

**SIERRA SANDS UNIFIED SCHOOL DISTRICT  
Board of Education  
Special Meeting**

**February 17, 2011  
Ridgecrest City Council Chambers  
100 West California Avenue  
*www.ssusd.org***

*We, the members of the Board of Education of the Sierra Sands Unified School District, are committed to providing the highest quality education in a safe environment to all K-12 students. We believe the school shares with the family, church, and community the responsibility for developing life-long learners who are responsible, productive citizens.*

**A G E N D A**

CALL TO ORDER AND PLEDGE TO THE FLAG

6:30 P.M.

Amy Covert  
Judy Dietrichson  
Bill Farris  
Tim Johnson, Vice President/Clerk  
Tom Pearl, President  
Kurt Rockwell  
Michael Scott

Joanna Rummer, Superintendent

MOMENT OF SILENCE

1. ADOPTION OF AGENDA
2. CLOSED SESSION

The board will meet in closed session with the superintendent to discuss negotiations with all three bargaining units.

3. ADJOURNMENT

**SIERRA SANDS UNIFIED SCHOOL DISTRICT**

**Board of Education  
Regular Meeting**

**February 17, 2011  
Ridgecrest City Council Chambers  
100 West California Avenue  
*www.ssusd.org***

*We, the members of the Board of Education of the Sierra Sands Unified School District, are committed to providing the highest quality education in a safe environment to all K-12 students. We believe the school shares with the family, church, and community the responsibility for developing life-long learners who are responsible, productive citizens.*

**A G E N D A**

CALL TO ORDER AND PLEDGE TO THE FLAG

7:00 P.M.

Amy Covert  
Judy Dietrichson  
Bill Farris  
Tim Johnson, Vice President/Clerk  
Tom Pearl, President  
Kurt Rockwell  
Michael Scott  
Student Member, Charlotte Flatebo

Joanna Rummer, Superintendent

MOMENT OF SILENCE

1. **ADOPTION OF AGENDA**

*Welcome to a meeting of the Board of Education. Because we believe you share our concern for the education of the youth of our community, we appreciate and welcome your participation. Copies of the agenda, along with a procedural handout, are available on the wall at the back of the room to assist with your participation in the meeting.*

2. **APPROVAL OF MINUTES** of the regular meeting of January 20, 2011, and the special meeting of January 6, 2011.

3. **PROGRAMS AND PRESENTATIONS**

- Inyokern School - Reading Is FUNdamental; inspiring children to be lifelong readers! *Magic happens when you give books to children: Eyes sparkle, smiles emerge, and imagination comes alive. That's the mission embraced by RIF - to motivate children to have a lifelong love of reading. This ignites a hunger for knowledge and a passion for learning.*

4. PUBLIC HEARING

5. REPORTS AND COMMUNICATIONS

5.1 Student Member's Report

5.2 Reports from Members of the Board

5.3 Superintendent's Report

- Spelling Bee Winner – Sophie Hoffmann
- ACSA Award
- Fifth Month Enrollment Report
- Budget Update

5.4 Communications

- Publications from schools

5.5 Communications from the public

*The board will provide time during the discussion of each agenda item for members of the public to comment. At this time, members of the public may address the board on an item not on the agenda. Comments should relate to items of public interest within the board's jurisdiction. The law prohibits the board from taking action on items not on the agenda. If appropriate, your comments will be referred to staff for response. When addressing the board, please state your name and address at the podium and limit your remarks to three minutes. In accordance with the board bylaws, the board will limit the total time for public input to 30 minutes. Those wishing to address the board beyond the 30-minute time limit may do so at the end of the scheduled meeting agenda.*

6. EDUCATIONAL ADMINISTRATION

6.1 Approval of Local Education Agency Plan

6.2 Approval of Sierra Sands Unified School District 2009-10 School Accountability Report Cards (SARCs)

6.3 Review of SMART Goals

7. POLICY DEVELOPMENT AND REVIEW

8. PERSONNEL ADMINISTRATION

8.1 Certificated

Employment, resignation, retirement, leave of absence, change of status, termination

8.2 Classified

Employment, resignation, retirement, leave of absence, change of status, termination

8.3 Adoption of Resolution #19 1011 Week of the School Administrator

8.4 Adoption of Resolution #20 1011, Authorization to Reassign Certificated Administrators to Other Administrative Positions for the 2011-12 School Year

9. GENERAL ADMINISTRATION

- 9.1 Gifts to the District
- 9.2 Authorization for Board Member Travel
- 9.3 California School Boards Association (CSBA) Delegate Assembly Election

10. CONSTRUCTION ADMINISTRATION

- 10.1 Report to the Board: Measure “A” and Other Construction Activities and Issues
- 10.2 Revision/Addition of District Contingency Fund to the Contract with Barnhart – Bal-four Beatty to Install Six Relocatable Classrooms and One Relocatable Restroom Facility at Las Flores Elementary School
- 10.3 Notice of Completion – Richmond Elementary School

11. BUSINESS ADMINISTRATION

- 11.1 Approval of Contracts for Long Distance Services, Web Hosting, Student E-mail and Internet Services Supported by E-Rate

12. CONSENT CALENDAR

- 12.1 Approval of “A” and “B” Warrants
- 12.2 Ratification of Contract with AccentCare Home Health of California for Services to Sierra Sands Special Education
- 12.3 Approval of Recommendation for Expulsion, Expulsion Cases #08 1011, #09 1011, #10 1011, #11 1011, and #12 1011

13. FUTURE AGENDA

14. ADJOURNMENT

The next regular meeting of the Board of Education will be March 17, 2011.

*Any materials required by law to be made available to the public prior to a meeting of the Board of Education of the Sierra Sands Unified School District can be inspected during normal business hours at the district office located at 113 Felspar, Ridgecrest, CA. These materials can also be viewed on the district’s internet website at [www.ssusd.org](http://www.ssusd.org).*

*Note: Individuals who require special accommodation, including but not limited to an American sign language interpreter, accessible seating or documentation in accessible formats, should contact the Superintendent’s Office at least two days before the meeting date.*

SIERRA SANDS UNIFIED SCHOOL DISTRICT

Minutes of the Special Meeting of the Board of Education

DATE OF MEETING: January 6, 2011  
TIME OF MEETING: 5:15 p.m.  
PLACE OF MEETING: District Office Conference Room  
MEMBERS PRESENT: Covert, Dietrichson, Farris, Johnson, Rockwell, Scott  
MEMBERS ABSENT: Pearl  
STAFF PRESENT: Joanna Rummer, Superintendent

In the absence of Mr. Pearl, Mr. Johnson served as acting president.

PLEDGE OF ALLEGIANCE was recited in unison, led by Mrs. Covert.

MOMENT OF SILENCE was observed.

1. ADOPTION OF AGENDA

Mrs. Rummer asked that we consider item 2.2 on the special concurrent agenda after item 2.1 on the special agenda. Following this notation, the agenda was adopted by consensus as posted.

2. CONSTRUCTION ADMINISTRATION

2.1 Adoption of Resolution # 12 1011 Adopting Plans and Specifications, Awarding a Construction Management Contract, Awarding Multiple Prime Contracts, and Assigning Multiple Prime Contracts to the Construction Manager for the Construction of a Career Technical Education Building on the Burroughs High School Site

After discussion, motion passed to adopt Resolution #12 1011. SCOTT/DIETRICHSON

AYES: Covert, Dietrichson, Farris, Johnson, Rockwell, Scott  
ABSENT: Pearl

Item 2.2 from the special concurrent agenda was considered next.

2.2 Emergency Resolution #13 1011 Authorizing Administration to Contract with PVC Plumbing and Mechanical and their Subcontractors to Repair the Broken and Collapsed Sewage Line at "L" Wing at Burroughs High School

Motion passed to adopt Emergency Resolution # 13 1011. DIETRICHSON/COVERT

AYES: Covert, Dietrichson, Farris, Johnson, Rockwell, Scott  
ABSENT: Pearl

1/6/11 minutes

3. CONSENT CALENDAR

3.1 Approval of Recommendation for Expulsion, Expulsion Case #6 1011

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Motion passed to approve the recommendation for expulsion, Expulsion Case #6 1011.  
DIETRICHSON/COVERT

AYES: Covert, Dietrichson, Farris, Johnson, Rockwell, Scott  
ABSENT: Pearl

4. GENERAL ADMINISTRATION

4.1 Board of Education Self Evaluation

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The board met to conduct their self evaluation.

5. ADJOURNMENT

THE BOARD OF EDUCATION

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Vice President/Clerk

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Joanna Rummer, Secretary to Board

recorder: Alison Burson

SIERRA SANDS UNIFIED SCHOOL DISTRICT

Minutes of the Regular Meeting of the Board of Education

DATE OF MEETING: January 20, 2011  
TIME OF MEETING: 7:00 p.m.  
PLACE OF MEETING: Ridgecrest City Council Chambers  
MEMBERS PRESENT: Covert, Dietrichson, Farris, Johnson, Pearl, Rockwell, Scott  
Student Member, Charlotte Flatebo  
MEMBERS ABSENT: None  
STAFF PRESENT: Joanna Rummer, Superintendent

PLEDGE OF ALLEGIANCE was recited in unison, led by student member Charlotte Flatebo.

MOMENT OF SILENCE was observed.

1. ADOPTION OF AGENDA

The agenda was adopted by consensus with the request to hear item 3.1 of the Inyo Kern Schools Financing Authority agenda after item 11.3 on the Sierra Sands Unified School District agenda.

2. APPROVAL OF MINUTES

The minutes of the special meeting of January 6, 2011 and the regular meeting of December 16, 2010 were adopted by consensus with one correction noted on the December 16, 2010 minutes. Agenda item 12.2 was separated, casting individual votes on each expulsion case. A unanimous decision was received on Expulsion Case #3 1011. The vote on Expulsion Case #4 1011 was 6 ayes, 0 noes, and 1 abstain, (Covert). These corrections were noted on the permanent record of the minutes dated December 16, 2010.

3. PROGRAMS AND PRESENTATIONS

Taking the Professional Learning Communities a Step Further was presented by Kirsti Smith, principal at Murray Middle School along with several students from the 8<sup>th</sup> grade AVID class. Mrs. Smith reported the statistic resulting from the implementation of the learning communities, which resulted in many students improving their knowledge in the core subject areas. The students also reported how the intervention classes and the enrichment classes have impacted them.

4. PUBLIC HEARING

5. REPORTS AND COMMUNICATIONS

5.1 Student Member's Report

Twenty six Mesquite students are participating in the new music class. They also have 26% of their students enrolled in college work while attending Mesquite. Murray reported a lot of activities around the holidays in December. They participated in an Act of Kindness on 1/11/11. Monroe held their spelling bee and the entire school held a “no name calling” week. Burroughs started the new semester and hosted numerous sports events. Students are gearing up for the exciting Mr. BHS contest.

5.2 Reports from Members of the Board

Mrs. Covert reported to the board on her recent NAFIS trip. The Department of Education gave a presentation which explained changes in staffing as well as new regulations for Impact Aid eligibility and the distribution of funds. Discussion took place regarding the need to present a united front between the two groups, NAFIS and The National Coalition of Impacted Schools, regarding the reauthorization bill. This group also continues to work on language relative to ESEA.

5.3 Superintendent’s Report

Mrs. Rummer reported on the fourth month enrollment. We still show a slight decline in our enrollment, but our attendance remains consistently high. Mrs. Rummer reminded the community each school has a web site where their activities are posted and encouraged attendance at these events. The superintendent invited the community to the District Spelling Bee on January 26, 2011 at Gateway Elementary School. A new law, AB354 is effective July 1, 2011 which will require every student in grades seven through twelve to receive the TDAP booster prior to entering school next year. It is important that parents receive this information and make plans to get their students immunized by August 2011. Parents can contact their own physician or the Kern County Health Department.

