

**SIERRA SANDS UNIFIED SCHOOL DISTRICT**

**Board of Education  
Regular Meeting**

**September 15, 2011  
Ridgecrest City Council Chambers  
100 West California Avenue  
*www.ssusd.org***

*We, the members of the Board of Education of the Sierra Sands Unified School District, are committed to providing the highest quality education in a safe environment to all K-12 students. We believe the school shares with the family, church, and community the responsibility for developing life-long learners who are responsible, productive citizens.*

**A G E N D A**

CALL TO ORDER AND PLEDGE TO THE FLAG

7:00 P.M.

Amy Covert  
Judy Dietrichson  
Bill Farris  
Tim Johnson, Vice President/Clerk  
Tom Pearl, President  
Kurt Rockwell  
Michael Scott  
Student Member, Leah Ostermann

Joanna Rummer, Superintendent

MOMENT OF SILENCE

1. **ADOPTION OF AGENDA**

*Welcome to a meeting of the Board of Education. Because we believe you share our concern for the education of the youth of our community, we appreciate and welcome your participation. Copies of the agenda, along with a procedural handout, are available on the wall at the back of the room to assist with your participation in the meeting.*

2. **APPROVAL OF MINUTES** of the regular and special concurrent meetings of August 18, 2011

3. **PROGRAMS AND PRESENTATIONS**

- Recognition of Kurt Rockwell for five years of service as a member of the Board of Education, Sierra Sands Unified School District.
- Recognition of Michael Scott for fifteen years of service as a member of the Board of Education, Sierra Sands Unified School District.

#### 4. PUBLIC HEARING

- 4.1 Public Hearing and Adoption of Resolution #5 1112 Statement of Assurance of Sufficient Textbooks and Instructional Materials and Certification that Pupils Are Provided with Standards-Aligned Textbooks and Instructional Materials
- 4.2 Public Hearing for the Initial Contract Proposal for reopeners for 2011-2012 from the Desert Area Guidance Association (DAGA) to the Board of Education
- 4.3 Public Hearing for the Initial Contract Proposal for reopeners for 2011-2012 from the Board of Education to the Desert Area Guidance Association (DAGA)

#### 5. REPORTS AND COMMUNICATIONS

##### 5.1 Student Member's Report

##### 5.2 Reports from Members of the Board

##### 5.3 Superintendent's Report

- First Day of School
- Enrollment Update
- Back to School Nights
- Thank you - Community/Rotary Donations

##### 5.4 Communications from the public

*The board will provide time during the discussion of each agenda item for members of the public to comment. At this time, members of the public may address the board on an item not on the agenda. Comments should relate to items of public interest within the board's jurisdiction. The law prohibits the board from taking action on items not on the agenda. If appropriate, your comments will be referred to staff for response. When addressing the board, please state your name and address at the podium and limit your remarks to three minutes. In accordance with the board bylaws, the board will limit the total time for public input to 30 minutes. Those wishing to address the board beyond the 30-minute time limit may do so at the end of the scheduled meeting agenda.*

#### 6. EDUCATIONAL ADMINISTRATION

- 6.1 Approval of Participation in the State Funded K-3 Class Size Reduction Program for 2011-2012
- 6.2 Report to the Board: Overview of the Sierra Sands Academic Performance Index (API) and Adequate Yearly Progress (AYP) with Results and Analysis of the STAR Testing Program for Spring 2011

#### 7. POLICY DEVELOPMENT AND REVIEW

#### 8. PERSONNEL ADMINISTRATION

##### 8.1 Certificated

Employment, resignation, retirement, leave of absence, change of status, termination

8. PERSONNEL ADMINISTRATION (Continued)

8.2 Classified

Employment, resignation, retirement, leave of absence, change of status, termination

8.3 Waiver Request Enabling the District to Assign Individuals in Certificated Positions Without Appropriate Credentials

8.4 Approval of Resolutions #6 1112, #7 1112, and #8 1112, Teachers Teaching Out of Their Major/Minor Field or Area

9. GENERAL ADMINISTRATION

9.1 Gifts to the District

9.2 Report to Board – Update on District’s TDAP Status

9.3 Approval of Resolution #9 1112 – Restore Budgetary Flexibility as a Result of AB 114

10. CONSTRUCTION ADMINISTRATION

10.1 Report to the Board: Measure “A” and Other Construction Activities and Issues

11. BUSINESS ADMINISTRATION

11.1 Adoption of Resolution #10 1112 Approving the 2011-2012 Estimated Gann Limit Calculations for the Sierra Sands Unified School District

11.2 Report to the Board – State Budget

11.3 Acceptance of the 2010-11 Unaudited Actuals

12. CONSENT CALENDAR

12.1 Approval of “A” and “B” Warrants

12.2 Authorization to Pay Conference Expenses for St Ann School Staff

13. FUTURE AGENDA

14. ADJOURNMENT

The next regular meeting of the Board of Education will be October 20, 2011.

*Any materials required by law to be made available to the public prior to a meeting of the Board of Education of the Sierra Sands Unified School District can be inspected during normal business hours at the district office located at 113 Felspar, Ridgecrest, CA. These materials can also be viewed on the district’s internet website at [www.ssusd.org](http://www.ssusd.org).*

*Note: Individuals who require special accommodation, including but not limited to an American sign language interpreter, accessible seating or documentation in accessible formats, should contact the Superintendent’s Office at least two days before the meeting date.*

SIERRA SANDS UNIFIED SCHOOL DISTRICT

Minutes of the Regular Meeting of the Board of Education

DATE OF MEETING: August 18, 2011  
TIME OF MEETING: 7:00 P.M.  
PLACE OF MEETING: Ridgecrest City Council Chambers  
MEMBERS PRESENT: Covert, Dietrichson, Farris, Johnson, Pearl, Rockwell, Scott  
MEMBERS ABSENT: None  
STAFF PRESENT: Joanna Rummer, Superintendent

PLEDGE OF ALLEGIANCE was recited in unison, led by Vice President Johnson.

MOMENT OF SILENCE was observed.

1. ADOPTION OF AGENDA

The agenda was adopted by consensus as posted.

2. APPROVAL OF MINUTES

Hearing no comments, the minutes of the regular, special, and special concurrent meetings of July 14, 2011 were adopted by consensus as written.

3. PROGRAMS AND PRESENTATIONS

4. PUBLIC HEARING

5. REPORTS AND COMMUNICATIONS

5.1 Student Member's Report

5.2 Reports from Members of the Board

President Pearl reported to the members of the board that letters had been received from different legislative offices in response to the letter that the board sent out regarding AB114. Most were referrals to our own legislators and a few responded with other comments.

5.3 Superintendent's Report

Mrs. Rummer reported that we were ready for the first day of school next week and asked the community to be aware children would be walking, riding bikes, and driving to school next week so please watch carefully for our students.

The superintendent gave a notebook to each school board member with ten policies to review. Policies will be reviewed by the board and then submitted to staff for additional review before being brought back for adoption or revision.

Mrs. Rummer had the privilege of attending two different trainings this summer. The Professional Learning Community (PLC) training is a program the district has sent approximately 80 staff members to be trained in a program which uses a collaborative approach to accomplishing goals. The district is implementing this successful program. The second training Mrs. Rummer attended was provided by Sanger Unified School District. Sanger has successfully implemented the PLC and trains staff on how they implemented this program. Sanger was at the bottom of the lowest performing schools and by implementing this program, have successfully changed their district to a high performing school district.

