Ridgecrest Elementary Academy for Language, Music, and Science (REALMS), which will serve students in grades K-6. As a result, approximately 90 middle school students will have the option of enrolling in Sierra Sands Unified School District (SSUSD). Capacity and utilization data have been analyzed, and while there appears to be classroom availability at James Monroe, Murray Middle School will require the installation of 2 portable classrooms in order to accommodate the increased enrollment.

CURRENT CONSIDERATIONS: In order to install portable classrooms at a school site, it is necessary to have an architectural firm design the placement of the classrooms, engineer the utility connections, and obtain DSA approval for the final installation. The district distributed an RFP for architectural/engineering services for the project on April 29th, 2019 and received one proposal, from IBI Group.

FINANCIAL IMPLICATIONS: The quoted amount for site planning, engineering, and emergency DSA approval is: \$50,940.00. Fund 25 (Developer's Fees) will be used to fund this expense.

SUPERINTENDENT'S RECOMMENDATION: It is recommended that district staff be authorized to negotiate a contract with IBI Group for architectural/engineering services for planning and engineering in support of the installation of 2 portable classrooms at Murray Middle School.



Statement of Qualifications for Architectural/Engineering Services

Relocatable Buildings at Murray Middle School

Submitted to Sierra Sands Unified School District
by IBI Group
May 3, 2019



IBI Group
530 B Street, Suite 1000
San Diego, CA 92101

tel 619-234-4110
fax 619-234-4109
web www.ibigroup.com

May 2, 2019

Pamela Smith
Assistant Superintendent, Business & Support Services
Sierra Sands Unified School District

113 W Felspar
Ridgecrest, CA 93555

Via E-mail

Re: Request for Proposals (RFP) Architectural/Engineering Services For Relocatable Buildings At Murray Middle School

IBI Group is delighted to submit our interest, experience, qualifications, and expertise to continue our relationship with Sierra Sands Unified School District. Our firm is recognized throughout the State of California for our specialized multi-disciplinary skills, technical depth, and extensive experience in the funding, planning, and design of educational/community college facilities. Especially relocatable/modular buildings.

Our experience as the Architect for the Murray Middle School uniquely qualifies us for this assignment.

Additionally our extensive experience in obtaining DSA approval of modular buildings will serve the district well in accomplishing this project on time.

We have assembled a core team that brings these talents to support SSUSD's needs:

- **Our Internal Resources Advantage.** IBI Group is an international firm with over 2,600 professionals and support staff in 61 offices throughout the world. With size comes stability to weather economic downturns and capacity to draw upon our internal resources to augment the local core educational facilities team. In California, we have six (6) offices devoted to educational and public architecture housing 118+ staff.
- **Experience, Performance and Service.** IBI Group is one of the State's K-14 educational design leaders and has a proven history of success in guiding clients through the design and construction process – from funding opportunities, to master planning and architectural design, to the State regulatory maze, to bidding and construction through occupancy and close-out.
- **Sierra Sands USD Experience.** We have enjoyed our relationship with SSUSD and believe we have served the District's interests and needs over the past 5 years.

We pride ourselves in developing long term relationships with our Clients and would be honored to work with the SSUSD in accomplishing this challenging project.

Maurice M. Macare, AIA, LEED AP
Principal Architect



B

Description of Firm

Company Name:

IBI Group, a California Partnership

Address:

530 B Street Suite 1000
San Diego CA 92010

Phone and Fax:

tel: 619 234-4110

fax: 619 234-4109

Website:

<http://www.ibigroup.com>

Contact Name and Email:

Maurice M. Macaré

AIA, LEED AP

maurice.macare@ibigroup.com

Number of Years in Business:

44

License Number:

Registered Architect, California
C-13998

Type of Organization

California General Partnership

Brief Description and History of the Firm

IBI Group is focused on providing exceptional client service throughout California for community college districts, many of whom are longstanding repeat clients.

IBI Group's vast knowledge in the design of educational environments encompasses pre-school through university-level facilities. With hundreds of successfully completed educational projects, our commitment to next generation learning environments has placed IBI Learning+ at the forefront of educational design not only in California, but worldwide. Our professional expertise includes all educational project types from smaller remodeling and new construction projects to campus-wide renovations, new buildings on existing campuses, and new campus master planning and construction.

IBI Group is well known for our high professional standards, with particular emphasis on sustainability, creative planning, and design. Our staff is committed to achieving excellence; it is a constant pursuit involving all disciplines at every level of our organization. We pride ourselves in being an extension of a District's team.

IBI Group has been in business 44 years and in 1974 was established under its given name.

Number of Employees

IBI Group employs over 2,600 professionals and support staff, and has grown steadily and now has six offices in California.

Location of Office Where Services will be Performed

530 B Street Suite 1000
San Diego CA 92010

Senior Members and Length of Association

David Chow, PE, AICP – Regional Director: 15 years

Maurice M. Macaré, AIA, LEED AP – Associate: 26 years

Annie Butts – Project Manager/BIM Model Manager: 14 years

Thomas Moore, AIA, LEED AP – Associate: 30 years

Craig Rothenburger, AIA, LEED AP – Associate: 30 years

Craig Atkinson, AIA, LEED AP – Associate Director: 26 years

In-House Services Provided by Firm

- Comprehensive Architectural design services from program programming and refinement and schematic design to construction administration.
- Civil engineering for most of the assignments.
- Site analysis/evaluation/selection
- Agency application/Approval assistance
- Project budgeting/scheduling
- Community/special interest group presentations/coordination

Claims

The attached list represents the 5 year litigation history of IBI Group, a California partnership. The summaries requested by you cannot be provided on the basis of litigation and settlement privilege. However, IBI Group, a California partnership, is part of one of the largest group of design companies in the world; none of our current pending or threatened disputes are material to our business, nor would they impact our participation in this project. IBI Group has more than adequate insurance coverage to address these claims. Additionally, IBI Group Inc., the ultimate parent company of the partnership, is a publicly traded company (TSX: IBG), that engages in regular financial reporting, which takes into account all liabilities. IBI Group Inc.'s financial statements are publicly available at www.sedar.com.

DOL	Claim Description	Status
Apr. 15, 2014	Mystic Streetscape & Utility	Closed
Apr. 16, 2014	Timber Ridge School	Closed
May 5, 2014	Eagle P3 Commuter Rail Pro	Open
Jun. 4, 2014	Tri-Valley CSD	Closed
Jun. 27, 2014	ODA Primary Health Care	Closed
Jan. 8, 2015	Edward Simonsen Performing Arts	Closed
Feb. 20, 2015	Milpitas Sports	Closed
Jul. 8, 2015	High Ground Park	Closed
Jan. 29, 2016	Crystal Point	Open

C

Experience Relative to District Needs



O'FARRELL CHARTER HIGH SCHOOL

The IBI Group team has extensive and recent experience in providing custom modular solutions to design issues. The two most recent projects involved two different modular building contractors.

O'Farrell Charter High School

This project included a modular administration building and classroom buildings, with custom-designed interior layouts in response to specific design requirements.

The basis of design modular building contractor for this project was Silver Creek Industries. Also included on this project were custom fabricated covered walkways by National Carports. IBI Group Services included obtaining DSA approvals.



MURRAY MIDDLE SCHOOL

Murray Middle School

This project included modular administration, multi-purpose room, kitchen, gymnasium/locker facility, classrooms, and science labs. The project was competitively bid with DSA-approved custom building layouts. The successful building contractor was Meehleis Modular Buildings, Inc. Based on the DSA-approved design drawings and their standard building techniques, MMBI developed specific building structural, mechanical, and plumbing drawings incorporating design requirements for each system. IBI created electrical, lighting, and low voltage (fire alarm, data, communication and controls), in addition to site improvement documents. The collective effort produced an excellent facility on time and on budget. IBI Group Services included obtaining DSA approvals.



SAN JOSE HIGH SCHOOL SCIENCE



SAN JOSE HIGH SCHOOL SCIENCE

Number of School Projects in Progress

Our San Diego Office is currently working on nine school projects. Four are in the Close-Out Phase; one is Bidding; two are in Construction; one is in Schematic Design and one is at DSA for review. The grade level of these school projects is K-12. The total dollar value of these projects is approximately \$45M.

Change Order History

The fact that problems and change orders still do occur is one reason we assign our most experienced personnel to the Construction Administration tasks. This staff understands the Documents, General Conditions and Specifications, and has the ability to represent the owner's interests fairly and with a firm hand, if necessary. We double-check cost, employ our most creative solutions, and keep the project moving and minimize additional costs.

The best way to resolve disputes is to avoid them.

If disputes occur, IBI Group believes that open, timely communication is essential to the successful resolution of all disputes. We always remember this is a team effort. Our goal is to bring all parties together to review and resolve without change in budget, time, or diminished quality whenever possible.

IBI Group historically averages less than the industry average in change orders on our projects. Following are three recent project change order history:

- **O'Farrell CS Bleachers:** .5% (All district requested scope changes and unforeseen conditions).
- **Willow Glen HS Offices:** 0%.
- **SJUSD Painting and DM:** 5% (All district requested scope changes and unforeseen conditions).

D Qualifications of Architectural Firm's Personnel



Maurice Macaré AIA, LEED AP
Principal Architect

Maurice graduated from Cal Poly in 1978 and has spent the majority of these past 40 years leading education architectural projects throughout California. He has recently completed the \$40 million Measure "T" projects in Paso Robles focusing on improvements to the Paso Robles High School Campus, these improvements include the CTE funded Visual and Performing Arts renovation and addition. The overall campus scope includes five separate projects and three different contractors and are all being delivered using the Lease/Lease Back method of project delivery. Also, the Murray Middle School modular campus with Meehleis Modular was recently completed and occupied by Sierra Sands Unified School District. Maurice will serve as the lead for your projects.

+ Education

- Bachelor of Science in Architecture, California Polytechnic State University, San Luis Obispo, CA, 1978

+ Professional Experience

1996–Present

- IBI Group, San Diego, CA, Associate, Principal Architect

+ Registrations/Accreditations

- Registered Architect, California C-13998
- LEED Accredited Professional

+ Memberships/Accreditations

- Member, American Institute of Architects, Central Coast Chapter
- Member, Council of Educational Facility Planners (CEFPI)

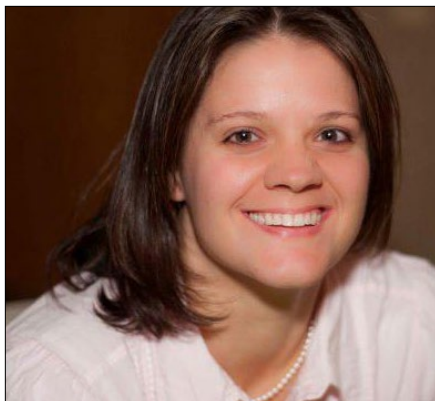
+ Awards

- Structures Award 2012, Best Public/Civic Project - Trace Elementary School, San Mateo/ San Jose Business Journal

Representative Projects:

- O'Farrell Charter Schools
 - High School Fields and Track
- Sierra Sands Unified School District
 - New Murray Middle School
- San Diego Unified School District
 - Riley-New Dawn Whole Site Modernization
 - McKinley Elementary School Joint-Use Field
- Milpitas Unified School District
 - Master Planning and Facility Assessments
 - Sinnot School Administration Remodel/Milpitas High School Modernization and Additions
 - Multipurpose Facilities (4 campuses)
 - Covered lunch shelters at Milpitas High School
 - Modernization of 5 Elementary Schools
 - Modernization of 2 Middle Schools
 - High School Math/Science Building
- Paso Robles Joint Union School District
 - High School 2-Story Classroom Building
 - High School Ag CTE Facility
 - Independence High School
 - High School Practice Gym
 - Shade Structures
 - 3 CTE Program Conversions at Paso Robles High School
- San Jose Unified School District
 - Lincoln High School Modernizations
 - Pioneer High School Modernization and Campus Additions
 - Anne Darling Elementary School Administration/Media Center
 - Trace Elementary School Classroom Building





+ Education

- California Polytechnic State, University, San Luis Obispo, Bachelors of Science – Architecture, 2005
- Southwestern Junior College, Chula Vista, CA, 1999

+ Professional Experience

2005–Present

- IBI Group, San Diego, CA, Architect

+ Awards

- Structures Award 2012, Best Public/Civic Project
- Trace Elementary School, San Mateo/San Jose Business Journal

Annie Butts

Model Manager/Documentation

Annie graduated from Cal Poly in 2005 and has worked for IBI Group since that time. She brings with her an attitude of team work and integrity, creative problem solving, a desire to learn and commitment to quality in all that she does. Since her graduation she has concentrated on increasing her understanding and experience in not only three dimensional modeling but also project development from architectural programming to construction administration. She is proficient in both Revit and AutoCAD. As the Staff Architect and Revit Model Manager for Trace Elementary School Building and Library Wing Fire Replacement for the San Jose Unified School District. She was responsible for coordinating all engineering disciplines. This project in particular focused on the addition of a new 2-story classroom building providing an open courtyard between the new construction and the existing facilities on this campus.

Representative Projects:

- Sierra Sands Unified School District
 - Murray Middle School Modular Campus
- San Diego Unified School District
 - Riley-New Dawn Whole Site Modernization
 - McKinley Elementary School Joint-Use Field
- O'Farrell Charter Schools
 - High School Fields and Track
- Millbrae School District
 - Lomita Park Elementary School Modernization
 - Spring Valley Middle School Modernization
 - Taylor Middle School Modernization
- Paso Robles Unified School District
 - High School 2-story Classroom Bldg.
 - High School Ag CTE Facility
 - Independence High School
 - High School Practice Gym
 - CTE: Construction Technology
 - CTE: Information Technology
 - CTE: Visual and Performing Arts
 - High School Modernization
- San Jose Unified School District
 - Lincoln High School Science Bldg.
 - Lincoln High School Modernization
 - San Jose High Academy Modernization
 - San Jose High Academy Science Bldg.
 - Anne Darling Elementary School
 - Administration and Media Center
 - Trace Elementary School 2-Story
 - Classroom and Library Building



A close-up photograph of a person's hand reaching towards a LEGO robot on a table. The robot is a white and grey motorized vehicle with a black wheel and a small orange sensor. The background is blurred, showing a blue chair and a table.

E

Experience with State Regulatory Agencies

Our preference is to obtain DSA approval prior to award of the construction contract in order to avoid DSA “surprises”. Therefore we are recommending that approval following IR-A-1.16 be utilized as a last resort.

We have guided modular projects through DSA for over 30 years including utilizing the new electronic submittal review process. One strategy with which we have been successful in the past is if one DSA office is extremely busy, we have transferred review responsibility to another DSA office.

We have outlined our approach in Section J.





Project Plan and Methodology

We will be providing all services in house except the electrical, technology/communication and fire alarm systems. We will be utilizing the service of FBA Engineering, the Electrical Engineer for the original Murray Middle School Project.

Their business and licensing information is as follows:

FBA Engineering Information

Firm Name:	FBA Engineering – Electrical Engineers
Address:	150 Paularino Avenue, Suite A120 Costa Mesa, California 92626
Phone:	(949) 852-9995
Fax:	(949) 852-1657
Webpage:	www.fbaengr.com
License:	E-10372 (exp. 9/30/2020)
Company Established:	Electrical Engineers since 1968
Firm Ownership:	Corporation (since June 1969)
SBE Certification:	56885
Contact:	Robert J. Rogers, LEED AP BD+C, LC Principal, Project Director rrogers@fbaengr.com

**FBA** ENGINEERING

150 Paularino Avenue, Suite A-120
 Costa Mesa, California 92626
 T: (949) 852-9995 F: (949) 852-1657
 rrogers@FBAengr.com


ROBERT J. ROGERS LEED AP BD+C, LC
 PRINCIPAL IN CHARGE ELECTRICAL

Robert J. Rogers joined FBA Engineering in 1990 having been in the Electrical Engineering field since 1984. Rob has in depth knowledge and experience in all aspects of the design of Power Distribution, Lighting Design and Lighting control systems, Telecommunications systems including IP based Telephone and Paging systems, Fire Alarm/Life Safety systems, Computer/Data Network and WLAN, Clock and Television systems. Rob is a LEED Accredited Professional with a specialty in Building Design & Construction (BD+C). Rob is Lighting Certified through the National Council on Qualifications for the Lighting Professional (LC).

Mr. Rogers has acquired extensive experience in the design of new educational facilities including K-12, Community College, and University projects. His experience includes modernization, new construction and building additions to existing educational facilities.

Rob has been deeply involved in the field investigation of existing conditions to determine the most feasible and economical method of installing Electrical, Signal and Data networking systems. Emphasis is also given to energy efficient lighting, power systems and sustainability.

Education

Business Administration, 1990 ♦ Fullerton College, Fullerton, California

Professional Affiliations


LEED Accredited Professional – LEED AP, BD+C ♦ Illuminating Engineering Society – IES
 Institute of Electrical & Electronic Engineers - IEEE ♦ Building Industry Consulting Service International - BICSI
 National Council on Qualifications for the Lighting Professional – LC

Robert Rogers level of principal participation on the project includes but is not limited to the following:

- Provide as Basic Services all of the Electrical Engineering Services and instruments of service reasonably and appropriately required for the Project's Scope of Work • Coordination meetings with the Client and AE team. • Site visit/field investigation to review the existing Electrical, Telecommunications and Fire Detection and Alarm systems • Review Construction Documents, Electrical Plans • Electrical Technical Specifications • Assist Architect with Opinion of Probable Construction Costs • Construction support services • Review Shop Drawings • Office consultation with Architect, District and Contractor during construction • Final site visit and report if required • Engineer will provide whatever Additional Services to which the parties may agree, he will oversee Plans and follow through to ensure work is completed according to local and National Electrical Codes.
- ♦ The number of Public Education Projects completed in the last 10-years, are in excess of a thousand.
- ♦ The number of DSA Projects completed within the last 10-years, are in excess of a thousand

Brief description of recent Projects with similar Scope, including project costs and durations.

- **Cleveland Elementary School HVAC Modernization; Long Beach Unified School District**—Project primarily added HVAC to five permanent buildings. Additionally, we provided new access controls, interior LED lighting, and electrical service upgrades. **Project Cost:** \$9,465,716 **Project Duration** May 2017 to August 2018.
- **Riley Elementary School HVAC Modernization; Long Beach Unified School District**—Project primarily added HVAC to five permanent buildings. Additionally, we provided new access controls, interior LED lighting, and electrical service upgrades. **Project Cost:** \$8,939,535 **Project Duration:** May 2017 to August 2018.