5.4 Communications

5.5 Comments from the public on items not on the agenda

6. EDUCATIONAL ADMINISTRATION

6.1 Approval of Single Plans for Student Achievement (SPSA)

Motion passed to approve the Single Plans for Student Achievement.  
COVERT/DIETRICHSON

AYES: Covert, Dietrichson, Farris, Pearl, Johnson, Rockwell, Scott

6.2 Informational Report on Consolidated Application for Funding Categorical Programs, Part II, 2010-2111 School Year

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Mrs. Hickle presented information to the board on the Consolidated Application. She went over several charts explaining the different categorical programs and the funding attached to those programs. This report was presented for informational purposes only.

6.3 Approval of Contract with Autism Partnership to Provide Professional Development Training for Special Education Staff

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After discussion, motion passed to approve the contract with Autism Partnership for professional development training for the five day hands on workshop for \$25,000 plus expenses not to exceed a total of \$27,500. COVERT/DIETRICHSON

AYES: Covert, Dietrichson, Farris, Pearl, Johnson, Rockwell, Scott

7. POLICY DEVELOPMENT AND REVIEW

8. PERSONNEL ADMINISTRATION

8.1 Certificated

Employment, resignation, retirement, leave of absence, change of status, termination

8.2 Classified

Employment, resignation, retirement, leave of absence, change of status, termination

Motion passed to adopt the personnel actions as presented. ROCKWELL/COVERT

AYES: Covert, Dietrichson, Farris, Pearl, Johnson, Rockwell, Scott

These actions are made a part of the minutes by reference and are filed in the Board Record Book

8.3 Approval of Early Retirement Notification Incentive for 2010-2011

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After discussion among the board and the public and a change in the motion from the recommended action extending the notification deadline from February 28, 2011 to March 4, 2011, motion passed to approve the early retirement notification incentive for 2010-11 as amended. The amended motion is to approve \$1,000 for certificated employees, and \$532 for classified employees who declare their intent to retire in writing within the applicable retirement window and is received in the Human Resources Department no later than 4:00 p.m. on Friday, March 4, 2011. ROCKWELL/COVERT

AYES: Covert, Dietrichson, Farris, Pearl, Johnson, Rockwell, Scott

8.4 Adoption of Resolution #14 1011 Reduction in Classified Service

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Motion passed to adopt Resolution #14 1011, Reduction in Classified Service. DIETRICHSON/COVERT

AYES: Covert, Dietrichson, Farris, Pearl, Johnson, Rockwell, Scott

9. GENERAL ADMINISTRATION

9.1 Gifts to the District

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Motion passed to accept the following gifts and send appropriate letters of appreciation: C. Martin & Company donated paint and labor as part of the renovation of the Burroughs High School weight room with a value of \$1,700; and Gilbert and Dorothea Cornell donated a 1981 Volkswagon valued at \$1,500. JOHNSON/COVERT

AYES: Covert, Dietrichson, Farris, Pearl, Johnson, Rockwell, Scott

9.2 Approval to Submit a Request for Allowance of Attendance for All Schools in the Sierra Sands Unified School District Because of Emergency Conditions Due to Inclement Weather

Motion passed to approve the submission to request a waiver allowance for attendance for all schools in the Sierra Sands Unified School District because of emergency conditions due to inclement weather on January 3, 2011. DIETRICHSON/ROCKWELL

AYES: Covert, Dietrichson, Farris, Pearl, Johnson, Rockwell, Scott

9.3 Report to the Board: Nature and Resolution of Complaints with Regard to Deficiencies Related to Instructional Materials, Emergency or Urgent Facilities Conditions that Pose a Threat to the Health and Safety of Pupils or Staff, Teacher Vacancy or Misassignment, and Provision of Intensive Instruction and Services to Students Who Did Not Pass the California High School Exit Examination (CAHSEE) by the End of Grade 12, as Required by the Williams Act

In compliance with California Education Code Section 35186 that requires all school districts to report summarized data quarterly on the nature and resolution of all complaints related to instructional materials, teacher vacancy and misassignment, condition of facilities, and service to students who did not pass the CAHSEE prior to the end of grade 12, no complaints were filed in any of the designated areas for the period of time covering October 1 to December 31, 2010.

9.4 Authorization for Board Member Travel

Motion passed to authorize board members to travel to the annual trustee's winter workshop on January 31, 2011 in Bakersfield. ROCKWELL/DIETRICHSON

AYES: Covert, Dietrichson, Farris, Pearl, Johnson, Rockwell, Scott

9.5 Approval of Resolution #15 1011, Application For Eligibility to Participate in the State and Federal Surplus Property Program

Motion passed to approve Resolution #15 1011, application for eligibility to participate in the state and federal surplus property program. DIETRICHSON/COVERT

AYES: Covert, Dietrichson, Farris, Pearl, Johnson, Rockwell, Scott

10. CONSTRUCTION ADMINISTRATION

Mr. Auld updated the board on the status of all construction projects including the emergency resolution for the L Wing sewage collapse at Burroughs High School.

11. BUSINESS ADMINISTRATION

11.1 Adoption of Resolution #16 1011 regarding Impoundment of Local Tax Revenues to Anticipate Pending Claims and/or Litigation

Motion passed to adopt Resolution #16 1011, Impoundment of Local Tax Revenues to Anticipate Pending Claims and/or Litigation. SCOTT/DIETRICHSON

AYES: Covert, Dietrichson, Farris, Pearl, Johnson, Rockwell, Scott

11.2 Adoption of Resolution #17 1011, Regarding the Annual Accounting of Developer Fees for the 2009-2010 Fiscal Year

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Motion passed to adopt Resolution #17 1011, Regarding the Annual Accounting of Developer Fees for the 2009-10 Fiscal Year. DIETRICHSON/SCOTT

AYES: Covert, Dietrichson, Farris, Pearl, Johnson, Rockwell, Scott

11.3 Acceptance of Audit

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Motion passed to accept the 2009-10 audit as presented. DIETRICHSON/COVERT

AYES: Covert, Dietrichson, Farris, Pearl, Johnson, Rockwell, Scott

President Pearl temporarily adjourned the meeting of the Sierra Sands Unified School District meeting of the Board of Education and opened the Inyo Kern Schools Financing Authority Board of Directors Meeting at 9:10 p.m.

Adjournment of the Inyo-Kern Schools Financing Authority Board of Directors meeting was at 9:12.m.

President Pearl reopened the meeting of the Sierra Sands Unified School District Board of Education at 9:13 p.m.

11.4 Report to the Board – Governor’s Proposed Budget

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Mrs. Janson briefed the board on the current status of the Governor’s proposed budget and how that budget affects Sierra Sands Unified School District. Since 1988 the general budget for the State of California has increased by 64% and the education budget has only increased 41%. Different scenarios are being developed for the budget, dependent upon whether or not the extension of the tax will be approved by the voters in June. Staff continues to monitor the governor’s budget plan and the impact on Sierra Sands.

12. CONSENT CALENDAR

12.1 Approval of “A” and “B” Warrants

12.2 Expulsion Case # 07 1011

12.3 Approval of Recommendation of Settlement Agreement #05 1011

Motion passed to adopt the consent calendar as presented. SCOTT/DIETRICHSON

AYES: Covert, Dietrichson, Farris, Pearl, Johnson, Rockwell, Scott

13. FUTURE AGENDA

Mr. Farris would like to see a discussion about contacting our legislature regarding consistent funding for education. Discussion should take place regarding the return of funding to local control. The letter to our legislators needs to focus on the long term issues surrounding funding for education not just the current economic climate.

14. ADJOURNMENT was at 9:25 p.m.

THE BOARD OF EDUCATION

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Vice President/Clerk

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Joanna Rummer, Secretary to Board

recorder: Alison Burson

**Sierra Sands Unified School District  
Fifth Month Enrollment 2010-2011**

SCHOOL	10-11 %	09-10 %	K	1	2	3	4	5	6	7	8	9-12	SDC	10-11 TOTAL	09-10 TOTAL	CHANGE
FALLER	95.1%	96.2%	82	95	78	71	77	60						463	473	-10
GATEWAY	95.6%	94.3%	84	87	74	65	75	75						460	485	-25
INYOKERN	93.5%	93.0%	31	32	39	38	38	27					1	206	227	-21
LAS FLORES	95.9%	95.5%	58	84	71	69	58	81						421	470	-49
PIERCE	95.9%	94.5%	61	58	53	61	46	62						341	325	16
RAND	93.1%	94.0%	2	1	2	3								8	6	2
RICHMOND ANNEX	93.1%	92.5%											92	92	79	13
RICHMOND	95.3%	95.9%	69	89	65	64	70	58						415	408	7
TOTAL K -5	95.3%	95.0%	387	446	382	371	364	363					93	2406	2473	-67
MONROE	95.0%	95.3%							164	157	183		29	533	513	20
MURRAY	95.4%	95.6%							170	216	195		26	607	659	-52
TOTAL 6 -8	95.2%	95.5%							334	373	378		55	1140	1172	-32
BURROUGHS	95.1%	94.6%										1406	60	1466	1508	-42
MESQUITE												130		130	139	-9
														0		0
TOTAL 9 - 12	95.1%	94.6%										1536	60	1596	1647	-51
10-11 TOTAL	95.2%		387	446	382	371	364	363	334	373	378	1536	208	5142	---	---
09-10 TOTAL		95.0%	422	452	387	398	390	336	365	377	380	1584	201		5292	---
CHANGE		0.20%	-35	-6	-5	-27	-26	27	-31	-4	-2	-48	7	---	---	-150

Elementary K - 5

	10-11	09-10
Regular -		
K	387	422
1 - 3	1199	1237
4 - 5	727	726
Special Education -		
SDC	93	88
RSP	106	99
<u>Middle 6-8</u>		
Regular	1085	1122
Special Education -		
SDC	55	50
RSP	75	65
<u>High School 9 - 12</u>		
Regular	1406	1445
Continuation	130	139
ROP	0	310
Special Education -		
SDC	60	63
RSP	84	99
<u>Adult</u>	389	417

## 6. EDUCATIONAL ADMINISTRATION

### 6.1 Approval of Local Education Agency Plan

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**BACKGROUND INFORMATION:** The *No Child Left Behind (NCLB) Act of 2001* requires school districts to develop a Local Educational Agency Plan (LEA Plan) as a requirement for receiving federal funding for *No Child Left Behind*. The LEA Plan as mandated by NCLB, Section 1112 serves the following purposes:

- sets a five-year operational plan (July 1, 2003 to June 30, 2008) to be updated annually;
- sets a guide for federal and state-funded programs, allocations of resources, and reporting requirements;
- provides a single, comprehensive plan describing services for all students;
- provides a blueprint for students to achieve the state content standards;
- is a basis for continual parent and community involvement, planning, implementation, monitoring, and assessment; and
- provides a summary of all existing federal and state plans that can establish a focus for raising academic performance for all students

The LEA Plan is based on NCLB's five performance goals and 12 indicators. The descriptions and actions outlined in the plan reflect the district administrative and oversight activities that are needed to support schools in helping all students achieve academic success. The LEA Plan describes the actions that Sierra Sands will take to ensure that they meet certain programmatic requirements, including coordination of services, needs assessments, consultations, school choice, supplemental services, services to homeless students, and others as required. In addition, LEA Plans summarize assessment data, school goals and activities from the Single Plans for Student Achievement developed by the LEA's schools.

The LEA Plan, Consolidated Application (ConApp), and Categorical Program Monitoring (CPM) processes are three major accountability systems that serve specific purposes and are linked together. The LEA Plan describes the actions LEAs will take to ensure that programmatic requirements are met. The ConApp is a fiscal mechanism for the distribution of formula-driven federal and state funds. The ConApp is brought to the board in June for approval and January for informational purposes. The CPM provides oversight by conducting on-site reviews of a variety of federal and state programs. The purpose is to verify compliance with program requirements to ensure that program funds are spent to increase student performance. Sierra Sands went through a program review in February 2009 and is not scheduled for a review until at least 2012-2013.