5.4 Communications

5.5 Comments from the public on items not on the agenda

6. EDUCATIONAL ADMINISTRATION

6.1 Review and Approval of Adult School Program Offerings for the 2011-12 School Year

Motion passed to approve the adult school program offerings for the 2011-12 school year.  
SCOTT/COVERT

AYES: Covert, Dietrichson, Farris, Johnson, Pearl, Rockwell, Scott

6.2 Approval of Contract with Kern County Superintendent of Schools for Mobility and Visually Impaired Itinerant Services for Special Education Students

After questions regarding the number of students receiving services, motion passed to approve the contract with Kern County Superintendent of Schools for mobility and visually impaired itinerant services for special education students. SCOTT/JOHNSON

AYES: Covert, Dietrichson, Farris, Johnson, Pearl, Rockwell, Scott

7. POLICY DEVELOPMENT AND REVIEW

8. PERSONNEL ADMINISTRATION

8.1 Certificated

Employment, resignation, retirement, leave of absence, change of status, termination

8.2 Classified

Employment, resignation, retirement, leave of absence, change of status, termination

Motion passed to adopt the personnel actions as presented. SCOTT/COVERT

These actions are made a part of the minutes by reference and are filed in the Board Record Book

8. PERSONNEL ADMINISTRATION (continued)

8.3 Presentation of Initial Contract Proposal for Reopeners for 2011-12 from the Desert Area Guidance Association to the Board of Education

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James Miller, President of the Desert Area Guidance Association presented the board with their contract proposal reopeners for 2011-12 and set the date for the next board meeting to hold a public hearing on the proposal.

8.4 Presentation of Initial Contract Proposal for Reopeners for 2011-12 from the Board of Education

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Ernie Bell, Assistant Superintendent of Human Resources presented Mr. Miller the district's contract proposal for reopeners for the 2011-12 school year and set the date for the next board meeting to hold a public hearing on the proposal.

9. GENERAL ADMINISTRATION

9.1 Nominations for CSBA Director-at-Large (American Indian, Black, and County) to the California School Boards Association (CSBA) Board of Directors

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There were no nominations made for CSBA Director at Large.

Item 2.1 from the Special Concurrent Agenda was heard at this time.

10. CONSTRUCTION ADMINISTRATION

10.1 Report to the Board: Measure "A" and Other Construction Activities and Issues

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Mr. Auld provided an update for the board and community regarding the status of all construction projects in the district. This update included Las Flores, Burroughs electrical project, and the CTE building at Burroughs. Mr. Auld offered to take the board members on a tour of the CTE building while it is under construction. Suggested dates and times will be emailed to the board.

10.2 Approval of Contract with Earth Systems, Inc. to Provide Soils Engineering and Testing Services for the Sherman E. Burroughs High School Career and Technical Education (CTE) Building

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Motion passed to approve the contract with Earth Systems, Inc. to provide soils engineering and testing services for the Burroughs High School CTE building. DIETRICHSON/COVERT

AYES: Covert, Dietrichson, Farris, Johnson, Pearl, Rockwell, Scott

10.3 Notice of Completion – Sherman E. Burroughs High School Infrastructure Modernization Phase I (DSA Application Number 112589, awarded to Barnhart, Balfour-Beatty in the amount of \$4,362,730)

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Motion passed to approve the Notice of Completion for the Burroughs High School infrastructure modernization Phase I. DIETRICHSON/JOHNSON

AYES: Covert, Dietrichson, Farris, Johnson, Pearl, Rockwell, Scott

10.4 Notices of Completion – Inyokern Elementary School Modernization Projects:

- Comprehensive Campus Modernization – Phase II (DSA Application Number A03-111213, Contracted to Barnhart, Balfour-Beatty in the amount of \$4,294,375)
  - Infrastructure Modernization and Parking Lot Installation – Phase I (DSA Application Number A03-111571, Contracted to Barnhart, Balfour-Beatty in the amount of \$1,669,394)
  - Preschool Relocation (DSA Application Number A03-113335, Contracted to Barnhart, Balfour-Beatty in the amount of \$216,637)
  - Covered Walkway/Canopy – Siemens Seismic Retrofit (DSA Application Number A03-113499, Contracted to Barnhart, Balfour-Beatty in the amount of \$144,194)
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Motion passed to approve the notices of completion for the Inyokern School's modernization projects. DIETRICHSON/COVERT

AYES: Covert, Dietrichson, Farris, Johnson, Pearl, Rockwell, Scott

11. BUSINESS ADMINISTRATION

11.1 Authorization to Extend the Lease of Existing Portable Classrooms

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Motion passed to authorize extending the lease for the existing portable classrooms. DIETRICHSON/COVERT

AYES: Covert, Dietrichson, Farris, Johnson, Pearl, Rockwell, Scott

11.2 Authorization to Extend the Fencing on the Kindergarten/Preschool Play Area at Gateway Elementary School

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Amended motion passed to authorize extending the fencing on the kindergarten/preschool play area at Gateway Elementary School at a cost not to exceed \$9,000. COVERT/DIETRICHSON

AYES: Covert, Dietrichson, Farris, Johnson, Pearl, Rockwell, Scott

11.3 Authorization to Purchase Two Portable Classroom Units

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Motion passed to authorize the purchase of two portable classroom units. JOHNSON/DIETRICHSON

AYES: Covert, Dietrichson, Farris, Johnson, Pearl, Rockwell, Scott

Item 2.2 from the Special Concurrent Agenda was heard at this time

The board temporarily adjourned the meeting and opened the meeting of the Inyo-Kern Schools Financing Authority Board of Directors meeting.

12. CONSENT CALENDAR

12.1 Approval of "A" and "B" Warrants

12.2 Authorization to Pay Conference Expenses for St. Ann School Employees

12.3 Adoption of Resolution #03 1112 Child Care and Development for 2011-12, State Pre-school Program

12.4 Approval of Contract with Ester Sires to Serve as Workability I Director for the 2011-12 School Year

Motion passed to adopt the consent calendar as presented. COVERT/ROCKWELL

AYES: Covert, Dietrichson, Farris, Johnson, Pearl, Rockwell, Scott

13. FUTURE AGENDA

14. ADJOURNMENT was at 8:00 p.m.

THE BOARD OF EDUCATION

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Vice President/Clerk

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Joanna Rummer, Secretary to Board

recorder: Alison Burson

SIERRA SANDS UNIFIED SCHOOL DISTRICT

Minutes of the Special Concurrent Meeting of the Board of Education

DATE OF MEETING: August 18, 2011  
TIME OF MEETING: 7:00 p.m.  
PLACE OF MEETING: Ridgecrest City Council Chambers  
MEMBERS PRESENT: Covert, Dietrichson, Farris, Johnson, Pearl, Rockwell, Scott

PLEDGE OF ALLEGIANCE was deferred to the beginning of the regular meeting.

MOMENT OF SILENCE was observed.

1. ADOPTION OF AGENDA

The agenda was adopted by consensus as posted noting that Item 2.1 will be heard following Item 9.1 on the regular board agenda and Item 2.2 will be heard following Item 11.3 on the regular board agenda.

2. GENERAL ADMINISTRATION

2.1 Authorization for Board Member Travel

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Motion passed to authorize travel for Board Member Amy Covert to attend the fall NAFIS meeting in Washington DC., October 1 – 5, 2011. DIETRICHSON/FARRIS

AYES: Covert, Dietrichson, Farris, Johnson, Pearl, Rockwell, Scott

2.2 Emergency Resolution Authorizing the Procurement of Solid Waste Handling Services Without Competitive Bidding

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Motion passed to adopt Resolution #4 1112, authorizing the procurement of solid waste handling services without competitive bidding. DIETRICHSON/SCOTT

AYES: Covert, Dietrichson, Farris, Johnson, Pearl, Rockwell, Scott

3. ADJOURNMENT was at 8:00 p.m.

THE BOARD OF EDUCATION

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Vice President/Clerk

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Joanna Rummer, Secretary to Board

#### 4. PUBLIC HEARING

##### 4.1 Public Hearing and Adoption of Resolution #5 1112, Statement of Assurance of Sufficient Textbooks and Instructional Materials and Certification that Pupils Are Provided with Standards-Aligned Textbooks and Instructional Materials

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**BACKGROUND INFORMATION:** In order for the district to be eligible to receive state textbook and instructional materials funds from any state source, the governing board of the district must conduct a public hearing and make a determination, through a resolution, as to whether each pupil in each school in the district has sufficient textbooks and instructional materials in each subject that are consistent with the content and cycles of the curriculum framework adoption by the state board. This is in compliance with Education Code Section 60119. As revised by Chapter 118, Statutes of 2005 (Williams lawsuit), this public hearing shall take place on or before the end of the eighth week from the first day pupils attend school for that year.

