

California Department of Education  
Local Educational Agency  
**TITLE III YEAR 2 AND YEAR 4 PLAN ASSURANCE**

Local Educational Agency (LEA) Plan Information:

Title III YEAR 2 (✓) \_\_\_\_\_ Title III YEAR 4 (✓)   ✓  

Name of LEA: Sierra Sands Unified School District

County District Code: 15-73742

Address: 113 W. Felspar City: Ridgecrest Zip Code: 93555

Contact Person:

Any inquiries concerning this plan should be directed to the attention of:

Joanna Rummer \_\_\_\_\_ Superintendent \_\_\_\_\_

Print Name \_\_\_\_\_ Title \_\_\_\_\_  
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Signatures:

On behalf of LEAs, participants included in the preparation of this Plan:

_____	<u>Joanna Rummer</u>	<u>1/23/11</u>
Signature of Superintendent	Printed Name of Superintendent	Date
_____	<u>Timothy Johnson</u>	<u>1/23/11</u>
Signature of Board President	Printed Name of Board President	Date
_____	<u>Laura Hickie</u>	<u>1/23/11</u>
Signature of English Learner Coordinator/Director	Printed Name of English Learner Coordinator/Director	Date

Certification:

By submission of the local Title III Plan (in lieu of the original assurance page in hard copy), the LEA certifies that the plan original signed copies of the assurances are on file in the LEA. The certification reads:

**Certification:** I hereby certify that all of the applicable state and federal rules and regulations will be observed by this LEA and that to the best of my knowledge information contained in this Plan is correct and complete. Legal assurances for all programs are accepted as the basic legal condition for the operation of selected projects and programs and copies of assurances are retained onsite. I certify that we accept all general and program specific assurances for Titles I, II, and/or III as appropriate, except for those for which a waiver has been obtained. A copy of all waivers will remain on file. I certify that actual ink signatures for this LEA Action Plan are on file, including signatures of any required external providers, i.e., district assistance and intervention team and English Learner Coordinator/Director.

The LEA also agrees that the revised/finalized Title III Plan will be posted on our LEA website and will be found at the following URL: [www.ssusd.org](http://www.ssusd.org)

GOAL 2 A: AMAO 1- Annual Progress Learning English

Scientifically based Research STRATEGIES				
	ACTIONS	TASK- timeline	RESPONSIBILITY	BUDGET ITEM
1. Ensure daily ELD instruction.				
School sites identify EL needs using data and teacher input and develop a Single Plan for Student Achievement (SPSA) EL Plan addendum.				
		1.EL Office provides sites with EL data on: statewide assessments, district assessments, grade studies (GPA), enrollment in A-G, enrollment in Sp Ed.- Monthly	EL Office	No cost
		2. Generate data findings and process as a staff with the support of EL Projects Teacher- October-2011 through February 2012	EL Projects Teacher Site Leadership team	No cost
		3. Determine needs of ELs at site.	Site Leadership Team	No cost
		4. Develop a Site EL Plan Addendum to address needs of ELs at the site with input from the EL Office. Plan should include when ELD Instruction will be delivered and it should identify best ELD strategies the site plans to incorporate school wide. June 2012	EL Projects Teacher Site Leadership team Principals-	Stipend pay 100 hours X \$25= \$2,500 T3 and EIA LEP
		5. Implement Site EL plan addendum- August 2012	Site principal and staff	Supplies \$5,000 T3 and EIA LEP
		6. Provide ELD instruction to all English learners based on English Language proficiency level and instructional need, including long term ELs and Students with Disabilities- August 2012	Classroom teachers	No cost
		7. Administrators will monitor, observe and verify that ELD Instruction is occurring daily- September 2012	Site Admin.	No cost
Implement new ELD Curriculum <b>K-8</b> with daily ELD instruction and ALD strategies				
		1. Provide teacher training on districtwide identified/ adopted ALD strategies. Feb 2012 and June 2012	EL office	Substitutes (80 teachers X \$125X 1 days= \$10,000 Title III
		2.Provide summer ELA/ ELD training K-5 for existing adoption and grades 6-8 for new adoption- June 2012 and August 2012	ELA/ ELD trainers	Trainers (\$4000)and stipends (100 teachers X \$125X 3 days= \$37,500) Title IIA
		3. During summer training teachers will increase their understanding of ELD Instruction. June 2012	K-8 teachers	No cost
		4. Determine Essential ELD standards, what time of the day the ELD Instruction will occur and how frequently it will occur at each school site and within each grade level-build into Site EL Plan Addendum. June 2012	Each school site All classroom teachers	No cost
		5. Develop EL ALD strategy guide June 2012	EL office	No cost
		6. Teaches will provide daily opportunities for students to practice academic language, especially in oral academic language June 2012	Classroom teachers	No cost
		7. Monitor daily ELD instruction and use of ALD strategies August 2012	Site Admin.	No cost
		8. EL office will utilize new ELA/ ELD adoptions to develop instruments or method for monitoring student attainment of proficiency in English. Monitoring may include EL component of Classroom Observation Protocol, lesson plans etc. August/ September 2012	EL office and selected teachers	Stipends – 60 hours X \$25= \$1,500 T3 and EIA LEP
		9. Provide training on monitoring process for student attainment of proficiency in English October 2012	EL Office K-8 teachers	Substitutes (100 teachers X \$125X

