

SIERRA SANDS UNIFIED SCHOOL DISTRICT

**Board of Education
Regular and Organizational Meeting**

**December 16, 2010
Ridgecrest City Council Chambers
100 West California Avenue
*www.ssusd.org***

We, the members of the Board of Education of the Sierra Sands Unified School District, are committed to providing the highest quality education in a safe environment to all K-12 students. We believe the school shares with the family, church, and community the responsibility for developing life-long learners who are responsible, productive citizens.

A G E N D A

CALL TO ORDER AND PLEDGE TO THE FLAG

7:00 P.M.

Amy Covert
Judy Dietrichson
Bill Farris
Tim Johnson
Tom Pearl, Vice President/Clerk
Kurt Rockwell, President
Michael Scott
Student Member, Charlotte Flatebo

Joanna Rummer, Superintendent

MOMENT OF SILENCE

OATH OF OFFICE: Amy Covert, Judy Dietrichson, Tom Pearl, Kurt Rockwell

1. ADOPTION OF AGENDA

Welcome to a meeting of the Board of Education. Because we believe you share our concern for the education of the youth of our community, we appreciate and welcome your participation. Copies of the agenda, along with a procedural handout, are available on the wall at the back of the room to assist with your participation in the meeting.

2. APPROVAL OF MINUTES of the regular meeting of November 18, 2010

3. PROGRAMS AND PRESENTATIONS

- Caldwell Flores Winters, Inc. Scholarship Presentation to Felicia Lucera

3. PROGRAMS AND PRESENTATIONS (continued)

- Las Flores Positive Behavior Support system

Las Flores has implemented a Positive Behavior Support system this year. It centers on four main behaviors that every Las Flores student should know: Being kind, being safe, being productive, and being respectful. Staff and parents have worked together to provide monthly assemblies and activities that support students engaging in positive behaviors.

4. PUBLIC HEARING

5. REPORTS AND COMMUNICATIONS

5.1 Student Member's Report

5.2 Reports from Members of the Board

5.3 Superintendent's Report

- Third Month Enrollment Report
- Governor-Elect Brown's Budget Briefing
- Other

5.4 Communications

- Publications from schools

5.5 Communications from the public

The board will provide time during the discussion of each agenda item for members of the public to comment. At this time, members of the public may address the board on an item not on the agenda. Comments should relate to items of public interest within the board's jurisdiction. The law prohibits the board from taking action on items not on the agenda. If appropriate, your comments will be referred to staff for response. When addressing the board, please state your name and address at the podium and limit your remarks to three minutes. In accordance with the board bylaws, the board will limit the total time for public input to 30 minutes. Those wishing to address the board beyond the 30-minute time limit may do so at the end of the scheduled meeting agenda.

6. EDUCATIONAL ADMINISTRATION

6.1 Approval of Participation in the State Funded K-3 Class Size Reduction Program for 2010-2011

7. POLICY DEVELOPMENT AND REVIEW

8. PERSONNEL ADMINISTRATION

8.1 Certificated

Employment, resignation, retirement, leave of absence, change of status, termination

8.2 Classified

Employment, resignation, retirement, leave of absence, change of status, termination

8.3 Waiver Request Enabling the District to Assign Individuals in Certificated Positions Without Appropriate Credentials

9. GENERAL ADMINISTRATION

9.1 Gifts to the District

10. CONSTRUCTION ADMINISTRATION

10.1 Report to the Board: Measure “A” and Other Construction Activities and Issues

10.2 Notice of Completion – Shade Structure at Pierce Preschool

10.3 Resolution #11 1011 Approving a Fundraising Campaign and Potential Naming Proposals for the Career and Technical Education Building at Sherman E. Burroughs High School

10.4 Notice of Completion – Shade Structures at Faller, Pierce, and Inyokern Elementary Schools

11. BUSINESS ADMINISTRATION

11.1 Approval of First Interim Report for Fiscal Year 2010-11

12. CONSENT CALENDAR

12.1 Approval of “A” and “B” Warrants

12.2 Approval of Recommendation for Expulsion, Expulsion Cases #3 1011 and #4 1011

13. FUTURE AGENDA

14. ORGANIZATION OF THE BOARD for the balance of 2010 through December 2011

14.1 Election of Board President

14.2 Election of Board Vice President/Clerk

14.3 Election of Board Representative and Alternate Representative to the Committee that Elects Members to the County Committee on School District Organization