Education Code 60242.5 requires local education agencies to certify that they have provided each pupil with sufficient standards-aligned textbooks and instructional materials and that they have done so within the time limit stated. After the local governing agency certifies that it has provided each pupil with a standards-aligned textbook or basic instructional materials in the four core academic subjects (history-social science, mathematics, reading/language arts and science), the district may use Instructional Materials Funding Realignment Program (IMFRP) funds to purchase instructional materials from any other current state adopted list, including health, foreign language, visual and performing arts, and English as a second language.

**CURRENT CONSIDERATIONS:** Staff has determined that sufficient textbooks and instructional materials have been provided and will continue to be provided in accordance with Education Code Section 60119. All students have standards-based aligned textbooks and instructional materials in history-social science, math, science, and English/language arts for the 2011-12 school year. Sufficient textbooks or instructional materials were provided to each pupil enrolled in foreign language and health classes. Laboratory science equipment was available for science laboratory classes offered in grades 9-12.

**FINANCIAL IMPLICATIONS:** None.

SUPERINTENDENT’S RECOMMENDATION: Conduct a public hearing to encourage participation by parents, teachers, members of the community interested in the affairs of the school district, and bargaining unit leaders, and make a determination, through adoption of Resolution #5 1112, that each pupil in each school in the district has sufficient textbooks or instructional materials in each subject that are consistent with the content and cycles of the curriculum framework adoption by the state board, and certify compliance with Education Code Section 60119 and 60242.5 regarding standards-aligned textbooks.

BEFORE THE BOARD OF EDUCATION  
of the  
SIERRA SANDS UNIFIED SCHOOL DISTRICT

RESOLUTION #5 1112  
ASSURANCE REGARDING SUFFICIENCY OF TEXTBOOKS  
AND INSTRUCTIONAL MATERIALS:

WHEREAS, the governing board of Sierra Sands Unified School District, in order to comply with the requirements of Education Code Section 60119 held a public hearing on September 15, 2011 at 7:00 p.m. which is on or before the eighth week of school and which did not take place during or immediately following school hours, and;

WHEREAS, the governing board provided at least 10 days notice of the public hearing posted in at least three public places within the district that stated the time, place, and purpose of the hearing, and;

WHEREAS, the governing board encouraged participation by parents, teachers, members of the community, and bargaining unit leaders in the public hearing, and;

WHEREAS, information provided at the public hearing and to the governing board at the public meeting detailed the extent to which textbooks and instructional materials were provided to all students, including English learners, in the district, and;

WHEREAS, the definition of “sufficient textbooks or instructional materials” means that each pupil has a textbook or instructional materials, or both, to use in class and to take home, and;

WHEREAS, sufficient textbooks and instructional materials were provided to each student, including English learners that are aligned to the academic content standards and consistent with the cycles and content of the curriculum frameworks in the following subjects: mathematics, science, history-social science, and English/language arts, including the English language development component of an adopted program, and;

WHEREAS, sufficient textbooks or instructional materials were provided to each pupil enrolled in foreign language and health classes, and;

WHEREAS, laboratory science equipment was available for science laboratory classes offered in grades 9-12, inclusive;

THEREFORE, IT IS RESOLVED that for the 2011-12 school year, Sierra Sands Unified School District has provided each pupil with sufficient textbooks and instructional materials aligned to the academic content standards and consistent with the cycles and content of the curriculum frameworks.

RESOLUTION #5 1112 (continued)  
ASSURANCE REGARDING SUFFICIENCY OF TEXTBOOKS  
AND INSTRUCTIONAL MATERIALS:

\* \* \* \* \*

I, Joanna Rummer, hereby certify that the foregoing resolution was duly adopted at a meeting of the Board of Education of the Sierra Sands Unified School District duly held on the fifteenth day of September 2011 on a motion of \_\_\_\_\_, seconded by \_\_\_\_\_, and by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

By: \_\_\_\_\_

\_\_\_\_\_

Superintendent/Secretary to the Board  
Sierra Sands Unified School District

4. PUBLIC HEARING

4.2 Public Hearing for the Initial Contract Proposal for reopeners for 2011-2012 from the Desert Area Guidance Association to the Board of Education

BACKGROUND INFORMATION: The Desert Area Guidance Association submitted its initial contract proposal for reopeners for 2011-12 year to the board of education at its regular meeting of August 18, 2011.

CURRENT CONSIDERATIONS: A public hearing provides time for comment on this proposal.

FINANCIAL IMPLICATIONS: None at this time.

SUPERINTENDENT'S RECOMMENDATION: Conduct a public hearing on the initial contract proposal for reopeners for the 2011-12 year from the Desert Area Guidance Association to the Board of Education.

**Proposal of Desert Area Guidance Association**  
**To**  
**Sierra Sands Unified School District**  
**For Reopeners of the Collective Bargaining Agreement:**  
**2011-2012**

Due to continued economic uncertainty, Desert Area Guidance Association (DAGA) is interested in maintaining status quo step and column movement, working day schedule, and health/welfare package.

**ARTICLE IV**

DAGA is interested in maintaining total compensation process described in the May 29, 2007 Fair Share Calculation Memorandum of Understanding between parties.

- 1) DAGA Salary schedules will remain unchanged for the 2011-2012 salary schedules.
- 2) Step and Column movement should continue to be granted based on the conditions set forth in current DAGA collective bargaining agreement.

**ARTICLE V**

DAGA is interested in maintaining discussion regarding Health and Welfare Benefits.

- 1) Continued interest in district responsibility of paying health and benefit program / including possible increases.

4. PUBLIC HEARING

4.3 Public Hearing for the Initial Contract Proposal for reopeners for 2011-2012 from the Board of Education to the Desert Area Guidance Association

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BACKGROUND INFORMATION: The Board of Education submitted its initial contract proposal for reopeners for 2011-2012 to the Desert Area Guidance Association at its regular meeting of August 18, 2011.

CURRENT CONSIDERATIONS: A public hearing provides time for comment on this proposal.

FINANCIAL IMPLICATIONS: None at this time.

SUPERINTENDENT'S RECOMMENDATION: Conduct a public hearing on the initial contract proposal for reopeners for 2011-2012 from the Board of Education to the Desert Area Guidance Association.

**DISTRICT PROPOSAL TO DAGA**  
**INITIAL PROPOSAL OF SIERRA SANDS UNIFIED SCHOOL DISTRICT**  
**TO**  
**DESERT AREA GUIDANCE ASSOCIATION**  
**FOR REOPENERS TO THE COLLECTIVE BARGAINING AGREEMENT:**  
**2011-2012**

Pursuant to Government Code section 3547, the Sierra Sands Unified School District (hereafter “District”) hereby submits its initial proposal to the Desert Area Guidance Association (hereafter “DAGA” or “Association”) for reopeners to the Collective Bargaining Agreement (hereafter “Agreement”) for 2011-2012.

- 1) The District will pay for the health and welfare benefit program increase for 2011-12.
- 2) The district will maintain step and column increases for 2011-12.
- 3) The District has an interest to remain open and flexible with the Association to discuss changes in legislative law.
- 4) The District has an interest in maintaining the fair share calculation described in the process set forth in the May 29, 2007 Memorandum of Understanding between the District and the Association regarding total compensation.
- 5) The district and association have an interest in discussing any impact the continuing budget crisis may have in maintaining district fiscal solvency.