		Hourly Fee Calculation				
PROJECT:	Murray MS Relocatables	DATE:	April 30, 2019			
OWNER:	SSUSD 113 W. Felspar Ridgecrest, CA 93555	ARCHITECT:	IBI Group Architecture Planning 530 B Street Suite 1000 San Diego CA 92101			
PROJECT NO.:	TBD					
TASK DESCRIPTION		HOURS		Pr. A.	Tech. I	Admin. I
				\$ 165.00	\$ 100.00	\$ 75.00
Phase 20:	Schematic Design					
	Schematic Site Sketches		4		0	
	Phase subtotals	0	4	0	0	4
		\$0	\$660	\$0	\$0	\$660
Phase 40:	Construction Documents					
	A0.01 Title Sheet		2		8	
	A1.1 Overall Site Plan (ACS)		1		8	
	A1.1 Overall Site Plan (FLS)		1		8	
	A1.1 Overall Site Plan (Exiting)		1		8	
	Partial Site Plan		2		8	
	Site Details		2		8	
	QA/QC		12		8	
	Specs		12		4	0
	Phase subtotals	0	33	0	60	93
		\$0	\$5,445	\$0	\$6,000	\$11,445
Phase 45:	Agency Approval					
	Applications, Forms, etc		4		0	
	Local Fire Approval		8		0	
	Prepare E submittal		1		8	
	OTC 1		14		0	
	Phase subtotals	0	27	0	8	35
		\$0	\$4,455	\$0	\$800	\$5,255
Phase 50:	Bidding/Negotiation					
	Pre Bid Meeting 1		12			
	Prepare Bid ads		1		0	2
	Pre Bid RFI's		2		4	
	Addenda		2		4	
	Phase subtotals	0	18	0	8	28
		\$0	\$2,970	\$0	\$800	\$3,920
Phase 60:	Construction Administration					
	CA Meetings (precon, site visit punch back) 4		48			
	Prepare Contracts, notice of intent, etc...		1			2
	DSA Box Initiation		1			2
	RFI's		4		8	8
	Submittals		4		8	8
	CCO's		4		8	8
	Punch List		0		0	
	Punch List Backcheck		0		0	
	DSA Box/process		4		2	8
	Phase subtotals	0	70	0	26	36
		\$0	\$11,550	\$0	\$2,600	\$2,700
Phase 65:	Close Out					
	Close-out		4		0	4
	Phase subtotals	0	4	0	0	4
		\$0	\$660	\$0	\$0	\$300
	Grand Total Hours	0	156	0	102	300
	Subtotal Fees	\$0.00	\$25,740.00	\$0.00	\$10,200.00	\$3,150.00
	Grand Total IBI Hourly Fees		\$39,090.00			
Phase .100:	Consultants					
	Basic Services					
	Electrical/Low voltage		\$8,400.00			
	Consultant subtotals		\$8,400.00			
	Multiplier		1			
	Consultant Total		\$8,400.00			
	Grand Total		\$47,490.00	\$47,490.00		
	Reimbursable Allowance 6		\$3,450.00			
	Grand Total w/ Reimbursable Allowance		\$50,940.00			



H

Insurance

Following is a sample Certificate of Insurance which identifies our Insurance carrier, that our Professional Liability Insurance is on a claims made basis, the policy limits, deductibles. We have been with this carrier for 10 years. There are no current claims.



CUPERTINO MIDDLE SCHOOL



CERTIFICATE OF LIABILITY INSURANCE

DATE(MM/DD/YYYY)
01/30/2019

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Aon Risk Services Central, Inc. Minneapolis MN Office 5600 West 83rd Street 8200 Tower, Suite 1100 Minneapolis MN 55437 USA		CONTACT NAME: PHONE (A/C. No. Ext): (866) 283-7122 FAX (A/C. No.): (800) 363-0105 E-MAIL ADDRESS:	
		INSURER(S) AFFORDING COVERAGE	NAIC #
INSURED IBI Group, A California Partnership 315 West 9th St., Suite 600 Los Angeles CA 90015 USA		INSURER A: Liberty Mutual Insurance Co.	23043
		INSURER B: Beazley Insurance Company, Inc.	37540
		INSURER C: Twin City Fire Insurance Company	29459
		INSURER D:	
		INSURER E:	
		INSURER F:	

COVERAGES

CERTIFICATE NUMBER: 570074962193

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS. Limits shown are as requested

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input type="checkbox"/> LOC <input type="checkbox"/> OTHER:			TB1B71171213028	04/30/2018	04/30/2019	EACH OCCURRENCE \$1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$1,000,000 MED EXP (Any one person) \$2,500 PERSONAL & ADV INJURY \$1,000,000 GENERAL AGGREGATE \$2,000,000 PRODUCTS - COMP/OP AGG \$1,000,000
A	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input checked="" type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY <input checked="" type="checkbox"/> Hired Auto <input checked="" type="checkbox"/> Non-Owned Auto			AS1-B71-171213-018	04/30/2018	04/30/2019	COMBINED SINGLE LIMIT (Ea accident) \$1,000,000 BODILY INJURY (Per person) BODILY INJURY (Per accident) PROPERTY DAMAGE (Per accident)
	<input type="checkbox"/> UMBRELLA LIAB <input type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> DED <input type="checkbox"/> RETENTION						EACH OCCURRENCE AGGREGATE
C	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR / PARTNER / EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N N	N/A	41WEID5484	01/13/2019	04/30/2019	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTHER E.L. EACH ACCIDENT \$1,000,000 E.L. DISEASE-EA EMPLOYEE \$1,000,000 E.L. DISEASE-POLICY LIMIT \$1,000,000
B	E&O-PL-Primary			V1F72F180201 Professional Liability	04/30/2018	04/30/2019	Per Claim Limit \$2,000,000 Aggregate Limit \$2,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

As respects to policies TB1B71171213028 (General Liability) and AS1-B71-171213-018 (Automobile Liability); Aon Risk Solutions (U.S.) is generating and distributing this certificate in an administrative capacity. Aon Reed Stenhouse Inc. Toronto, Ontario Canada is the broker for the policies. Evidence of Insurance.

CERTIFICATE HOLDER**CANCELLATION**

IBI Group, A California Partnership 315 West 9th Street, Suite 600 Los Angeles CA 90015-4206 USA	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE <i>Aon Risk Services Central, Inc.</i>

Holder Identifier :

Certificate No : 570074962193



April 30, 2019

To Whom It May Concern

Dear Sir/Madam:

Re: Evidence of Insurance

This will confirm that IBI Group and its subsidiaries have renewed their insurance program through our office, Aon Reed Stenhouse Inc/Aon Risk Services Central, Inc. Note the following:

- a) Commercial General Liability
Liberty Mutual Insurance Company
\$2,000,000 Each Occurrence
April 30, 2019 to April 30, 2020
Policy No. 1000255142-03
- b) Umbrella Liability
Liberty Mutual Insurance Company
\$3,000,000 Each Limit
April 30, 2019 to April 30, 2020
Policy No. 1000255144-03
- c) Professional Liability
Beazley Insurance Company, Inc.
\$5,000,000 Each Claim
April 30, 2019 to April 30, 2020
Policy No. PSDEF1900298
- d) Automobile Liability
Liberty Mutual Insurance Company
\$2,000,000 Each Accident
April 30, 2019 to April 30, 2020
Policy No. AS1-B71-171213-019
- e) US Workers Compensation/Employers Liability
Twin City Fire Insurance Company
\$1,000,000 Each Accident
\$1,000,000 Policy Limit
\$1,000,000 Each Employee
April 30, 2019 to April 30, 2020
Policy No. 41WEID5484

Coverage under the stated policies are subject to the terms and conditions of the Insurance Company's policies.

We will be issuing a Certificate of Insurance as soon as possible.

The information contained in this letter is correct at the date of issue, but there is no obligation on our part to notify any third party of any subsequent changes or cancellation.

Signed,

Aon Reed Stenhouse Inc.

Arnold Cariaga
Assistant Vice President



Cost Estimating

IBI Group believes the marketplace is too volatile to rely on historical cost databases or per square-foot rules-of-thumb. IBI group's success rate has been very high, despite the recent volatility of the construction market. IBI Group has a strong history of understanding the design and construction factors that affect the budget. We emphasize on-going cost control and apply it throughout all the design phases to assure the project is meeting your budget goals. With this in mind, we "design to budget" as opposed to "costing the design". This is the key to understanding what effect design concepts, building systems, material selections, construction sequencing and other elements of the project have on the final bid cost. In order to do this, we must start with a realistic project budget which is justified with a project's program.

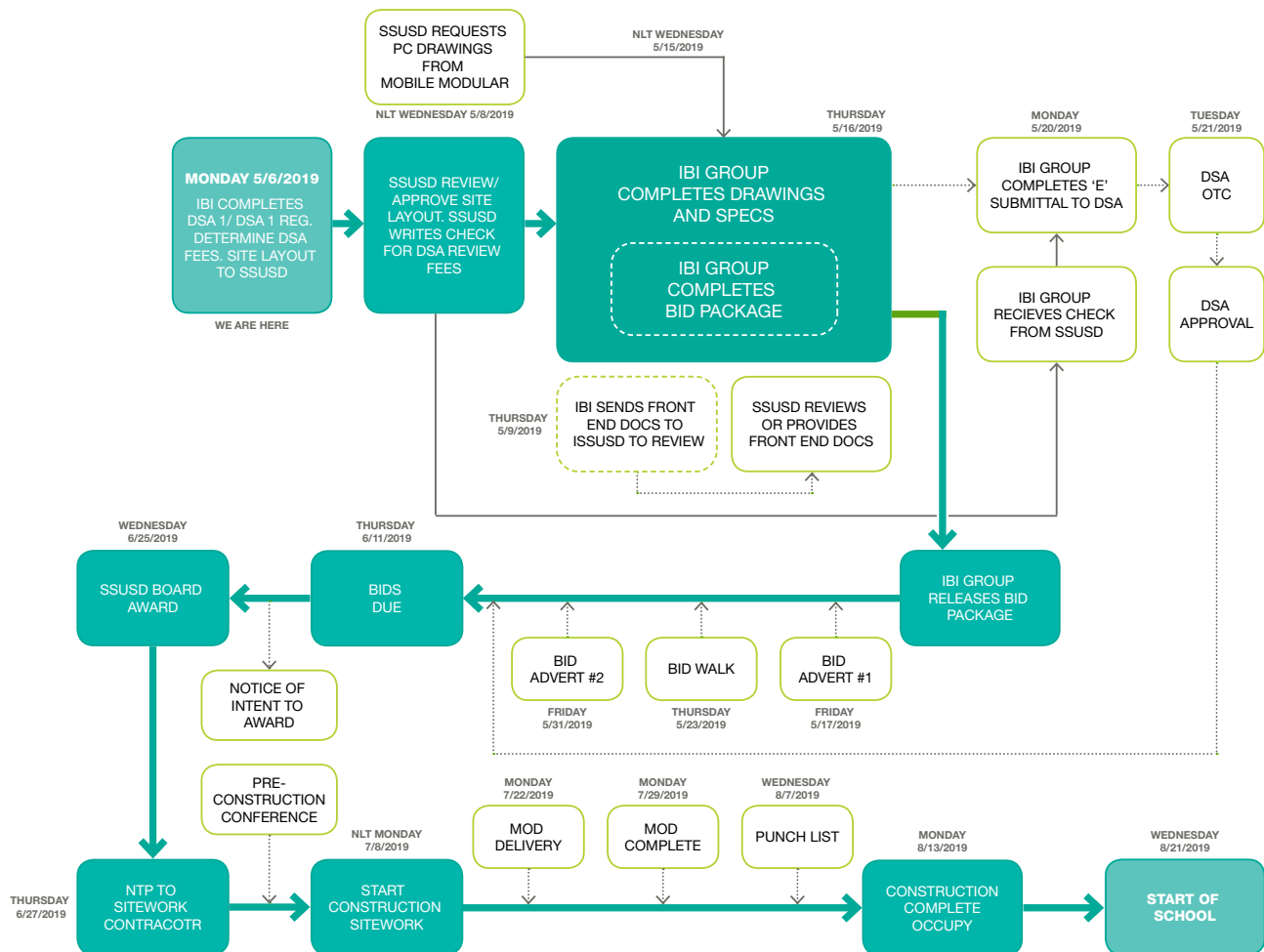
Close coordination with the SSUSD staff in regard to material selections, construction approaches, and regional labor and cost issues are integrated during the entire process. Statements of probable cost are prepared and reviewed at each phase of the work. Careful evaluations of the project's design are done, including long-term cost benefits vs. the efforts to balance initial construction costs along with on-going costs of maintenance and security if you are to have a meaningful budget.

RECENT COST ESTIMATING EXPERIENCE				
PROJECT NAME	PROJECT TYPE	ORIGINAL BUDGET	BID	FINAL CONSTRUCTION COST
West Valley College Campus Center	Modernization	\$10,300,000	\$9,500,000	\$9,900,000
Chabot College Music Skills Center	Modernization	\$9,000,000	\$8,700,000	\$9,400,000
Taylor Middle School Modernization	Modernization	\$12,800,000	\$12,800,000	\$12,600,000
Trace Elementary School	New Construction	\$8,200,000	\$8,200,000	\$8,000,000

J

Description of Project Plan

Based on our understanding of your project description we have developed this project flow chart and schedule.



11. BUSINESS ADMINISTRATION

11.1 Approval of Professional Services Agreement with Leadership Associates, LLC

BACKGROUND INFORMATION: The district believes that professional learning and support are foundational for district, employee, and student success. With the transition to the Local Control Funding Formula (LCFF) in 2014, districts experienced the biggest shift in district funding since the 1970's. Along with the new accountability system, the Local Control Accountability Plan (LCAP) and, now, with the rollout of the Data Dashboard, district leadership is tasked with seismic shifts in the way that teachers teach and assess. The district implemented late-start-Wednesdays (LSW) in the fall of 2016 in order to systematize teacher collaboration and to deepen the culture and effectiveness of our professional learning community (PLC). The district has cultivated a significant commitment for making sure our employees are empowered with professional growth and mentoring.

CURRENT CONSIDERATIONS: The district sees opportunity for providing similar levels of professional growth and support that have been invested in the faculty and staff, in the Superintendent's Cabinet. Dr. Kent Bechler, Lead Partner for Leadership Associates, LLC, will provide DISC training and advisement during the 2019-20 school year to all five members of the Superintendent's Cabinet. The foundation for the DISC model comes from the work of a Harvard psychologist named Dr. William Moulton Marston in the 1920's. He developed a theory that people tend to develop a self-concept based on one of four factors — dominance, inducement, steadiness, or compliance. Using the DISC model as a framework, Dr. Bechler will provide comprehensive coaching and advisement to the Superintendent's Cabinet as a working team, and also to each of the members individually. The purpose for contracting with Leadership Associates is to provide a formal structure of support and learning to the Superintendent's Cabinet in order to strengthen skills, deepen leadership competency, and ensure highest levels of effectiveness for implementing/sustaining district priorities, programs, and initiatives.

FINANCIAL IMPLICATIONS: The fee charged for the described yearlong training and advisement is \$25,000, plus expenses not to exceed \$5,000. The total approximate cost is \$30,000.

SUPERINTENDENT'S RECOMMENDATION: It is recommended that the board approve the agreement for professional services with Leadership Associates, LLC as presented.



LEADERSHIP ASSOCIATES, LLC
50-855 Washington Street #C-205
La Quinta, CA 92253
Phone (760) 771-4277

AGREEMENT FOR CONSULTANT SERVICES

THIS AGREEMENT is made this **April 2019** between **LEADERSHIP ASSOCIATES**, hereinafter called the Contractor, and **SIERRA SANDS UNIFIED SCHOOL DISTRICT** hereinafter called the District.

The Contractor agrees to perform services for the District as follows:

The Contractor will provide Superintendent advisement and Board Governance workshops during the 2019-20 school year.

The District agrees to pay the Contractor **TWENTY-FIVE THOUSAND DOLLARS (\$25,000), plus expenses up to \$5,000**, for services provided. The Contractor will submit invoices as services are provided. Payment is due within 30 days of receipt of invoice.

**Mail remittance to: Leadership Associates
50855 Washington St., #C205
La Quinta, CA 92253**

Contractor agrees to hold harmless and indemnify the District, its officers, agents, and employees with respect to all damages, costs, expenses or claims, in law or in equity, arising or asserted because of injuries to or death of person or damage to, destruction, loss, or theft of property arising out of faulty performance of the services to be performed by Contractor hereunder.

It is expressly understood and agreed to by both parties hereto that the Contractor, while engaged in carrying out and complying with any of the terms and conditions of this contract, is an independent contractor and is not an officer, agent, or employee of the aforesaid District. Either party may terminate this agreement by providing the other party with ten (10) days written notice. Upon such termination, fees will be determined on a pro rata basis.

Leadership Associates does not participate in a California public pension system. Leadership Associates and the District understand that the work/services provided should not be considered creditable toward the STRS earnings limit as the work is not normally performed by employees of the District and requires less than 24 months (496 business days). REF. CA Education Code § 26135.7 (2014)

CONTRACTOR:
LEADERSHIP ASSOCIATES, LLC
Taxpayer ID#: 68-038 3653

DISTRICT:
SIERRA SANDS UNIFIED SCHOOL DISTRICT

By 

Name Linda Hunt, Partner/Office Administrator

Date April 2019

By _____

Name Pamela P. Smith/Asst Superintendent Business

Date May 16, 2019

11. BUSINESS ADMINISTRATION

11.2 Approval of Resolution #14 1819 Authorizing the District to Seek Funding for Purchase of Replacement School Bus

BACKGROUND INFORMATION: The primary goal of the Lower Emission School Bus Program is to reduce school children's exposure to both cancer-causing and smog-forming pollution. This has been accomplished by making funding available for either bus replacement or retrofits. California's Air Resource Board allows additional flexibility in replacing buses with AB 923 funds under the Carl Moyer incentive program.

CURRENT CONSIDERATIONS: Sierra Sands USD has received notification from the Eastern Kern Air Pollution Control District (EKAPCD) that the district is eligible for one replacement bus this school year. The EKAPCD has funding available toward the replacement of the district's Bus #33, a 1990 Blue Bird, 14/5 passenger school bus.

FINANCIAL IMPLICATIONS: The Eastern Kern Air Pollution Control District will pay a maximum of \$110,000 for a replacement bus. Any cost over and above the \$110,000.00 will be the responsibility of the district. The current quote for a 2019 International, 37-passenger school bus with a variable of four wheelchair stations is \$145,776.5, including sales tax, leaving a balance to the district of \$35,776.50. A condition of the funding is that the replaced school bus must be destroyed.

SUPERINTENDENT'S RECOMMENDATION: It is recommendation that the board adopt Resolution #14 1819 authorizing district staff to apply for funds under the Eastern Kern Air Pollution Control District funding for a replacement bus as presented and to approve payment of up to \$35,776.50 as the district's share of the cost.

SIERRA SANDS UNIFIED SCHOOL DISTRICT

RESOLUTION #14 1819

A RESOLUTION BEFORE THE BOARD OF EDUCATION OF THE
SIERRA SANDS UNIFIED SCHOOL DISTRICT ALLOWING THE
DISTRICT TO SEEK FUNDING FOR SCHOOL BUS REPLACEMENT

RESOLVED, by the Board of Education of the Sierra Sands Unified
School District as follows:

WHEREAS: Funds have been appropriated by the Eastern Kern Air
Pollution Control District through AB 923 and the Carl Moyer Program,
which can be used to replace older high emitting school buses with model
year 2010 or newer lower emitting school buses under the provisions of the
Lower Emission School Bus Program

WHEREAS: Sierra Sands Unified School District has been identified
as being eligible for funding to replace a 1990 Blue Bird 19-passenger
school bus

WHEREAS: The Eastern Kern Air Pollution Control District has
budgeted funds in fiscal year 2018-19 of at least \$110,000.00 for costs
associated with replacing SSUSD Bus #33

WHEREAS: Sierra Sands Unified School District will be responsible
for any additional costs associated with replacing the 1990 Blue Bird bus
above the grant funds awarded

NOW, THEREFORE, IT IS HEREBY RESOLVED that the Sierra
Sands Unified School District Board of Education authorize the
superintendent or designee to apply for the Eastern Kern Air Pollution
Control District funding and, if successful, enter into a contract with the
Eastern Kern Air Pollution Control District.

BE IT ALSO RESOLVED that the superintendent or designee of
Sierra Sands Unified School District is hereby authorized and empowered to

execute in the name of Sierra Sands Unified School District all necessary documents to implement and carry out the purpose of this resolution.