14.4 Election of Board Representative to Meetings of the National Association of Federally Impacted Schools (NAFIS)

Following the organization of the board, the meeting of the board of education will temporarily adjourn to convene the annual meeting of the board of directors of the Inyo-Kern Schools Financing Authority. The regular meeting of the board of education will reconvene at the end of the board of directors meeting.

14. ADJOURNMENT

The next regular meeting of the Board of Education will be January 20, 2010

Any materials required by law to be made available to the public prior to a meeting of the Board of Education of the Sierra Sands Unified School District can be inspected during normal business hours at the district office located at 113 Felspar, Ridgecrest, CA. These materials can also be viewed on the district's internet website at www.ssusd.org.

Note: Individuals who require special accommodation, including but not limited to an American sign language interpreter, accessible seating or documentation in accessible formats, should contact the Superintendent's Office at least two days before the meeting date.

SIERRA SANDS UNIFIED SCHOOL DISTRICT

Minutes of the Regular Meeting of the Board of Education

DATE OF MEETING: November 18, 2010
TIME OF MEETING: 7:00 p.m.
PLACE OF MEETING: Ridgecrest City Council Chambers
MEMBERS PRESENT: Covert, Dietrichson, Farris, Johnson, Pearl, Scott
Student Member, Charlotte Flatebo
MEMBERS ABSENT: Rockwell
STAFF PRESENT: Joanna Rummer, Superintendent

PLEDGE OF ALLEGIANCE was recited in unison, led by student member

MOMENT OF SILENCE was observed.

1. ADOPTION OF AGENDA

The agenda was adopted by consensus as posted.

2. APPROVAL OF MINUTES

Hearing no comments, the minutes of the October 21, 2010 meeting were adopted by consensus as written.

3. PROGRAMS AND PRESENTATIONS

Mrs. Christman along with Mrs. Christiansen gave a presentation to the board on the success of the Faller 2010 Summer Academy for their English Language Learner students. Having instruction two weeks prior to school starting gave these students a higher success rate on their CELDT tests which are given in September. Since the program was so successful they plan to offer it again next summer.

4. PUBLIC HEARING

5. REPORTS AND COMMUNICATIONS

5.1 Student Member's Report

Ms. Flatebo began her report with happenings from Murray Middle School beginning with the graduating class of 1960 visiting the school as part of their class reunion. Volleyball is over and basketball is beginning. The AVID class was given a tour of the base and the students also enjoyed a dance last month. James Monroe participated in Red Ribbon Week and attended an assembly with the topic of cyber-bullying. Several students participated in the Veteran's Day

Celebration at Freedom Park. Mesquite students attended a college preview day at Cerro Coso Community College. Students also had the privilege of having a guest speaker, Mr. Kurt Wilson, Ridgecrest City Manager. Burroughs High School participated in the city wide emergency drill. Ms. Flatebo reported that all fall sports teams made it to CIF this year. Students from Burroughs also participated in the college preview day at Cerro Coso Community College.

5.2 Reports from Members of the Board

Mrs. Covert reported to the board regarding attendance at the NAFIS meeting as well as the Annual County Fall Trustees meeting. Mr. Johnson shared with the board members of his attendance at the most recent Superintendent's Council Meeting and wanted to encourage the district to hold a parent's assembly regarding I-Safe. This would be as beneficial to the parents as it is to our students.

5.3 Superintendent's Report

The superintendent reported that our enrollment is still showing a decline, however our attendance continues to stay very high. Mrs. Rummer also shared that we have a Holiday Activity Calendar of events that will be posted on the District's web site.