## 6. EDUCATIONAL ADMINISTRATION

### 6.1 Approval of Participation in the State Funded K-3 Class Size Reduction Program for 2011-2012

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BACKGROUND INFORMATION: The state-funded Class Size Reduction (CSR) program was established in 1996-97 in order to improve the educational program, especially in reading and mathematics, for children in grades K-3. Funds are allocated to school districts as incentive money to implement a pupil to teacher ratio of 20:1 in up to four grade levels. The Class Size Reduction Program is a voluntary program. The state provides per pupil funding for each child in grades K-3 who receives instruction in a class of 20 or fewer pupils. The program has two options. Option One provides supplemental funding for pupils who receive the 20-to-1 instruction all day, and Option Two provides half funding for pupils who receive the 20-to-1 instruction for half of the instructional minutes per day. All pupils must receive this instruction from a certificated teacher, not an instructional aide. Each CSR class must be in a separate, self-contained classroom or the equivalent square footage provided before class size reduction. Through the end of the 2008-09 school year, classes could occasionally exceed 20 pupils without penalty, but in order to receive funding, each class had to maintain an average of 20.44 pupils or less.

CURRENT CONSIDERATIONS: The K-3 Class Size Reduction Program is only available in 2009-2010 through 2013-2014 to participants who applied for 2008-09 K-3 Class Size Reduction funds. A reduced funding schedule for classes exceeding 20.44 pupils is applicable for the 2008-09 through 2013-2014 fiscal years, and school districts and charter schools can apply for no more than the total number of Option One and Option Two classes identified on its 2008-09 CSR application. Grade level implementation priorities for reducing class size or claiming reduced funding for classes exceeding 20.44 pupils remain in effect, such that grade 1 must be reduced/claimed first, followed by grade 2, and then any combination of classes in grade 3 and/or kindergarten.

In order to participate in the Class Size Reduction program, the district's K-3 Class Size Reduction Program application must be annually certified by the local governing board. The purpose of this application is to certify participation in the program and begin the flow of funds. The application is enclosed in this packet for your information.

6.1 State Funded K-3 Class Size Reduction Program (continued)

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FINANCIAL IMPLICATIONS: Funding in CSR classes that exceed 20.44 are subject to penalties of 5% - 30% of the \$1071 funding level per student and districts receive no funding for students exceeding 20 per classroom. These penalties are offset by reductions in required staffing. In 2010-2011 Sierra Sands generated \$854,658 in K-3 Class Size Reduction funding. Initial calculations indicate that approximately \$843,948 will be generated through the implementation of 56 Option 1 classes in K-3 CSR in 2011-2012.

SUPERINTENDENT'S RECOMMENDATION: It is recommended that the Board of Education certify the K-3 Class Size Reduction Program application for 2011-2012 in order that the district may participate in the program.

## 2011-12 Operations Application K-3 Class Size Reduction Program

County and District Code

1	5	7	3	7	4	2
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Charter School Code\*

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County Kern

District Sierra Sands Unified School District

Charter School\*

\*For use only by charter schools applying independent of their authorizing entity. Do not submit a separate application for charter schools that were included in their authorizing entity's 2008-09 through 2010-11 applications.

### Calculation of Provisional Funding for 2011-12 (February 2012 payment)

These calculations are for planning purposes and to continue the flow of funds. The calculation of final entitlements will be based on actual enrollment data submitted on the Form J-7CSR.

1	2	3	4	5	
Class Size	Number of Classes	Number of Enrolled Pupils	2011-12 Funding Level	Estimated Allocation	
<b>Option One</b>					
a	20.44 pupils or fewer	1	6	\$1,071	\$6,426
b	20.45 to 21.44			95%	\$0
c	21.45 to 22.44			90%	\$0
d	22.45 to 22.94			85%	\$0
e	22.95 to 24.94	6	140	80%	\$102,816
f	24.95 pupils or greater	49	1,433	70%	\$734,706
g	Subtotal, Option 1	56	1,579		\$843,948
<b>Option Two</b>					
h	20.44 pupils or fewer			\$535	\$0
i	20.45 to 21.44			95%	\$0
j	21.45 to 22.44			90%	\$0
k	22.45 to 22.94			85%	\$0
l	22.95 to 24.94			80%	\$0
m	24.95 pupils or greater			70%	\$0
n	Subtotal, Option 2	0	0		\$0
<b>Grand Totals*</b>					
o	Option 1 + Option 2	56	1,579		\$843,948

\*The total number of classes reported on the application may not exceed the total number of classes reported on the 2008-09 Operations Application.

**Complete this page only if box 2 on page 2 was checked. Mail the entire 3-page application by September 28, 2011 (postmark) to:**

## 6. EDUCATIONAL ADMINISTRATION

### 6.2 Report to the Board: Overview of the Sierra Sands Academic Performance Index (API) and Adequate Yearly Progress (AYP) with Results and Analysis of the STAR Testing Program for Spring 2011

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**BACKGROUND INFORMATION:** The Public Schools Accountability Act (PSAA) was signed into law in California in April of 1999. This law authorized the establishment of the first statewide accountability system for California Public schools. A major component of this accountability system is the Academic Performance Index (API), which is the cornerstone of the Public Schools Accountability Act. The API is used to rank the academic performance of schools, set targets for growth, and monitor progress over time.

The No Child Left Behind Act of 2001, which reauthorized the federal Elementary and Secondary Act (ESEA), requires all districts and schools to demonstrate Adequate Yearly Progress, with an eventual goal that 100 percent of all students will be proficient or above in reading/ language arts and mathematics by 2013-2014. Beginning in 2003, California public schools came under both the state and the federal accountability system outlined in *No Child Left Behind* (NCLB).

To meet NCLB requirements in California, it was determined that the new federal AYP requirements would be added to the current state school accountability system that was established by state law in 1999. Both the Academic Performance Index (API) and Annual Yearly Progress (AYP) are reported each fall in the Accountability Progress Report. Teachers, parents, and administrators use these test results to monitor school and student progress. The results are used in combination with other indicators of student achievement to help make decisions about ways to improve student learning and school programs.

**CURRENT CONSIDERATIONS:** The California Department of Education released the Accountability Progress Report on August 31, 2011 which includes both API and AYP results from spring 2011. Schools and districts are required to meet criteria outlined in the two accountability systems, federal (AYP) and state (API) each year. Criteria include meeting proficiency rates in English language arts and mathematics (AMO), participation rates, an annual API target, and graduation rate for all student groups.

This year, the district and three elementary schools have entered Year 1 Program Improvement. An overview of data and requirements for addressing this federal status will be shared tonight in the presentation.

6.2 Overview of the Sierra Sands Academic Performance (continued)

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FINANCIAL IMPLICATIONS: Program Improvement requires certain set asides for School Choice Transportation and professional development from existing Title 1 funds.

SUPERINTENDENT'S RECOMMENDATION: The Assistant Superintendent of Curriculum/ Instruction and Coordinator of Special Projects will provide a summary report of this data for the board. This item is presented for information only.

8. PERSONNEL ADMINISTRATION

8.1 CERTIFICATED PERSONNEL

8.11 RESIGNATION, TERMINATION\*, SEPARATION\*\*, RETIREMENT\*\*\*

8.12 LEAVE OF ABSENCE

8.13 EMPLOYMENT

8.14 CHANGE OF STATUS

RECOMMENDED ACTION: To approve certificated personnel actions as presented.

8.2 CLASSIFIED PERSONNEL

8.21 RESIGNATION, TERMINATION\*, SEPARATION\*\*, RETIREMENT\*\*\*

8.22 LEAVE OF ABSENCE

8.23 EMPLOYMENT

8.24 CHANGE OF STATUS

RECOMMENDED ACTION: To approve classified personnel actions as presented.