CURRENT CONSIDERATIONS: The original Sierra Sands Unified School District LEA Plan was approved by the board on May 29, 2003 and fully approved by the California State Board of Education in July, 2003. The plan has been annually reviewed and updated as needed. The California Department of Education has released no guidance regarding LEA Plans after the June 30, 2008 expiration date.

Instructional priorities continue to be aligned with the district's goals, advisory committee recommendations, and the state's curriculum adoption cycle. School sites have completed revisions to their Single Plans for Student Achievement (SPSA) and these revisions are reflected in the LEA Plan.

Changes to the plan this year reflect:

- current fiscal allocations
- implementation of the selected state grants
- updating the plan for recruiting, training and retaining highly qualified teachers- Performance Goal 3
- updating of data in Performance Goal 4- Safe and Drug Free Schools

FINANCIAL IMPLICATIONS:

The LEA Plan must be revised yearly as part of the process for receiving state and federal funding. If the district does not have plans approved by the local governing board, the district will not receive funding specific to those programs.

SUPERINTENDENT'S RECOMMENDATION:

It is recommended that the board approve the Local Education Agency Plan for the Sierra Sands Unified School District as presented.

6. EDUCATIONAL ADMINISTRATION

6.2 Approval of Sierra Sands Unified School District 2009-10 School Accountability Report Cards (SARCs)

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BACKGROUND INFORMATION: Since November 1988, state law has required all public schools receiving state funding to prepare and distribute a School Accountability Report Card (SARC). A similar requirement is also contained in the federal No Child Left Behind Act. The purpose of the report card is to provide parents and the community with important information about each public school.

CURRENT CONSIDERATIONS: Education Code 35256 requires the governing board to approve all district SARC's and evaluate the data contained in the SARC's as part of the board's regular review of the effectiveness of the district's programs, personnel, and fiscal operations.

Sierra Sands School Accountability Report Cards for 2009-10 are currently available to parents and the community on the district website and in paper copy upon request. The following is a link to this report. <http://sierrasands.schoolwisepress.com/home/>

FINANCIAL IMPLICATIONS: With this information posted on the district website, the cost of wide distribution of these reports has been eliminated. The cost of having a small number of hard copies printed and available is minimal.

SUPERINTENDENT'S RECOMMENDATION: It is recommended that the board approve all district School Accountability Report Cards for the 2009-10 school year as presented.



## 6. EDUCATIONAL ADMINISTRATION

### 6.3 Review of SMART Goals

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BACKGROUND INFORMATION: In the contract between the board and the superintendent, the parties agree to meet annually to establish performance goals and objectives for the superintendent. SSUSD faculty, staff, and leadership attended a training last summer designed to provide a structure to ensure improved student learning. The training included guidance on the process of developing SMART goals that meet specified criteria. The performance goals and objectives for the superintendent were developed following that format.

CURRENT CONSIDERATIONS: SMART goals were reviewed and approved at the September 16, 2010 board meeting. SMART goals are specific, measurable, attainable, realistic, and timely. Measured progress enables tracking forward and reaching the target date. Presented for your review is an update on the progress of meeting the SMART goals that were approved.

FINANCIAL IMPLICATIONS: None

SUPERINTENDENT'S RECOMMENDATION: It is recommended that the board review the update on the SMART goals as presented.

**Goals and Objectives for the 2010/11 School Year**  
**Joanna Rummer, Superintendent, Sierra Sands Unified School District**

**The evaluation should clarify the Superintendent's role and give the Board and Superintendent an opportunity to jointly identify immediate priorities among the Superintendent's responsibilities.**

**The evaluation should help the Board monitor progress toward established goals and set reasonable criteria for salary increases and/or extension.**

**Performance Objectives**

**Limited number of measurable objectives to be used to evaluate the Superintendent's performance.**

**Measurable Objectives shall reflect established goals and needs of the district with regard to:**

Submitted

9/15/2010 2/2/2011

**Sierra Sands Unified School District SMART Goal Worksheet**

<b>Sierra Sands Unified School District SMART Goal Worksheet</b>				
District Goal:	Provide an academic program aligned to the California State Standards that supports all students with an equal opportunity for educational growth and creativity while preparing them for a productive future			
Cabinet Goal:	Accomplish our mission of continuing to improve student achievement and provide access to the curriculum for all students.			
School Goal:				
Team SMART Goal:	Strategies and Action Steps	Who is Responsible	Target Date	Evidence of Effectiveness
<p><u>Current Reality:</u> Each school site currently has 2010 grade level ELA and math percent proficient/above data</p> <p><u>Our Smart Goal:</u> Increase ELA and math percent proficient/above by 5% for 2011</p>	<p><u>Curriculum:</u> *Administer Academic Program Survey *Develop Needs Assessment from APS *Assist each site with establishing its grade level guaranteed curriculum EPC#1,2,3). <b>*Each site met in grade levels each trimester to develop curriculum for ELA.</b></p> <p><u>Assessment:</u> *Assist each site in the review of assessment data to determine student mastery of guaranteed curriculum (EPC#7,8) <b>*Benchmarking is fully in place K-5 and 6-10 for ELA.</b></p> <p><u>Instruction:</u> *Support creation and implementation of targeted interventions/ differentiated instruction model (EPC</p>	<p>Superintendent in collaboration with Assistant Superintendents of Curriculum, Human Resources, and Fiscal Services, SELPA Director, Coordinator of Special Projects/Assessment/Technology</p>	<p>*Administer Academic Program Survey-June 2011 <b>*The academic program Survey has begun. It will not be completed in June. We are only 12% complete at this time.</b> *Develop Needs Assessment (9 EPC's)-June 2011 <b>*Staff needs are being reviewed</b> *Develop Guaranteed Curriculum-June 2011 <b>*ELA and Math complete 6-12/k-5 Pending ELA adoption</b> *Develop Formative Assessments-June 2011 *Develop Intervention/D.I. Pyramid-June 2011</p>	<p>*Completed Academic Program Survey *Completed Needs Assessment Document *Guaranteed Curriculum Document *Formative Assessments Intervention/D.I. *Pyramid Document <b>*Pyramid was developed and indicated that we do not have a data driven program in place to track ongoing student progress.</b> *Improved academic student performance on ELA and math proficiency STAR Results 2011 <b>*Benchmark results are reported on each student's report card. Only one benchmark assessment has been given so far this year so no comparison data yet. Preliminary data submitted</b></p>

**#4,5,6,8,9) AVID, ALAS,  
CELL/EXLL K-8/STELLAR,  
and Intervention  
Enrichments are in place 6-  
8. PLC's are being  
implemented K-12.**  
Professional development:  
\*Assist with training and  
support as identified in the  
APS. (EPC #4,5,6,8,9)

**for ALAS and AVID  
indicates we are showing  
improvement on semester  
grade reports, program  
enrollment and CP  
enrollment, and number of  
tutors for intervention.**

**Sierra Sands Unified School District SMART Goal Worksheet**

District Goal:	Provide a variety of staff development opportunities, and student programs, strategies, and interventions that maximize the likelihood for student success.			
Cabinet Goal:	Provide staff with the opportunity, tools, and support necessary to accomplish the mission			
School Goal:				
Team SMART Goal:	Strategies and Action Steps	Who is Responsible	Target Date	Evidence of Effectiveness
<p><u>Current Reality:</u> A formal assessment used to identify the opportunities, tools, and support that staff requires to assist teachers in addressing identified student need is not currently available.</p> <p><u>Our SMART Goal:</u> A district needs assessment will be developed using information generated from site APSs. Resources will be allocated appropriately to support identified needs.</p>	<p>*Generate a district needs assessment using information submitted from site APSs. <b>* The APS is 12% complete. We know that we will not be able to complete it this year. APS data collected to date indicate a strong need for ELA materials.</b></p> <p>*Identify and allocate appropriate resources to support and implement the assessment. <b>* The program survey led to validation and formilization of identified needs such as instructional materials, trainings and funding support.</b></p> <p>*Develop a staff development calendar to address identified needs. <b>*Next year's staff development calendar is currentlv beina formulated.</b></p>	<p>Superintendent in collaboration with Assistant Superintendents of Curriculum, Human Resources, and Fiscal Services, SELPA Director, Coordinator of Special Projects/Assessment/Technology</p>	<p>*District Statement of Need-June 2011 <b>*The District Statement of Need for APS #1 is complete.</b></p> <p>*Staff development calendar-June 2011 <b>*The staff development calendar for next year is currently being developed.</b></p>	<p>*District Statement of Need</p> <p>* District Staff Development Calendar</p> <p>*LEAP and School Site Plans including budget strings <b>*The rubric of effectiveness indicated a level of 1.4 on a scale of 1-4 of effectiveness in ELA implementation. This led to the recommendation of a new ELA adoption K-5.</b></p>

*currently being reviewed*  
**Areas identified include  
CCCS Implementation,  
Transitional K  
Implementation, and  
Differentiated Instruction  
(CELL/EXLL/STELLAR)**

**Sierra Sands Unified School District SMART Goal Worksheet**

Sierra Sands Unified School District SMART Goal Worksheet				
District:	Provide safe, drug-free, well-maintained, culturally sensitive and adequately equipped schools to ensure a positive learning environment.			
Cabinet Goal:	Maintain fiscal solvency for the district			
School Goal:				
Team SMART Goal:	Strategies and Action Steps	Who is Responsible	Timeline	Evidence of Effectiveness
<p><u>Current Reality:</u>                      The district projects fiscal solvency for three years. The district is deficit spending at this time. The district has unqualified audits. It meets all county, state, and federal reporting timelines.</p> <p><u>Our SMART Goal:</u>                      Maintain a positive certification for the multi-year projection. Have an unqualified audit each year. Allocate resources appropriately to areas identified in the District Needs Assessment.</p>	<p>*Monitor and anticipate the state and national budget situation. <b>*Staff attended CBO Symposium 11/18-19, Attended SSC Budget Briefings 10/13, 1/18; KCSOS VTC 8/26, 9/23, 12/16, 1/27</b></p> <p>*Inform stakeholders of the district's financial position. <b>*Report to the board 9/16, 10/21; Superintendent's Council 9/8, 10/20, 11/17, 1/26; Budget Committee 9/30, 10/28, 1/27; Budget forums completed at 5 schools so far 1st Interim reviewed and approved by Board and submitted to KCSOS on time/Continued fiscal solvency demonstrated/ Successful Annual Audit received, unqualified, position certification low</b></p>	<p>Superintendent in collaboration with Assistant Superintendents of Curriculum, Human Resources, and Fiscal Services, SELPA Director, Coordinator of Special Projects/Assessment/Technology</p>	<p>*Monthly-Budget meetings, Fiscal updates at Superintendent's Council, Board meetings, Cabinet, and Management Team <b>Completed to date.</b></p> <p>*Quarterly-State Mandated Reporting periods</p> <p>*Semi-Annual Budget sheets and tutorial at sites in Fall/Spring 2010-11</p> <p>*Annual-Audit, forums <b>Annual Audit complete/unqualified; Budget forums held at 5 sites so far.</b></p>	<p>*Calendar of meetings and communications <b>*A calendar of public budget committee meetings is on the District website</b></p> <p>*Attendance at trainings <b>*Attended CBO Symposium 11/18-19, Attended SSC Budget Briefings 10/13, 1/18; KCSOS VTC 8/26, 9/23, 12/16, 1/27</b></p> <p>*Documentation of analysis <b>Was presented at Board presentations for unaudited actuals 9/16, first interim on 12/1, and Board workshop on 2/7/11</b></p> <p>*Fiscal solvency demonstrated by unqualified audits and positive certification <b>Successful Annual Audit received, unqualified, position certification, low risk audit with no material weakness</b></p> <p>*School budget planning and</p>