5.4 Communications

5.5 Comments from the public on items not on the agenda

6. EDUCATIONAL ADMINISTRATION

6.1 Appointment of Industry/Business Members to Career Technical Advisory Committee

Motion passed to approve the appointment of members to the Career Technical Advisory Committee as presented. JOHNSON/SCOTT

AYES: Covert, Dietrichson, Farris, Johnson, Pearl, Scott
ABSENT: Rockwell

6.2 Approval of Technology Plan for 2011-2016

After discussion, motion passed to approve the Technology Plan for 2011-2016 as presented. COVERT/DIETRICHSON

AYES: Covert, Dietrichson, Farris, Johnson, Pearl, Scott
ABSENT: Rockwell

7. POLICY DEVELOPMENT AND REVIEW

8. PERSONNEL ADMINISTRATION

8.1 Certificated

Employment, resignation, retirement, leave of absence, change of status, termination

8.2 Classified

Employment, resignation, retirement, leave of absence, change of status, termination

Motion passed to adopt the personnel actions as presented. SCOTT/COVERT

AYES: Covert, Dietrichson, Farris, Johnson, Pearl, Scott

ABSENT: Rockwell

These actions are made a part of the minutes by reference and are filed in the Board Record Book.

9. GENERAL ADMINISTRATION

9.1 Gifts to the District

Motion passed to accept the following gifts: Office Relocation Systems has donated one hundred fifty (150) swivel office chairs and twelve (12) stackable cloth chairs with an estimated value of \$15,600; a Cannon Image Runner from Mr. & Mrs. Joshi with an estimated value of \$2,500; Faller School received a donation of school supplies from KSSI 102.7 FM I –Rock with an estimated value of \$100 and Pierce School received a cash donation of \$302 from Mr. Sergio Ramirez to fund a class field trip for a school concert. JOHNSON/COVERT

AYES: Covert, Dietrichson, Farris, Johnson, Pearl, Scott

ABSENT: Rockwell

9.2 Authorization for Board Member Travel

Following discussion by the board motion passed to approve the travel for Amy Covert to attend the NAFIS Impact Aid Section 8002 winter meeting in San Antonio, Texas, January 6-9, 2010. DIETRICHSON/JOHNSON

AYES: Covert, Dietrichson, Farris, Johnson

NOES: Pearl, Scott

ABSENT: Rockwell

9.3 Nominations for Representatives to the California School Boards Association (CSBA) Delegate Assembly

There were no nominations submitted.

9.4 Designation of Date and Time of the Organization Meeting of the Board

Motion passed to designate December 16, 2010 at 7:00 p.m. as the date and time for the regular and organizational meeting of the board. The meeting will be conducted in the Ridgecrest City Council Chambers, 100 West California Avenue. JOHNSON/DIETRICHSON

AYES: Covert, Dietrichson, Farris, Johnson, Pearl, Scott
ABSENT: Rockwell

10. CONSTRUCTION ADMINISTRATION

10.1 Report to the Board: Measure “A” and Other Construction Activities and Issues

Mr. Auld presented an update to the board, staff, and community on the status of all of our building projects.

10.2 Notice of Completion – Contract with Barnhart for the Rand School Modernization

Motion passed to approve the notice of completion for the Rand School Modernization as presented. DIETRICHSON/JOHNSON

AYES: Covert, Dietrichson, Farris, Johnson, Pearl, Scott
ABSENT: Rockwell

10.3 Notice of Completion – Shade Structure Installations at Gateway Elementary School, Monroe Middle School, and Murray Middle School

Motion passed to approve the notice of completion for the shade structures at Gateway Elementary School, Monroe Middle School and Murray Middle School.
DIETRICHSON/JOHNSON

AYES: Covert, Dietrichson, Farris, Johnson, Pearl, Scott
ABSENT: Rockwell

10.4 Approval of Second Amendment to the Contract with Barnhart, Inc. for Phase I Infrastructure Modernization of Inyokern Elementary School

Motion passed to approve the second amendment to the contract with Barnhart, Inc. for Phase I Modernization of Inyokern Elementary School. SCOTT/COVERT

AYES: Covert, Dietrichson, Farris, Johnson, Pearl, Scott
ABSENT: Rockwell

10.5 Award of Lease-Lease Back Contract to Barnhart-Balfour Beatty to Install Six Relocatable Classrooms and One Relocatable Restroom Facility at Las Flores Elementary School