8. PERSONNEL ADMINISTRATION

8.1 CERTIFICATED PERSONNEL

8.11 RESIGNATION, TERMINATION\*, SEPARATION\*\*, RETIREMENT\*\*\*

Brandon Abbott  
School Psychologist  
Effective August 16, 2011

8.12 LEAVE OF ABSENCE

Glen Dyer  
5<sup>th</sup> Grade – Las Flores  
Request 2<sup>nd</sup> year leave of absence  
2011-2012

8.13 EMPLOYMENT

Tyrell Blanche  
Special Day Class – Burroughs  
Effective 8-22-11

Heather Bower  
Special Day Class – Burroughs  
Effective 9-7-11

Brianne Cofield  
Kdg/1<sup>st</sup> Combination – Inyokern  
Effective 8-19-11

Jessica Robin DuMouchel  
English – Burroughs  
Effective 8-19-11

Lisa Haglin  
ROP Health Careers – Burroughs  
Effective 8-19-11

8. PERSONNEL ADMINISTRATION

8.1 CERTIFICATED PERSONNEL

8.13 EMPLOYMENT (continued)

Amy Hurley  
Speech Services – SELPA  
Effective 8-19-11

Patrice Johnson  
ROP Restaurant Careers – Burroughs  
Effective 8-19-11

Pamela Keiser  
60% English – Murray  
Effective 8-19-11

Eric Lawrence  
Social Science – Burroughs  
Effective 8-19-11

Karina Lukenbill  
4<sup>th</sup>/5<sup>th</sup> Combination  
Richmond

Dari Mahaffey  
SDC – Richmond  
Effective 8-19-11

Wendy McCarley  
School Psychologist 49% – SELPA  
Effective 8-19-11

Sara Olson  
2nd/3<sup>rd</sup> Combination – Gateway  
Effective 8-19-11

8. PERSONNEL ADMINISTRATION

8.1 CERTIFICATED PERSONNEL

8.13 EMPLOYMENT (continued)

Rebekkah Rios  
RSP – Las Flores  
Effective 8-19-11

Rick Smith  
ROP – Criminal Justice  
Effective 9/12/11

Steven Smith  
Social Science – Burroughs  
Effective 8-19-11

Substitute Teachers for 2011-12 year  
Amber Farris  
Ladell Hill  
Patricia Jeglum

8. PERSONNEL ADMINISTRATION

8.2 CLASSIFIED PERSONNEL

8.21 RESIGNATION, TERMINATION\*, SEPARATION\*\*, RETIREMENT\*\*\*

Shiann Baird  
4 hr. Counseling Center Career Technician – Burroughs  
And  
2 hr. Noon Duty Supervisor – Burroughs  
Effective 12-16-11

Helen Beard  
5 ½ hr. Paraprofessional – Pierce  
Effective 09-01-11

Tamara Howman  
2 hr. Noon Duty Supervisor – Murray  
Effective 08-15-11

Amanda Sater  
6 hr. Library Specialist – Gateway  
Effective 08-26-11

Terri Wright\*\*\*  
8 hr. Audiovisual Clerk – Curriculum/Instruction  
Effective 12-30-11

8.22 LEAVE OF ABSENCE

8.23 EMPLOYMENT

Sandra Gates  
1 ½ Noon Duty Supervisor – Richmond  
Effective 08-22-11

Katherine Klaus  
2 hr. Noon Duty Supervisor – Murray  
Effective 08-22-11

8. PERSONNEL ADMINISTRATION

8.2 CLASSIFIED PERSONNEL

8.23 EMPLOYMENT (Continued)

Kimberly Sorge  
1 ½ Noon Duty Supervisor – Richmond  
Effective 08-22-11

Student Food Service Workers for the 2011-2012 School Year  
Alexis Paige Moore  
James Pooley  
Riley Schadler  
Charles Ward

Student Workability Workers for the 2011-2012 School Year

Classified Substitutes  
Betty Jones  
Amber Kumm

8.24 CHANGE OF STATUS

Melissa Armendariz  
From: 1 ½ hr. Noon Duty Supervisor – Las Flores  
To: 1 ¾ hr. Noon Duty Supervisor – Las Flores  
Effective 08-22-11

Teresa Martinez  
From: 5 ½ hr. Paraprofessional – Murray  
To: 6 hr. Library Specialist – Gateway  
Effective 08-26-11

Joseph Powell  
From: 5 ½ hr. Paraprofessional – Murray  
To: 5 ½ hr. Paraprofessional – James Monroe  
Effective 08-22-11

8. PERSONNEL ADMINISTRATION

8.3 Waiver Request Enabling the District to Assign Individuals in Certificated Positions Without Appropriate Credentials

---

BACKGROUND INFORMATION: Approval of the governing board is required when a district is filing for a Variable Term Waiver or a Provisional Internship Permit in order to assign an individual who is not appropriately credentialed for his/her assignment.

CURRENT CONSIDERATIONS: Approval is requested for the district to submit requests to the Commission on Teacher Credentialing for VariableTerm Waivers, Provisional Internship Permits, or Short Term Staff Permits in order that the district may assign the following individuals for the 2011-2012 school year.

- Provisional Intern Permit - Education Specialist – Moderate/Severe for Heather Bower, Special Day Class, Burroughs High School
- Provisional Intern Permit - Education Specialist – Mild/Moderate for Tyrell Blanche, Special Day Class, Burroughs High School
- Variable Term Waiver – Speech Language/Pathology Services for Teresa Scott-Burnes, SELPA

FINANCIAL IMPLICATIONS: None

SUPERINTENDENT’S RECOMMENDATION: It is recommended that the Board of Education approve the submission of request for a Provisional Internship Permit, in order that the above named individuals may be assigned in the designated positions for the 2011-12 school.

8. PERSONNEL ADMINISTRATION

8.4 Approval of Resolutions #6 1112, #7 1112, and #8 1112, Teachers Teaching Out of Their Major/Minor Field or Area

---

BACKGROUND INFORMATION: Education Code Sections 44263, 44256, and 44258.2 require the board to adopt resolutions in order for the district to assign teachers in areas or subjects other than their credentialed field or area.

CURRENT CONSIDERATIONS: A total of twenty-four teachers within the district have been assigned to teach in areas other than their credentialed field or area. They have however, completed the required coursework to enable them to teach the designated subjects or grade levels in accordance with the education code. Resolutions #6 1112, #7 1112, and #8 1112 are necessary to assign these teachers in areas or subjects other than their credentialed field or area. It is important to note that these are all credentialed teachers. The resolutions simply serve as vehicles to allow the district greater flexibility in teacher assignments while still being in compliance with the credentialing laws.

FINANCIAL IMPLICATIONS: None.

SUPERINTENDENT'S RECOMMENDATION: It is recommended that the Board of Education adopt Resolutions #6 1112, #7 1112, and #8 1112 as presented.

SIERRA SANDS UNIFIED SCHOOL DISTRICT  
113 Felspar  
Ridgecrest, CA 93555

RESOLUTION #6 1112

On motion of Trustee \_\_\_\_\_, seconded by Trustee

\_\_\_\_\_, Resolution #6 1112 was

adopted as follows:

BE IT RESOLVED BY THE GOVERNING BOARD OF THE SIERRA SANDS UNIFIED SCHOOL DISTRICT AND HEREBY ORDERED THAT:

In accordance with Education Section #44256, the following listed teacher(s) holding a valid multiple subject teaching credential in the State of California may be assigned, with his/her consent, to teach in subjects other than major or minor fields or subjects named on his/her credential in which he/she has completed twelve (12) or more semester hours of coursework or six (6) semester hours of upper division coursework in a departmentalized program in any grade below grade 9.