**position certification, low risk auditee with no material weakness**  
\*Assist principals with development and implementation of the site budget in accordance with the needs identified in the APS.  
**Staff met at least once with each principal regarding budget formulation and implementation**

school budget planning and allocations **Effective strategies developed in response to ongoing fiscal crisis** \*LEAP  
and Single School Plans  
**Single Plans approved by Board 1/20/11**



**Sierra Sands Unified School District SMART Goal Worksheet**

District Goal:	Opportunities for community input and involvement shall be emphasized through communication of goals, activities, and accomplishments in order to enrich the educational experience of all students.			
Cabinet Goal:	The District is positioning itself to respond to the new state and federal education reform initiatives			
School Goal:				
Team SMART Goal:	Strategies and Action Steps	Who is Responsible	Timeline	Evidence of Effectiveness
<p><u>Current Reality:</u> The District implements state and federal compliance mandates. Information is shared through written documents, committees, advisory groups, technology, and personal contact.</p> <p><u>Our SMART Goal:</u> Implement relevant aspects of state and federal reform initiatives.</p>	<p>*Analyze and understand new legislation and regulations. <b>Legislative updates come to us regularly through SSC, County Office, and CDE. Cabinet works with County, CDE, and SSC to ensure that they understand new legislation.</b></p> <p>*Identify reform oriented options for relevance to the district. <b>If cabinet finds relevant, policies are sought from CSBA.</b></p> <p>*Develop policy and procedures for implementation. <b>Policies are reviewed through committee and brought to board for review and approval.</b></p> <p>*Communicate information and facilitate dialogue with all stakeholders. <b>8 policies have been submitted for</b></p>	<p>Superintendent in collaboration with Assistant Superintendents of Curriculum, Human Resources, and Fiscal Services, SELPA Director, Coordinator of Special Projects/Assessment/Technology</p>	<p>*Weekly-Review current legislation during Cabinet for relevancy to District <b>All cabinet review new legislation and bring to cabinet if relevant.</b></p> <p>*Quarterly-Identify options and procedures for compliance <b>Reviewing and planning for transitional K; Roll out and Plan for Common Core Standards, K3 finished. Preparing for increased graduation rate at 90% for each subgroup, increased % proficient targets, 4th grade writing test reinstatement, new testing format instead of CST's, CSR extension, Categorical flexibility extension, textbook adoption cycle.</b></p> <p>*Submit to committee for input <b>Governor's budget</b></p>	<p>*Lawful compliance with legislation</p> <p>*District audit <b>The District received an unqualified fiscal audit and is considered a low risk auditee.</b></p> <p>*State and Federal Accountability Reviews <b>Successful monitoring of federal Title II and Title III accountability with no audit findings; Healthy Kids survey completed, Open Enrollment notification and implementation completed</b></p>

	<p><i>have been submitted for approval to date. Policies re parent notification have been compiled to submit to the board for review.</i></p> <p><i>*Implement, monitor, and evaluate for effectiveness.</i></p> <p><i>Implementation has begun and procedures are in place to ensure compliance.</i></p>		<p><i>input Governor's budget reviewed at Board meetings, Superintendent's Council, and budget committees. Forums held at all schools sites re budget and impact. District goals presented to management team, leadership committee, board, and superintendent's council; Volunteer fingerprinting submitted to safety committee and superintendent's council.</i></p>	
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**CSR application and TDAP presented to Superintendent's Council and Board; SMART Goals, Transitional K, APS, RTI Pyramid, ESEA Reform, Nine Essential Components, ELSSA, ISS and Common Core Standards presented to Leadership Team;**

*\*Develop Policy to be submitted for Board approval*

**8 policies submitted to the board for approval this year**

8. PERSONNEL ADMINISTRATION

8.1 CERTIFICATED PERSONNEL

8.11 RESIGNATION, TERMINATION\*, SEPARATION\*\*, RETIREMENT\*\*\*

8.12 LEAVE OF ABSENCE

8.13 EMPLOYMENT

8.14 CHANGE OF STATUS

RECOMMENDED ACTION: To approve certificated personnel actions as presented.

8.2 CLASSIFIED PERSONNEL

8.21 RESIGNATION, TERMINATION\*, SEPARATION\*\*, RETIREMENT\*\*\*

8.22 LEAVE OF ABSENCE

8.23 EMPLOYMENT

8.24 CHANGE OF STATUS

RECOMMENDED ACTION: To approve classified personnel actions as presented.

8. PERSONNEL ADMINISTRATION

8.1 CERTIFICATED PERSONNEL

8.11 RESIGNATION, TERMINATION\*, SEPARATION\*\*, RETIREMENT\*\*\*

8.12 LEAVE OF ABSENCE

8.13 EMPLOYMENT

Substitute Teachers for 10-11 year

Belia Chavez  
Mica Mawhirter  
Shaun Mee  
Jennifer Nelson

8.14 CHANGE OF STATUS

8. PERSONNEL ADMINISTRATION

8.2 CLASSIFIED PERSONNEL

8.21 RESIGNATION, TERMINATION\*, SEPARATION\*\*, RETIREMENT\*\*\*

Debra Hollinshead\*\*\*  
8 hr. Head Custodian – Murray Middle School  
Effective 05-06-2011

Barbara Maletsky\*\*\*  
8 hr. Software Support Technician-Technology  
Effective 06-30-2011

Carla Mitchell\*\*\*  
8 hr. Registrar I – Pupil Support Services  
Effective 02-07-2011

8.22 LEAVE OF ABSENCE

8.23 EMPLOYMENT

Lena Bartels  
1 ¾ hr. Noon Duty Supervisor – Pierce Elementary  
Effective 01-18-11

Student Workability Workers for the 2010-2011 School Year

Alexis Byrd  
Shelby Groves  
Michael Palacios  
Cristian Perez  
Alexander Reyes  
Timothy Steiber

Classified Substitutes

Alexander Baudhuin  
Samantha Baudhuin  
Laura Ehman  
Manuel Fierro  
Lisa Klopstein  
Patrick Murphy  
Robert Sonnenberg

## 8. PERSONNEL ADMINISTRATION

### 8.2 CLASSIFIED PERSONNEL (Continued)

#### 8.24 CHANGE OF STATUS

Brenda Brown

From: 8 hr. Custodian – Burroughs High School

To: 8 hr. Custodian – Richmond Elementary

Effective 01-27-11

Randy Coit

From: 8 hr. Senior Skilled Craftsperson – Maintenance

To: Lead Maintenance Technician – Maintenance

Effective 01-03-11

Tandy Kramer

From: 256 Paid Days Transportation Clerk – Transportation

To: 210 Paid Days Transportation Clerk – Transportation

Effective 03-18-11

# SIERRA SANDS UNIFIED SCHOOL DISTRICT

## 8. PERSONNEL ADMINISTRATION

### 8.3 Adoption of Resolution #19 1011 Week of the School Administrator

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**BACKGROUND INFORMATION:** Education Code 44015.1 designates the first full week of March as the Week of the School Administrator in California. California has approximately 15,000 certificated and classified administrators who provide leadership and support to the educational programs of California's public schools.

**CURRENT CONSIDERATIONS:** Resolution #19 1011 declares the week of March 1 through March 7, 2011 as the Week of the School Administrator in the Sierra Sands Unified School District. The resolution also declares that in Sierra Sands Unified School District, certificated and classified administrators provide support to our schools, programs, and students in many ways. They develop and implement curriculum by selecting textbooks and instructional materials. Site administrative teams ensure that effective and innovative classroom instruction is promoted on a daily basis. Certificated and classified administrators manage departmental and site budgets, and maintain school and district facilities. District administrators provide student transportation and nutrition programs to our students and their families, as well as guidance and staff development that improve teacher effectiveness in the classroom.

The board's adoption of Resolution #19 1011, declaring March 1 through March 7, 2011, as Week of the School Administrator will allow the district to formally recognize the outstanding dedication and professionalism of its administrative staff, both certificated and classified. A copy of Resolution #19 1011 will be displayed at all district schools and sites.

**FINANCIAL IMPLICATIONS:** None

**SUPERINTENDENT'S RECOMMENDATION:** It is recommended that the board adopt Resolution #19 1011 as presented and approve March 1 through March 7, 2011, as the Week of the School Administrator in Sierra Sands Unified School District.

BEFORE THE BOARD OF EDUCATION OF THE  
SIERRA SANDS UNIFIED SCHOOL DISTRICT  
County of Kern, State of California

IN THE MATTER REGARDING \_\_\_\_\_ )  
WEEK OF THE SCHOOL ADMINISTRATOR) )

RESOLUTION #19 1011

WHEREAS, leadership matters for California’s public education system and the more than six million students it serves; and

WHEREAS, school administrators are passionate, lifelong learners who believe in the value of quality public education; and

WHEREAS, the title “school administrator” is a broad term used to define many education leadership posts; Superintendents, assistant superintendents, principals, assistant principals, special education and adult education leaders, curriculum and assessment leaders, school business officials, classified educational leaders, and other school district employees are considered administrators; and

WHEREAS, providing quality service for student success is paramount for the profession; and

WHEREAS, public schools operate with lean management systems; and Across the nation, public schools employ fewer managers and supervisors than most public and private sector industries including transportation, food service, manufacturing, utilities, construction, publishing and public administration; and

WHEREAS, school leaders depend on a network of support from school communities – fellow administrators, teachers, parents, students, businesses, universities, community and faith-based organizations, elected officials and district and county staff and resources – to promote ongoing student achievement and school success; and

WHEREAS, research shows great schools are led by great principals, and great districts are led by great superintendents. These site leaders are supported by extensive administrative networks throughout the state; and

WHEREAS, the State of California has declared March 1-7, 2011 as the “Week of the School Administrator” in Education Code 44015.1; and

WHEREAS, the future of California’s public education system depends upon the quality of its leadership;

NOW THEREFORE, BE IT RESOLVED by the governing board of the Sierra Sands Unified School District that all school leaders in the Sierra Sands Unified School District be commended for the contributions they make to successful student achievement.

\* \* \* \* \*

I, TIM JOHNSON, Vice President/Clerk of the Governing Board, certify that the above resolution, proposed by \_\_\_\_\_ and seconded by \_\_\_\_\_, was duly passed and adopted by the Governing Board of the Sierra Sands Unified School District of Kern County, California, at an official and public meeting thereof held on February 17, 2011.

AYES: \_\_\_\_\_ NOES: \_\_\_\_\_ ABSTENTIONS: \_\_\_\_\_ ABSENT: \_\_\_\_\_

DATED: \_\_\_\_\_

GOVERNING BOARD OF THE  
SIERRA SANDS UNIFIED SCHOOL DISTRICT

BY: \_\_\_\_\_

TITLE:  Vice President/Clerk of the Board



8. PERSONNEL ADMINISTRATION

8.4 Adoption of Resolution #20 1011, Authorization to Reassign Certificated Administrators to Other Administrative Positions for the 2011-12 School Year

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BACKGROUND INFORMATION: California Education Code Section 44951 sets forth the process by which a certificated administrator can be reassigned to a different administrative position.

CURRENT CONSIDERATIONS: Resolution #20 1011, Reassignment of Certificated Administrators to Other Administrative Positions, gives the superintendent some flexibility, when and if it is necessary, to assign administrators to other administrative positions for the 2011-12 school year. The process set forth in Education Code 44951 would be followed if the superintendent determines that certificated administrative reassignments are necessary.

FINANCIAL IMPLICATIONS: The financial impact will be dependent upon where reassignments are made. If reassignments are made, the financial impact is expected to be minimal.

SUPERINTENDENT'S RECOMMENDATION: It is recommended that the board adopt Resolution #20 1011, Reassignment of Certificated Administrators to Other Administrative Positions for the 2011-12 school year, as presented.