Motion passed to award the lease-lease back contract to Barnhart-Balfour Beatty to install six relocatable classrooms and one relocatable restroom facility at Las Flores Elementary School.
DIETRICHSON/COVERT

AYES: Covert, Dietrichson, Farris, Johnson, Pearl, Scott
ABSENT: Rockwell

11. BUSINESS ADMINISTRATION

12. CONSENT CALENDAR

Motion passed to adopt the consent calendar as presented. DIETRICHSON/SCOTT

AYES: Covert, Dietrichson, Farris, Johnson, Pearl, Scott
ABSENT: Rockwell

13. FUTURE AGENDA

Air conditioning study at Burroughs High School as requested by student board member.

14. ADJOURNMENT

THE BOARD OF EDUCATION

Vice President/Clerk

Joanna Rummer, Secretary to Board

recorder: Alison Burson

**Sierra Sands Unified School District
Third Month Enrollment 2010-2011**

SCHOOL	10-11 %	09-10 %	K	1	2	3	4	5	6	7	8	9-12	SDC	10-11 TOTAL	09-10 TOTAL	CHANGE
FALLER	96.4%	93.1%	83	98	80	72	77	61						471	477	-6
GATEWAY	96.3%	94.6%	86	89	74	67	77	76						469	483	-14
INYOKERN	95.2%	92.9%	28	33	36	37	38	27					1	200	219	-19
LAS FLORES	96.0%	94.3%	60	85	72	69	59	83						428	480	-52
PIERCE	95.7%	92.0%	60	62	54	57	47	64						344	315	29
RAND	96.8%	87.5%	2	1	2	3								8	6	2
RICHMOND ANNEX	93.2%	88.7%											88	88	79	9
RICHMOND	95.3%	94.8%	69	88	68	64	74	56						419	405	14
TOTAL K -5	95.8%	93.6%	388	456	386	369	372	367					89	2427	2464	-37
MONROE	94.5%	92.4%							163	157	185		32	537	524	13
MURRAY	95.5%	94.3%							172	220	193		26	611	672	-61
TOTAL 6 -8	95.0%	93.5%							335	377	378		58	1148	1196	-48
BURROUGHS	94.8%	93.8%										1424	63	1487	1557	-70
MESQUITE												138		138	143	-5
														0		0
TOTAL 9 - 12	94.8%	93.8%										1562	63	1625	1700	-75
10-11 TOTAL	95.3%		388	456	386	369	372	367	335	377	378	1562	210	5200	---	---
09-10 TOTAL		93.6%	418	449	383	401	392	334	376	384	389	1632	202		5360	---
CHANGE		1.70%	-30	7	3	-32	-20	33	-41	-7	-11	-70	8	---	---	-160

Elementary K - 5

Regular -

K 388 418

1 - 3 1211 1233

4 - 5 739 726

Special Education -

SDC 89 82

RSP 110 95

Middle 6-8

Regular 1090 1149

Special Education -

SDC 58 47

RSP 75 63

High School 9 - 12

Regular 1424 1489

Continuation 138 143

ROP 0 327

Special Education -

SDC 63 38

RSP 84 98

Adult 0 384

6. EDUCATIONAL ADMINISTRATION

6.1 Approval of Participation in the State Funded K-3 Class Size Reduction Program for 2010-2011

BACKGROUND INFORMATION: The state-funded Class Size Reduction (CSR) program was established in 1996-97 in order to improve the educational program, especially in reading and mathematics, for children in grades K-3. Funds are allocated to school districts as incentive money to implement a pupil to teacher ratio of 20:1 in up to four grade levels. The Class Size Reduction Program is a voluntary program. The state provides per pupil funding for each child in grades K-3 who receives instruction in a class of 20 or fewer pupils. The program has two options. Option One provides supplemental funding for pupils who receive the 20-to-1 instruction all day, and Option Two provides half funding for pupils who receive the 20-to-1 instruction for half of the instructional minutes per day. All pupils must receive this instruction from a certificated teacher, not an instructional aide. Each CSR class must be in a separate, self-contained classroom or the equivalent square footage provided before class size reduction. Through the end of the 2008-09 school year, classes could occasionally exceed 20 pupils without penalty, but in order to receive funding, each class had to maintain an average of 20.44 pupils or less.