TEACHER:

Clarence Harlow  
Rebekah Howard  
R. Byron Hetherington  
Shelley MacKenzie  
Marilyn McDowell  
Heidi Miller-Costanzo  
Lynn Venhaus  
Tami Welsh  
Steve Whiting  
Tonya Wicker

SUBJECT:

Mathematics  
English  
Mathematics  
Science/Health  
Physical Education  
Social Science  
Mathematics  
Mathematics  
Science  
English

PASSED AND ADOPTED THIS 15th day of September 2011, by the Governing Board of Sierra Sands Unified School District of Kern County, California, by the following votes:

AYES: \_\_\_\_\_

NOES: \_\_\_\_\_

ABSENT: \_\_\_\_\_

STATE OF CALIFORNIA  
COUNTY OF KERN

I, Joanna Rummer, Secretary to the Governing Board of Sierra Sands Unified School District of Kern County, California, do hereby certify that the foregoing is a full, true and correct copy of a resolution adopted by said Board at its regular meeting on September 15, 2011.

\_\_\_\_\_  
Signature

Secretary of the Governing Board

Title

SIERRA SANDS UNIFIED SCHOOL DISTRICT  
113 Felspar  
Ridgecrest, CA 93555

RESOLUTION #7 1112

On motion of Trustee \_\_\_\_\_, seconded by Trustee  
\_\_\_\_\_, Resolution #7 1112 was

adopted as follows:

BE IT RESOLVED BY THE GOVERNING BOARD OF THE SIERRA SANDS UNIFIED SCHOOL DISTRICT AND HEREBY ORDERED THAT:

In accordance with Education Section #44258.2, the following listed teacher(s) holding a valid single subject teaching credential in the State of California may be assigned, with his/her consent, to teach in subjects other than major or minor fields or subjects named on his/her credential in which he/she has completed twelve (12) or more semester hours of coursework or six (6) semester hours of upper division coursework in a departmentalized program in grades 5 through 8 in a middle school.

TEACHER:

Connie Abshire  
Brooke Harrison  
Pamela Keiser  
JoAnne McClelland  
Michael Sernett

SUBJECT:

English  
English  
Spanish  
Computer Applications  
Physical Education

PASSED AND ADOPTED THIS 15th day of September 2011, by the Governing Board of Sierra Sands Unified School District of Kern County, California, by the following votes:

AYES: \_\_\_\_\_

NOES: \_\_\_\_\_

ABSENT: \_\_\_\_\_

STATE OF CALIFORNIA  
COUNTY OF KERN

I, Joanna Rummer, Secretary to the Governing Board of Sierra Sands Unified School District of Kern County, California, do hereby certify that the foregoing is a full, true and correct copy of a resolution adopted by said Board at its regular meeting on September 15, 2011.

\_\_\_\_\_  
Signature

Secretary of the Governing Board

Title

SIERRA SANDS UNIFIED SCHOOL DISTRICT  
113 Felspar  
Ridgecrest, CA 93555

RESOLUTION #8 1112

On motion of Trustee \_\_\_\_\_, seconded by Trustee  
\_\_\_\_\_, Resolution #8 1112 was

adopted as follows:

BE IT RESOLVED BY THE GOVERNING BOARD OF THE SIERRA SANDS UNIFIED  
SCHOOL DISTRICT AND HEREBY ORDERED THAT:

In accordance with Education Section #44263, the following listed teacher(s) who holds a valid teaching credential in the State of California may be assigned, with his/her consent, to teach in subjects other than major or minor fields or subjects named on his/her credential in which he/she has completed eighteen (18) or more semester hours of coursework or nine (9) semester hours of upper division coursework, or in a self-contained class if he/she holds at least sixty (60) hours equally distributed among the four areas of a diversified major, except in classes for special education students.

TEACHER:

Carol Barrett  
Robert Campbell  
Kathryn Dikes  
John Faber  
Judith Gerard  
April Griffin  
Megan Howard  
Vicki Levack  
Amy Shermer

SUBJECT:

Economics  
Physical Education  
English  
Biology  
Biology  
English  
Health  
English  
Mathematics

PASSED AND ADOPTED THIS 15th day of September 2011, by the Governing Board of  
Sierra Sands Unified School District of Kern County, California, by the following votes:

AYES: \_\_\_\_\_

NOES: \_\_\_\_\_

ABSENT: \_\_\_\_\_

STATE OF CALIFORNIA  
COUNTY OF KERN

I, Joanna Rummer, Secretary to the Governing Board of Sierra Sands Unified School District of Kern County, California, do hereby certify that the foregoing is a full, true and correct copy of a resolution adopted by said Board at its regular meeting on September 15, 2011.

\_\_\_\_\_  
Signature

Secretary of the Governing Board

Title

9. GENERAL ADMINISTRATION

9.1 Gifts to the District

---

CURRENT CONSIDERATIONS: The following donation has been received: A cello valued at \$500 from Naomi Morris for Murray School.

FINANCIAL IMPLICATIONS: Donations provide support to the district and have a positive financial impact.

SUPERINTENDENT'S RECOMMENDATION: Accept the gift as described and send appropriate letter of appreciation.

## 9. GENERAL ADMINISTRATION

### 9.2 Report to Board – Update on District’s Tdap Status

---

**BACKGROUND INFORMATION:** As you are aware, Assembly Bill 354 was signed into law in September 2010. As a result, students entering or advancing to grades seven through twelve in the 2011–12 school year are required to be immunized with a pertussis vaccine booster called Tdap. The new requirement goes into effect July 1, 2011, for one year and affects all students—current, new, and transfers—in public and private schools.

Under a new state law, SB 614, schools have the option of allowing students in the 7th through 12th grades to conditionally attend classes for up to 30 calendar days after their first day of the 2011-2012 school year before meeting their requirement for a whooping cough booster (Tdap).

**CURRENT CONSIDERATIONS:** The new immunization requirement is intended to reduce the spread of whooping cough in California. In recent years the United States has seen an increase in whooping cough and in 2010, California had the most cases of whooping cough reported in over 60 years.

Prior to entering kindergarten, most children are fully protected against diphtheria, tetanus, and pertussis after receiving the DTaP vaccine in early childhood. However, immunity to these diseases wears off, leaving adolescents vulnerable once again. A booster dose of Tdap during adolescence helps to protect students and their close contacts, including young infants for whom pertussis is most severe and sometimes fatal.

Mrs. Littleton will update the board on the status of students meeting the required timeline.

**FINANCIAL IMPLICATIONS:** None

**SUPERINTENDENT’S RECOMMENDATION:** This report was presented as an information item only and does not require any action from the board.

## 9. GENERAL ADMINISTRATION

### 9.3 Approval of Resolution #9 1112 – Restoring Budgetary Flexibility as a Result of AB 114

---

**BACKGROUND INFORMATION:** On June 28, 2011, the last day of the 2010-11 fiscal year, Governor Jerry Brown signed a number of Trailer Bills to complete the enactment of the State Budget for 2011-12, most notably AB114, the Education Trailer Bill, and AB 121, which outlines the triggers for possible midyear reductions for 1011-12.

The Sierra Sands Unified School District Board of Education took action on July 14, 2011, to pass a resolution voicing their frustration on the effect these Trailer Bills have on the local school districts, specifically Sierra Sands Unified School District. In addition, a copy of the resolution was mailed to every legislator in the State of California. Additionally, the Board held a press conference locally to inform the constituents about the impact these bills have on the local school district.

**CURRENT CONSIDERATIONS:** The California School Boards Association provides a sophisticated level of advocacy and policy analysis on behalf of public education and children. Serving as a unified voice for school districts and county offices of education, they foster effective relationships with the Legislature, the governor's office, Constitutional officers, Congress, the White House, administrative agencies and educational organizations. CSBA's respected analyses of critical education issues are widely read and used by board members, superintendents, and state and national leaders.

CSBA currently put forth a resolution regarding AB114 and has asked school districts throughout the state of California to join them in signing the resolution. Signing a resolution with CSBA presents a unified voice regarding the affect the Education Trailer Bill has on the local school districts.

**FINANCIAL IMPLICATIONS:** None

**SUPERINTENDENT'S RECOMMENDATION:** It is recommended that the Board review the resolution and determine if they want to join CSBA and other school districts in the state of California expressing their dissatisfaction with AB 114 by signing Resolution #9 1112, Restoring Budgetary Flexibility Needed as a Result of AB 114.