BEFORE THE BOARD OF EDUCATION  
OF THE SIERRA SANDS UNIFIED SCHOOL DISTRICT

County of Kern, State of California

RESOLUTION #20 1011

**RE: REASSIGNMENT OF CERTIFICATED ADMINISTRATORS TO OTHER ADMINISTRATIVE POSITIONS**

**BE IT RESOLVED** by the Governing Board of the Sierra Sands Unified School District, that the below listed certificated administrators may be reassigned from their current administrative positions to other administrative positions to be determined by the District Superintendent.

<u>NAME</u>	<u>PRESENT POSITION</u>
Michelle Acosta	Coordinator Pupil Services, Pupil Support Services
Michelle Acosta	Principal, Las Flores Elementary School
Bryan Auld	Assistant Principal, Burroughs High School
Pamela Barnes	Principal, Pierce Elementary School
Ernest Bell	Assistant Superintendent, Human Resources
Ernest Bell	Assistant Principal, Murray Middle School
Melissa Christman	Principal, Faller Elementary School
Virginia Cornell	Principal, Inyokern Elementary School
Lisa Decker	Principal, Gateway Elementary School
Clara Finneran	Principal, James Monroe Middle School
Laura Hickie	Coordinator of Educational Technology, Assessment, and Categorical Programs
Chad Houck	Assistant Principal, Burroughs High School
Bonnie Kaufman	Assistant Principal, James Monroe Middle School
Shirley Kennedy	Assistant Superintendent, Curriculum & Instruction
Shirley Kennedy	Principal, Alternative Education
Elaine Littleton	Executive Director, SELPA
Elaine Littleton	Principal, Richmond Elementary School
David Ostash	Principal, Burroughs High School
Kirsti Smith	Principal, Murray Middle School

**BE IT FURTHER RESOLVED** that the Superintendent of Sierra Sands Unified School District shall forthwith give said employees the required legal notice.

**IT IS HEREBY CERTIFIED** that the foregoing resolution was duly passed and adopted at the February 17, 2011 regular meeting of the Governing Board of the Sierra Sands Unified School District.

AYES: \_\_\_\_\_ NOES: \_\_\_\_\_ ABSENT: \_\_\_\_\_

\_\_\_\_\_  
Tom Pearl, Board President

\_\_\_\_\_  
Tim Johnson, Board Vice President/Clerk

9. GENERAL ADMINISTRATION

9.1 Gifts to the District

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CURRENT CONSIDERATIONS: The following gifts have been received: Albertsons, 1301 N. Norma, has donated new pots and pans valued at \$300 to the Mesquite infant care program; Masonic Lodge has donated \$100 to the NJROTC program at Burroughs; and Walmart has donated \$500 for a Camp Keep scholarship to Faller Elementary School.

FINANCIAL IMPLICATIONS: Donations provide support to the district and have a positive financial impact.

SUPERINTENDENT'S RECOMMENDATION: Accept the gifts as described and send appropriate letters of appreciation.

## 9. GENERAL ADMINISTRATION

9.2 Authorization for Board Member Travel

BACKGROUND INFORMATION: At the May 7, 2009 board meeting, protocol requiring the board to authorize all board member travel was established. The 2010-11 travel budget for the board was reviewed, discussed and approved as part of the June 17, 2010 district budget submittal.

CURRENT CONSIDERATIONS: Ms. Amy Covert, as the board's designated representative for NAFIS activities, is requesting authorization to travel to Washington, D.C. on April 2-6, 2011 to attend the NAFIS 2011 Spring Conference. Cost of travel is estimated as follows:

Conference registration	\$ 500.00
Air Fare	\$ 650.00
Hotel (4 nights @ \$336.63 inc. tax)	\$ 1,346.52
Meals (4 days @ \$50 per day)	\$ 200.00
Miscellaneous	\$ 50.00
Estimated total cost of travel	\$ 2,746.52

FINANCIAL IMPLICATIONS: The travel budget for the Board for 2010-11 is \$18,700.00. To date, \$14,110 has been spent.

SUPERINTENDENT'S RECOMMENDATION: In accordance with the board's adopted protocol, it is recommended that the board review the proposed travel and determine if it wishes to authorize this travel activity.

## 9. GENERAL ADMINISTRATION

### 9.3 California School Boards Association (CSBA) Delegate Assembly Election

**BACKGROUND INFORMATION:** The CSBA Delegate Assembly is the primary policy-making body of the California School Boards Association. It sets the general policy direction for the association that represents California's school districts and county offices of education. Delegates fulfill a critical governance role by communicating the interest of local boards to CSBA's Board of Directors, Executive Committee, and staff. Delegates give policy and legislative direction through the adoption of the policy platform every two years and the adoption of other policy statements of the association. They also speak on issues and provide direct advocacy on behalf of the association. Delegates play an important communication and support role within their regions, and they also elect the association's officers and board of directors.

Elections are conducted annually to fill vacancies on the CSBA Delegate Assembly. Elections are conducted by region. Sierra Sands is a part of Subregion 12-B. Currently Sierra Sands board member Bill Farris serves on the Delegate Assembly.

**CURRENT CONSIDERATIONS:** There are four vacancies in Subregion 12-B of the CSBA Delegate Assembly for which there are five candidates. The candidates are Linda Brenner, Panama-Buena Vista Union School District; incumbent Blaine Geissel, Rosedale Union Elementary School District; incumbent Deanna Rodriguez-Root, Richland School District; Tina Stout, Fruitvale School District; and Lillian Tafoya, Bakersfield City School District. Brief biographical sketches from the candidates are included for review.

**FINANCIAL IMPLICATIONS:** None.

**SUPERINTENDENT'S RECOMMENDATION:** The board may vote for up to four candidates. No more than one vote can be cast for any one candidate.

This complete, **ORIGINAL** Ballot must be **SIGNED** by the Superintendent or Board Clerk and returned in the enclosed envelope postmarked by the post office No Later Than **TUESDAY, MARCH 15, 2011**. Only ONE Ballot per Board. Be sure to mark your vote "X" in the box. *A PARTIAL, UNSIGNED, PHOTOCOPIED, OR LATE BALLOT WILL NOT BE VALID.*

OFFICIAL 2011 DELEGATE ASSEMBLY BALLOT  
SUBREGION 12-B  
(Kern County)

Number of vacancies: 4 (Vote for no more than 4 candidates)

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*Delegates will serve two-year terms beginning April 1, 2011 – March 31, 2013*

*\*denotes incumbent*

- Linda S. Brenner (Panama-Buena Vista Union SD)
- Blaine Geissel (Rosedale Union SD)\*
- Deanna Rodriguez-Root (Richland SD)\*
- Tina K. Stout (Fruitvale SD)
- Lillian Tafoya (Bakersfield City SD)

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*Provision for Write-in Candidate Name*

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*School District/COE*

---

*Provision for Write-in Candidate Name*

---

*School District/COE*

---

*Signature of Superintendent or Board Clerk*

---

*Title*

---

*School District/COE Name*

---

*Date of Board Action*

**See reverse side for a current list of all Delegates in your Region.**

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**Region 12 – Linda Pavletich, Director (Rio Bravo-Greeley Union ESD)**  
**12 Delegates (11 elected/1 appointed)**

**Below is a list of all the current Delegates from this Region.**

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**Subregion A**

Teresa Garcia (Tulare City SD), term expires 2011  
Donna S. Martin (Visalia USD), term expires 2012  
Richard Morris (Porterville USD), term expires 2012  
Dean Sutton (Exeter Union ESD), term expires 2011

**Subregion B**

James B. Batey (Kern Union HSD), appointed term expires 2011  
Linda Brenner (Panama-Buena Vista Union SD), term expires 2011  
William H. Farris (Sierra Sands USD), term expires 2012  
Blaine Geissel (Rosedale Union ESD), term expires 2011  
Deanna Rodriguez-Root (Richland SD), term expires 2011  
Scott Starkey (Southern Kern USD), term expires 2012  
Vacant, term expires 2011

**County Delegate**

Donald P. Cowan (Kern COE), term expires 2012

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**Counties**

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Tulare (Subregion A)  
Kern (Subregion B)



# 2011 Delegate Assembly Candidate Biographical Sketch Form

**Due: Friday, January 7, 2011** (U.S. Postmark or fax – 916.669.3305 or 916.371.3407)

Please complete, sign and date this **required** candidate biographical sketch form. An optional, one-page, single-sided, résumé may also be submitted; both will be copied exactly as received. Please **do not** state "See résumé" and please do not re-type this form. Any additional page(s) exceeding this candidate form will **not** be accepted.

Name: Linda S. Brenner

CSBA Region: 12/12B

District or COE: Panama-Buena Vista Union School District

Years on board: 10 ADA: 16,500

Contact Number: (661) 664-0345

E-mail: lsbrenner1@aol.com

Are you a continuing Delegate?  Yes  No

If yes, how long have you served as a Delegate? 2 yrs.

**CSBA's Delegate Assembly sets the general education policy direction for the Association. As a member of the Delegate Assembly, please describe what your top three educational priorities would be, and why they are important to the Association.**

1. The most important priority for the children of California is to insure that funding is adequate to provide the educational services for a quality education and safe environments for students to learn.
2. We need to offer a well-rounded education to our students which includes a standards based curriculum, physical education, plus electives such as music, art, sports, technology, and other interests that encourage attendance.
3. Quality educators need to be effectively trained, recruited, and retained to deliver an education that will allow future success for all students.

These three priorities are paramount to successfully educating the children of California.

**Another responsibility of Delegates is to communicate the interests of local boards to CSBA's Board of Directors, Executive Committee and staff. Please describe your activities/involvement or interests in your local district or county office.**

I have served as a trustee for the Panama-Buena Vista Union School District Board for 10 years. During that time I have served as President for two terms. During my tenure our District has experienced challenging negotiations, hired a superintendent, built four schools, and experienced the consequences of reduced revenues. Before being elected to the school board I was an involved parent at the elementary, junior high and high school levels. I served on site councils and opened a new school as a parent club president. My connections to our community center primarily on education and health organizations. Volunteer service has expanded my experience in working with adults of different ethnicities and educational backgrounds. While serving on the Jim Burke Educational Foundation I had the opportunity to participate in the Educational Leader's Forum, a gathering of the most influential and knowledgeable educational leaders in Kern County who strive for a seamless educational process starting with pre-school and extending through the university level of education. My work has brought me in contact with leaders of our community including state and national legislators. Communication is the key to the success of any organization. Leadership with many organizations demonstrates that my communication skills have made a positive difference. My last two years as a state delegate have been important in relaying pertinent information to our District.

**Why are you interested in becoming a Delegate and what contribution do you feel you would make as a member of the Delegate Assembly?**

My initial reason for becoming a school trustee was to bring more power to the local level of education in districts that prove worthy of the responsibility. Local control is more needed than ever with our state government unable to manage a budget. As I have gained more experience as a trustee and I can devote the time required, I would like to continue to serve as a state delegate. It is very important for Kern County to have strong representation at the state level since outside sources make decisions that impact classrooms in our community. The limited federal and state funding continues to challenge classroom education and facility management. Staying abreast of current trends and finding innovative solutions to the challenges we face is the best tool we have to insure the best education for our children.

Your signature indicates your consent to have your name placed on the ballot and to serve as a Delegate, if elected.