I hereby certify that the foregoing resolution was duly adopted at the meeting of the Board of Education of the Sierra Sands Unified School District duly held on the _____ day of May 16, 2019 on a motion of _____, seconded by _____, and by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

BY _____
Secretary, Board of Education
Sierra Sands Unified School District

INSTRUCTIONS To BIDDERS

SECURING DOCUMENTS:

Drawings and Specifications are available at:

**South County Support Services Agency
16644 S. Elm Avenue
Caruthers, CA 93609
(559) 644-1000**

BID # 1819-SC11-01

Bids to receive consideration shall be made in accordance with the following instructions:

1. Bids shall be made on a form obtained from the Owner. Bids not made on the proper form shall be disregarded. Numbers must be stated in words and figures, and the signatures of all individuals must be in longhand.
2. No bid will be considered which makes exceptions, changes, or in any manner makes reservations to the terms of the drawings or specifications.
3. Questions regarding documents, discrepancies, omissions, or doubt as to meanings shall be referred immediately to the **Agency Director** who will send written instructions clarifying such questions to each bidder. Oral responses will not be binding on the Owner.
4. Each bid must give the full business address of the bidder and be signed by bidder with bidder's usual signature. Bids by partnerships must furnish the full name of all partners and must be signed in the partnership name by a general partner with authority to bind the partnership in such matters, followed by the signature and designation of the person signing. The name of the person signing shall also be typed or printed below the signature. Bids by corporations must be signed with the legal name of the corporation, followed by the name of the state of incorporation and by the signature and designation of the chairman of the board, president or any vice president, and then followed by a second signature by the secretary, assistant secretary, the chief financial officer or assistant treasurer. All persons signing must be authorized to bind the corporation in the matter. The name of each person signing shall also be typed or printed below the signature. Satisfactory evidence of the authority of the officer signing on behalf of a corporation shall be furnished.
5. Bids must be accompanied by a certified check, cashier's check, or bidder's bond, for an amount not less than ten percent (10%) of the amount of the bid, made payable to the order of the Owner. If a bidder's bond accompanies the bid, said bond shall be secured

by an Admitted Surety (an insurance organization authorized by the Insurance Commissioner to transact the business of insurance in the State of California during this calendar year). The surety insurer must, unless otherwise agreed to by Owner in writing, at the time of issuance of the bond, have a rating not lower than "A-" as rated by A.M. Best Company, Inc., or other independent rating companies. Owner reserves the right to approve or reject the surety insurer selected by Vendor and to require Vendor to obtain a bond from a surety insurer satisfactory to the Owner. Said check or bond shall be given as a guarantee that the bidder will enter into the Agreement if awarded the Contract, and in case of refusal or failure to enter into said Agreement, the check or bond, as the case may be, shall be payable to the Owner and retained as liquidated damages.

6. To ensure accountability in warranty and after sales service any distributor submitting a bid must own and operate a minimum of one full-service maintenance facility in California. Additional services facilities throughout California are preferred. The Distributor owned facility must have been in full operation for a minimum of 12 consecutive months immediately preceding the date of the award.
7. Owner may purchase one or more Pupil Transportation Equipment. This is an indefinite quantity bid. All public school districts in all Counties in the State of California may purchase identical items at the same unit price under the terms and conditions of the Contract and pursuant to Public Contract Code section 20118, as amended by Chapter 730 of the Statutes of 2006 (A.B. 1967) for 365 days following **November 15, 2018**. At 5 p.m. PST on that date the ability to piggyback on this Contract shall terminate. However, prior to that original expiration date, and the expiration of any authorized extensions, Owner may extend the term of the Contract in writing. The original term and all extensions shall not exceed five years from **November 15, 2018**.
8. Bids shall be sealed and filed at the location designated in the Notice to Bidders on **November 15, 2018 before 8:00 a.m.** on the clock designated by the Owner or its representative as the bid clock. Facsimile copies of the bid will not be accepted. Irrespective of how a bidder chooses to deliver the bid and other documents to the Owner, the bidder is responsible for ensuring that the bid and other documents are actually received at the location designated in the Notice to Bidders for receipt of the bid and other documents prior to the time for the bid opening. Bids and other documents for any reason not actually received at the designated location prior to the time for the bid opening shall not be opened or considered.

WITHDRAWAL OF BIDS:

Bids may be withdrawn by bidders prior to the time fixed for the submittal of bids. The Owner reserves the right to take more than 30 days to make a decision regarding the rejection of bids or the award of the Contract.

OPENING OF BIDS:

Bids will be opened on **November 15, 2018 at South County Support Service Agency, at 8:00 a.m.** as calculated by the clock designated by the Owner or its representative as the bid clock. Opening of bids shall be as soon after the hour set as will be possible. Any and all bidders will be permitted to attend.

EXAMINATION OF CONTRACT:

Before submitting a bid, bidders shall examine the drawings, read the specifications and the other Contract documents. Bidders shall fully inform themselves as to all requirements for the Contract and shall include in the bid a sum to cover all of the requirements. All bids shall be F.O.B. the delivery location, **South County Support Service Agency**. All costs for delivery and any packaging of Pupil Transportation Equipment are the responsibility of Vendor and shall not be included in the bid.

OR EQUAL:

The use of a name of a manufacturer, or any special brand or make, in describing a product does not restrict bidders to that manufacturer or specific product. An equal of the named product will always be given due consideration. The "or equal" product must be equal or better in quality, utility and all other requirements to the manufacturers or brands Owner specified. Bidders must submit a request for substitution, supporting data and requested samples **5 days** before the bid opening. Samples are to be provided at bidders' cost. Samples may be destroyed during testing. If not destroyed, they may be returned, upon request, at bidders' expense. The make or brand and grade of the product must be stated in the bid form if it is not the specific product the Owner named. When the make or brand or grade is not stated, it is understood to be the specific product the Owner named.

FORM OF AGREEMENT BETWEEN OWNER AND VENDOR:

The form of Agreement between Owner and Vendor that the successful bidder will be required to execute, if awarded the Contract, is a part of this bid package.

ADDENDA OR BULLETINS:

Any addenda or bulletins, issued during the time of bidding, shall form a part of the drawings and specifications, shall be covered in the bid, and shall be made a part of the Contract.

EVIDENCE OF RESPONSIBILITY:

Upon the request of Owner, a bidder shall submit promptly to the Owner or its designee satisfactory evidence showing the bidder's financial resources, the bidder's experience in performing the type of Contract required by the Owner, the bidder's organization available for the performance of the Contract, and any other required evidence of the bidder's qualifications to perform the proposed Contract. The Owner may consider such evidence before making its decision awarding the proposed Contract. Failure to submit evidence of the bidder's responsibility to perform the proposed Contract may result in rejection of the bid.

BIDDERS INTERESTED IN MORE THAN ONE BID:

No person, firm or corporation shall be allowed to make or file or to be interested in more than one bid. A person, firm or corporation submitting a sub-proposal to a bidder, or who has quoted prices on material to a bidder, is not hereby disqualified from submitting a sub-proposal or quoting prices to other bidders.

AWARD OF CONTRACT:

Rejection of any or all bids, to contract with whomever and in whatever manner, to abandon the Contract entirely, and/or to waive any informality in receiving of bids is reserved as the right of the Owner. Before the Contract is awarded, the Owner may, at its sole discretion, require from the proposed successful bidder further evidence of its reasonable qualifications to faithfully, capably, and reasonably perform such proposed Contract and may consider such evidence before making its decision on the award of such proposed Contract.

The Contract shall be awarded to the lowest responsible and responsive bidder as interpreted by the Owner and specified herein and shall be entered into by the successful bidder within ten (10) days after the mailing, faxing or delivering of the Notice of Award of Contract. Owner reserves the right, without any liability, to cancel the award of the Contract at any time before the full execution of the Agreement between Owner and Vendor.

EXECUTION OF AGREEMENT BETWEEN OWNER AND VENDOR:

The Agreement between Owner and Vendor shall be signed by the successful bidder in as many originals as the Owner deems necessary and returned within ten (10) days after the mailing, faxing or delivering of the Notice of Award of Contract. If the successful bidder does not comply with this paragraph, Owner may award the Contract to the next lowest bidder or otherwise proceed as allowed by law.

INSPECTION:

All products furnished under the Contract are subject to inspection and rejection. Vendor bears all expenses incurred in connection with furnishing products for inspection.

PAYMENT:

Payment to the Vendor on account of the Contract shall be made in accordance with the terms of the Contract.

TAXES:

The Owner is generally exempt from payment of Federal Excise Tax on materials. The Owner will furnish exemption certificates to the Vendor to be used to obtain materials ordinarily subject to Federal Excise Tax without payment of the tax. Bidder shall deduct Federal Excise Taxes from their bid prices before submitting bids, so that such taxes will not be included in the bid.

EARLY TERMINATION:

Notwithstanding any provision herein to the contrary, if for any fiscal year of this Contract the governing body of the Owner fails to appropriate or allocate funds for payment under the Contract after exercising reasonable efforts to do so, the Owner may upon thirty (30) days' notice, order performance on the Contract to cease. The Owner will remain obligated to pay for the work already performed, but shall not be obligated to pay the balance remaining unpaid beyond the fiscal period for which funds have been appropriated or allocated and for which the work has not been done.

TIME OF DELIVERY AND ACCEPTANCE; LIQUIDATED DAMAGES:

Vendor agrees to deliver within 120 days from the date of the purchase order as on-time delivery. Delivery shall be deemed complete only upon Owner's written acceptance of the Pupil Transportation Equipment.



AGREEMENT BETWEEN OWNER AND VENDOR

BID #1819-SC11-01

This Agreement effective 11/15/2018, by and between South County Support Services Agency, Fresno County, California, hereinafter called the "Owner" and Creative Bus Sales, Inc. hereinafter called the "Vendor".

WITNESSETH: That the Vendor and the Owner for the consideration hereinafter named agree as follows:

ARTICLE I. SCOPE. The Vendor agrees to supply and deliver Pupil Transportation Equipment free from any and all liens and claims, all in strict compliance with the drawings and specifications therefore and other Contract documents relating thereto. Any Pupil Transportation Equipment ordered after the initial order will require only a purchase order from Owner to Vendor, which purchase order shall modify this Agreement.

ARTICLE II. CONTRACT. The Vendor and the Owner agree that the following documents constitute the Contract: Notice to Bidders, Instructions to Bidder's, Bid Form, Bid Bond, Agreement between Owner and Vendor, Drawings, Specifications, addenda issued prior to bid, and other documents referred to in this Agreement. The Contract documents are complementary and each obligation of the Vendor in any one shall be binding as if specified in all.

ARTICLE III. TIME TO DELIVER AND WRITTEN ACCEPTANCE. Time is of the essence in this Contract, and the time of delivery shall be within 120 days after full execution of this Agreement or Owner's forwarding a purchase order for additional Pupil Transportation Equipment to Vendor, whichever is applicable; provided however that delivery shall be deemed completed only upon Owner's written acceptance of the Pupil Transportation Equipment.

If the Vendor becomes liable under this section, the Owner, in addition to all other remedies provided by law, shall have the right to withhold payment, and to collect the interest thereon, which would otherwise be or become due the Vendor until the liability of the Vendor under this section has been finally determined. If the withheld amount is not sufficient to discharge all liabilities of the Vendor incurred under this Article, the Vendor shall continue to remain liable to the Owner for such liabilities until all such liabilities are satisfied in full.

ARTICLE IV. PAYMENT. The Owner agrees to pay the Vendor in current funds for the performance of the Contract the full amount due within 30 days after the later of the delivery of the Pupil Transportation Equipment, which is not deemed to be completed until Owner accepts the Pupil Transportation Equipment in writing, and Vendor's submission of a satisfactory invoice.

ARTICLE V. TERMINATION. Owner reserves the right to terminate the Contract if Vendor fails to carry out any obligation, term, or condition of the Contract. Owner shall give 10 days written notice to Vendor to cure a default. If Vendor fails to cure within that time period to Owner's satisfaction, Owner may terminate the Contract.

ARTICLE VI. INSPECTION. Pupil Transportation Equipment must conform to the specifications and other Contract documents and may be subject to Owner's inspection and written acceptance.

If another public school district desires to purchase Pupil Transportation Equipment pursuant to Article X of this Agreement, the Vendor shall pay Owner an Agency fee of forty-five hundredths (.45%) for each Pupil Transportation Equipment ordered/purchased.

ARTICLE VII. WARRANTY. Vendor warrants that the Pupil Transportation Equipment will be free from all defects of materials and workmanship and shall be fit and sufficient for the purposes intended. Vendor shall replace defective materials and workmanship at no cost to Owner.

ARTICLE VIII. OPERATIONS AND MAINTENANCE MANUALS. Vendor shall provide Owner with operations and maintenance manuals with delivery of Pupil Transportation Equipment to Owner.

ARTICLE IX. INDEMNIFICATION AND RISK OF LOSS. The Vendor will defend, indemnify and hold harmless the Owner, its governing board, officers, agents, trustees, and employees against and from any and all liability for damages on account of injury to or death of persons or damage to property resulting from or arising out of or in any way connected with the performance by the Vendor of the Contract or for any infringement of any patent rights, copyright or trademark of any person or persons in consequence of the use by Owner of the Pupil Transportation Equipment provided pursuant to the Contract and reimburse the Owner for all costs, attorney's fees, expenses and loss incurred by it in consequence of any claims, demands, and causes of action which may be brought against Owner arising out of the performance by the Vendor of the Contract. This indemnification shall be in addition to any other indemnification provisions contained in the Contract.

Ownership and risk of loss of the Pupil Transportation Equipment shall not transfer to Owner until Owner has paid the full price for the Pupil Transportation Equipment and received in return signed and executed DMV documentation. Until transfer of ownership occurs, Vendor shall maintain sufficient liability insurance to insure against loss, damage, destruction, injury or death that may result while the Pupil Transportation Equipment is, among other things, being manufactured, transported, delivered, inspected and accepted. Ownership and risk of loss do not transfer to Owner if the Pupil Transportation Equipment is delivered pursuant to Article VI and Article X, and Vendor shall maintain sufficient liability insurance to insure against loss, damage, destruction, injury or death that may result removed by Vendor or the other public school district from South County Support Services Agency.

ARTICLE X. PIGGYBACK CLAUSE.

A. All public school districts in all Counties in the State of California ("Other Agency (ies)") may lease or purchase Pupil Transportation Equipment at the same price under the terms and conditions of this Contract and Public Contract Code section 20118, as amended by Chapter 730 of the Statutes of 2006 ("A.B. 1967") for 365 days following the date of the award of this Contract. Vendor shall promptly inform Owner in writing of all agreements by contract, lease, requisition, or purchase order for leases purchases authorized by Other Agencies under the terms and conditions of this Contract and Public Contract Code section 20118, as amended by A.B. 1976. Vendor shall provide for final delivery of Pupil Transportation Equipment to Other Agency and shall ensure that Pupil Transportation Equipment is accepted. Owner maintains the right to cancel the provisions of Article X at any time without cause.

B. All documents, warrants or checks shall be delivered to the successful bidder.

C. Contract prices and terms for piggyback purposes remain firm for 365 days following the date of award of this Contract. At 5 p.m. PST on that date the ability to piggyback on this Contract shall terminate. However, prior to that original expiration date, and the expiration of any authorized extensions, Owner may extend the term of the Contract in writing. The original term and all extensions shall not exceed five years from the date of the award of this Contract.

D. Owner makes no representation that the use of this Contract by any Other Agency is, in fact authorized by law. Vendor and Other Agency should seek their own independent legal determination as to the lawfulness of this Contract.

ARTICLE XI. ENTIRE AGREEMENT. The Contract constitutes the entire agreement between the parties, and supersedes any prior or contemporaneous agreement between the parties, oral or written, including the Owner's award of the Contract to Vendor, unless such agreement is expressly incorporated herein. The Owner makes no representations or warranties, express or implied, not specified in the Contract. The Contract is intended as the complete and exclusive statement of parties' agreement pursuant to Code of Civil Procedure section 1856.

ARTICLE XII. EXECUTION OF OTHER DOCUMENTS. The parties to this Agreement shall cooperate fully in the execution of any and all other documents and in the completion of any additional actions that may be necessary or appropriate to give full force and effect to the terms and intent of the Contract.

ARTICLE XIII. EXECUTION IN COUNTERPARTS. This Agreement may be executed in counterparts such that the signatures may appear on separate signature pages. A copy, or an original, with all signatures appended together, shall be deemed a fully executed Agreement.

ARTICLE XIV. BINDING EFFECT. Vendor, by execution of Agreement, acknowledges that Vendor has read this Agreement and the other Contract documents, understands them, and agrees to be bound by their terms and conditions. The Contract shall inure to the benefit of and shall be binding upon the Vendor and the Owner and their respective successors and assigns.

ARTICLE XV. SEVERABILITY. If any provision of the Contract shall be held invalid or unenforceable by a court of competent jurisdiction, such holding shall not invalidate or render unenforceable any other provision hereof.

ARTICLE XVI. AMENDMENTS. The term of the Contract shall not be waived, altered, modified, supplemented or amended in any manner whatsoever except by written agreement signed by the parties and approved or ratified by Owner's Board.

ARTICLE XVII. ASSIGNMENT OF CONTRACT. The Vendor shall not assign or transfer by operation of law or otherwise any or all of its right, burdens, duties or obligations without the prior written consent of the Owner.

ARTICLE XVIII. SAFETY REGULATIONS. Pupil Transportation Equipment shall comply with all applicable safety ordinances, regulations, and statutes.

ARTICLE XIX. LAW AND VENUE. The Contract shall be governed by and construed in accordance with the laws of the State of California. The parties also agree that, in the event of litigation, venue shall be in the proper state court located in Fresno County, California.

ARTICLE XX. WRITTEN NOTICE. Written notice shall be deemed to have been duly served if delivered in person to the individual or member of the firm or to an office of the corporation for whom it was intended, or if delivered at or sent by registered or overnight mail to the last business address known to the person who gives the notice.

ARTICLE XXI. NO WAIVER. No action of failure to act by the Owner shall constitute a waiver of a right or duty afforded it under the Contract, nor shall such action or failure to act constitute approval of or acquiescence in a breach thereunder, except as may be specifically agreed to in writing.

Vendor:

Creative Bus Sales, Inc.

14740 Ramona Avenue

Chino, CA 91710



Signature

Anthony Matijevich, President

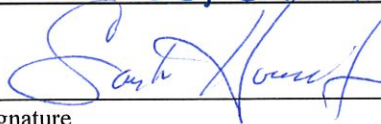
Signed by

Owner:

South County Support Services, Agency

16644 S. Elm Avenue

Caruthers, CA 93609



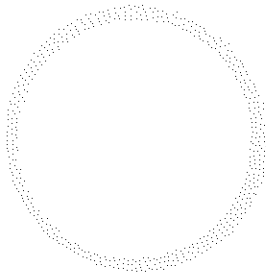
Signature

Sandra Hoventz, Agency Director

Signed by

NOTE: Vendor must give the full business address of the Vendor and sign with Vendor's usual signature. Partnerships must furnish the full name of all partners and the Agreement must be signed in the partnership name by a general partner with authority to bind the partnership in such matters, followed by the signature and designation of the person signing. The name of the person signing shall also be typed or printed below the signature. Corporations must sign with the legal name of the corporation, followed by the name of the state of incorporation and by the signature and designation of the chairman of the board, president, or any vice president, and then followed by a second signature by the secretary, assistant secretary, and the chief financial officer or assistant treasurer. All persons signing must be authorized to bind the corporation in the

matter. The name of each person signing shall also be typed or printed below the signature. Satisfactory evidence of the authority of the officer signing on behalf of a corporation shall be furnished.



*** Proof of Publication ***

The Sentinel
Lee Central California Newspapers
P.O. Box 9
Hanford, CALIFORNIA 93232
PHONE 888-790-0915
Sentinel_Finance@lee.net

SOUTHWEST TRANSPORTATION AGENCY

16644 SOUTH ELM AVENUE
CARUTHERS CA 93609

ORDER NUMBER 85737

Publication- The Selma Enterprise Kingsburg Recorder

State of California

County of Fresno

I am a citizen of the United States and a resident of the county forsoad; I am over the age of eighteen years, and not a part to or interested in the above-entitled matter. I am the principal clerk of The Selma Enterprise Kingsburg Recorder, a newspaper of general circulation, printed and published daily in the city of Selma and Kingsburg, County of Fresno, and which newspaper has been adjudged a newspaper of general circulation by the superior court of the County of Fresno, State of California, under the date of July 8, 1952, case number 86769(Selma), and September 20, 1953, case number 84716 (Kingsburg).

That I know from my own personal knowledge the notice, of which the annexed is a printed copy (set in type not smaller than nonpareil), has been published in each regular and entire issue of said newspaper and not in any supplement thereof on the following dates, to wit:

PUBLISHED ON: 10/31/2018, 11/07/2018, 11/14/2018

TOTAL AD COST: 468.42

FILED ON: 11/14/2018

I certify (or declare) under penalty of perjury that the foregoing is true and correct.