				1 day= \$12,500 Title III
		10. Middle school ELA teachers will identify the Essential ELA and ELD standards to be covered in the ALAS (ELD support/ intervention) classes June-July 2012 Implement curriculum in August 2012	MS ELA and ALAS teachers EL Office	Stipends – 50 hours X \$25= \$1,250 T3 and EIA LEP
Implement daily ELD instruction and use of ALD strategies in grades <b>9-12</b> .				
		1. Work with 9-12 English Department to identify the Essential ELA and ELD standards to be covered in the EL Support classes- May- July 2012	EL support teachers English Dept-	Stipends-16 hours X \$25= \$400- EIA LEP
		2. Revise 9-12 ELA benchmarks to better identify instructional needs of 9-12 EL students. Begin implementation no later than August 2012	English Dept	Stipends-20 hours X \$25=\$500 EIA
		3. Determine Essential ELD standards, what time of the day the ELD Instruction will occur and how frequently it will occur at each school site and within each grade level- build into Site EL Plan Addendum. June 2012	Each school site All classroom teachers	No cost
		4. Teachers will provide daily opportunities for students to practice academic language, especially in oral academic language June 2012	Classroom teachers	No cost
		5. Develop EL ALD strategy guide June 2012	EL office	No cost
		6. Provide Gr. 9-12 teacher training on districtwide identified/ adopted ALD strategies. August 2012	EL office	Substitutes (50 teachers X \$125X 1 day= \$6,250 Title III and EIA LEP
		7. Monitor daily ELD instruction and use of ALD strategies September 2012	Site admin.	No cost
		8. Use grades and benchmark assessments to evaluate implementation effectiveness and program design- October 2012 and February 2013	Each site with assistance from EL office	
Identify EL Demonstration teachers/classrooms				
		1. Observe classrooms and analyze data to identify teachers making progress with ELD students. Observe to view classroom management, student engagement and other effective components. Determine willingness to serve as Demonstration teacher. (May 2012)	EL office and HS staff and admin.	No cost
		2. Develop a Classroom Observation Tool- EL Component that can be used by the administrator to evaluate EL lessons. Train administrators in use.(Summer 2012)	EL Office	Stipends-20 hours X \$25=\$500 T3
		3. Develop an EL Instructional Tool/ Template that can be used by the teacher to build effective EL lessons. (Summer 2012)	EL Office	Stipends-20 hours X \$25=\$500 T3
		4. Set up visitations to demonstration classrooms by other teachers August- October 2012	EL Office Demo teachers	Substitutes- 14 days X \$125= \$1,750- Title III