Signature: Linda S. Brenner

Date: 12-10-10



Biographical Sketch

**Linda S. Brenner**

Family Husband- Brian Brenner, orthopedic surgeon, son Ian, USNA class of 2009 and daughter Heather attending Texas Christian University

Region 12 Sub-region 12B

Address 1711 Welshpool Court, Bakersfield, CA 93311

Contact Info [lsbrenner1@aol.com](mailto:lsbrenner1@aol.com) (661) 831-8331 ext. 6275 FAX (661) 664-0345

Board Member Panama-Buena Vista Union School District - elected in Nov. 2000 - President 2 terms and serve on the Strategic Planning Committee for Curriculum, CSBA Delegate 2 years beginning 2009

Education BA - UCLA

Work Experience McDonald's Restaurant Manager, Training Supervisor, and Operations Supervisor - 11 years in Orange County, CA. McDonald's Operations Supervisor- 4 years in Wichita, KS  
H&R Block Tax Preparer- 2 years in Wichita, KS  
30-Day Substitute Teaching Certificate and substitute office clerk  
Panama-Buena Vista Union SD prior to the 2000 School Board Election  
Community volunteer

Community Service Highlights **Kern County Medical Society Alliance** - 1990 until present, served as President in 1996-1997  
**Junior League of Bakersfield** - 1990 until the present  
**Couples Against Cancer - ACS** 1990-1996 President in 1994-1995  
**Ronald Reagan Elementary School Parent Club** - opened the school as President of the Parent Club and continued the following year  
**PBVUSD Parent Council President** 1999-2000  
**Stockdale High School POSSE (KHSD)** - President 2005-2006  
**Kern High School District Parent Advisory Committee** 2007-2009  
**Kern County Student Leadership for KHSD** - 2008-2010  
**Jim Burke Educational Foundation Executive Board** - 2001-2009  
**Boy Scouts of America**  
**Annapolis Parent Club of Southern CA** - Central Valley Coordinator

Award Highlights Junior League of Bakersfield Volunteer of the Year 1996  
American Cancer Society Fundraiser of the Year Award 1995  
The Kern County Commission to Promote Self Esteem and Personal Responsibility honorary recipient 1995  
Kern County Medical Alliance Member of the Year 1996  
Jim Burke Educational Foundation Humanitarian Award 2010



# 2011 Delegate Assembly Candidate Biographical Sketch Form

**Due: Friday, January 7, 2011** (U.S. Postmark or fax – 916.669.3305 or 916.371.3407)

Please complete, sign and date this **required** candidate biographical sketch form. An optional, one-page, single-sided, résumé may also be submitted; both will be copied exactly as received. Please **do not** state “See résumé” and please do not re-type this form. Any additional page(s) exceeding this candidate form will **not** be accepted.

Name: <u>Blaine Geissel</u>	CSBA Region: <u>12/B</u>
District or COE: <u>Rosedale Union School District</u>	Years on board: <u>4</u> ADA: <u>5300</u>
Contact Number: <u>661-588-6000</u>	E-mail: <u>geissel5@sbcglobal.net</u>
Are you a continuing Delegate? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	If yes, how long have you served as a Delegate? <u>3 yrs.</u>

**CSBA’s Delegate Assembly sets the general education policy direction for the Association. As a member of the Delegate Assembly, please describe what your top three educational priorities would be, and why they are important to the Association.**

I will continue to support CSBA in our pursuit of a steady revenue stream for education that is both sustainable and realistic. The current lawsuit is unfortunate but a necessary step in achieving our revenue goals. Secondly, to fully integrate all the lessons we have learned this year about our current association and to make the necessary oversight changes to make CSBA stronger in the future. Lastly, to be involved with my local lawmakers in order to build relationships to further CSBA policies.

**Another responsibility of Delegates is to communicate the interests of local boards to CSBA’s Board of Directors, Executive Committee and staff. Please describe your activities/involvement or interests in your local district or county office.**

I am very active on my own board and within the Rosedale School District, but have also been blessed to be a part of the Kern County School Boards Association. I have been nominated to serve as Secretary/Treasurer (voting in January) to the KCSBA. Our local association has great participation and our boards do an excellent job of voicing their concerns. I will make sure the concerns of our county are heard by CSBA and our state representatives.

**Why are you interested in becoming a Delegate and what contribution do you feel you would make as a member of the Delegate Assembly?**

I have been a Delegate for the past three years, including serving two years on the CSBA legislative committee. I have enjoyed being a part of the process to further CSBA’s goals and policies. Our region has a strong group of delegates that are both active and loud. I hope to continue to represent Kern County for the next two years.

Your signature indicates your consent to have your name placed on the ballot and to serve as a Delegate, if elected.

Signature:  Date: 12-13-10



CSBA

# 2011 Delegate Assembly Candidate Biographical Sketch Form

**Due: Friday, January 7, 2011** (U.S. Postmark or fax – 916.669.3305 or 916.371.3407)

Please complete, sign and date this required candidate biographical sketch form. An optional, one-page, single-sided, résumé may also be submitted; both will be copied exactly as received. Please do not state "See résumé" and please do not re-type this form. Any additional page(s) exceeding this candidate form will not be accepted.

Name: <u>Deanna Rodriguez-Root</u>	CSBA Region: <u>12, B</u>
District or COB: <u>Richland School District- Kern County</u>	Years on board: <u>10</u> ADA: <u>3155</u>
Contact Number: <u>(661) 746-8603</u>	E-mail: <u>a.root@sbcglobal.net</u>
Are you a continuing Delegate? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	If yes, how long have you served as a Delegate? <u>2 yrs</u>

**CSBA's Delegate Assembly sets the general education policy direction for the Association. As a member of the Delegate Assembly, please describe what your top three educational priorities would be, and why they are important to the Association.**

Closing the achievement gap is a priority. Keeping in mind that addressing various student needs will help reach the challenge of closing the learning gap. Another priority is parent involvement. Providing Parent Centers and training in school districts, parent involvement in classrooms and overall activities will improve student achievement.

Quality teachers is a definite priority for student success and must be a goal for all school districts.

**Another responsibility of Delegates is to communicate the interests of local boards to CSBA's Board of Directors, Executive Committee and staff. Please describe your activities/involvement or interests in your local district or county office.**

I have been a school board member for over ten years and have been involved in community service for most of my adult life. I have served on School Site Councils, Advisory Parent Groups and committees. I assisted in promoting and establishing Healthy Start in our school district, served on a Community Visions project to help develop academic, social and arts activities for our children, resulting in a Community Youth Center. I have been the organizer/coordinator of our after school Folklorico dance and performing arts program since 1996. The program is for children ages 5 to teens. My interest is keeping kids in school and motivated.

I am concerned about the drop-out rate among minorities, especially Hispanics, and hope to help in addressing the problem. I am looking forward to communicating the needs, goals and accomplishments of our school district to fellow delegates and work together to meet the challenges we face.

**Why are you interested in becoming a Delegate and what contribution do you feel you would make as a member of the Delegate Assembly?**

I am interested in serving as a CSBA Delegate because I care passionately about the state of education both now and in the future. My contribution would be to communicate and work diligently with other Delegates in making the decisions that would best serve our students.

I would appreciate your vote!

Your signature indicates your consent to have your name placed on the ballot and to serve as a Delegate, if elected.

Signature: Deanna Rodriguez-Root Date: 1/7/11

**Deanna Rodriguez-Root – Region 12**  
**2011 Delegate Assembly Candidate - Experiences**

- Served on Richland School District Board of Trustees for 10 years
- Served on the Kern County Grand Jury
- Served on the Shafter Intergovernmental Strategic Planning Committee (local agencies working in collaboration to improve the community; focusing on children and youth needs)
- Organizer and Chairperson at annual Shafter Cinco de Mayo Festival for 20 years/awarding scholarships and donations to deserving Shafter Senior High students and school clubs who participated and worked on the Cinco de Mayo Committee
- California School Boards Association “Governance in Leadership” graduate
- Recognized and honored as one of “Central Valley Ladies of the Year” award – for community service and advocacy, by State Assemblywoman Nicole Parra
- Parent Teacher Association (PTA) member
- Served on the California School Boards Association – Small School District Council – as representative for our region in Sacramento
- Class-Tutor volunteer
- Senior Citizen Center volunteer
- Received commendation from City of Shafter for volunteer work with youth in the arts at 10 year anniversary show in 2006
- Shafter Healthy Start advocate and steering committee member
- Shafter Historical Society member
- Shafter Chamber of Commerce Director 2007-2009
- Community Service award recipient 1999
- Organized “Your Vote Is Your Voice” campaign and importance of voting
- Coordinated “Together We Can” program addressing needs of dysfunctional families and domestic violence due to alcohol and drug abuse, etc.
- California Association of Bilingual Educators (CABE) Parent of the year award
- Organizer-Coordinator of an after school Folklorico dance program since 1996
- AMA recognition award (an active mothers group for education)
- Served on Kern County Advisory for Prevention of Alcohol and Drug Abuse
- Served on Community Advisory Committee for re-designation of schools
- CSBA Delegate for two years



# CSBA 2011 Delegate Assembly Candidate Biographical Sketch Form

**Due: Friday, January 7, 2011** (U.S. Postmark or fax – 916.669.3305 or 916.371.3407)

Please complete, sign and date this **required** candidate biographical sketch form. An optional, one-page, single-sided, résumé may also be submitted; both will be copied exactly as received. Please **do not** state "See résumé" and please do not re-type this form. Any additional page(s) exceeding this candidate form will **not** be accepted.

Name: <u>Tina K. Stout</u>	CSBA Region: <u>12 - B</u>
District or COE: <u>Fruitvale School District</u>	Years on board: <u>20</u> ADA: <u>3,281</u>
Contact Number: <u>661-589-9268</u>	E-mail: <u>Tinakstout@aol.com</u>
Are you a continuing Delegate? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	If yes, how long have you served as a Delegate? <u>N/A</u>

**CSBA's Delegate Assembly sets the general education policy direction for the Association. As a member of the Delegate Assembly, please describe what your top three educational priorities would be, and why they are important to the Association.**

The Association needs to address and give guidance to schools on how to do more with less. California's budget woes are not going to be solved anytime soon. Education is the hardest-hit entity of the State budget. Cuts have been made in all districts and more will have to be made. Yet state and federal standards must be met and children need, and are entitled to, a quality education. Secondly, helping districts with special need students is another priority. The costs are expensive yet services are mandated by law. More efficient methods need to be explored and shared. Finally, schools that are labeled as "program improvement" could use guidance and direction from the Association. Ideas from delegates must be shared. Successful districts or schools could mentor a program improvement school to help get it back on track to successfully educating students.

**Another responsibility of Delegates is to communicate the interests of local boards to CSBA's Board of Directors, Executive Committee and staff. Please describe your activities/involvement or interests in your local district or county office.**

As a Board trustee over the past 20 years, participation in the district and school events is crucial to knowing what is being taught. In addition, I have been a member of the Board's Foundation Board since its inception 20 years ago, participating in the major fundraising events that benefit all schools and students of the District. Furthermore, I have volunteered as a judge in the Kern County mock trial competition and the State forensic competition. As a member of the Board of Trustees, it is important to see the student's hard work besides setting policy and conducting the business of the District.

**Why are you interested in becoming a Delegate and what contribution do you feel you would make as a member of the Delegate Assembly?**

My education, experience and communication skills are assets that would enable me to serve a broader area besides my local school district. I feel a calling to the needs of our state educational system. The solutions to the educational problems of the state require fresh ideas and new leadership, and I believe the current status quo is simply not acceptable. I can and will make a positive contribution if elected.

Your signature indicates your consent to have your name placed on the ballot and to serve as a Delegate, if elected.