Dated at Fresno County, California

This Day 14 of November, 2018.

Signature _____

RECEIVED NOV 16 2018

AD#85737

NOTICE TO BIDDERS
BID #1819-SC11-01

NOTICE IS HEREBY GIVEN THAT the South County Support Services Agency (hereinafter referred to as "Owner") County of Fresno, State of California, will receive seal bids prior to the date and time stated for the Bid Opening for:

Public Transportation Equipment

As per specification and contract documents which may now be obtained from Owner:

South County Support Services Agency
16644 South Elm Avenue
Caruthers, California 93609

All bids must conform and be responsive to the contract documents. Bid and appropriate documents can be obtained in person at the Business Office between 9:00a.m. and 2:00p.m. Monday through Friday or via email by submitting request to accounting@southwestipa.org.

Bids will be sealed and filed in the office of Agency Director:
South County Support Services Agency
16644 South Elm Avenue
Caruthers, California 93609

On November 15, 2018 before 8:00 A.M. on the clock designated by the Owner or its representative as the bid clock. Facsimile (FAX) copies of the bid will not be accepted.

Bids will be opened on November 15, 2018, at South County Support Services Agency 16644 South Elm Avenue, Caruthers, Ca. 93609 at 8:00 A.M., as calculated by the clock designated by the Owner or its representative as the bid clock

Bids must be accompanied by a bidder's bond, cashier's check, or certified check for at least ten percent (10%) of the amount of the base bid and made payable to the Owner. If a bid bond is used, it must be issued by an Admitted Surety (an insurance organization authorized by the Insurance Commissioner to transact surety insurance in the State of California during this calendar year), which shall be given as a guarantee that the bidder will enter into a Contract if awarded the Work and will be declared forfeited, paid to, or retained by the Owner as liquidated damages if the bidder refuses or neglects to enter into the Contract provided by the Owner after being requested to do so. The surety insurer must, unless otherwise agreed to by Owner in writing, at the time of issuance of the bond, have a rating not lower than "A-" as rated by A.M. Best Company, Inc. or other independent rating companies. Owner reserves the right to approve or reject the surety insurer selected by Contractor and to require Contractor to obtain a bond from a surety insurer satisfactory to the Owner.

Owner may purchase one or more School Bus(es). This is an indefinite quantity bid. All public school districts in all Counties in the State of California may purchase identical items at the same unit price under the terms and conditions of the Contract and pursuant to Public Contract code section 20118, as amended by Chapter 730 of the Statutes of 2008 (A.B. 1967) for 365 days following the date of the award of this Contract. At 5 p.m. PST on that date the ability to piggyback on this Contract shall terminate. However, prior to that original expiration date, and the expiration of any authorized extensions, Owner may extend the term of the Contract in writing. The original term and all extensions shall not exceed five years from the Award of the Contract.

The Governing Board of Directors of the South County Support Services Agency reserves the right to reject any and all bids received in whole or part, to waive any irregularities in the bids or bidding, and to be the sole judges of suitability of products offered.

Unless otherwise required by law, no bidder may withdraw its bid for a period of 30 days after the date set for the opening thereof or any authorized postponement thereof. The Owner reserves the right to take more than 30 days to make a decision regarding the rejection of bids of the award of the Contract.

SIGNED

Sandra Robles
South County Support Services Agency

Publication Dates:
October 31, 2018
November 7, 14, 2018



Bond No. Bid

KNOW ALL MEN BY THESE PRESENTS, that we, Creative Bus Sales, Inc.

as principal, and the **GREAT AMERICAN INSURANCE COMPANY**, a corporation existing under the laws of the State of Ohio, having its Administrative Office at 301 E. Fourth Street, Cincinnati, Ohio 45202, as surety, are held and firmly bound unto South County Support Services Agency

as obligee, in the penal sum of Ten Percent of the Attached Bid Amount

Dollars (\$ 10% of attached bid amount), lawful money of the United States of America, for the payment of which, well and truly to be made, we bind ourselves, our heirs, executors, administrator, successors and assigns, Jointly and severally, firmly by these presents.

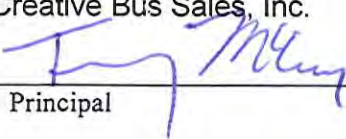
SIGNED, sealed and dated this 8th day of November, 2018.

WHEREAS, the said principal Creative Bus Sales, Inc.

herewith submitting a proposal for Bid # 1819-SC11-01

NOW, THEREFORE, the condition of this obligation is such that, if the said principal shall be awarded the said contract, and shall within Sixty (60) days after receiving notice of such award enter into a contract and give bond for the faithful performance of the contract, then this obligation shall be null and void otherwise the principal and surety will pay unto the obligee the difference in money between the amount of the principal's bid and the amount for which the obligee may legally contract with another party to perform the work, if the latter amount be in excess of the former; but in no event shall the liability hereunder exceed the penal sum hereof.

Creative Bus Sales, Inc.


Principal

GREAT AMERICAN INSURANCE COMPANY

By: 
James E. Hurst, Jr. Attorney-in-Fact

CALIFORNIA ALL-PURPOSE ACKNOWLEDGMENT

CIVIL CODE § 1189

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California)
County of Orange)

On November 8th, 2018 before me, Deborah Priest-McGinn

Date Here Insert Name and Title of the Officer

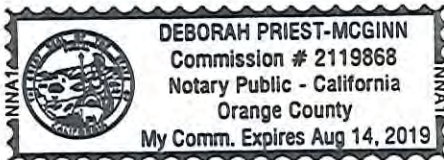
personally appeared James E. Hurst, Jr.

Name(s) of Signer(s)

who proved to me on the basis of satisfactory evidence to be the person~~(s)~~ whose name~~(s)~~ is/~~are~~ subscribed to the within instrument and acknowledged to me that he/~~she/they~~ executed the same in his/~~her/their~~ authorized capacity~~(ies)~~, and that by his/~~her/their~~ signature~~(s)~~ on the instrument the person~~(s)~~, or the entity upon behalf of which the person~~(s)~~ acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.



Signature

Signature of Notary Public

Place Notary Seal Above

OPTIONAL

Though this section is optional, completing this information can deter alteration of the document or fraudulent reattachment of this form to an unintended document.

Description of Attached Document

Title or Type of Document: _____ Document Date: _____

Number of Pages: _____ Signer(s) Other Than Named Above: _____

Capacity(ies) Claimed by Signer(s)

Signer's Name: _____

- ☐ Corporate Officer — Title(s): _____
☐ Partner — ☐ Limited ☐ General
☐ Individual ☐ Attorney in Fact
☐ Trustee ☐ Guardian or Conservator
☐ Other: _____

Signer Is Representing: _____

Signer's Name: _____

- ☐ Corporate Officer — Title(s): _____
☐ Partner — ☐ Limited ☐ General
☐ Individual ☐ Attorney in Fact
☐ Trustee ☐ Guardian or Conservator
☐ Other: _____

Signer Is Representing: _____

GREAT AMERICAN INSURANCE COMPANY®

Administrative Office: 301 E 4TH STREET • CINCINNATI, OHIO 45202 • 513-369-5000 • FAX 513-723-2740

The number of persons authorized by
this power of attorney is not more than TWO

No. 0 14926

POWER OF ATTORNEY

KNOW ALL MEN BY THESE PRESENTS: That the GREAT AMERICAN INSURANCE COMPANY, a corporation organized and existing under and by virtue of the laws of the State of Ohio, does hereby nominate, constitute and appoint the person or persons named below, each individually if more than one is named, its true and lawful attorney-in-fact, for it and in its name, place and stead to execute on behalf of the said Company, as surety, any and all bonds, undertakings and contracts of suretyship, or other written obligations in the nature thereof; provided that the liability of the said Company on any such bond, undertaking or contract of suretyship executed under this authority shall not exceed the limit stated below.

Name	Address	Limit of Power
MATTHEW F. SCHAFNITZ	BOTH OF	BOTH
JAMES E. HURST, JR.	LAGUNA NIGUEL, CALIFORNIA	\$100,000,000.00

This Power of Attorney revokes all previous powers issued on behalf of the attorney(s)-in-fact named above.

IN WITNESS WHEREOF the GREAT AMERICAN INSURANCE COMPANY has caused these presents to be signed and attested by its appropriate officers and its corporate seal hereunto affixed this 24TH day of MARCH 2016

Attest

GREAT AMERICAN INSURANCE COMPANY



Matthew F. Schafnitz
Assistant Secretary

David C. Kitchen
Divisional Senior Vice President

STATE OF OHIO, COUNTY OF HAMILTON - ss:

DAVID C. KITCHIN (877-377-2405)

On this 24TH day of MARCH, 2016, before me personally appeared DAVID C. KITCHIN, to me known, being duly sworn, deposes and says that he resides in Cincinnati, Ohio, that he is a Divisional Senior Vice President of the Bond Division of Great American Insurance Company, the Company described in and which executed the above instrument; that he knows the seal of the said Company; that the seal affixed to the said instrument is such corporate seal; that it was so affixed by authority of his office under the By-Laws of said Company, and that he signed his name thereto by like authority.



Susan A. Kohorst
Notary Public, State of Ohio
My Commission Expires 05-18-2020

Susan A. Kohorst

This Power of Attorney is granted by authority of the following resolutions adopted by the Board of Directors of Great American Insurance Company by unanimous written consent dated June 9, 2008.

RESOLVED: That the Divisional President, the several Divisional Senior Vice Presidents, Divisional Vice Presidents and Divisional Assistant Vice Presidents, or any one of them, be and hereby is authorized, from time to time, to appoint one or more Attorneys-in-Fact to execute on behalf of the Company, as surety, any and all bonds, undertakings and contracts of suretyship, or other written obligations in the nature thereof; to prescribe their respective duties and the respective limits of their authority; and to revoke any such appointment at any time.

RESOLVED FURTHER: That the Company seal and the signature of any of the aforesaid officers and any Secretary or Assistant Secretary of the Company may be affixed by facsimile to any power of attorney or certificate of either given for the execution of any bond, undertaking, contract of suretyship, or other written obligation in the nature thereof, such signature and seal when so used being hereby adopted by the Company as the original signature of such officer and the original seal of the Company, to be valid and binding upon the Company with the same force and effect as though manually affixed.

CERTIFICATION

I, STEPHEN C. BERAHA, Assistant Secretary of Great American Insurance Company, do hereby certify that the foregoing Power of Attorney and the Resolutions of the Board of Directors of June 9, 2008 have not been revoked and are now in full force and effect.

Signed and sealed this

8th day of November, 2018.



Matthew F. Schafnitz
Assistant Secretary

State of California

OFFICE OF THE SECRETARY OF STATE

CERTIFICATE OF STATUS DOMESTIC CORPORATION

I, MARCH FONG EU, *Secretary of State of the State of California*, hereby certify:

That on the 4TH day of January, 19 90,

CREATIVE BUS SALES, INC.

became incorporated under the laws of the State of California by filing its Articles of Incorporation in this office; and

That no record exists in this office of a certificate of dissolution of said corporation nor of a court order declaring dissolution thereof, nor of a merger or consolidation which terminated its existence; and

That said corporation's corporate powers, rights and privileges are not suspended on the records of this office; and

That according to the records of this office, the said corporation is authorized to exercise all its corporate powers, rights and privileges and is in good legal standing in the State of California; and

That no information is available in this office on the financial condition, business activity or practices of this corporation.



IN WITNESS WHEREOF, I execute this
certificate and affix the Great Seal
of the State of California this
19th day of January, 1990

March Fong Eu

Secretary of State

1650311

ARTICLES OF INCORPORATION

OF

CREATIVE BUS SALES, INC.

FILED B1

In the office of the Secretary of State
of the State of California

JAN 4 1990

March Fong Eu
MARCH FONG EU, Secretary of State

FIRST: That the name of the corporation is:

CREATIVE BUS SALES, INC.

SECOND: The purpose of this corporation is to engage in any lawful act or activity for which a corporation may be organized under the General Corporation Law of California other than the banking business, the trust company business or the practice of a profession permitted to be incorporated by the California Corporations Code. The specific purpose of this corporation is to engage in the selling, leasing and servicing of buses and motor coaches.

THIRD: The name of this corporation's initial agent for service of process in the State of California is:

C T Corporation System

FOURTH: This corporation is authorized to issue only one class or shares of stock; and the total number of shares which this corporation is authorized to issue is One Thousand (1,000) shares without par value.

IN WITNESS WHEREOF, the undersigned has executed these Articles this 29th day of December, 1989.

Richard D. Bird
Richard D. Bird, Incorporator

A0574792

1656311 SURV

FILED
In the Office of the Secretary of State
of the State of California

JAN 01 2002 RCS

Bill Jones
BILL JONES, Secretary of State

CERTIFICATE OF OWNERSHIP
AM ACQUISITION CORPORATION

Anthony Matijevich, Jr. and Victoria E. Matijevich certify that:

1. They are the duly elected and acting President and Secretary, respectively, of AM ACQUISITION CORPORATION, a California corporation (this "Corporation").

2. This Corporation owns all of the outstanding shares of CREATIVE BUS SALES, INC., a California corporation (the "Subsidiary").

3. The board of directors of this Corporation duly adopted and approved the following resolution:

RESOLVED, that this Corporation merge with and into the Subsidiary (with this Corporation as the disappearing corporation and the Subsidiary as the surviving corporation), and that the Subsidiary assume all remaining obligations of this Corporation pursuant to Section 1110 of the California General Corporation Law.

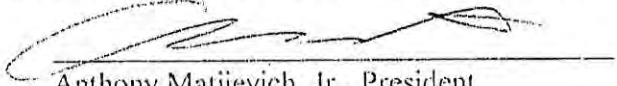
4. The merger of this Corporation with and into the Subsidiary is to be effective as of January 1, 2002.

5. The outstanding shares of this Corporation shall be converted pro rata into shares of the Subsidiary.

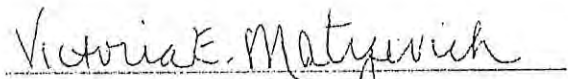
6. The board of directors of the Subsidiary has duly adopted and approved the merger of this Corporation with and into the Subsidiary pursuant to a plan of merger.

They further declare under penalty of perjury under the laws of the State of California that the matters set forth in this certificate are true and correct of their own knowledge.

Date: December 6, 2001


Anthony Matijevich, Jr., President

Date: December 6, 2001


Victoria E. Matijevich, Secretary



I hereby certify that the foregoing
transcript of 2 page(s)
is a full, true and correct copy of the
original record in the custody of the
California Secretary of State's office.

DEC 20 2011

Date: _____


Debra Bowen
DEBRA BOWEN, Secretary of State

BID FORM

BID # 1819-SC-11-01

DATE: November 9, 2018

SOUTH COUNTY SUPPORT SERVICES AGENCY

WE RESPECTFULLY SUBMIT FOR YOUR CONSIDERATION OUR BID TO SUPPLY AND DELIVER PUPIL TRANSPORTATION EQUIPMENT AS FOLLOWS:

CHASSIS:	IC Bus	MODEL:	CE2308		
MAKE:	IC Bus	YEAR OF MANUFACTURE:	2018 or newer		
WHEELBASE:	193" WB	ENGINE:	Power Solutions Int'l HP: 265 HP		
BODY MAKE	IC Bus	MODEL:	CE2308	CAPACITY:	35 passengers
TRANSMISSION:	Allison PTS2500				<u>35</u> AMBULATORY <u>0</u> WHEELCHAIR

CASH PURCHASE PRICE:	\$	125,400.00
STATE SALES TAX:	\$	10,000.65 (7.975%)
2007 CA TIRE TAX:	\$	10.50
TOTAL BID:	\$	135,411.15
Escalator for each subsequent year: [Owner to fill in]		Up to 5%

I/WE HAVE EXAMINED THE DETAILED MINIMUM SPECIFICATIONS AND GUARANTEE THIS BID TO BE IN ACCORDANCE THEREWITH. THE ABOVE PRICE INCLUDES ALL DEALER PREP, PRE-DELIVERY SERVICE, NECESSARY LETTERING, F.O.B. DELIVERY, AND DOCUMENTATION FEE.

If written Notice of Award of Contract is mailed, faxed, or delivered to the undersigned at any time before this bid is withdrawn, the undersigned shall, within ten (10) days after the date of such mailing, faxing, or delivering of such notice, execute and deliver an agreement in the form of Agreement present in the Contract documents in accordance with the specifications and bid as accepted.

The undersigned hereby designates as the office to which such Notice of Award of Contract may be mailed, faxed, or delivered:

Creative Bus Sales, 14740 Ramona Avenue, Chino, CA 91710

O: 909.465.5528; F: 909.465.5529; joea@creativebussales.com

Circular letters, bulletins, addenda, etc., bound with the specifications or issued during the time of bidding are included in the bid, and, in completing the Contract, they are to become a part thereof.

The receipt of the following addenda to the specifications is acknowledged:

Addendum No. _____ Date _____ Addendum No. _____ Date _____

Addendum No. _____ Date _____ Addendum No. _____ Date _____

Addendum No. _____ Date _____ Addendum No. _____ Date _____

This bid may be withdrawn at any time prior to the scheduled time for the opening of bids or any authorized postponement thereof.

NOTE: Each bid must give the full business address of the bidder and be signed by bidder with bidder's usual signature. Bids by partnerships must furnish the full name of all partners and must be signed in the partnership name by a general partner with authority to bind the partnership in such matters, followed by the signature and designation of the person signing. The name of the person signing shall also be typed or printed below the signature. Bids by corporations must be signed with the legal name of the corporation, followed by the name of the state of incorporation and by the signature and designation of the chairman of the board, president or any vice president, and then followed by a second signature by the secretary, assistant secretary, the chief financial officer or assistant treasurer. All persons signing must be authorized to bind the corporation in the matter. The name of each person signing shall also be typed or printed below the signature. Satisfactory evidence of the authority of the officer signing on behalf of a corporation shall be furnished.

The undersigned declares under penalty of perjury under the laws of the State of California that the representations made in this bid are true and correct.

Print or Type Name Anthony Matijevich

Title President

Name of Company Creative Bus Sales, Inc.

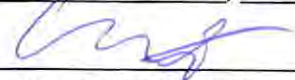
Business Address 14740 Ramona Avenue, Chino, CA 91710

Telephone Number 909.465.5528

State of Incorporation, if Applicable California

☒ Evidence of authority to bind corporation is attached.

Dated: November 9, 2018

Signed 
Anthony Matijevich

Additional Signature Lines if Applicable:

Print or Type Name Terry McCrea
Title Chief Financial Officer

Name of Company Creative Bus Sales, Inc
Business Address 14740 Ramona Avenue
Telephone Number Chino, CA 91710
909.465.5528

Dated: November 9, 2018

Signed 
Terry McCrea

SPECIFICATIONS

Bid # 1819-SC11-01(C)

School Bus Bid

The school bus furnished shall comply with all current State of California and Federal Motor Vehicle Safety Standards in effect at time of manufacture. Additionally, the South County Support Service Agency (SCSSA) is requiring the following supplementary specifications. Under specifications furnished, fill in all spaces. Indicate compliance with "Comply" or explain equivalents or exceptions in the space provided. Equivalency of any exceptions to the items requested will be solely at the discretion of the SCSSA.

Prior to delivery, the bus shall be prepared for inspection and certification for operation by the California Highway Patrol. SCSSA will not accept a bus that is not prepared for inspection and certification.