**RESOLUTION #9 1112  
RESTORE BUDGETARY FLEXIBILITY  
NEEDED AS A RESULT OF  
AB114**

**WHEREAS**, AB114 contains several provisions which would make it nearly impossible for Sierra Sands Unified School District and all local educational agencies in the state to manage mid-year budget cuts; and

**WHEREAS**, AB114 requires local educational agencies to ignore the possibility of midyear budget cuts in planning their own budgets, despite the budget “trigger”; and

**WHEREAS**, AB114 restricts that ability of local educational agencies to deal with midyear budget cuts if the budget “trigger” is pulled; and

**WHEREAS**, it is becoming increasingly likely that the budget “trigger” will be pulled; and

**WHEREAS**, the legislation is an unprecedented intrusion into the ability of local educational agencies to manage their own resources; and

**WHEREAS**, AB114 could result in some local educational agencies becoming financially insolvent and subject to state receivership through no fault of their own; and

**WHEREAS**, this legislation could force the elimination of sorely needed educational programs; and

**WHEREAS**, AB114 recklessly ties the hands of local educational agencies; and

**WHEREAS**, AB114 was irresponsibly passed in the late hours with no public review or input:

**NOW, THEREFORE BE IT RESOLVED**, that Sierra Sands Unified School District respectfully requests that the Legislature and governor immediately restore the decision making and budgetary flexibility that local educational agencies need to deal with midyear budget cuts, should they occur.

I, Joanna Rummer, hereby certify that the foregoing resolution was duly adopted at a meeting of the Board of Education of the Sierra Sands Unified School District duly held on the fifteenth day of September 2011 on a motion of \_\_\_\_\_, seconded by \_\_\_\_\_, and by the following vote:

AYES:

NOES:

ABSENT:

By: \_\_\_\_\_

Superintendent/Secretary to the Board  
Sierra Sands Unified School District

10. CONSTRUCTION ADMINISTRATION

10.1 Report to the Board: Measure “A” and Other Construction Activities and Issues

BACKGROUND INFORMATION: The purpose of this item is to keep the board, administration, and especially the community informed as to the progress of the district’s Measure “A” and other construction efforts.

CURRENT CONSIDERATIONS: Construction activity and planning continue at several sites. Mr. Auld will update the board and community on these activities.

FINANCIAL IMPLICATIONS: None

SUPERINTENDENT’S RECOMMENDATION: This item is presented for informational purposes and no action is required.

11. BUSINESS ADMINISTRATION

11.1 Adoption of Resolution #10 1112 Approving the 2011-12 Estimated Gann Limit Calculations for the Sierra Sands Unified School District

---

BACKGROUND INFORMATION: Education Code Section 42132 specifies that each governing board shall adopt a resolution to identify the estimated appropriations limitation (Gann Limit) for the current year and the actual appropriations limit for the preceding year. Further, the section requires that the documentation used in the identification of the appropriations limits (calculations) shall be made available to the public.

CURRENT CONSIDERATIONS: The Sierra Sands Unified School District has processed its Gann calculations as part of the 2011-12 unaudited actuals on Form GANN. A copy of the calculation is included with the unaudited actuals.

FINANCIAL IMPLICATIONS: Gann limit calculations, as required by Proposition 4 enacted in 1979, did not require cuts in government spending but rather limited the growth in government spending to be no faster than the growth in population and inflation. This action has no financial impact in that the calculations are based on a formula established by state law.

SUPERINTENDENT'S RECOMMENDATION: It is recommended that the board adopt Resolution #10 1112 establishing the appropriation limit under Government Code Section 7900 as presented.

**BEFORE THE GOVERNING BOARD OF THE  
SIERRA SANDS UNIFIED SCHOOL DISTRICT  
COUNTY OF KERN, STATE OF CALIFORNIA**

**RESOLUTION ESTABLISHING )  
APPROPRIATIONS LIMIT UNDER ) Resolution #10 1112  
GOVERNMENT CODE §§7900, ET SEQ. )  
\_\_\_\_\_ )**

**Recitals**

1. Government Code §§7900, et seq., require local jurisdictions, including school districts, to establish each year the appropriations limit applicable to that entity.
2. Government Code §7902.1 provides that where the proceeds of taxes for a school district exceed the preliminarily calculated appropriations limit, the district may by resolution increase its appropriations limit.
3. As shown in the attached staff report, an adjustment to our appropriations limit would be appropriate for the current fiscal year.

**Action Taken**

NOW, THEREFORE, THE BOARD RESOLVES THAT:

1. **Recitals Approved.** The above recitals are approved and found to be correct.
2. **Appropriations Limit for Current Fiscal Year Established.** The appropriations limit applicable to this district for the current fiscal year is established as \$29,436,536.26, an amount equal to the estimated amount of proceeds of taxes as calculated by staff.
3. **Appropriations Limit Recalculated for Prior Fiscal Year.** As required by Education Code §42132, the recalculated appropriations limit for the prior fiscal year is \$28,724,387.74.
4. **Periodic Readjustments.** The Superintendent or designee is authorized to act on behalf of the Board in adjusting our appropriations limit if and when there may be an update in reported proceeds of taxes.

Resolution #10 1112 (continued)

\* \* \* \* \*

I CERTIFY that the above resolution, proposed by Trustee \_\_\_\_\_ and seconded by Trustee \_\_\_\_\_, was duly passed and adopted by the Governing Board of the Sierra Sands Unified School District of Kern County, California, at an official and public meeting thereof held on September 15, 2011, by the following vote:

AYES:

NOES:

ABSTENTIONS:

ABSENT:

DATED:\_\_\_\_\_.

GOVERNING BOARD OF THE  
SIERRA SANDS UNIFIED SCHOOL DISTRICT

By:\_\_\_\_\_

Title:\_\_\_\_\_

11. BUSINESS ADMINISTRATION

11.2 Report to the Board – Governor’s Budget

---

Mrs. Janson will update the board, staff, and community, on the latest information regarding the state budget.

## 11. BUSINESS ADMINISTRATION

### 11.3 Acceptance of the 2010-11 Unaudited Actuals

---

**BACKGROUND INFORMATION:** The unaudited actual financial report is a state required report that presents the District's actual financial activity year-to-date as compared to the projected budget through June 30, 2011. The report contains two pages of comparative data regarding the unrestricted general fund estimated year end totals presented at the time of the 2011-2012 budget adoption and the unaudited actual results of all funds for that year after the books have been closed but prior to official audit.

**CURRENT CONSIDERATIONS:** The State and National fiscal situation continues to be challenging. In addition to continued reduced revenue and cash deferrals, the situation relating to the possibility of a mid-year cut in 2011-12 remains fluid. Pressure on the District's cash and by extension, its reserves continues to be part of the equation.

In reviewing the 2010-11 fiscal year, the following factors have influenced the year-end result of the District. The District ended 2010-11 in a positive position. The Federal jobs funding received in the prior year, but planned for expense in 2010-11 was a major contributing factor. The timely reception of additional unbudgeted funding from the Federal government was also helpful. Additionally, concerted and continuing district efforts to decrease spending as well as implementing State and Federal initiatives which included the use of authorized flexibility in the areas of Class Size Reduction and Tier III categorical programs, at 2010-11 year end enabled the District to remain solvent and end the year in a positive position. It should be noted that while the unrestricted general fund experienced ~1.9M positive receipt of funds over expenditures this was offset by an ~1.3M deficit in the restricted side of the general fund.

- The District continued to pursue its energy saving incentives for good effect.
- In 2009-10, the District offered a one-time early retirement notification incentive. Employees who were eligible to retire were able to do so a little earlier than they otherwise might have. This action allowed the District to retain some employees it may have had to lay off, while still managing its costs. Additionally, as a further cost cutting/personnel saving incentive, senior district management staff each assumed the duties of one administrative position throughout 2010-11. This initiative continues into 2011-12 in a slightly modified fashion.