GOAL 2 B: AMAO 2B- English Proficiency

Scientifically based Research STRATEGIES				
	ACTIONS	TASK- timeline	RESPONSIBILITY	BUDGET ITEM
Provide ALD during mainstream instruction with monitoring				
Identify and provide training on key ALD instructional strategies to be used districtwide				
		1. Develop EL/ ALD strategy guide June 2012	EL Office	Stipends-20 hours X \$25=\$500 Title III
		2. Incorporate key elements of effective ALD instruction into the EL Instructional Tool/ Template- Summer 2012	EL Office	No cost
		3. Provide teacher training in key ALD instructional strategies and use of the guide- August 2012	EL Office	Substitutes (50 teachers X \$125X 1 days= \$6,250 Title III and EIA LEP
		4. Use demonstration classroom to model how to implement key ALD instructional strategies- August – October 2012	EL Office and Demo teachers	Substitutes- 14 days X \$125= \$1,750- Title III EIA
		5. Develop a Classroom Observation Tool- EL Component that can be used by the administrator to evaluate EL lessons. Train administrators in use- Summer 2012	Curriculum Human Res EL Office	No cost
		6. Monitor use of ALD strategies in the classroom- September 2012	Site admin.	No cost
		7. Monitor performance on district assessments and complete data and grade study to determine the effectiveness of ALD instruction- November 2012	EL Office	No cost
Provide additional focus on Long Term English Learners (LTEL).				
Adopt a definition of the Long Term English Learners and identify who they are in the district.				
		1. Convene task group to define LTEL definition for district-,March 2012	EL offices and selected admin	No cost
		2. Provide a definition of LTEL to teachers- April 2012	EL Office	No cost
		3. Provide a list of LTEL to teachers and administration- April 2012.	EL Office	No cost
Identify and implement researched based instructional strategies that will improve the performance of LTELs				
		1. Provide training in effective instructional strategies that improve LTEL's achievement- September 2012	EL office Selected teachers	Substitutes- 14 days X \$125= \$1,750- Title III EIA
		2. Identify EL Mainstream Demonstration classrooms in grades 4-12 that utilize effective EL instructional strategies. May 2012	EL Office	No cost
		3. Provide opportunities for demonstration class visitations September- October 2012	EL Office	Substitutes- 14 days X \$125= \$1,750- Title III
		4. Measure and evaluate LTEL program effectiveness by implementing grade studies and performance on district wide assessments.- August 2012 and February 2013	EL Office	No cost
		5. Refine and continue to develop LTEL program based upon data and observations-	EL Office	No cost

	March 2013		
	Provide administrator EL training		
	1. Provide administration training in key ALD instructional strategies- April- June 2102	EL Office	No cost
	2. Administrators will be trained in Classroom Observation Protocol training- including EL components -June- August 2012	Curriculum	\$150 trainer - Title IIA
	3. Provide admin. workshop and technical assistance in developing a Site EL Plan Addendum to the SPSA- June 2012	EL Office	No cost
	4. Visit demonstration classroom to observe how to key ALD instructional strategies should be implemented- October-December 2012	EL Office Demo teachers Administration	No cost
	5. During teacher observations and classroom walk-throughs, admin will use EL Observation Instructional tool to evaluate effective EL instruction-	Administration	No cost

GOAL 2 C: AMAO 3- AYP for EL Subgroup

Scientifically based Research STRATEGIES				
	ACTIONS	TASK- timeline	RESPONSIBILITY	BUDGET ITEM
	Utilize data analysis to identify and resolve barriers to student success			
	Analyze grades of ELs in grades 6-12 and investigate the correlation to performance on statewide assessments.			
		1. At least two times per year collect the grades of ELs in content area classes and analyze grades. Look for correlations between grades and performance on district assessments, CELDT and CST performance. February and August 2012	EL office and Site admin	No cost
		2. Identify courses where EL students may be experiencing greater than average failure rates and work with administration and teachers to resolve- February 2012, August 2012 and February 2013	EL office and Site admin	No cost
		3. The district and site administrators will monitor the success of English learners in each mathematics course and the support provided for them, including intervention classes in order to assure that ELs are being appropriately placed and are successful in grade level appropriate math courses-.June 2012 and November 2012	EL office and Site admin	No cost
	Identify classroom practices that improve student motivation, grades, and performance.			
		1. Draw conclusions based upon grade study February 2012 and August 2012	EL office and Site admin	No cost
		2. Using data determine which strategies to implement to districtwide in order improve the classroom performance- June 2012	EL office and Site admin	No cost
		3. Work with site principals to identify classroom practices to be formally monitored through the Classroom Observation Protocol with EL component- June 2012	EL office and Site admin	No cost
	Implement teaching strategies and grading policies that will improve student motivation and student achievement.			
		1. Classroom teachers will receive training as needed in order to implement identified classroom practices- September.	EL office and teachers	Substitutes- 28 days X \$125= \$3,500- Title III Title 1, EIA
		2. Site administrators use the Classroom Observation Protocol with EL component for classroom walkthroughs August 2012	Site admin	No cost
		3. District and site admin will routinely visit classrooms to observe ELA instruction and to verify that all ELs have meaningful access to the core ELA curriculum. Timely feedback will be provided- August 2012	Curriculum Site Admin	No cost
		4. District and site admin will routinely visit classrooms to observe math instruction and to verify that all ELs have meaningful access to the core math curriculum. Timely feedback will be provided- August 2012	Curriculum Site Admin	No cost