Minimum Specifications Required	Specifications furnished
<p>New school bus capable of transporting up to 35 passengers in a proper and safe manner.</p> <p>Acceptable manufacturers include Blue Bird, IC Corp and Thomas Built.</p> <p>Bidder must be a valid franchised dealer in the State of California for the unit(s) bid.</p> <p>Bus must be new with transportation miles only.</p> <p>No alternative bids will be accepted.</p>	<p>Year: 2018 or newer</p> <p>Manufacturer: IC Bus</p> <p>Model: CE</p> <p>Capacity: 35 passengers</p>
<p>Vehicle Dimensions</p> <p>G.V.W.R.: Up to 25,500 lbs.</p> <p>Wheelbase: Up to 199"</p> <p>Maximum overall length: Up to 30'</p> <p>Maximum overall width: 8'</p> <p>Maximum overall height: 11'</p> <p>Minimum headroom: 77"</p>	<p>G.V.W.R.: 25,500 lbs.</p> <p>Wheelbase: 193"</p> <p>Overall length: 30'</p> <p>Overall width: 8'</p> <p>Overall height: 11'</p> <p>Headroom: 77"</p>

Chassis Specifications

Item	Minimum Specifications Required	Specifications furnished
Accelerator Controls	Accelerator to be electrically operated and shall include a dash-mounted fast idle switch which automatically disengages when the transmission is shifted from neutral.	Comply
Air Cleaner	Shall be a single-stage air cleaner, with replacement element. Shall be mounted with in the body and accessed by a door. Air restriction indicator to show when the element needs to be changed.	Comply
Alternator	Shall be 12-volt of not less than 320 amps and provide at least 50% of the rated charge at engine idle.	Comply
Axle, Front	Shall be heavy-duty "I" beam design. Minimum 8,000 lb. axle capacity with greaseable tie rod ends.	Comply
Axle, Rear	Shall be a full-floating type and have a minimum gross weight capacity of 17,500 lbs.	Comply
Batteries	Shall be a minimum of three 12-volt Group 31 batteries. Provide a battery cut-off switch located inside the battery compartment and a lock for the battery box door.	Comply
Brakes	Service brakes shall be air disc brakes with antilock brake system and electronic stability control. Brake system shall include a gear driven air compressor with a minimum output of 13.2 CFM, and a minimum of three air reservoirs. Air reservoir drain valves shall be manually operated and be located within the driver's compartment. Parking brake shall be spring type with dash-mounted control valve. Bendix AD-IP air dryer.	Comply
Cooling System	Radiator to be heavy-duty construction with serpentine fins. Radiator to be mounted on shock absorbing cushions for easy service and extended life. Constant-torque clamps on all radiator hoses.	Comply
Cruise Control	Electronic cruise control	Comply
Design	Conventional-style bus with front-mounted engine. Body and chassis shall be manufactured and warranted by the same manufacturer.	Comply

Item	Minimum Specifications Required	Specifications furnished
Drive Line	Driveline is booted and has a permanently lubricated slip member. Greaseable U-Joints with double lip seals on end caps. Guard to prevent damage to under carriage of bus in the event of failure.	Comply
Electrical	System shall be 12-volt with negative ground. All chassis circuits shall be protected by manual-reset circuit breakers or self-monitoring multiplex wiring system.	Comply
Engine	Power Solutions International 8.8L V-8 gasoline engine with 265 HP and 548 lb. ft. torque.	Comply
Frame	All welded and bolted construction. The main frame shall be a continuous section from the front of the vehicle to aft of the rear axle. Frame rails shall not be notched, tapered, or cutout to provide clearance for engine or stepwell installation.	Comply
Fuel System	60-gallon fuel tank and fuel filler door with lock.	Comply
Instrument Panel	<p>Instrument panel shall include:</p> <ul style="list-style-type: none"> • Speedometer/7-digit odometer • Tachometer/Hourmeter • Oil pressure gauge • Water temperature gauge • Fuel gauge • Dual air-pressure gauge • Combination directional signal/headlight dimmer switch on steering column. • Hazard warning switch • Audible warning for oil pressure, water temperature provided through stop engine, engine protection circuit. <p>Separate light and tone for low air pressure.</p>	Comply
Rust proofing	All chassis framing, fasteners, and suspension systems are to be painted with a rust-inhibiting paint after assembly and before body mounting.	Comply
Shock Absorbers	Heavy-duty direct acting double-action piston type; two 2 front and two 2 rear.	Comply

Item	Minimum Specifications Required	Specifications furnished
Suspension, Front and Rear	Front suspension to be two-leaf parabolic (taper leaf) type rated at a minimum of 8,000 lbs. Rear air suspension with a minimum capacity of 17,500 lbs.	Comply
Steering	Integral full power with a tilt steering column and padded wheel.	Comply
Tires	Single front and dual rear low-profile 16-ply radial tubeless tires.	Comply
Transmission	Allison Pupil Transportation Series automatic transmission with five or six forward speeds. The transmission shall have a capacity rating compatible with the power output of the engine furnished.	Comply
Wheels	Six 8.25" x 22.5" disc hub-piloted wheels. All wheels to be interchangeable.	Comply
Wiring	All chassis wiring to be color-coded and numbered and shall be routed through convoluted tubing for protection.	Comply

Body Specifications

Item	Minimum Specifications Required	Specifications furnished
Aisle	There shall be a minimum 12" wide center aisle from the entrance door to the rear of the bus. The aisle from the center aisle to the emergency doors shall be a minimum of 12 inches.	Comply
Assist Rail	There shall be two stainless steel assist rails at the entrance door, one mounted forward and one aft.	Comply
Back-up Alarm	The bus shall be equipped with an automatic back-up alarm installed behind the rear axle. This audible alarm shall be rated at a minimum of 107 db in accordance with SAE-J-994b.	Comply
Bumper, Front and Rear	Shall be one-piece, formed from 3/16" plate steel. The bumpers shall be a minimum of 9 3/4" high.	Comply
Color	Exterior: Shall be National School Bus Chrome Yellow. Trim, including bumpers, guardrails, warning light visors, and door handles shall be black.	Comply

Item	Minimum Specifications Required	Specifications furnished
	<p>Wheels shall be painted or powder-coated National School Bus Chrome Yellow on both sides.</p> <p>Entrance door painted yellow.</p> <p>Roof shall be painted white.</p>	Comply
Construction	<p>The bus body shall be constructed of prime commercial quality steel or other material with strength at least equal to steel. The bus body shall be constructed to meet or exceed all state and federal school bus requirements in effect at the time of manufacture. Internal skeletal structure shall be welded.</p>	Comply
CSAS	Install CA Title 13 compliant Child Safety Alert System	Comply
Defrosters	<p>Defroster shall be sufficient capacity to keep windshield clear of fog, snow, and ice. The defroster shall include full-length windshield defroster channel for even distribution of heated air to the windshield.</p>	Comply
Doors	<p>The service door shall be an air- or electric-operated outward opening, two-panel door.</p> <p>The entrance door shall include a vandal lock with a grip handle mounted for convenient door opening.</p> <p>All entrance and exit doors shall be equipped with a full-width 1" x 3" pads located above the door opening.</p>	Comply
Electrical	<p>The electrical system shall be 12-volt. The wiring shall be color and number coded and a wiring diagram shall be furnished with each bus.</p> <p>All body circuits shall be protected by manual-reset circuit breakers or self-monitoring multiplex system.</p> <p>Driver's area shall be equipped with an auxiliary power outlet.</p>	Comply
Emergency Exits	<p>Emergency Door: There shall be one emergency door located on the rear of the bus and one on the left side. There shall be a device installed on the top of the emergency doors that will automatically hold the doors in the open position during emergencies and evacuation drills.</p> <p>Emergency doors shall be equipped with a system of audible buzzers which will sound at the exit and in the driver's area when the release mechanism is moved toward the open position. A pilot light mounted on the driver's dashboard shall indicate the same.</p> <p>The emergency doors shall be equipped with a vandal lock with starter interlock.</p>	Comply

Item	Minimum Specifications Required	Specifications furnished
	Roof Hatch: One roof hatch; combination ventilation and emergency exit shall be provided. Hatch shall not be equipped with warning buzzer. One inch of reflective material shall extend around the perimeter of the roof hatch.	Comply
Exterior Paneling	The roof and side panels shall be 20-gauge, zinc-coated steel. The panels shall be primed on both sides before assembly.	Comply
Fenderettes	The rear wheel openings shall be equipped with rubber fenderettes that extend from the body side approximately three inches.	Comply
Fire Extinguisher	Each bus shall be equipped with two dry-type chemical fire extinguishers.	Comply
First Aid Kit & Other Safety Equipment	Bus shall be equipped with a 24-unit first aid kit, a set of triangle flares and a hand-held stop sign and vinyl pouch.	Comply
Floor Covering and Sub-floor	Floor covering shall be heavy-duty rubber or vinyl. The sub-floor shall be water resistant exterior-grade 5/8" thickness plywood.	Comply
Guard Rails	Minimum of four guard rails to be supplied and located below windows, seat cushion level, at floor level and at bottom of skirt	Comply
Heater & Defrosters	All heaters shall be of the copper coil design type with aluminum fins. The front heater shall have a minimum rating of 90,000 BTU's with ducting for driver's heat. The rear heater shall have a minimum rating of 30,000 BTU's and be located toward the rear area of the passenger compartment. All heater hose connections shall be maintained with constant-torque clamps.	Comply
Horns	Dual electric horns shall be provided.	Comply
Identification	The bus shall be lettered and numbered in accordance with all applicable federal and state requirements. One 6" X 9" certificate holder installed on the front bulkhead area.	Comply
Instruments Gauges & Switches	The chassis instruments and gauges shall be located within easy view of the seated driver.	Comply
Insulation	Ceiling, sides, roof bows and rear panels shall be insulated with a minimum 1.5" thick polyester insulation to properly deaden sound, reduce vibration, and provide a thermal barrier.	Comply
Interior	All interior panels shall have lapped edges. Headliner shall be acoustic-type perforated full length with solid borders at lap joints.	Comply

Item	Minimum Specifications Required	Specifications furnished
	Interior headroom shall be a minimum 77".	Comply
Lamps & Signals	<p>All lamps shall conform to applicable FMVSS and state laws in effect at time of manufacture. Lights to include:</p> <ul style="list-style-type: none"> • Headlights: Single sealed beam halogen lights with daytime running lights • Cluster (LED): Three amber front and three red rear • Marker (LED): Two amber front and two amber rear. • Stop (LED): One red right rear and one red left rear. • Tail (LED): One red right rear and one red left rear. • Back up Lamps (LED): Two clear lenses • Stepwell: One minimum operating with entrance door open. • Dome: Lights mounted over seats. Switch wired to battery. • Driver's Dome: Dome light mounted over driver's seat and operated with separate switch. • Directional Front: Chassis standard. • Directional Side lights: two amber LED lights. • Directional Rear (LED): One amber right and one amber left. • Strobe light with amber-colored pilot light on dash • Fog lights mounted in or below bumper • License plate light with metal housing. • Reflectors: Three on each side of bus, two on rear school bus. • Stop Arm: Electric stop sign mounted rear. • Warning Lights: Halogen eight-light warning system, four amber and four red alternately flashing warning lights. Warning lights shall be equipped with black hoods. 	Comply
Compartments	The driver's area shall have a locking storage compartment.	Comply
Manuals	An operator's manual shall be furnished.	Comply
Mirrors	<p>Interior mirror shall be 6" x 30" safety glass with protected edges.</p> <p>Exterior rear-view mirror assemblies heated and operated remotely from the driver's compartment. Cross view mirrors shall be heated.</p>	Comply

Item	Minimum Specifications Required	Specifications furnished
Mud Flaps	There shall be rubber mud flaps mounted on the rear side of the front and rear wheel wells.	Comply
Noise Suppression Switch	Bus shall be equipped with a switch to temporarily disable noise-producing accessories simultaneously, including heater blowers, auxiliary fans, radio, etc. Switch shall be located on the driver's switch panel.	Comply
Radio	Radio shall be AM/FM/USB with antenna, four premium interior speakers and microphone.	Comply
Seats and Barriers	<p>Passenger Seats: Bus shall accommodate up to 35 passengers in flexible-capacity seats with three-point passenger restraints. Two passenger seats shall have one integrated child safety seats per seat. Upholstery to be 42 oz. vinyl.</p> <p>Barriers: 45" high barriers with upholstery to match seats.</p> <p>Driver's seat: Air operated with adjustable seat back and a right side arm rest.</p> <p>Driver's seat belt: Shall be a three-point belt with height adjustment.</p>	Comply
Special needs equipment	<p>Lift door.</p> <p>1,000 lb. capacity wheelchair lift with padded lift cover.</p> <p>Fire extinguisher mounted in lift area.</p> <p>Floor and shoulder track to accommodate three wheelchair positions (seats mounted into track). Restraints shall be seven-point retractable tiedowns with mesh storage pouch.</p> <p>Air-conditioning system with dual 13 CID compressors, dual skirt-mounted condensers and three evaporator with approximately 110K BTUs. Evaporators are front and rear in-wall mounts plus driver's dash.</p>	Comply
Stepwell	<p>Three-step entrance covered with pebble-tread rubber with white nosing.</p> <p>A stepwell guard to protect the underside of the steps from road hazards shall be provided.</p>	Comply
Sun Visor	Visor to be 6" x 30" opaque acrylic and fully adjustable.	Comply
Switch Panel	Shall be mounted to the left of the driver with rocker switches for the electrical components.	Comply
Tow hooks	Two hooks shall be provided at the front and rear of the vehicle.	Comply

Item	Minimum Specifications Required	Specifications furnished
Ventilation	Body shall be equipped with a static type, non-adjustable exhaust ventilator located in low-pressure area of front roof. A driver-controlled fresh air vent shall be provided.	Comply
Warranty	A copy of the manufacturer's standard school bus warranty shall be enclosed with and become a part of bid.	Comply
Windows	Two-piece passenger side windows with safety tempered and tinted glass.	Comply
Windshield	The windshield area and window posts shall be painted glare-resistant, flat black.	Comply
Windshield Washer	Dual electric wet arm type windshield washers are required. Washer bottle shall have a one-gallon capacity and be accessible through front service panel.	Comply
Windshield Wipers	Bus to be equipped with two electrically operated, wet arm type, bottom-mounted wipers. Wipers are to be variable speed with intermittent function. Access to wiper motors through exterior panels.	Comply

Approved Optional Items

Ref. #	Item	Price
1.	Charge-depleting hybrid electric motor/controller drive system	\$98,000
2.	Charge-sustaining type hybrid drive system	\$58,000
3.	Change to full battery-electric drive system	\$300,000
4.	Change to LPG drive train and fuel storage system	\$12,500
5.	Change to CNG drive train and fuel storage system	\$38,000
6.	Dual fuel fills for CNG	\$1,800
7.	Change to I-6 diesel engine with 200 or greater HP	\$3,500
8.	Change to I-6 diesel engine with 240 or greater HP	\$5,000
9.	Add block heater	\$350
10.	Decrease wheelbase to 170" or less	(\$1,000)
11.	Increase wheelbase to 201" through 220"	\$1,500
12.	Increase wheelbase to 221" through 240"	\$3,000
13.	Increase wheelbase to 241" through 260"	\$4,500
14.	Increase wheelbase to over 261"	\$6,000
15.	Fire suppression system	\$4,500
16.	Non-Euro style mirrors	\$2,200
17.	Change to 800-lb. capacity wheelchair lift	(\$400)
18.	Under floor wheelchair lift	\$14,000
19.	Change to hydraulic brakes	(\$550)
20.	Change to air drum brakes	(\$2,000)
21.	Add Bendix Wingman Advanced collision mitigation system	\$2,000
22.	Add Bendix Wingman Fusion collision mitigation system	\$5,500
23.	Remove air drains from driver's area	(\$350)
24.	Install drain valves in compartment in curb side of bus	\$600

Ref. #	Item	Price
25.	Increase capacity of axles/suspensions/GVWR	\$2,800
26.	Decrease capacity of axles/suspensions/GVWR	(\$800)
27.	Add telescoping steering wheel	\$400
28.	Reduce Group 31 battery quantity to two	(\$100)
29.	Change to two 8-D batteries	\$650
30.	Change to activity bus	\$450
31.	Upgrade to adjustable pedals	\$650
32.	Add exhaust brake	\$250
33.	Add compression brake	\$1,900
34.	Remove strobe light	(\$100)
35.	Remove fog lights	(\$250)
36.	Remove acoustic-type perforated headliner	No charge
37.	Extend manufacturer's body warranty (price per year)	\$1,200
38.	Extend manufacturer's chassis warranty (price per year)	\$1,500
39.	Extend engine and engine electronics warranty (price per year)	\$1,600
40.	Extend manufacturer's transmission warranty (price per year)	\$600
41.	Extend standard towing warranty	\$400/year
42.	Upgrade to electro-magnetic retarder	\$11,000
43.	Upgrade to Allison PTS3000 transmission	\$4,800
44.	Add Allison Transmission retarder	\$5,800
45.	Add hand-control for transmission retarder	\$1,800
46.	Reduce alternator amps	(\$800)
47.	Add or remove 30" seat	\$500
48.	Add or remove 36"/39" seat	\$550

Ref. #	Item	Price
49.	Add or remove 45" seat	\$575
50.	Change to activity seat	\$1,100/seat
51.	Add or remove barrier	\$150
52.	Add or remove track and track mountings per passenger seat	\$250
53.	Add or remove integrated child seat (ICS) per seat	\$350
54.	Add ISO Latch to passenger seat (per seat)	\$80
55.	Add interior luggage racks (each side)	\$1,200
56.	Add exterior luggage compartment	\$800
57.	Change wheel color to black, silver or white	\$500
58.	Upgrade to aluminum wheels (each)	\$560
59.	Decrease fuel tank size	(\$200)
60.	Increase fuel tank size	\$800
61.	Add automatic tire chains	\$3,500
62.	Change to mechanically operated driver's seat	(\$150)
63.	Add heater to driver's seat	\$150
64.	Remove remote operation on mirrors	(\$200)
65.	Remove heated mirrors	(\$30)
66.	Upgrade to LED eight light warning system	\$1,100
67.	Upgrade to LED stop arm	\$400
68.	Upgrade to LED strobe stop arm	\$375
69.	Remove LED lights	(\$300)
70.	Remove wheelchair lift door, lights, buzzer and interlocks	(\$1,800)
71.	Remove wheelchair lift, pad and fire extinguisher	(\$2,800)
72.	Add or remove wheelchair station	\$950

Ref. #	Item	Price
73.	Add wheelchair evacuation ramp	\$700
74.	Upgrade to 112 DB. back-up alarm	\$65
75.	Add severe-duty package	\$450
76.	Add camera system with two camera heads	\$1,700
77.	Additional camera heads for camera system (per head)	\$400
78.	Upgrade to high-definition camera head	\$150
79.	Add 360-degree view camera system	\$2,500
80.	Backup camera with monitor in mirror	\$1,600
81.	Back-up sensors mounted in rear bumper	\$400
82.	Remove child safety alert system	(\$200)
83.	DVD Player with flip-down monitors	\$4,650
84.	Change tire size to 11R22.5 (quantity six)	\$700
85.	Change tire brand to Goodyear or Michelin	\$800
86.	Add spare wheel	\$250
87.	Add spare tire	\$400
88.	Remove specified A/C system	(\$7,500)
89.	80,000 BTU air-conditioning system	\$6,000
90.	130,000 BTU air-conditioning system	\$13,500
91.	150,000 BTU air-conditioning system	\$18,500
92.	Upgrade to rooftop condenser	\$1,200
93.	Upgrade to 15 CID compressor	\$300
94.	Transit compressor for air-conditioning system	\$3,500
95.	Add 6" defog fan	\$125
96.	Remove side emergency door	\$400

Ref. #	Item	Price
97.	Change to spring suspension	(\$860)
98.	Add or remove roof hatch	\$350
99.	Add front-mounted stop sign	\$400
100.	Add pre-trip inspection system	\$1,500
101.	Install pre-trip inspection system	\$1,500
102.	Add GPS/fleet management tracking system	\$1,700
103.	Add engine diagnostic software	\$1,950
104.	Add diagnostic, storage, data retrieval device	\$1,550
105.	Add connector cables	\$1,225
106.	Add portable diagnostic device	\$2,200
107.	Add passenger heater	\$400
108.	Add bathroom	\$7,500
109.	Add air-operated horn	\$480
110.	Key similar locks alike	\$300
111.	Key ignitions alike	\$300
112.	Add on-board WiFi	\$950
113.	Add USB charging port at passenger seat (price per port)	\$250/unit
114.	Add Clipper Creek charging station (equipment only)	\$3,500
115.	Add cost plus 5% for items not listed	Comply
116.	Change to Eaton transmission	No charge

Creative Bus Sales, Inc
Response to South County Support Services Agency Bid #1819-SC11-01
November 9, 2018

Final bid pricing converted from figures to words.