Signature: Tina K. Stout

Date: 12/20/2010

**Tina K. Stout**  
9808 Palm Avenue  
Bakersfield, California 93312

(661)301-4010  
tinakstout@aol.com

**Education:**

Lincoln Law School	Sacramento, CA	(Class of 1984)	JD
University of the Pacific	Stockton, CA	(Class of 1979)	BA
Bakersfield College	Bakersfield, CA	(2005-2007)	
North High School	Bakersfield, CA	(2001-05)	Diploma
Fruitvale Junior High	Bakersfield, CA	(Class of 1971)	

**Highlights of Qualifications:**

Admitted to the State Bar of California June 1990  
Active Status  
Emergency 30 day Substitute Teaching Credential 1990  
Active Status

**Community Involvement-Past and Present:**

Room Parent and PTO officer- Greenacres Elementary  
School Site Council  
Elected to the Fruitvale District Board of Trustees in 1990  
Kern County Women Lawyers-Officer  
Founding Member and Officer of the Rosedale Kiwanis  
Kern County Bar Association  
Volunteer for Hoffman Hospice  
Mock Trial Judge  
State Forensic Competition Judge  
Sunday School Teacher- Olive Knolls Nazarene Church  
Founding Member and current board member of the Fruitvale Education Foundation

**Work History:**

Law Offices of Patrick Jennison	1991-1993	Associate Attorney
El Tejon Pharmacy-co owner	since 1985	
Book-keeper/Human Resource leader	2007 to present	
Certified Fitter of Therapeutic Shoes	2008 to present	

References upon request



# 2011 Delegate Assembly Candidate Biographical Sketch Form

**Due: Friday, January 7, 2011** (U.S. Postmark or fax – 916.669.3305 or 916.371.3407)

Please complete, sign and date this required candidate biographical sketch form. An optional, one-page, single-sided, résumé may also be submitted; both will be copied exactly as received. Please do not state "See résumé" and please do not re-type this form. Any additional page(s) exceeding this candidate form will not be accepted.

Name: <u>Lillian Tafoya</u>	CSBA Region: <u>12-B</u>
District or COE: <u>Bakersfield City School District</u>	Years on board: <u>16</u> ADA: <u>27,000</u>
Contact Number: <u>661-872-8316</u>	E-mail: <u>TafoyaLil@aol.com</u>
Are you a continuing Delegate? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	If yes, how long have you served as a Delegate? _____

**CSBA's Delegate Assembly sets the general education policy direction for the Association. As a member of the Delegate Assembly, please describe what your top three educational priorities would be, and why they are important to the Association.**

- 1) Open communication and involvement of statewide membership insuring that the priorities of all school districts and county offices throughout the state are reflected in policy direction. This is vital to the integrity and effectiveness of the association.
- 2) Meeting the needs of the 6 million students of California and increasing the educational achievement for all students should be the centerpiece of our agenda. It is imperative that our students be prepared to enter the world of work and higher education.
- 3) Engage community and elected officials to strengthen education advocacy to ensure adequate funding to enable CA schools to provide quality programs and resources that are accessible to our students.

**Another responsibility of Delegates is to communicate the interests of local boards to CSBA's Board of Directors, Executive Committee and staff. Please describe your activities/involvement or interests in your local district or county office.**

- 1) Attend meetings and activities sponsored by the Kern County Trustee Association, Kern County Superintendent of Schools Office and other community events for school trustees and elected officials.
- 2) Network with local trustees at local functions pertaining to education.
- 3) I serve on the Board of Education for the largest elementary school district in CA and stay very involved and informed on all aspects of education. As a former school administrator, adjunct professor and educational consultant, education for children is a passion.

**Why are you interested in becoming a Delegate and what contribution do you feel you would make as a member of the Delegate Assembly?**

- 1) The time is right as I can now devote my time and energy to this role and responsibility.
- 2) My experiences in education and school governance have been varied and abundant and provide me with a wide perspective from serving in the classroom and as a school administrator to serving on a statewide and a national board of directors as a trustee.
- 3) Education opened doors of opportunity for me. Thus, my commitment to serving children through a lifetime career in education and 16 years as a trustee has been very gratifying. I have a desire to continue serving in any capacity I can providing direction, oversight, and advocacy while being accountable.

Your signature indicates your consent to have your name placed on the ballot and to serve as a Delegate, if elected.

Signature: \_\_\_\_\_

*Lillian Tafoya*

Date: January 3, 2011



Lillian Tafoya, was first elected to the Bakersfield City School District Board of Education in November 1996. Mrs. Tafoya served as a school administrator for the Bakersfield City School District from 1976 to 1996. In 1993, she received the Association of California School Administrators Principal of the Year Award, and in 1995 her school was recognized as a California Distinguished School. She also received the National Distinguished Principal Award in 1995 and the Distinguished Alumni Award from New Mexico Highlands University in 2004.

Her community involvement is extensive and includes service on numerous boards including the Kern County Network for Children, the California State University Hispanic Excellence Scholarship Foundation and the Board of Governors for the Good Samaritan Hospital. She is former secretary of the Betty Ong Foundation, 9/11 American Hero.

Mrs. Tafoya also served as an adjunct professor in the Graduate Department of CSUB, as well as La Verne University from 1990 to 1998. She has been active in the Greater Bakersfield Chamber of Commerce and served on the Chamber's Beautiful Bakersfield Awards Committee/Youth Category. She was also the recipient of the Greater Bakersfield Chamber Beautiful Bakersfield Education Award in 1995 and the Kern County Hispanic Chamber of Commerce 1996 Educator of the Year Award.

Her service with the Association of California School Administrators includes West Kern Charter President, Region 11 President, State Board of Directors, State Task Force/Transformational Leadership, State Committee Member/Curriculum and Instruction, and State Elementary Administration Committee. She received the ACSA West Kern Charter Leadership Award in 1996.

As a Board member, Mrs. Tafoya has served on a myriad of State committees including the Joint Committee to Develop a Master Plan for Education K to University, California School Boards Association (CSBA) Legislative Committee, CSBA's 2001 Annual Conference Committee, CSBA's Coordinated Compliance Committee, State Superintendent's Hispanic Community Advisory and the State Teacher of the Year Selection Committee. She also served on the Federal Issues Committee, CSBA's Federal Relations Committee, CSBA's Urban Council Committee, and on the CSBA Board of Director's, Hispanic At Large. Her service to the California Latino School Boards Association includes CLSBA conference chair, secretary, vice president and president in 2004-06. She presently serves as the treasurer for NSBA's National Hispanic Caucus.

Mrs. Tafoya is currently employed as a program consultant for ASCD.



10. CONSTRUCTION ADMINISTRATION

10.1 Report to the Board: Measure “A” and Other Construction Activities and Issues

BACKGROUND INFORMATION: The purpose of this item is to keep the board, administration, and especially the community informed as to the progress of the district’s Measure “A” and other construction efforts.

CURRENT CONSIDERATIONS: Construction activity and planning continue at several sites. Mr. Auld will update the board and community on these activities.

FINANCIAL IMPLICATIONS: None

SUPERINTENDENT’S RECOMMENDATION: This item is presented for informational purposes and no action is required.

10. CONSTRUCTION ADMINISTRATION

10.2 Revision/Addition of District Contingency Fund to the Contract with Barnhart – Balfour Beatty to Install Six Relocatable Classrooms and One Relocatable Restroom Facility at Las Flores Elementary School

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BACKGROUND INFORMATION: At the November 18, 2011 meeting of the Board of Education, the board approved a contract with Barnhart – Balfour Beatty in the amount of \$1,048,683 to install six relocatable classrooms and one relocatable restroom facility at Las Flores Elementary School.

CURRENT CONSIDERATIONS: It has been the custom of the district to include a twelve percent (12%) contingency account to cover the cost of unforeseen conditions discovered during construction. This contingency fund was not included in the original contract.

FINANCIAL IMPLICATIONS: The cost to include a twelve percent (12%) contingency fund is \$125,842, which results in a total contract in the amount of \$1,174,525. The funding source for this account is Measure A (QSCB).

SUPERINTENDENT'S RECOMMENDATION: It is recommended that the contract with Barnhart – Balfour Beatty to install six relocateable classrooms and one relocateable restroom facility at Las Flores Elementary School be revised to include a contingency account in the amount of \$125,842.

**barnhart**  
**Balfour Beatty**

Wednesday, November 10, 2010  
Serial Number 001

Oxnard, CA  
Palm Desert, CA  
Riverside, CA  
Tustin, CA  
San Diego, CA

Joanna Rummer  
Sierra Sands Unified School District  
113 Felspar  
Ridgecrest, CA 93555-3589

Fax: 760.375.3338

RE: Las Flores Elementary School – Portables and Infrastructure  
SUBJECT: GMP

Dear Ms. Rummer,

Barnhart Balfour Beatty proposes to perform the following scope of services at a lump sum cost of one million, fourth-eight thousand, six-hundred and eighty-three dollars (\$1,048,683.00).

Please note that the general conditions (GC's) that is included in the attached GMP is for a duration of 10 weeks from the start of construction.

If you have any questions, please contact me at the jobsite, 760.446.1055.

Respectfully,

**Barnhart-Balfour Beatty, Inc.**

Steven Gillman  
Project Manager

cc: 9013 Job files  
9013 Reads

**Corporate Headquarters**  
t.858.385.8200  
f.858.385.8201  
10760 Thornmint Road  
San Diego, CA 92127

License No. 439407

Las Flores - Portables & Infrastructure							
Bid Package No.	Description	Base Bid				Totals	Remarks / Contractor's Name
1						\$ -	
2	<b>SITWORK</b>	67,625				\$ 67,625	Jacobsson
3	Site Clearing & Demolition	incl above				incl above	
4	Earthwork	incl above				incl above	
5	Base Course	incl above				incl above	
6	Decomposed Granite	incl above				incl above	
7						\$ -	
8	<b>UNDERGROUND UTILITIES - WET</b>	75,543				\$ 75,543	Jacobsson
9	Site Water Distribution	incl above				incl above	
10	Site Sanitary Sewer	incl above				incl above	
11						\$ -	
12	<b>UNDERGROUND UTILITIES - ELECTRICAL</b>	310,000				\$ 310,000	Neal Electric
13	Power	incl above				incl above	
14	Signal	incl above				incl above	
15	Communications	incl above				incl above	
16	Fire Alarm	incl above				incl above	
17	Slurry Patchwork	30,000				\$ 30,000	
18						\$ -	
19	<b>CONCRETE FOUNDATIONS &amp; SIDEWALKS</b>	178,973				\$ 178,973	Barnhart
20	Site Concrete Work	incl above				incl above	
21	Formwork	incl above				incl above	
22	Concrete Reinforcement	incl above				incl above	
23	Cast-in-place Concrete	incl above				incl above	
24	Joint Sealants	incl above				incl above	
25	Misc. metal grates & steel angles	incl above				incl above	
26						\$ -	
27	<b>FENCE &amp; GATES</b>	\$ 28,940				\$ 28,940	In-line
28	SWPPP ALLOWANCE	\$ 18,500				\$ 18,500	
29	IRRIGATION REPAIR (Allowance)	\$ 7,500				\$ 7,500	
	ADA CONCRETE ADJUSTMENTS (Allowance)	\$ 17,900				\$ 17,900	
	FINISH GRADING & CLEANUP	\$ 15,000				\$ 15,000	
	DUST CONTROL	\$ 8,500				\$ 8,500	
	ACCELERATION (Allowance)	\$ 20,000				\$ 20,000	
30						\$ -	
31	<b>SUBTOTAL: Subcontracted / Allowance</b>	\$ 778,481	\$ -	\$ -	\$ -	\$ 778,481	
32	Contractor's Contingency 5%	\$ 38,924				\$ 38,924	
33	<b>SUBTOTAL: Construction Cost W/Contractor's Contingency</b>	\$ 817,405				\$ 817,405	
34	General Condition's	\$ 129,395				\$ 129,395	
35	<b>SUBTOTAL: Subcontracted Cost's</b>	\$ 946,800				\$ 946,800	
36	General Liability Ins. @ 0.75%	\$ 7,101				\$ 7,101	
37	COC Insurance @ 0.65%	\$ 6,154				\$ 6,154	
38	<b>SUBTOTAL: Subcontracted Cost's</b>	\$ 960,055				\$ 960,055	
39	Builder's Fee @ 5%	\$ 48,003				\$ 48,003	
40	<b>SUBTOTAL: Construction Cost (fee, GC's, bonds, insurance)</b>	\$ 1,008,058				\$ 1,008,058	
41	Bond @ 1%	\$ 10,081				\$ 10,081	
42	<b>SUBTOTAL: GMP</b>	\$ 1,018,139				\$ 1,018,139	
43	Errors and Omission's Allowance (3%)	\$ 30,544				\$ 30,544	
44	<b>TOTAL GMP:</b>	\$ 1,048,683				\$ 1,048,683	
45							
46	<b>District Contingency ( 12%)</b>	\$ 125,842				\$ 125,842	
47						\$ -	
48						\$ -	
49							
50	<b>TOTAL COST (GMP &amp; District Contingency):</b>	\$ 1,174,525				\$ 1,174,525	

10. CONSTRUCTION ADMINISTRATION

10.3 Notice of Completion – Contract with ANM Construction for the Richmond Elementary School Domestic Water Service Replacement

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BACKGROUND INFORMATION: The district contracted with ANM Construction on June 30, 2010 to replace the domestic water service at Richmond Elementary School. This project is complete.