		3. District and site admin will routinely visit classrooms to observe science and social studies instruction and to verify that all ELs have meaningful access to the core curriculum. Timely feedback will be provided- August 2012	Curriculum Site Admin	No cost
		4. Determine over the course of 2012-13, whether strategies were effective in improving classroom performance and district wide and statewide assessments.	EL office Site Admin	No cost
Use trends identified on common and summative assessments to improve instruction.				
	Analyze the performance of ELs as compared to EOs on benchmark assessments.			
		1. Collect data on performance of ELs as compared to EOs on district wide benchmarks- May 2012	EL office	No cost
		2. Draw conclusions and prepare report- June 2012.	EI Office	No cost
		3. Determine what action steps and best practices need to occur to improve performance of ELs- build into Site EL Plan Addendum- June 2012	EL Office Site admin.	No cost
	Provide teacher training.			
		1. Review EL grade students and district assessment performance data with teachers during STELLAR meetings- each quarter (May, September, November 2012, January, May 2013)	EL Office	Substitutes- 14 days X \$125= \$1,750- Title III Title 1, EIA
		2. Provide professional development training focused on district defined teaching strategies with core teachers in science and social studies- each quarter- May, October 2012, February, May 2013	EL Office	Substitutes- 14 days X \$125= \$1,750- Title III Title 1, EIA
Improve academic language instruction.				
	Identify essential academic language strategies.			
		1. Identify essential academic vocabulary by grade level or by class being sure to include the appropriate syntax that surrounds academic vocabulary	EL Office Teacher workgroup	Substitutes- 10 days X \$125= \$1,250- Title III Title 1, EIA

GOAL 2 D: High Quality Professional Development

Scientifically based Research STRATEGIES

ACTIONS	TASK- timeline	RESPONSIBILITY	BUDGET ITEM
High quality professional development will be provided to all teachers including general education, sheltered English, Special Education and mainstream teachers			
Provide professional development activities as defined elsewhere in the Title II plan including:			
	ALD strategies/ STELLAR- February June and August 2012		
	ELA/ ELD Adoption Training- June and August 2012		
	Strategies for monitoring proficiency in English October 2012		
	Classroom Observational Tool –EL component training for Admin- Summer 2012		
	Effective strategies to meet the needs of Long Term English learners September 2012		
	Visitations to Demonstration Classes- October- December 2012		
Provide professional development in additional EL support strategies			
	EL Accountability Institute attendance- December 2012	Admin and teachers	Travel - \$2,000
	Encourage school visitations to other effective school/ district programs in order to build repertoire of EL instructional strategies- May and October 2012	Admin and teachers	Substitutes and travel- \$1,500 Title III
	Professional Learning Communities- continued district focus- June 2012	Curriculum Teachers Admin	Travel-\$20,000 Title I EIA SCE
	AVID training- August 2012	Secondary teachers and admin	\$500 per teacher X 15 teachers= \$7500

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GOAL 2 E: Parent and Community Participation