- A: \$78,227.59 - Seventy-Eight Thousand, Two Hundred Twenty-Seven and Fifty-Nine Hundredths
- B: \$386,561.00 - Three Hundred Eighty-Six Thousand, Five Hundred Sixty-One
- C: \$135,411.15 - One Hundred Thirty-Five Thousand, Four Hundred Eleven and Fifteen Hundredths
- D: \$173,094.43 - One Hundred Seventy-Three Thousand, Ninety-Four and Forty-Three Hundredths
- E: \$444,759.53 - Four Hundred Forty-Four Thousand, Seven Hundred Fifty-Nine and Fifty-Three Hundredths
- F: \$61,282.81 - Sixty-One Thousand, Two Hundred Eighty-Two and Eighty-One Hundredths
- G: \$210,453.78 - Two Hundred Ten Thousand, Four Hundred Fifty-Three and Seventy-Eight Hundredths
- H: \$49,918.44 - Forty-Nine Thousand, Nine Hundred Eighteen and Forty-Four Hundredths

BID OPENING

BID #1819-SC11-01

November 15, 2018 before 8:00 A.M.

The clock is now 9am and all bid submission is closed.

Bid Number	Name	Bid Amount	
#1	CREATIVE BUS SALES	A \$78,227.59	E \$444,759.53
		B \$386,561.00	F \$61,282.81
		C \$135,411.15	G \$210,453.78
		D \$173,094.43	H \$49,918.44
#2			
#3			
#4			
#5			
#6			

NOTES		
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The apparent low bidder is: **CREATIVE BUS**

We will check all the requirements and bid documents to announce the responsible responsive bidder to recommend that our Board award the project.

Announce 3 days after bid opening.

SOUTH COUNTY SUPPORT SERVICES AGENCY

MINUTES BOARD OF DIRECTORS Regular Meeting December 5, 2018

PRELIMINARY...

The Regular Meeting of the Board of Directors was called to order by Sandra Hoevertsz at 9:00 A.M.

ATTENDANCE...

Orin Hirsch Korn, President
Jeff Percell, Vice President
Shelley Manser, Clerk
Reatha Martinez, Member
Mike Iribarren, Member
Victor Villar, Member
Dan Conway, Member
Sandra Hoevertsz, Agency Director
Maricela Ordoñez, Business Manager
Lynn Hill, Administrative Assistant

**ADOPTED
DATE** Jan 9, 2019

...PUBLIC PRESENTATION – NONE

ORGANIZATION OF BOARD OF DIRECTORS... 1462

Motion to nominate Orin Hirsch Korn as President of the Board of Directors

MSC: Shelley Manser, Dan Conway

Yes: 7 No: 0

Motion to nominate Jeff Percell as Vice-President of the Board of Directors

MSC: Mike Iribarren, Shelley Manser

Yes: 7 No: 0

Motion to nominate Shelley Manser as Clerk to the Board of Directors

MSC: Orin Hirsch Korn, Dan Conway

Yes: 7 No: 0

CONSENT ITEMS... 1463

1463.1 THRU 1463.4 CONSENT ITEMS

Motion to approve consent items of the Regular Meeting of the Board of Directors

MSC: Jeff Percell, Reatha Martinez

Yes: 7 No: 0

DISCUSSION ITEMS...1464

1464.1 IT Update: During the month of November work was completed on data drops for new portables at one school site. Two new virtual servers were installed for a school district. There has been new distribution email accounts established for the Agency.

1464.2 The following policies were presented for first review or final action.

First Reading

BP 3350 – Travel – Revised/Reviewed

Final Reading

BP 4021 and BP 4022 – to be adopted

BP 4022a (blank) - to be eradicated

1464.3 Job Description: Board reviewed job descriptions for PC Tech I and PC Tech II with changes indicated. Job descriptions will be presented in the January meeting for final approval.

1464.4 Bid #1819-SC11-01: Agency Director reviewed Bid from Creative Bus, Inc. for Pupil Transportation Equipment which was the only bid submitted and was responsive responsible.

1464.5 2018/2019 First Interim Report: Director of Finance, presented the 2018/2019 First Interim Report, along with the variances in the report

1464.5 January 2019 Board Meeting: The January meeting date was changed to the second Wednesday, January 9th due to school winter brake schedules.

ACTION ITEMS... 1465

1465.1 Board Policy 4021 and 4022

Motion for the Board of Directors of South County Support Services Agency to adopt BP 4021 and BP 4022

MSC: Jeff Percell, Reatha Martinez

Yes: 7 No: 0

1465.2 Board Policy 4022a

Motion for the Board of Directors of South County Support Services Agency to approve to eradicate BP 4022a

MSC: Dan Conway, Shelley Manser

Yes: 7 No: 0

1465.3 Bid #1819-SC11-01 Pupil Transportation Equipment

Motion of the Board of Directors of South County Support Services Agency to award Bib #1819-SC11-01 to Creative Bus, Inc.

MSC: Dan Conway, Mike Iribarren

Yes: 7 No: 0

1465.4 2018/2019 First Interim Report

Motion of the Board of Directors of South County Support Services Agency to approve 2018/2019 First Interim Report

MSC: Victor Villar, Dan Conway

Yes: 7 No: 0

MISCELLANEOUS ITEMS... 1466

No Items

ITEMS FROM THE BOARD MEMBERS...1467

No Items

FUTURE AGENDA ITEMS...1468

Statement of Economic Interest – Electronic Filing

CLOSED SESSION...1469

Motion for the Board of Directors of South County Support Services Agency to adjourn to closed session at 10:02 AM

MSC: Dan Conway, Shelley Manser

Yes: 7 No: 0

Reconvene

The Board of Directors of South County Support Services Agency reconvened to regular session at 10:56 AM

MSC: Jeff Percell, Shelley Manser

Yes: 7 No: 0

CLOSED SESSION ACTION...1470

Motion for the Board of Directors of South County Support Services Agency to accept resignation of employee #6554 as School Bus Driver

MSC: Jeff Percell, Victor Villar

Yes: 7 No: 0

Motion for the Board of Directors of South County Support Services Agency to dismiss employee #3987

MSC: Dan Conway, Shelley Manser

Yes: 7 No: 0

ADJOURNMENT...1471

Motion to adjourn the Wednesday, December 5, 2018 regular meeting of the Board of Directors at 10:59 AM

MSC: Reatha Martinez, Dan Conway

Yes: 7 No: 0

The next regular meeting of the South County Support Services Agency Board of Directors has been scheduled for Wednesday, January 9, 2019 at 9:00 A.M



Clerk to Board



Creative Bus Sales

Creative Bus Sales
14740 Ramona Avenue
Chino, CA 91710

Phone: 909.465.5528
Fax: 909.465.5529
www.creativebussales.com

Buyer's Order Contract

Date:	May 2, 2019	Unit #(s):	
Customer Name:	Sierra Sands Unified School District		
Contact:	Ellen Robinson	Phone:	760-499-1876
Address:	921 E Inyokern Rd	Fax:	
City, State, Zip:	Ridgecrest, CA 93555	E-Mail:	erobinson@ssusd.org
Sys2K Entity #:		Salesperson:	Jason Hohalek
Ship To Address:	Attn: Ellen Robinson - Sierra Sands Unified School District - 921 E Inyokern Rd		
Ship To Address Cont'd:	Ridgecrest, CA 93555		
Ship To Phone:	760-499-1876	Ship To Email:	erobinson@ssusd.org
Finance Source:		Contact:	
Address:		Phone:	
City, State, Zip:		Fax:	
Description of Vehicle:	2019 or Newer 37-Passenger IC Bus Model CE2608		
VIN #:			
Engine Type:	Diesel	FOB Terms:	Shipping
Number of Passengers:	37	Wheelchair Positions:	4
Estimated Delivery Date:	90 Days ARO	Payment Terms:	
Possession State: CA		Unit Price	\$ 136,100.00
		Delivery	\$ -
		Incentive (Non-Taxable)	\$ -
		Rebates (Taxable)	\$ -
		Doc Prep Fee (Taxable)	\$ -
		Base Selling Price	\$ 136,100.00
		ADA Amount (Non Taxable)	\$ 19,300.00
		Total Taxable Amount	\$ 116,800.00
		Sales Tax	\$ 9,636.00
		8.250%	CA - Ridgecrest
Notes: Sales tax is calculated based on the state or country in which customer takes possession of vehicle. Sales tax will be charged to customers taking possession in AZ, CA, CO, FL, IN, NM, NV, OK, OR, SC, TX, WA, Canada, and Mexico. All rebates and incentives will be signed over to Creative Bus Sales California State Tire Fee of \$1.75 per tire applies to all new vehicle purchase or leases.			\$ -
			\$ -
			\$ -
		DMV Estimated Fees	\$ 30.00
		DMV Electronic Filing Fee	\$ -
		Tire Fee	\$ 10.50
		Fees Sub-Total	\$ 40.50
		Total Price Per Unit	\$ 145,776.50
		Quantity	1
		Contract Total	\$ 145,776.50
0.00			
Customer Net Trade	\$ -		
Customer Deposit	\$ -		
	\$ -		
Balance Due		\$ 145,776.50	

Remit To: Creative Bus Sales, Inc. 14740 Ramona Ave, Chino CA 91710

Terms: The deposit if indicated above is due with this signed contract. The balance due indicated above is due before vehicle(s) will be released to the Customer. If the vehicle(s) is not accepted by the Customer, the vehicle will be available for sale to other customers. The vehicle(s) will not be titled to the Customer until the contract total indicated above plus any interest charges indicated herein are paid in full. There is no "cooling off" or other cancellation period for vehicle sales. Therefore, you cannot later cancel this contract without the agreement of the Dealership, or for legal cause. The tax and fees reflected on this agreement are based on the regulations applicable at the time of drafting this contract. The actual amounts due will be based on the regulations applicable at the time title for each vehicle transfer.

Buyer's Signature:

Creative Bus Sales:

CBS Signature:

Jason Hohalek

5/2/2019



Quote for Sierra Sands School District to purchase IC Bus model CE2608 37 Passenger

Capacity: Up to 37 passengers

May 2, 2019

Line Price Calculations		Bid Option Reference #	Per Bus	1 Buses
Bid price based on the South County Support Services Agency Bid #1819-SC-11-01			\$125,400.00	
<i>Additional Approved Options</i>				
1	Change to I-6 Diesel Engine with 260HP	8	\$5,000.00	
2	Increase Wheelbase to 218"	11	\$1,500.00	
3	Increase capacity of axles/suspensions/GVWR	25	\$2,800.00	
4	Add exhaust brake	32	\$250.00	
5	Add 39" passenger seat (two @ \$550)	48	\$1,100.00	
6	Add ICS Seat (six @ \$350 each) total of eight on bus	53	\$2,100.00	
7	Add Wheelchair Station	72	\$950.00	
8	Factory Discount		(\$3,000.00)	
Sub-total			\$136,100.00	\$136,100.00
Add sales tax		8.25%	\$9,636.00	\$9,636.00
Total			\$145,736.00	\$145,736.00
DMV Fee			\$30.00	\$30.00
CA Tire Fee			\$10.50	\$10.50
Invoice Amount			\$145,776.50	\$145,776.50
Delivery Date			90 days ARO	90 days ARO
* Adjusted for non-taxable special needs equipment				
Wheelchair lift door and lift accessories			\$2,800.00	
Wheelchair lift			\$3,100.00	
Wheelchair stations (four @ \$950.00 each)			\$3,800.00	
A/C System			\$9,600.00	
Total non-taxable items			\$19,300.00	

8

7

6

5

4

3

2

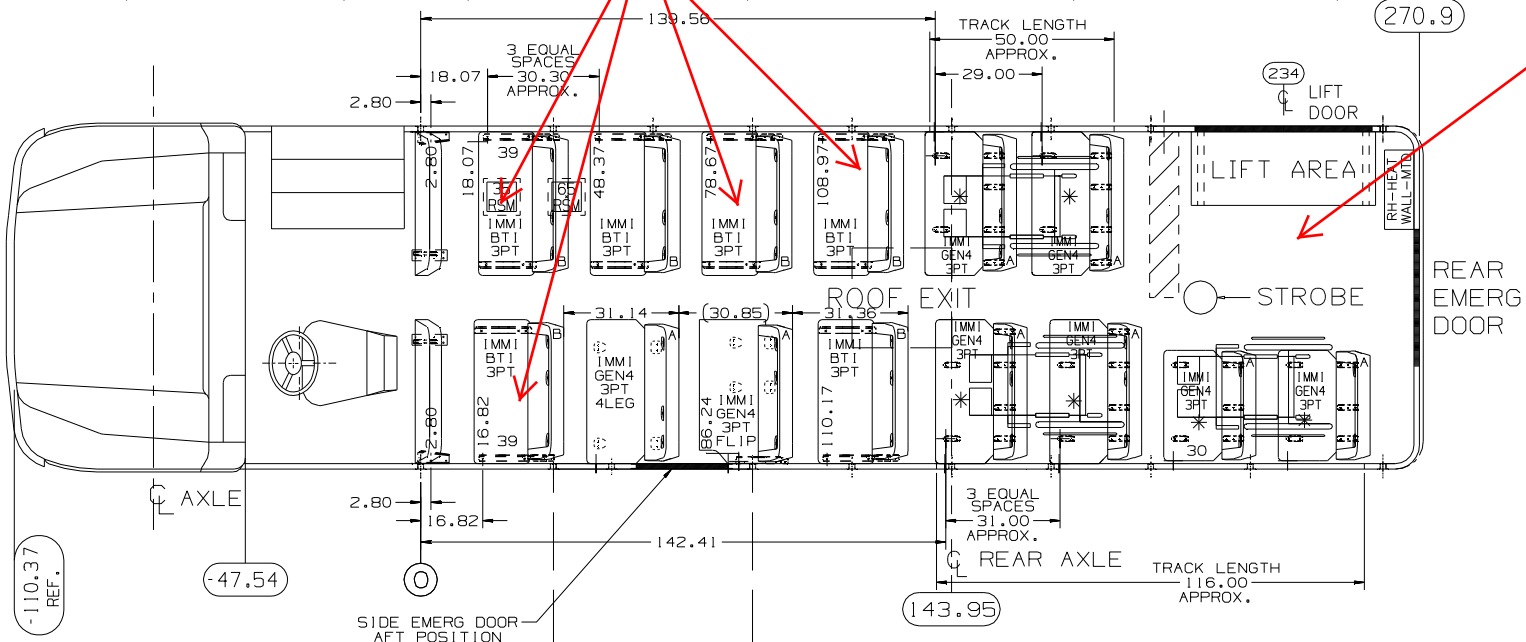
1

LEFT SIDE FUEL FILL
OPTION CANNOT BE USED
WITH THIS BODY PLAN.

BODY PLAN

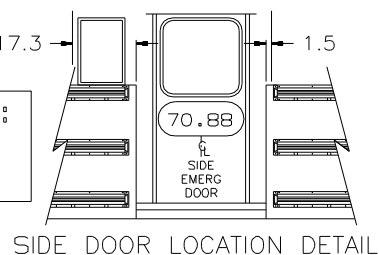
WHEELBASE 218"

PB10500, 26 FT. 8 IN., CAP 40, SEAT SIZE VARIES, SEAT SPACING VARIES, SIDE EMERG DOOR, LIFT-REAR



Install WC station

PURCHASED SEATS IN THIS UNIT ARE:
BT1 (3P)
GEN4 (3P)



SIDE DOOR LOCATION DETAIL

* NOTE:
IT IS THE SELLING DEALER'S RESPONSIBILITY TO
ENSURE THAT ANY WHEELCHAIR TIE - DOWN SYSTEM
SPECIFIED AND DEPICTED ON THIS DRAWING MEETS
ALL DESTINATION STATE SPECIFICATIONS AND TO
ALSO ENSURE THAT THE WHEELCHAIRS CAN BE
PLACED AND REMOVED WITH RESPECT TO: SEATS,
K/O's, SIDE EMERG DOORS, HEATERS, LIFTS,
WHEELHOUSES, ETC.
POSSESSION OF THIS PRINT DOES NOT IN ANY WAY
OBLIGATE IC CORP. TO BUILD THE UNIT SHOWN.
WC TRACK SHOWN IS FOR REFERENCE ONLY.

* 166" : TOTAL TRACK
LENGTH (APPROXIMATELY)

THIS UNIT CONFORMS TO APPLICABLE FMVSS

THIS DOCUMENT IS IN ACCORDANCE WITH ASME Y14.5M-1994
AS AMENDED BY THE INTERNATIONAL TRUCK DIVISION
DIMENSIONING AND TOLERANCING ADDENDUM 2000.

50000/49000

		INTERNATIONAL TRUCK AND ENGINE CORPORATION	
		INTERNATIONAL*CONFIDENTIAL PROPRIETARY	
REFERENCE	000		
L INEAR MEASURE:	mm	<input checked="" type="checkbox"/> in	APPROX. MASS (WEIGHT)
UNLESS SPECIFIED DIM TOLERANCES ARE	ROUGH PART		
ONE PLACE 1.X1	+1.5	+0.8	FINISH PART
TWO PLACE 1.XX1	+0.8	+0.3	
THREE PLACE 1.XXX1	+0.25	+0.10	
ANGLES	INTERNAL CONTROL		
NAME	BODY PLAN PB10500		
NAME (TRANSLATION)	CONTROL E 50		
DATE	U020270	MATERIAL	VERSION E
CHECKED	12JUL18	DATE	APPROVED
APPROVED	P1RS NOUN CODE	PART TYPE CODE	SCALE NONE
DATE	PART NO.	SIZE 4	SHEET
RELEASE NO.	CREATE - 363	FRAME	01

May 2, 2019

Prepared For:
Ellen Robinson
Sierra Sands Unified School District
921 E Inyokern Road
Ridgecrest, CA 93555

Presented By:
Creative Bus Sales, Inc.
Joe Angeli
14740 Ramona Avenue
Chino CA 91710 -
(909)465-5528

Thank you for the opportunity to provide you with the following quotation on a new IC Corporation vehicle. I am sure the following detailed specification will meet your operational requirements, and I look forward to serving your business needs.