CURRENT CONSIDERATIONS: The K-3 Class Size Reduction Program is only available in 2009-10 through 2011-12 to participants who applied for 2008-09 K-3 Class Size Reduction funds. A reduced funding schedule for classes exceeding 20.44 pupils is applicable for the 2008-09 through 2011-12 fiscal years, and school districts and charter schools can apply for no more than the total number of Option One and Option Two classes identified on its 2008-09 CSR application. Grade level implementation priorities for reducing class size or claiming reduced funding for classes exceeding 20.44 pupils remain in effect, such that grade 1 must be reduced/claimed first, followed by grade 2, and then any combination of classes in grade 3 or kindergarten.

In order to participate in the Class Size Reduction program, the district's K-3 Class Size Reduction Program application must be annually certified by the local governing board. The purpose of this application is to certify participation in the program and begin the flow of funds. The application is enclosed in this packet for your information.

FINANCIAL IMPLICATIONS: Funding in CSR classes that exceed 20.44 are subject to penalties of 5% - 30% of the \$1071 funding level per student and districts receive no funding for students exceeding 20 per classroom. These penalties are offset by reductions in required staffing. Last year Sierra Sands generated \$999,243 in K-3 Class Size Reduction funding. Initial calculations indicate that approximately \$851,445 will be generated through the implementation of 57 Option 1 classes in K-3 CSR in 2010-2011.

Participation in the State Funded K-3 Class Size Reduction Program

SUPERINTENDENT'S RECOMMENDATION: It is recommended that the Board of Education certify the K-3 Class Size Reduction Program application for 2010-2011 in order that the district may participate in the program.

2010-11 Operations Application K-3 Class Size Reduction Program

County and District Code

1	5	7	3	7	4	2
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Charter School Code*

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County Kern

District Sierra Sands Unified

Charter School*

*For use only by charter schools applying independent of their authorizing entity. Do not submit a separate application for charter schools that were included in their authorizing entity's 2008-09 or 2009-10 applications.

Calculation of Provisional Funding for 2010-11 (February 2011 payment)

These calculations are for planning purposes and to continue the flow of funds. The calculation of final entitlements will be based on actual enrollment data submitted on the Form J-7CSR.

1	2	3	4	5	
Class Size	Number of Classes	Number of Enrolled Pupils	2010-11 Funding Level	Estimated Allocation	
Option One					
a	20.44 pupils or fewer	1	9	\$1,071	\$9,639
b	20.45 to 21.44			95%	\$0
c	21.45 to 22.44			90%	\$0
d	22.45 to 22.94			85%	\$0
e	22.95 to 24.94	1	23	80%	\$17,136
f	24.95 pupils or greater	55	1,555	70%	\$824,670
g	Subtotal, Option 1	57	1,587		\$851,445
Option Two					
h	20.44 pupils or fewer			\$535	\$0
i	20.45 to 21.44			95%	\$0
j	21.45 to 22.44			90%	\$0
k	22.45 to 22.94			85%	\$0
l	22.95 to 24.94			80%	\$0
m	24.95 pupils or greater			70%	\$0
n	Subtotal, Option 2	0	0		\$0
Grand Totals*					
o	Option 1 + Option 2	57	1,587		\$851,445

*The total number of classes reported on the application may not exceed the total number of classes reported on the 2008-09 Operations Application.

Complete this page only if box 2 on page 2 was checked. Mail the entire 3-page application by January 6, 2011 (postmark) to:

Rebecca Lee ~ CDE, School Fiscal Services Division 13- 1430 N Street, Suite 3800 ~ Sacramento, CA 95814

2010-11 Operations Application K-3 Class Size Reduction Program

County and District Code

1	5	7	3	7	4	2
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Charter School Code*

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County Kern

District Sierra Sands Unified

Charter School*

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Intended Level of Program Participation in 2010-11

Check the appropriate box below and, as noted, submit the required pages of the Operations Application to the CDE. This information is for planning purposes and to continue the flow of funds. The calculation of final entitlements will be based on actual enrollment data submitted on the Form J-7CSR. For more information, please see the Application Instructions.