CURRENT CONSIDERATIONS: The final step in completion of this contractual obligation is to file a Notice of Completion with the County of Kern, in accordance with *Government Code* section 6103, which declares the contract complete. Board of Education approval is required to complete this process. The Inspector of Record, Mr. Leo Scarpezzi, and the district architect, Westberg + White concur that the replacement of the domestic water service at Richmond Elementary School by ANM Construction meets all Kern County building codes, as well as the standards established by the Sierra Sands Unified School District.

FINANCIAL IMPLICATIONS: There is no cost to take this action.

SUPERINTENDENT'S RECOMMENDATION: It is recommended that the board approve the Notice of Completion of the Richmond Elementary School domestic water service replacement, as presented.

RECORDING REQUESTED BY

SIERRA SANDS UNIFIED  
SCHOOL DISTRICT

WHEN RECORDED MAIL TO

SIERRA SANDS UNIFIED  
SCHOOL DISTRICT  
ATTN: PURCHASING  
113 FELSPAR AVE.  
RIDGECREST CA 93555

---

**NOTICE OF COMPLETION**

**NOTICE IS HEREBY GIVEN** by the Board of Education of **SIERRA SANDS UNIFIED SCHOOL DISTRICT** of Kern County hereinafter called **DISTRICT**, of 113 W. Felspar Ave., Ridgecrest California, that as owner of property hereinafter described. The **DISTRICT**

on or about 19<sup>TH</sup> DAY OF JUNE 2010 duly entered into a contract with ANM Construction of 208 W. Pillsbury St. Lancaster, CA 93534 for the replacement-in-kind of the domestic water distribution system at the Richmond Elementary School Annex; and that the payment bond CAC 83306 for this project was provided by Merchants Bonding Company.

The Work in the contract has been completed on the 28<sup>th</sup> DAY OF JANUARY 2011, and accepted by the SSUSD board of Education on the 17<sup>TH</sup> DAY OF FEBRUARY 2011.

I am Superintendent for the SIERRA SANDS UNIFIED SCHOOL DISTRICT. I have read the foregoing Notice of Completion and certify that the same is true of my knowledge.

I declare that under penalty of perjury under the laws of the State of California that the foregoing is true and correct.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature: Joanna Rummer

## 11. BUSINESS ADMINISTRATION

### 11.1 Approval of Contracts for Long Distance Services, Web Hosting, Student E-mail and Internet Services Supported by E-Rate

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BACKGROUND INFORMATION: The Schools and Libraries Universal Service Support Mechanism, known as e-rate, provides discounts to assist schools and libraries in the United States in obtaining affordable telecommunications and internet access. Three types of services are funded: telecommunications services that include telephones, long distance, and voice mail; internet access; and internal connections that include installation of wiring, network drops, switches and servers to connect classrooms or a school. E-rate provides discounts ranging from 20 to 90-percent depending on the level of poverty and urban/rural status. Currently, Sierra Sands receives a 71 percent discount on local telephone service, long distance, web hosting, and student e-mail and internet E-rate services.

CURRENT CONSIDERATIONS: Telecommunications, internet services, web hosting and student e-mail services are all priority one status in the E-rate program. All priority one applications are required to be funded before priority two programs (internal connections), thereby making these projects eligible to receive e-rate funds. In order to prepare for this possibility, the district filed a Form 470 E-rate intent form, which also opened up the competitive bid process.

It is recommended that a new one year contract be entered into for long distance services with Verizon Business Network Services at a 71% discounted rate applied on usage for telecommunication services. The current contract for dial tone services ends June 30, 2013 and the current long distance contract ends June 30, 2011. This only serves to identify the service provider for the project. The non-discounted portion of the project must be budgeted and approved before the submission of the Services Ordered and Certification Form 471, which is due no later than March 1, 2011.

FINANCIAL CONSIDERATIONS: It is recommended that the contract for internet services be awarded to Kern County Superintendent of Schools in the amount of \$41,670.00. This award only serves to identify the service provider for the project. The non-discounted portion of the project must be budgeted and approved before the submission of the Services Ordered and Certification Form 471, which is due no later than March 1, 2011. With the 71% discount applied, the cost to the district for internet services is \$12,084.30.

It is recommended that the contract for web hosting services be awarded to Edline in the amount of \$18,100.80. This award only serves to identify the service provider for the project. The non-discounted portion of the project must be budgeted and approved before the submission of the Services Ordered and Certification Form 471, which is

due no later than March 1, 2011. With the 71% discount applied, the cost to the district for web hosting is \$5,719.85.

It is recommended that the contract for student e-mail services be awarded to Gaggle.net in the amount of \$12,600. This award only serves to identify the service provider for the project. The non-discounted portion of the project must be budgeted and approved before the submission of the Services Ordered and Certification Form 471, which is due no later than March 1, 2011. With the 71% discount applied, the cost to the district for student email services is \$3,654.00

The technology support fund budget is available and appropriate to fund these services.

**SUPERINTENDENT'S RECOMMENDATION:** It is recommended that the board approve the contracts supported by E-rate as follows: internet services in the amount of \$12,084.30 to Kern County Superintendent of Schools; web hosting services to Edline in the amount of \$5,719.85; student email services to Gaggle.net in the amount of \$3,654.00, and a one year contract for long distance services with Verizon Business Network Services with 71% discount applied to usage for telecommunication services.



12. CONSENT CALENDAR

12.1 Approval of "A" and "B" Warrants

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CURRENT CONSIDERATIONS: "A" and "B" warrants released in January, 2011 are submitted for approval. "A" warrants totaled \$ 2,201,152.62. "B" warrants totaled \$853,226.54.

FINANCIAL IMPLICATIONS: Warrants were issued as stated.

SUPERINTENDENT'S RECOMMENDATION: Approve "A" and "B" warrants for January 2011 as presented.

## 12. CONSENT CALENDAR

12.2 Ratification of Contract with AccentCare Home Health of California for  
Services to Sierra Sands Special Education

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BACKGROUND INFORMATION: The U.S. Dept. Education, 2005a regulations implementing IDEA states: "...to the maximum extent appropriate, children with disabilities including children in public or private institutions or care facilities, are educated with children who are *nondisabled*; and special classes, separate schooling or other removal of children with disabilities from regular educational environment occurs only if the nature or severity of the disability is such that education in regular classes with the use of supplementary aids and services cannot be achieved satisfactorily." This regulation requires Local Education Agencies (LEA) to consider what support would be necessary for a student to be successful in a general education classroom.

CURRENT CONSIDERATIONS: Services of a medical professional are required in order to maintain the health and safety of a student. District nurses cannot provide constant supervision and service and still meet the needs of students in other schools. Services of a medical professional allow a student to participate in a general education classroom with nondisabled peers as required by federal and state law. Previously, the services were provided by a parent's insurance company. When services are no longer going to be covered, effective within five days, it becomes incumbent upon the LEA to assume the cost of providing the services. Because the services need to be continued without interruption for the safety of the student, the Superintendent exercised her discretion in approving the services for a student.

FINANCIAL IMPLICATIONS: The contract with AcentCare Home Health of California is in the amount of \$18, 900 to provide Health and Nursing Services for a Sierra Sands student for the remainder of the 2010-11 school year. Services are to be provided only on days when school is in service and/or the student is in attendance at school.

SUPERINTENDENT'S RECOMMENDATION: It is recommended that the board ratify the contract with AccentCare Home Health of California in the amount of \$18,900.

This list represents the "A" and "B" warrants released during the month of **November 2010**  
 The "A" and "B" warrant registers are available in the business office for your review.

**RECOMMENDED ACTION: Approve "A" and "B" warrants as presented.**

**"A" WARRANTS**

<u>Type of Payroll</u>	<u>Amount</u>
End of month certificated	\$1,548,375.57
End of month classified	\$501,203.35
10th of month certificated	\$82,885.87
10th of month classified	\$68,687.83
<b>Total "A" Warrants</b>	<b>\$2,201,152.62</b>

**"B" WARRANTS**

<u>Register Number</u>	<u>Amount</u>
Batch 129	\$19,397.34
Batch 130	\$71,349.32
Batch 131	\$160,267.24
Batch 132	\$113,693.66
Batch 133	\$5,796.27
Batch 134	\$30,227.63
Batch 135	\$59,146.06
Batch 136	\$22,154.25
Batch 137	\$60,890.82
Batch 138	\$30,038.77
Batch 139	\$590.00
Batch 140	\$46,445.56
Batch 141	\$20,103.40
Batch 142	Food Service
Batch 143	\$6,295.45
Batch 144	\$1,531.58
Batch 145	\$77,224.90
Batch 146	February
Batch 147	\$46,055.90
Batch 148	February
Batch 149	\$43,843.39
Batch 150	\$9,303.63
Batch 151	Food Service
Batch 152	February
Batch 153	\$28,871.37
<b>Total "B" Warrants</b>	<b>\$853,226.54</b>

## 12. CONSENT CALENDAR

12.3 Approval of Recommendations for Expulsion, Expulsion Cases #08 1011, #09 1011, #10 1011, #11 1011, and #12 1011

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BACKGROUND INFORMATION: Education code requires the board to take final action on recommendations for expulsion.

CURRENT CONSIDERATIONS: Board approval is requested for the following expulsion cases:

Expulsion Case #08 1011: As stated in a stipulated expulsion agreement, student is expelled for the remainder of the 2010-11 fall semester and the 2010-11 spring semester, allowing the student to reapply for admission in August, 2011. During the period of expulsion, the student is referred to the Ridgecrest Learning Center.

Expulsion Case # 09 1011: As stated in a stipulated expulsion agreement, student is expelled for the remainder of the 2010-11 spring semester and the 2011-12 fall semester, suspending the fall semester of 2011-12, allowing the student to reapply for admission under a behavior contract in August, 2011. During the period of expulsion, the student is referred to the Ridgecrest Learning Center.

Expulsion Case # 10 1011: As stated in a stipulated expulsion agreement, student is expelled for the remainder of the 2010-11 spring semester and the 2011-12 fall semester, suspending the fall semester of 2011-12, allowing the student to reapply for admission under a behavior contract in August, 2011. During the period of expulsion, the student is referred to the Ridgecrest Learning Center.

Expulsion Case # 11 1011: As recommended by an administrative hearing panel, student is expelled for the remainder of the 2010-11 spring semester school year and the 2011-12 fall semester. The student may apply for readmission to Sierra Sands in January, 2012. During the period of expulsion, the student is referred to the Ridgecrest Learning Center.

Expulsion Case # 12 1011: As stated in a stipulated expulsion agreement, student is expelled for the remainder of the 2010-11 spring semester and the 2011-12 fall semester, suspending the fall semester of 2011-12, allowing the student to reapply for admission under a behavior contract in August, 2011. During the period of expulsion, the student is referred to the Ridgecrest Learning Center.

FINANCIAL CONSIDERATIONS: None.

SUPERINTENDENT'S RECOMMENDATION: Approve the recommendation for expulsion, Expulsion Cases #08 1011, #09 1011, #10 1011, #11 1011, and #12 1011 as presented.