Model Profile
2019 INTEGRATED CE S BUS (PB105)

APPLICATION: School Transportation, Special Needs
MISSION: Requested GVWR: 27800. Calc. GVWR: 27800
Calc. Start / Grade Ability: 30.24% / 2.70% @ 55 MPH
Calc. Geared Speed: 81.6 MPH
DIMENSION: Wheelbase: 217.00, CA: N/A, Axle to Frame: 126.00
ENGINE, DIESEL: {Cummins B6.7 260} EPA 2018, 260HP @ 2400 RPM, 660 lb-ft Torque @ 1600 RPM, 2600 RPM
Governed Speed, 260 Peak HP (Max), School Bus Only
TRANSMISSION, AUTOMATIC: {Allison 2500 PTS} 5th Generation Controls, Wide Ratio, 6-Speed with Double Overdrive, Less
PTO Provision, Less Retarder, with 33,000-lb GVW and GCW Max, School Bus
CLUTCH: Omit Item (Clutch & Control)
AXLE, FRONT NON-DRIVING: {Dana Spicer D800-F} I-Beam Type, 8,000-lb Capacity
AXLE, REAR, SINGLE: {Navistar Select} Single Reduction, 19,800-lb Capacity, 190 Wheel Ends Gear Ratio: 5.29
TIRE, FRONT: (2) 255/70R22.5 Load Range H HSR2 SA (CONTINENTAL), 565 rev/mile, 75 MPH, All-Position
TIRE, REAR: (4) 255/70R22.5 Load Range H HSR2 SA (CONTINENTAL), 565 rev/mile, 75 MPH, All-Position
SUSPENSION, REAR, AIR, SINGLE: {International} Ride Optimized Suspension (IROS); 21,000-lb Capacity, 9.25" Ride Height, with
Shock Absorbers
PAINT: Cab schematic 100NB
Location 1: 4421, School Bus Yellow (Std)
Chassis schematic N/A

Vehicle Specifications
2019 INTEGRATED CE S BUS (PB105)

May 2, 2019

<u>Code</u>	<u>Description</u>
PB10500	Base Chassis, Model INTEGRATED CE S BUS with 217.00 Wheelbase, N/A CA, and 126.00 Axle to Frame.
1570	TOW HOOK, FRONT (2) Frame Mounted
1CAC	FRAME RAILS High Strength Low Alloy Steel (50,000 PSI Yield); 10.125" x 3.062" x 0.312" (257.2mm x 77.8mm x 8.0mm); 480.1" (12195mm) Maximum OAL
1LLE	BUMPER, FRONT Full Width, Aerodynamic, Heavy Duty, Steel
1LNT	CROSSING GATE, FRONT Omit Item
1SAM	CROSSMEMBER, REAR, AF (2)
1WHT	WHEELBASE RANGE 193" (490cm) Through and Including 217" (550cm)
2AEM	AXLE, FRONT NON-DRIVING {Dana Spicer D800-F} I-Beam Type, 8,000-lb Capacity
3ADA	SUSPENSION, FRONT, SPRING Parabolic, Taper Leaf; 8,000-lb Capacity; with Shock Absorbers
4091	BRAKE SYSTEM, AIR Dual System for Straight Truck Applications
4AZA	AIR BRAKE ABS {Bendix AntiLock Brake System} Full Vehicle Wheel Control System (4-Channel)
4EBT	AIR DRYER {Bendix AD-IP} with Heater
4EUD	BRAKE LININGS, REAR {Meritor R301} Non-Asbestos for S-Cam Brake
4EXP	BRAKE CHAMBERS, FRONT AXLE {Bendix} 20 SqIn
4EXU	BRAKE CHAMBERS, REAR AXLE {Bendix EverSure} 30/30 Spring Brake
4JCH	BRAKES, FRONT, AIR CAM S-Cam; 15.0" x 5.0"; Includes 20 Sq. In. Long Stroke Brake Chambers
4NDB	BRAKES, REAR, AIR CAM S-Cam; 16.5" x 7.0"; Includes 30/30 Sq.In. Long Stroke Brake Chamber and Spring Actuated Parking Brake
4SPA	AIR COMPRESSOR {Cummins} 18.7 CFM Capacity
4VCY	AIR TANK LOCATION (1) Mounted Left Side to Provide Clearance for Larger Body Builder Supplied Battery Box
4WEA	PARKING BRAKE INTERLOCK Parking Brake Cannot be Released until Ignition Switch is in the "ON" Position and the Service Brake Pedal is Applied, Use with air brake chassis only.
4WWX	DRAIN VALVE {Humphrey} (3) Air Operated, with Controls in Drivers Compartment, for Air Tanks
4WZT	GVWR LIMITATION FOR BUS with Air Brakes, Limited to 33,000-lbs Maximum to meet FMVSS 105 Requirements, for Conventional Bus
5708	STEERING COLUMN Tilting
5CAL	STEERING WHEEL 2-Spoke, 18" Dia., Black
5PRG	STEERING GEAR {TRW (Ross) TAS40} Power
7BLA	EXHAUST SYSTEM Single, Horizontal Aftertreatment Device, Frame Mounted Under Right Rail, for Long Horizontal Tail Pipe
7SCP	ENGINE EXHAUST BRAKE for Cummins ISB/B6.7/ISL/L9 Engine with Variable Vane Turbo Charger
7WBL	TAIL PIPE Long Horizontal, Exits Left Side Through Bumper
8000	ELECTRICAL SYSTEM 12-Volt, Standard Equipment
8GXK	ALTERNATOR {Leece-Neville BLP4006HN} Brushless, 12 Volt 325 Amp. Capacity, Pad Mount, with Remote Sense
8MKL	BATTERY SYSTEM {International} Maintenance-Free, (3) 12-Volt 1950CCA Total

Vehicle Specifications
2019 INTEGRATED CE S BUS (PB105)

May 2, 2019

<u>Code</u>	<u>Description</u>
8TTK	BATTERY BOX Steel, with Sliding Tray, 25.25" Wide, for Standard Batteries, Mounted Left Side Behind Front Axle Perpendicular to Frame Rail
8VAZ	HORN, ELECTRIC (2) Trumpet Style, Mounted on Top of Mega-Bracket
8WPB	HEADLIGHTS Halogen; Composite Aero Design for Two Light System; Includes Daytime Running Lights
8WPM	FOG LIGHTS (2) Clear, Oval, with H355W Halogen Bulb
8WPX	LIGHTS TURN ADDITIONAL Amber, Mounted at Rear of Front Fender
8WTK	STARTING MOTOR {Delco Remy 38MT Type 300} 12 Volt; less Thermal Over-Crank Protection
8WWJ	INDICATOR, LOW COOLANT LEVEL with Audible Alarm
8WXB	HEADLIGHT WARNING BUZZER Sounds When Head Light Switch is on and Ignition Switch is in "Off" Position
8XAH	CIRCUIT BREAKERS Manual-Reset (Main Panel) SAE Type III with Trip Indicators, Replaces All Fuses
9WAB	HOOD TILT ASSIST {EASY TILT} Mechanical
9WAY	FRONT END Tilting, Fiberglass, with Three Piece Construction
10060	PAINT SCHEMATIC, PT-1 Single Color, Design 100
10788	PAINT TYPE Urethane, One or Two Colors, Other than Imron or International.
10AAY	OVER THE AIR PROGRAMMING for Cummins Engines
10XAK	PROMOTIONAL PACKAGE 7 Year Unlimited Miles/km Warranty, Limited Time Program for Allison 2000 Series Transmission on School and Commercial Buses (Supplied directly through Allison)
11001	CLUTCH Omit Item (Clutch & Control)
12703	ANTI-FREEZE Red, Extended Life Coolant; To -40 Degrees F/ -40 Degrees C, Freeze Protection ENGINE, DIESEL {Cummins B6.7 260} EPA 2018, 260HP @ 2400 RPM, 660 lb-ft Torque @ 1600 RPM, 2600 RPM
12EJW	Governed Speed, 260 Peak HP (Max), School Bus Only
12TSY	FAN DRIVE {Borg-Warner SA85} Viscous Type, Screw On
12UGN	THROTTLE, HAND CONTROL Electronic
12UYE	RADIATOR Aluminum; 2-Row, Cross Flow, Over Under System, 717 SqIn Louvered, with 313 SqIn Charge Air Cooler. with In-Tank Transmission Cooler
12VBR	AIR CLEANER with Service Protection Element
12VVN	CRUISE CONTROL Electronic
12VWH	GOVERNOR Electronic Road Speed Type; for Electronic Engines and Bus Models; with 55 MPH Default
12WAE	HOSE CLAMPS, RADIATOR HOSES Constant Torque, for Engine Hoses 1.0" I.D. and Over
12WZD	EMISSION COMPLIANCE Engine Shutdown System Exempt Vehicles, Complies with California Clean Air Regulations
12XZE	FEDERAL EMISSIONS {Cummins B6.7} EPA, OBD and GHG Certified for Calendar Year 2017
13ARV	TRANSMISSION, AUTOMATIC {Allison 2500 PTS} 5th Generation Controls, Wide Ratio, 6-Speed with Double Overdrive, Less PTO Provision, Less Retarder, with 33,000-lb GVW and GCW Max, School Bus
13WLN	TRANSMISSION OIL Synthetic; 20 thru 28 Pints
13WYY	SHIFT CONTROL PARAMETERS Allison 1000 or 2000 Series Transmissions, 5th Generation Controls, Performance Programming

Vehicle Specifications
2019 INTEGRATED CE S BUS (PB105)

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<u>Code</u>	<u>Description</u>
14AJU	AXLE, REAR, SINGLE {Navistar Select} Single Reduction, 19,800-lb Capacity, 190 Wheel Ends . Gear Ratio: 5.29
14TBS	SUSPENSION, REAR, AIR, SINGLE {International} Ride Optimized Suspension (IROS); 21,000-lb Capacity, 9.25" Ride Height, with Shock Absorbers
14WAW	FLAT FLOOR EFFECTS for Air Suspension; with Conventional Bus Models
15SBZ	FUEL TANK Top Draw, Steel, Rectangular, 65 US Gal (246L), Includes Protective Cage, with Fuel Filler Assembly and Vent Hosing, Mounted Between Frame Rails and Behind Rear Axle
15WDT	DEF TANK 12 U.S. Gal. 45.4L Capacity, Frame Mounted Outside Right Rail, Behind 0 Bow
16010	COWL Flat Back
16HBA	GAUGE CLUSTER English with English Electronic Speedometer
16HGH	GAUGE, OIL TEMP, AUTO TRANS for Allison Transmission
16HHE	GAUGE, AIR CLEANER RESTRICTION {Filter-Minder} with Black Bezel Mounted in Instrument Panel
16HKT	IP CLUSTER DISPLAY On Board Diagnostics Display of Fault Codes in Gauge Cluster
16HLJ	GAUGE, DEF FLUID LEVEL
27DUW	WHEELS, FRONT {Accuride 51408} DISC; 22.5x8.25 Rims, Powder Coat Steel, 2-Hand Hole, 10-Stud, 285.75mm BC, Hub-Piloted, Flanged Nut, with Steel Hubs
28DUW	WHEELS, REAR {Accuride 51408} DUAL DISC; 22.5x8.25 Rims, Powder Coat Steel, 2-Hand Hole, 10-Stud, 285.75mm BC, Hub-Piloted, Flanged Nut, with Steel Hubs
29580	WHEEL SEALS, FRONT {International} Oil-Lubricated Wheel Bearings
29PBP	PAINT IDENTITY, REAR WHEELS Disc Rear Wheels; with Vendor Applied Yellow Powder Coat Paint
29PBR	PAINT IDENTITY, FRONT WHEELS Disc Front Wheels; with Vendor Applied Yellow Powder Coat Paint
47AEU	BODY, BUS Conventional; 78" Headroom, 26'8" Body Length, +9 Section Front and Rear, 54 Passenger, 217/218 WB
47AHN	BODY RATING TAG for State of California
47AJC	BODY TAG, METAL Capacity to Include the Total Number of Passengers
47AKK	STEP, FRONT ENTRANCE DOOR 25 3/4" Depth; 14ga Steel
47APR	HEADLINER, BODY Conventional; 25'11"-34'11" Body Length, Perforated Full Length with Sound Insulation Full Length
47APX	FASTENERS, HEADLINER Screws
47ARH	BOWS, ROOF 14 ga., One Piece Construction
47ARP	LIGHT BARS Plastic
47ASZ	SKIRT, BODY Conventional, 20", 16ga., 25'2", 25'11", 26'8", 27'5" Body Length
47AUR	TIE DOWNS, BODY Grade 8 Bolts, Every Body Section
47AXR	RUB RAILS, BODY (4) Conventional; Steel, 25'2", 25'11", 26'8", 27'5" Body Length, Includes Snow Rail
47AYB	BODY, REAR Includes Emergency Door
47AZC	SIDE SHEET, BODY, EXTERIOR Conventional, 16ga., Smooth, 25'2", 25'11", 26'8", 27'5", Body Length
47AZK	FLOOR, BODY Flat
47BAR	SUPPORTS, REAR BUMPER Bolted to Frame

Vehicle Specifications
2019 INTEGRATED CE S BUS (PB105)

May 2, 2019

<u>Code</u>	<u>Description</u>
47BAU	BUMPER, REAR Painted; 12" High, 3/16" Thick, with 7" Hole for Exhaust
47BAW	TOW HOOK, LEFT REAR (01)
47BAX	TOW HOOK, RIGHT REAR (01)
47BBH	LINING, SIDE INTERIOR, LOWER Embossed Steel, Clear Coated
47BBZ	SEALER Extra; Sidewall to Floor, In Wheel Pocket Area, and Rear Wall to Floor
47DAE	FASTENERS, REAR DOOR Lag Screws, Rear Door To Body
47DAJ	COVER, REAR DOOR INSIDE HANDLE Partial Coverage
47DCJ	DOOR, SIDE EMERGENCY, LEFT 25"; Installed Forward of Rear Wheel Pocket
47DCV	HANDLE, EXTERIOR, LIFT DOOR Single Door, Black
47DCZ	HOLD BACK, LEFT SIDE Side Emergency Door, with Plastic Cover
47DDE	HANDLE, ASSIST, ENTRANCE DOOR Outside Entrance
47DDH	HOLD BACK, REAR DOOR Stationary, No Cables, with Plastic Cover
47DDR	LATCH, LIFT DOOR Single, Three Point Slide Bar
47DDU	LATCH, REAR DOOR One Point Slide Bar, Cam Operated, with One Inch Stroke
47DDX	LATCH, EMERGENCY DOOR, LEFT One Point Slide Bar, Cam Operated, with One Inch Stroke
47DEK	LOCK, VANDAL, REAR DOOR with Ignition Starter Interlock
47DEM	LOCK, VANDAL, EMERG DOOR, LT with Ignition Starter Interlock
47DEV	LOCK, VANDAL, SINGLE LIFT DOOR with Ignition Starter Interlock
47DNB	DOOR, ENTRANCE, FRONT Electric, Outward Opening, with Split Pane Glass
47DNK	SWITCH, LOCATION Steering Wheel; Includes Master Flasher, Flasher On/Off, Red Override, and Door Control
47DWP	DOOR, LIFT Single, 43" x 69.79", Mounted Aft of Rear Wheel Pocket, with 78" Headroom
47EBD	LOCK, BATTERY COMPARTMENT Standard Location
47EBM	HOLD DOWN, BATTERY For (2) Standard Size Batteries
47ECS	COMPARTMENT, TOOL, FWD LEFT Aft of Standard Battery Box, Key Lock, 13"x 15"x 25 1/2"
47LAB	NOISE REDUCTION, DRIVER FLOOR Insulation Covering Complete Driver Floor Area
47LAU	INSULATION, ROOF AND SIDES 1.50", All Models
47MBA	UNDERCOAT, BODY Fire Resistant, Water Based, TT-C-730 Spec
47MBC	INSULATION, STEPWELL
47MJG	LETTERS, DOOR, LT Decals; "EMERGENCY DOOR", 2" Black Letters Inside and Outside
47MJR	LETTERS, DOOR, REAR Decals; "EMERGENCY DOOR", 2" Black Letters Inside and Outside
47MMY	LETTERS, SIGN, REAR Decal, "STOP WHEN RED LIGHTS FLASH", 6" Letters
47MNE	ARROW, SIDE DOOR, LT OUTSIDE Decal; Black, Indicating Handle Direction
47MNT	ARROW, RR DOOR, INSIDE Decal; Red, .75" Stroke, Indicating Handle Direction
47MNV	ARROW, RR DOOR, OUTSIDE Decal; Black .75" Stroke, Indicating Handle Direction

Vehicle Specifications
2019 INTEGRATED CE S BUS (PB105)

May 2, 2019

<u>Code</u>	<u>Description</u>
47MPA	LETTERS, SCHOOL BUS FRONT/REAR Decal; "SCHOOL BUS"; with 8" Black Letters; on Front and Rear Cap
47MSA	STRIPING, PERIMETER, REAR Emergency Door; Reflective, Yellow
47MTB	STRIPING, PERIMETER, LEFT Side Emergency Door; Reflective, Reflexite V82
47MTY	WIRING DIAGRAM Schematic, Electrical
47MVA	LETTERS, HEADER Decal; "WATCH YOUR STEP", 1" Black, Above Windshield
47MVC	LETTERS, STEPWELL Decal, "WATCH YOUR STEP", 2.5" Black, Behind Door on Step Riser
47MZA	MONITOR, POST TRIP INSPECTION Omit
47NAB	PAINT COLOR, RUB RAILS 0001 Canyon Black
47NGW	SEAL, RUB RAILS Top Edge, All Rails
47NJA	PAINT COLOR, BODY EXTERIOR 4421 Yellow, SBNS
47NJV	PAINT FLASHER BACKGRD 4421 School Bus Yellow
47NJS	PAINT COLOR, BUMPER Rear; 0001 Canyon Black
47NKD	PAINT COLOR, ROOF 9219 Winter White, Beginning 5" Above Drip
47NKL	PAINT, RUB RAIL Flange to Flange
47NKM	PAINT COLOR, BODY INTERIOR 9384 Spring White
47NKY	LETTERS, FUEL I.D. Decal; "DIESEL FUEL", 1" Black, on Fuel Filler Door
47NLC	HANDLE, EXTERIOR, LEFT Emergency Door; Black
47NLR	HANDLE, EXTERIOR, REAR Emergency Door; Black
47NMB	OPERATING INSTR, LEFT Decal, Inside Side Emergency Door
47NMG	OPERATING INSTR, REAR Decal, Inside Rear Emergency Door
47NMR	ARROW, SIDE DOOR, LT INSIDE Decal; Red Indicating Handle Direction
47NSW	PAINT, COLOR, DOOR 4421 NSBC Yellow, Both Sides of Entrance Door
47NTE	LOGO, ROOF LINE Decal; Wing and Shield, First Body Section, Above Driver Window and Entrance Door Over Driver Window and Entrance Door
47NTY	PAINT HOOD AND FENDER To Match Body Exterior
47PAR	BODY CERTIFICATION TAG Mylar Label, with Actual Tire Load Rating
47PBZ	HANDLE, ASSIST Windshield Side Mounted, Left and Right, Body Color
47PLX	LETTERS, DEF, I.D. Decal; "DEF ONLY", 1" Black, on DEF Filler Door
47SBP	SUB FLOOR, PLYWOOD Conventional; B-C Exterior Grade, Less Sealed Edges, 5/8", 5 Ply, for 25'2", 25'11", 26'8" or 27'5" Body Lengths
47SLT	POSITION DOOR, LEFT Side Emergency Door, Aft Position within Opening
48ACN	SEAT BELT, DRIVER, COLOR with Blaze Orange Seat Belt Webbing
48ANT	WINDOW, DRIVER Laminated, Clear
48APK	WINDOW, SIDE OFFSET, LT 15.5", Split Sash Type, for use with Forward and Aft Door Position
48APL	WINDOW, STOPS 12" Opening, Only with 78" Headroom

Vehicle Specifications
2019 INTEGRATED CE S BUS (PB105)