- The strains on cash continued throughout the entire 2010-11 fiscal year, however, due to the timing of cash expenditures relative to the receipt of cash funds, borrowing from reserves was not necessary. Cash issues are anticipated in 2011-12.
- It should be noted the impact of ~1.4 M additional revenue that was added to the unrestricted general fund when the Governor signed the budget coupled with additional mandated cost revenue and the additional federal funding discussed below were major contributing factors to the increased revenue in a more positive ending fund balance.
- The entire Board designated 5% reserve for economic uncertainty remained in the unrestricted general fund for the entire year.
- The District ended the year in a more comfortable position than was originally thought. The main reasons were:
  - Reception of unbudgeted funding from the Federal government due to higher income from the medical program and timely reception of DOD funding related to support of the district special needs students.
  - The expense side of the budget reflects continued cost savings initiatives in utilities service and some logistical issues related to the timing of purchases. It should be noted that utilities is a particularly dynamic expense making projection problematic. Analysis of trend data in this area indicates an erratic pattern. District staff is working with base utility staff to understand and mitigate this situation if possible.
  - Encroachment in both home to school as well as special education transportation was less than originally projected due to lower than anticipated vehicle parts and repairs as well as lower fuel costs.
  - The trend toward declining enrollment continued in 2010-11. The debilitating effects of the on going deficated apportionment and deferred cash payments continue. The longer the state demonstrates an inability to deal with its fiscal situation in a realistic way, the more strain the district comes under and the longer it will be before normal operations can resume.

In considering 2011-12, the following should be noted:

- District staff formulated the 2011-12 budget in accordance with the guidance provided by Fiscal Crisis and Management Crisis Team School Services of California, and the Kern County Office of the Superintendent of Schools.

- This year, the state budget was passed by the end of June for the first time in many years. It is believed that the passage of Proposition 20 requiring timely budget passage and imposing financial sanctions on the legislature if the budget was not passed was a significant factor.
- Upon signing the 2011-12 budget, additional conditions were stipulated that speak specifically to a deteriorating state revenue picture. If that happens, a possibility exists that mid-year cuts referred to as “the trigger” will be applied to those entities which receive state funding from the unrestricted general fund. School districts are in that category and depending upon the severity of the lack of expected revenue, the district could experience a mid-year cut, the magnitude of which continues to be the subject of speculation.
- Borrowing from reserves to support cash needs was not required in 2010-11, but there is a strong possibility that it will become necessary in 2011-12 due to the number and timing of continued cash payment deferrals.

As we consider the out years, 2012-2013 and beyond:

- It is important to note that while the district plans to utilize the last of the federal jobs fundings in 2011-12, supplementary Federal funding is not expected in 2011-12 or beyond.
- The latitude provided by Tier III and K-3 class size reduction feasibility provisions end in 2014-15 and 2013-14 respectively. If the state fiscal situation has not been significantly remedied it will present additional hurdles to schools such as Sierra Sands Unified School District and others across the state struggling to provide the educational experience all students deserve.

**FINANCIAL IMPLICATIONS:** In 2010-11, because of the continuing ongoing initiatives undertaken by the District, Sierra Sands Unified School District has been able to maintain a positive ending fund balance as well as its board required 5% reserve in the unrestricted general fund. It must be stated that while this is positive, fiscal pressure on district programs and reserves continues to mount in the face of a lagging national fiscal recovery and a stalled state budget process. The possibility of additional cuts to 2011-12 continues to be a topic for speculation.

**SUPERINTENDENT’S RECOMMENDATION:** It is recommended that the Board of Education accept the district’s unaudited actual financial report for 2010-11 as presented.

12. CONSENT CALENDAR

12.1 Approval of "A" and "B" Warrant

---

CURRENT CONSIDERATIONS: "A" and "B" warrants released in August, 2011 are submitted for approval. "A" warrants totaled \$1,951,539.53. "B" warrants totaled \$2,814,795.01.

FINANCIAL IMPLICATIONS: Warrants were issued as stated.

SUPERINTENDENT'S RECOMMENDATION: Approve "A" and "B" warrants for August, 2011 as presented.

This list represents the "A" and "B" warrants released during the month of **AUGUST 2011**  
 The "A" and "B" warrant registers are available in the business office for your review.

**RECOMMENDED ACTION: Approve "A" and "B" warrants as presented.**

**"A" WARRANTS**

<u>Type of Payroll</u>	<u>Amount</u>
End of month certificated	\$1,498,457.93
End of month classified	\$384,755.73
10th of month certificated	\$40,119.82
10th of month classified	\$28,206.05
<b>Total "A" Warrants</b>	<b>\$1,951,539.53</b>

**"B" WARRANTS**

<u>Register Number</u>	<u>Amount</u>
Batch 6	\$667,293.63
Batch 7	\$81,812.97
Batch 8	July
Batch 9	Food Service
Batch 10	\$54,871.65
Batch 11	\$44,778.45
Batch 12	\$110,639.23
Batch 13	\$100,859.91
Batch 14	\$35,195.48
Batch 15	VOID
Batch 16	VOID
Batch 17	VOID
Batch 18	VOID
Batch 19	\$186,592.67
Batch 20	\$85,500.11
Batch 21	\$1,225,675.27
Batch 22	\$5,874.35
Batch 23	\$56,088.98
Batch 24	\$49,494.86
Batch 25	\$68,282.52
Batch 26	September
Batch 27	\$32,860.62
Batch 28	\$8,974.31
Batch 29	Food Service
Batch 30	September
Batch 31	September
Batch 32	September
Batch 33	September
Batch 34	Food Service
Batch 35	September
<b>Total "B" Warrants</b>	<b>\$2,814,795.01</b>

12. CONSENT CALENDAR

12.2 Authorization to Pay Conference Expenses for Saint Ann School Staff

**BACKGROUND INFORMATION:** The No Child Left Behind (NCLB) Act of 2001, provides educational services and programs to private school children, teachers, and other education personnel, including those in religiously affiliated schools. Benefits and “services funded under NCLB are designed to be of direct assistance to students and teachers and not to private schools” (U. S. Department of Education [USDE], NCLB Summary, p.1). The reauthorized ESEA provides for the equitable participation of private school students, teachers, and other educational personnel in some of its major programs.

Saint Ann School participates in a variety of federal Title programs including Title 1 and Title IIA. The amount of funding available for services to private school personnel is governed by NCLB Section 9501, which requires equitable participation of private school teachers and other educational personnel to the extent that the LEA, consortium, or entity uses its funds for professional development.

**CURRENT CONSIDERATIONS:** Staff members at Saint Ann School wish to participate in the “CAPSO –California Association of Private School Organizations” Seminar being held on November 21-22, 2011 in Long Beach, California. This conference is designed to address curriculum, instruction, management & governance for grades Pre K - 12. Attendees include Mary Little, Cherie Lloyd, Tina Rockdale, Belia Chavez, Nuong Nguyen, Elaina McMahan, Tracy Sherrick, Katie Wadley, and Kellie Duck.

**FINANCIAL IMPLICATIONS:** The cost of the training is anticipated not to exceed \$3,494 and includes the following costs:

Course Registration (9 @ \$75.00)	\$ 675
Mileage (2 vehicles @ 355 miles ea RT @ .555 / mile)	\$ 415
Hotel- (5 Rooms @ \$121/ rm for 2 nights) (Already includes additional tax & service charges)	\$1,210
Meals (\$125/ person x 9)	\$1,125
Parking (2 vehicles for 2 days @ \$17/day)	\$ 68
<b>TOTAL</b>	<b>\$3493</b>

**SUPERINTENDENT’S RECOMMENDATION:** It is recommended that the Board of Education approve the expenses from categorical funds to allow CAPSO conference attendance for nine staff members of Saint Ann School.