Scientifically based Research STRATEGIES				
	ACTIONS	TASK- timeline	RESPONSIBILITY	BUDGET ITEM
Educate school staff on cultural issues and other community barriers that may prevent students from being successful				
	Involve community leaders/ mentors representing or able to provide point of view for subgroups (Hispanic, English Learner) in: Leadership roles Literacy activities Providing individual students assistance Speaking to groups of teachers/ administrators			
		Identify community leaders for involvement in the schools- prepare a master list- by June 15, 2012	Curriculum office Site admin Superintendent's Council Reps	No cost
		Each school will hold one event at a staff meeting with identified leaders- by October 30, 2012	Site Admin	No cost
Provide a variety of ways in which parents may become involved in the work of the school and the learning of their children				
Increase membership, participation and meaningful participation of parents in ELAC and DELAC committees				
		Present at least 2 ELAC meetings at each school site with topics of interest suggested by parents.	EL Office Site principal	\$700 EIA
		Expand DELAC meetings to at least three per year with the majority of time spent in dialogue on topics of interest to parents	EL Office Site principal	\$150 EIA
		Cover required compliance issues in both ELAC and DELAC meetings	EL Office Site principal	No cost
Present Parenting Courses- two sessions per year including bilingual offerings				
		Advertise and enroll parents. Provide child care- first and 2 <sup>nd</sup> semester	T1 and EIA Counselor	\$2,000 Title I
Present Latino Literacy Project Courses-				
		Identify and train 'Enlace' Parents Advertise and enroll parents- Q1 and Q2- at Pierce Train additional staff- Q3 Advertise at ELAC and enroll parents- Q3- Districtwide and preschool Advertise and enroll parents- Q3- Districtwide- MS level	'Enlace' Parent, Projects Teachers Spanish Interpreters Preschool Staff	\$4,000 Title III and Immigrant State Preschool
Offer English Language Parenting courses for parents				
		Present weekly course for parents including instruction, child care and homework assistance for school age children	Adult School EL Office	\$6,000 Title III and TIII Immigrant, Title I, Adult school

GOAL 2 F: Parental Notification

Scientifically based Research STRATEGIES				
	ACTIONS	TASK- timeline	RESPONSIBILITY	BUDGET ITEM
The district will comply with all notification and reporting requirements				

This area is not a concern at this point



GOAL 2 G: Service for Immigrant Students

Scientifically based Research STRATEGIES				
	ACTIONS	TASK- timeline	RESPONSIBILITY	BUDGET ITEM
Provide additional time for instruction for students scoring Levels 1-3				
Create after school newcomer program for secondary students				
		Create program after school, identify teacher and gather materials- October 2011	EL Office	
		Implement program- November 2011	EL Office	
		Analysis student performance to determine effectiveness of newcomer program- August 30, 2012	EL Office	
Create during school newcomer program at middle school program				
		Identify students at CELDT 1,2,3 who are not being successful in English Language Arts and/ or social studies- October 2011	EL Office	
		Contact parents to determine willingness to move student to Monroe if needed- November 2011	EL Office	
		Implement program- December 2011	Monroe staff and EL Office	
		Analysis student performance to determine effectiveness of newcomer program- August 30, 2012	EL Office	
		Revise, if needed and continue program August 14, 2012- May 30, 2013	Monroe staff and EL Office	
Assist parents with acquisition of English so they may be involved in the education of their students.				
Offer English Language Parenting courses for parents				
		Present weekly course for parents including instruction, child care and homework assistance for school age children	Adult School EL Office	\$6,000 Title III and Title I, Adult school

DEFINITIONS:

CURRICULUM- Asst. Supt. Curriculum with support from Coordinator

SPECIAL PROJECTS- Coordinator with support from Research Assistant and District Project Teachers (EL and Title 1)

EL OFFICE- Coordinator, EL Projects Teacher, Interpreters

ELD- Specific instruction, provided daily to ensure that students make progress in learning English (as measured on CELDT)

CELDT- Annual assessment given to each English Language Learner

ALD- Academic Language Development- Academic language refers to the language of literacy and books, tests, and formal writing. Explicit instruction in ALD is necessary in order to demonstrate English proficiency and show success in state testing.

ALAS- Middle school course provided to ensure EL instruction, LAD instruction and in- school intervention for EL students

STELLAR- Supporting Teachers of English Language Learners with Accessible Resources- Local training provide by district project teachers- topics include ELA benchmarks and formative assessments, ELD strategies and instruction, Academic Language Development (ALD), data management and use of data to inform instruction.