May 2, 2019

<u>Code</u>	<u>Description</u>
48ARC	WINDOW, SASH (8) 27" Sections, 9"x 23" Opening
48BDG	POUCH, CRASH BARRIER Full Width, Sewn Into Front Side of Barrier AFT of Driver Seat
48BJD	COLOR, WINDOW FRAME, PASS (14) Passenger Window, Black
48BTX	WINDOW, PASSENGER, TINT Conventional; 28% Light, Tempered Glass, 78" Headroom, with 25'2" , 25'11" , 26'8" , 27'5" Body Lengths
48CWV	UPHOLSTERY, DRIVER SEAT, COLOR 2-Tone Black
48DKD	SEAT, TRACK, LT, 30", 5 LEG {IMMI Seats} (02), High Back, with 3 Point Seat Belts
48GHC	HEATER, DRIVER 90,000 BTU, with Defroster and without Rear Heat Duct
48GJN	SEAT, TRACK, RT, 39", 6 LEG {IMMI Seats} (02) High Back, with 3 Point Seat Belts
48GJX	SEAT, TRACK, LT, 39", 6 LEG {IMMI Seats} (02) High Back, with 3 Point Seat Belts
48GPL	SEAT, DRIVER {National Premium} Air Suspension with Suspension Skirt, Triple Chamber Adjustable Air Lumbar, Adjustable Cushion and Back Bolsters, 6 Position Front Cushion Adjuster, 3 Position Rear Cushion Adjuster, 6 to 23 Degree Back, Heated Recline
48GUD	SEAT, 3PT, FLIP, LEFT {IMMI Seats} (01) 39", 4 Leg, Automatic, High Back, with 3 Point Seat Belts
48HBG	SEAT, PASS, 3PT, LT, 39", 4 LEG {IMMI Seats Flex} (01) High Back, with 3 Point Seat Belts
48NAT	FITTINGS, AIR SEAT for Driver Seat
48PAM	WINDSHIELD 3 Flat Pieces, 73% Light, with Band
48PAY	AISLE POSITION Center, for balanced seating
48PEW	FLOOR COVERING, COLOR Gray #766
48PKC	HOSE CLAMPS, HEATER HOSE Constant Torque for Heater System
48PKG	CONNECTION Do Not Connect Roof Hatch Switch to Buzzer
48PKR	FAN, DEFOG LEFT CENTER 6.50" Diameter, Black, Mounted Left of Center Post, 2-Speed Switch in Panel
48PKS	FAN, DEFOG RIGHT CENTER 6.50" Diameter, Black, Mounted Over Windshield, 15" Right of Centerline, 2-Speed Switch in Panel
48PNW	HEATER, WATER PUMP {2 MPU 12} Self Priming, with Plastic Housing
48PPG	HEATER, REAR WALL, RT SIDE 30,000 BTU
48PPM	HEATER CUT OFF, VALVE Ball, with Butterfly Handle
48PPS	ROOF VENT, FRONT Static
48PTT	ARM REST, DRIVER, RIGHT {National}
48PUP	FLOOR COVERING, TRIM Omit
48PUT	NUTS, BELT MOUNTING Standard Nuts For Seat Belt Mounting
48PVB	UPHOLSTERY, DRIVER SEAT, STYLE Plain
48PWC	UPHOLSTERY, PASS SEATS, COLOR Blue, for Seats, Barriers and Head Bumpers
48PWZ	UPHOLSTERY, DRIVER SEAT, TYPE Fabric
48PXA	UPHOLSTERY, BARRIER, TYPE (1-2) Vinyl, 42 oz.
48RAE	BARRIER, CRASH, AFT ENTRY DOOR 39", 1 Leg
48RAL	BARRIER, CRASH, AFT DRIVER 39", 1 Leg

Vehicle Specifications
2019 INTEGRATED CE S BUS (PB105)

May 2, 2019

<u>Code</u>	<u>Description</u>
48REP	PANEL, MODESTY, AFT OF DRIVER Mounted Under Barrier
48RET	PANEL, MODESTY, AFT ENTRNCE DR Mounted Under Barrier
48RGE	HAND RAIL, ENTRANCE DOOR, FWD Stainless Steel; Curved
48RGR	HAND RAIL, ENTRANCE DOOR, AFT Stainless Steel, 4", Above Step
48RLX	CUSHION, SEAT 15" Depth
48RRA	UPHOLSTERY, SEAT, STITCHING Single
48RZJ	STEP TREADS {Koroseal} Pebble Top with White Nosing, with Non-Metal Backing
48SBG	UPHOLSTERY, PASS SEATS, TYPE Vinyl, 42 Ounce
48UCP	ROOF HATCH, FRONT {Transpec 1975-028-121-03} with Outside Release, with English Decals
48USV	SEAT BACK, PASSENGER High Back
48UWW	FLOOR COVERING, TYPE Koroseal, One Piece, Vinyl, All Body Lengths, Dark Gray
48XZW	SEAT,PASS,3PT,LT,39",2 LEG {BTI Seating System} (2) High Back, with 3 Point Seat Belts
48YAM	SEAT,PASS,3PT,RT,39",2 LEG {BTI Seating System} (4) High Back, with 3 Point Seat Belts
49ADC	LIGHTS, WARNING (8) Quartz Halogen Beams, 7", 2 Front, 2 Rear, Red and Amber Lights
49AEA	LIGHT, LIFT DOOR Exterior; Light Mounted Above Lift Door Activated By Opening Lift Door
49AJY	STOP ARM, FRONT Omit
49AMB	WIRE, FEED 4 Gauge, Chassis To Body
49AMD	SWITCH, DRIVER PANEL, TYPE Rocker
49AMJ	ALARM, BACKING {Ecco #575} 107 db
49AMT	CIRCUIT, PROTECTION Breakers, Manual Reset in Lieu of Fuses
49AMY	SWITCH, REAR DOOR BUZZER for Emergency Door
49ANG	LIGHT, INDIC EMRG DR RED Wired To Buzzer and Mounted on Dash
49ANJ	SWITCH, MAGNETIC, DISCONNECT Master, Ignition Operated, All Body Circuits Except Dome and Clearance Lights
49ANT	SWITCH, LIFT OPERATION Rocker Switch, Dash Mounted
49ANU	SOURCE, POWER 12 Volt DC, Mounted On Dash
49APT	LIGHT, DRIVER Mounted in Wiring Access Panel Left of Driver, Switch Located in Switch Panel
49APV	LIGHT, LIFT DOOR, INTERIOR Above Lift Door, with Door Operated Switch
49ARN	LIGHT, STEP Wired to Clearance Lights
49ATG	BUZZER, LIFT DOOR with Light, Operates with Lift Door Switch
49AWU	SPEAKERS AND WIRING (6) Flush Mounted in Light Bar
49BCN	FLASHER SYSTEM (8) Warning Lights, 8-Lamp System, Electronic Relay Flasher, Non-Sequential Operation, Red Lights Activate with Door Open
49BCR	LIGHT, EXTERIOR, CHECK Automatically Activates Lights for Pre Trip Inspection
49BEB	LIGHTS, CLUSTER Recessed in Cap; Amber in Front and Red in Rear

Vehicle Specifications
2019 INTEGRATED CE S BUS (PB105)

May 2, 2019

<u>Code</u>	<u>Description</u>
49BJG	LIGHTS, DIRECTIONAL, SIDE (2) {Truck Lite 35001Y} Armor Type, Amber LED, 1 Each Side, First Section Aft Entrance Door
49BLW	FUEL FILLER DOOR Key Locking, Lever Latch, Spring Loaded to Hold in Open Position
49BTM	LIGHT, INDICATOR, STROBE ON Lighted Amber Indicator to Show Exterior Strobe Lights are on, Mounted Left of Driver in Panel
49BVD	SWITCH, BATTERY Shut-Off, 300A Weather Resistant, In Battery Compartment
49BXN	SWITCH, RED, OVERRIDE WARNING Wired Hot, with ESC, Mounted Left of Driver
49BYL	LIGHTS, DOME {Sound Off} (05) LED, Rectangular, Recessed Type, Mounted in Light Bar
49BYV	LIGHTS, MARKER, FRONT, REAR {Sound Off} Rectangular LED, Armored, (8) Four Amber Front and Four Red Rear
49BZJ	LIGHTS, STOP (2) {Sound Off} and Tail 4" Round LED, Red with Flange
49BZU	RADIO, ENTERTAINMENT {Custom Radio} AM/FM Stereo/USB Input, Includes Antenna and Cable, with Public Address System
49CKA	LIGHT, INDIC, WARNING LIGHTS Red and Amber, Located Right of Driver
49DAZ	LIGHT, LICENSE PLATE {Arrow Speciality 437-08-332} 12 Volt, Chrome Finish, Clear lens, Non Hand Hold Type
49DBR	HOOD, WARNING LAMP (4) Black, 8-Lamp System, One Hood Above Two Lights
49DDD	WIRING, WARNING LIGHTS for Warning Lights, Lamp Position to Red & Amber Indicators
49EAW	LIGHTS, MARKER, SIDE {Sound Off} Rectangular LED, Armored Type, Intermediate, Centered; Required for Units 30 Foot or Longer
49EGC	MIRROR, INSIDE 6" x 30", Clear Safety Glass, Metal Back, Round Corners
49EGM	MIRROR, CROSS VIEW, EXTERIOR Heated, Black, Rosco
49ELE	STOP ARM, LEFT REAR Electric, Composite Blade, 18" Octagon, Double Sided, 1/2" White Border, Hi Intensity Grade, Flashing Red Incandescent Lights
49ENM	VISOR, INTERIOR, LEFT FRONT 6" x 30", Opaque Black, For Left Windshield
49EUE	KIT, FIRST AID 24 Unit, California
49EVL	SWITCH, NOISE SUPPRESSION Actuator Legend States, "NOISE SUPP ", for Separate Solenoid, with Red Switch in Panel
49EWT	LIGHT, STROBE Specialty Man. Co. 515-400, Low Profile, Double Flash, 4.25" High
49EXD	MIRROR, REAR VIEW, EXTERIOR {Rosco} Open View, Black, Heated, Motorized, Non-Detent
49GBV	WINDSHIELD WIPERS (2) Cowl Mounted
49GCH	LOCATION, FIRST AID KIT Right Side Front Bulkhead with Screws
49GDG	PADDING COMPART ABOVE DRIVER Window; Safety Equipment, Vandal Equip Compartment with Cutout for dome light
49GDS	COMPARTMENT ABOVE DRIVER Left of the Driver
49GEM	SAFETY TRIANGLES Warning Reflectors, Mounted on Front of Drivers Barrier 6" Below Top of Modesty Shield
49GGE	FIRE EXTINGUISHER, DRIVER AREA 5 lb 2A-40BC Minimum with Flexible Hose and Metal Nozzle
49GGR	FIRE EXTINGUISHER, LEFT REAR 2 1/2 lb 10BC, Badger
49GHN	REFLECTORS, REAR (2) 3", Red, Adhesive Back

Vehicle Specifications
2019 INTEGRATED CE S BUS (PB105)

May 2, 2019

<u>Code</u>	<u>Description</u>
49GHR	REFLECTORS, SIDE, REAR (2) 3", Red, Adhesive Back
49GHV	REFLECTORS, SIDE, FRONT (2) 3", Amber; Adhesive Back, 1 Aft Drivers Window Left, 1 Aft Entrance Door Right
49GHX	REFLECTORS, SIDE, INTERMEDIATE (2) 3" Amber, 1 Each Side, Below The Third Rub Rail From the Top, Adhesive Back
49GMM	INTERLOCK, LIFT for FMVSS Wheel Chair Interlock Requirements; Key Off, Lift Door Must be Open before Lift can be Activated, w/ Key in "On or Accessory" Position, Park Brake Must be Applied, Transmission in Neutral, Lift Door Must be Open Before Lift Can be Activated, w/ Automatic or Precision Transmissions
49GUB	CUTTER, SEAT BELT {TIE TECH Safecut} for Cutting Seat Belts
49GUE	CERTIFICATE HOLDER for State of California
49GUK	FENDERS, RUBBER, REAR (2)
49GUM	INSPECTION PLATE Fuel Sending Unit 8" x 8" Steel
49GUX	MUD FLAPS, FRONT WHEELS (2) Rubber
49GVC	MUD FLAPS, REAR WHEELS (2) Rubber; Behind Rear Wheels
49GWW	WINDSHIELD WASHER Kit; 6 Quart Capacity, Bottle
49GZX	FUEL FILLER PIPE Neck Cap and Vent Hosing for Use with Right Side Fill 65 Gal. Between the Rails Fuel Tanks
49HGA	TRACK, FLOOR LENGTHS 151"-200", with Full Shoulder Track
49JAD	DEF FILLER DOOR with Locking Latch
49JBG	TRACK, TYPE (BRAND) {OMNI L Track}
49JCA	LIGHTS, DIRECTIONAL, REAR (2) {Sound Off} 4" Round Amber LED, with Flange
49MZV	LATCH, COMPARTMENT Locking, for Overhead Storage Compartment
49NAC	LIFT, WHEELCHAIR {Ricon Titanium S-5510-FF-403} Power Pack Mounted Forward of Lift
49UAE	STATE OF OPERATION California
49ZNC	LIGHTS, BACK UP (2) {Sound Off} 4" Round, White, LED, with Flange
49ZNG	LIGHTS, STOP & TAIL ADDITIONAL (2) {Sound Off} 4" Round LED, Red, with Flange
50SHM	BODY PLAN, SPECIAL NEEDS Conventional; 26' 08" Body Length, +9 Section Front & Rear, 40 Passenger, 218" WB, DX8574A000
7752525421	(2) TIRE, FRONT 255/70R22.5 Load Range H HSR2 SA (CONTINENTAL), 565 rev/mile, 75 MPH, All-Position
7752525421	(4) TIRE, REAR 255/70R22.5 Load Range H HSR2 SA (CONTINENTAL), 565 rev/mile, 75 MPH, All-Position

Services Section:

40126	WARRANTY Standard for CE, RE, BE School Bus Models, Effective with Vehicles Built March 1, 2017 or Later, CTS-3304H
40KMA	SERVICES, TOWING {Navistar} Service Call to 24-Month/Unlimited Mileage to the Nearest Navistar Dealer for Navistar Warrantable Failure as Contract Defined; Includes Engine Failure if Supplier Declines Tow Coverage & ESC Supplied thru Navistar; \$550 (USA) Maximum Benefit per Incident
49GVN	WARRANTY 5-Year, Limited Front, rear and dash AC with dual condensers and dual compressors.

Vehicle Specifications
2019 INTEGRATED CE S BUS (PB105)

May 2, 2019

<u>Code</u>	<u>Description</u>
	Stop sign
	Lift cover
	Letters and numbers
	Three sets of retractable tiedowns and pouches
	Change four Flex seats to dual ICS seats (total of eight ICS seats on bus)
	Install wheelchair station adjacent to the lift (new capacity is 37 passengers)

12. CONSENT CALENDAR

12.1 Approval of “A” and “B” Warrants

CURRENT CONSIDERATIONS: “A” and “B” warrants released in April 2019 are submitted for approval. “A” warrants totaled \$3,179,853.06. “B” warrants totaled \$2,480,594.14.

FINANCIAL IMPLICATIONS: Warrants were issued as stated.

SUPERINTENDENT’S RECOMMENDATION: Approve “A” and “B” warrants for April 2019 as presented.

This list represents the "A" and "B" warrants released during the month of APRIL 2019
The "A" and "B" warrant registers are available in the business office for your review.

RECOMMENDED ACTION: Approve "A" and "B" warrants as presented.

"A" WARRANTS

<u>Type of Payroll</u>	<u>Amount</u>
End of month certificated	\$2,240,339.67
End of month classified	\$758,531.32
10th of month certificated	\$100,465.49
10th of month classified	\$75,190.48
15th of month certificated	\$5,326.10
15th of month classified	\$0.00
Total "A" Warrants	\$3,179,853.06

"B" WARRANTS

<u>Register Number</u>	<u>Amount</u>
Batch 202	\$ 4,916.28
Batch 203	\$ 57,992.91
Batch 204	\$ 74,855.44
Batch 205	\$ 102,685.44
Batch 206	\$ 71,690.66
Batch 207	\$ 234,423.30
Batch 208	\$ 32,887.42
Batch 209	\$ 51,724.40
Batch 210	\$ 50,812.50
Batch 212	\$ 8,900.65
Batch 213	\$ 8,500.00
Batch 214	\$ 87,321.33
Batch 215	\$ 46,379.58
Batch 216	\$ 1,503,312.50
Batch 217	\$ 4,203.73
Batch 219	\$ 94,411.77
Batch 220	\$ 33,381.30
Batch 221	\$ 12,194.93
Total "B" Warrants	\$ 2,480,594.14

12. CONSENT CALENDAR

12.2 Appointment of 2019-20 California Interscholastic Federation (CIF) League Representative for Burroughs High School

BACKGROUND INFORMATION: As required by the California Interscholastic Federation (CIF), the governing board of each school district must annually appoint league representatives for each school under its jurisdiction.

CURRENT CONSIDERATIONS: It is recommended that Carrie Cope, Interim Principal of Burroughs High School, be appointed to serve as league representative for Burroughs High School for the 2019-20 school year and athletic director, Michelle Lazaro be appointed as the principal's designee in her absence.

FINANCIAL CONSIDERATIONS: None.

SUPERINTENDENT'S RECOMMENDATION: It is recommended that Carrie Cope, Interim Principal of Burroughs High School, be appointed to serve as league representative for Burroughs High School for the 2019-20 school year and Michelle Lazaro be appointed to serve as the principal's designee.

12. CONSENT CALENDAR

12.3 Approval of Recommendation for Expulsion, Expulsion Case #13 1819

BACKGROUND INFORMATION: Education code requires the board to take final action on recommendations for expulsion.

CURRENT CONSIDERATIONS: Board approval is requested for the following expulsion case:

Expulsion Case #13 1819: As stated in a stipulated expulsion agreement, student is expelled for the remainder of the 2018-19 spring semester and the 2019-20 fall semester. The fall semester will be suspended allowing the student to reapply for admission to a Sierra Sands school in August of 2019 if all of the conditions of the stipulated agreement are met.

FINANCIAL CONSIDERATIONS: None.

SUPERINTENDENT'S RECOMMENDATION: Approve the recommendation for expulsion, Expulsion Case #13 1819, as presented.

12. CONSENT CALENDAR

12.4 Approval of Recommendation for Expulsion, Expulsion Case #14 1819

BACKGROUND INFORMATION: Education code requires the board to take final action on recommendations for expulsion.

CURRENT CONSIDERATIONS: Board approval is requested for the following expulsion case:

Expulsion Case #14 1819: As stated in a stipulated expulsion agreement, student is expelled for the remainder of the 2018-19 spring semester and the 2019-20 fall semester. The fall semester will be suspended allowing the student to reapply for admission to a Sierra Sands school in August of 2019 if all of the conditions of the stipulated agreement are met.

FINANCIAL CONSIDERATIONS: None.

SUPERINTENDENT'S RECOMMENDATION: Approve the recommendation for expulsion, Expulsion Case #14 1819, as presented.

12. CONSENT CALENDAR

12.5 Approval of Recommendation for Expulsion, Expulsion Case #15 1819

BACKGROUND INFORMATION: Education code requires the board to take final action on recommendations for expulsion.

CURRENT CONSIDERATIONS: Board approval is requested for the following expulsion case:

Expulsion Case #15 1819: As stated in a stipulated expulsion agreement, student is expelled for the remainder of the 2018-19 spring semester and the 2019-20 fall semester. The fall semester will be suspended allowing the student to reapply for admission to a Sierra Sands school in August of 2019 if all of the conditions of the stipulated agreement are met.

FINANCIAL CONSIDERATIONS: None.

SUPERINTENDENT'S RECOMMENDATION: Approve the recommendation for expulsion, Expulsion Case #15 1819, as presented.

12. CONSENT CALENDAR

12.6 Approval of Recommendation for Expulsion, Expulsion Case #16 1819

BACKGROUND INFORMATION: Education code requires the board to take final action on recommendations for expulsion.

CURRENT CONSIDERATIONS: Board approval is requested for the following expulsion case:

Expulsion Case #16 1819: As stated in a stipulated expulsion agreement, student is expelled for the remainder of the 2018-19 spring semester and the 2019-20 year. The spring semester will be suspended allowing the student to reapply for admission to a Sierra Sands school in January of 2020 if all of the conditions of the stipulated agreement are met.

FINANCIAL CONSIDERATIONS: None.

SUPERINTENDENT'S RECOMMENDATION: Approve the recommendation for expulsion, Expulsion Case #16 1819, as presented.

12. CONSENT CALENDAR

12.7 Approval of Recommendation for Expulsion, Expulsion Case #17 1819

BACKGROUND INFORMATION: Education code requires the board to take final action on recommendations for expulsion.

CURRENT CONSIDERATIONS: Board approval is requested for the following expulsion case:

Expulsion Case #17 1819: As stated in a stipulated expulsion agreement, student is expelled for the remainder of the 2018-19 spring semester and the 2019-20 year. The spring semester will be suspended allowing the student to reapply for admission to a Sierra Sands school in January of 2020 if all of the conditions of the stipulated agreement are met.

FINANCIAL CONSIDERATIONS: None.

SUPERINTENDENT'S RECOMMENDATION: Approve the recommendation for expulsion, Expulsion Case #17 1819, as presented.