1. The district/charter school intends to participate in the 2010-11 K-3 CSR Program at the same level (number and size of classes) as reported on the 2009-10 Form J-7CSR. The February 2011 apportionment will therefore be based on the district/charter school's 2009-10 final entitlement. **If this box is checked, complete and submit only pages 1 and 2 of this application to the CDE.**

2. The district/charter school intends to participate in the 2010-11 K-3 CSR Program at a higher or lower level than what was claimed on the 2009-10 Form J-7CSR (but capped at the number of classes reported on the 2008-09 Operations Application). The February 2011 apportionment will therefore be based on the information reported on page 3 of this application. **If this box is checked, complete and submit pages 1 through 3 of this application to the CDE.**

3. The district/charter school does not intend to participate in the 2010-11 K-3 CSR Program at either full or reduced funding. **If this box is checked, complete and submit only this page of the application to the CDE. A signature below is necessary only if the district/charter school is not participating in the 2010-11 K-3 CSR Program.**

Joanna Rummer

Signature of District Superintendent or
Charter School Chief Administrative Officer

Printed Name

12/17/2010
Date

Mail the required pages of this application by January 6, 2011 (postmark) to:

Rebecca Lee ~ CDE, School Fiscal Services Division¹⁴ 1430 N Street, Suite 3800 ~ Sacramento, CA 95814

2010-11 Operations Application K-3 Class Size Reduction Program

County and District Code

1	5	7	3	7	4	2
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Charter School Code*

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County Kern

District Sierra Sands Unified

Charter School*

*For use only by charter schools applying independent of their authorizing entity. Do not submit a separate application for charter schools that were included in their authorizing entity's 2008-09 or 2009-10 applications.

Contact Person Laura Hickle

Address 113 Felspar

Telephone (760) 499-1642 Ext. _____

Title Coordinator

City, Zip Code Ridgecrest, CA 93555

E-mail Address lhickle@ssusd.org

Certifications

As a condition of applying for and receiving funds under the Kindergarten and Grades One through Three Class Size Reduction (K-3 CSR) Program, commencing with California *Education Code (EC)* Section 52120, the Governing Board of the above named school district or charter school (applicant) certifies that the statements below are true and accurate, and are evidenced by a Board Resolution or entry in the Board meeting minutes. Please do not submit the Resolution or minutes to the California Department of Education (CDE):

1. The number of classes participating in Option One and Option Two is identified and the total number of classes does not exceed the total number of classes identified on the 2008-09 Operations Application. [EC Section 52123(a), 52124.3(b), Title 5 California Code of Regulations Section 15103]
2. The pupil counts reported do not include special education pupils enrolled in special day classes full time, pupils enrolled in independent study, or charter school pupils enrolled in a home study program. [EC Section 52123(b)]
3. A certificated teacher has been hired by the applicant and is providing direct instructional services to each class participating in the K-3 CSR Program. [EC Section 52123(c)]
4. The applicant will provide a staff development program for any teacher who will participate for the first time in the K-3 CSR Program as specified in Certification #3. Appropriate training to maximize the education advantages of class size reduction will be provided to such teachers. This training shall include, but not be limited to, methods for providing each of the following: (1) individualized instruction, (2) effective teaching, including classroom management in smaller classes, (3) identifying and responding to pupil needs, and (4) opportunities to build on the individual strengths of pupils. [EC sections 52123(d), 52127]
5. The applicant will collect and maintain data required by the State Superintendent of Public Instruction for evaluation of the K-3 CSR Program. The data shall include, but not be limited to, individual test scores or other records of pupil achievement. Any data collected will be protected in a manner that will not permit the personal identification of any pupil or parent. [EC section 52123(e)]
6. Each class participating in the K-3 CSR Program is housed in either a separate, self-contained classroom or the space provided for each participating class for each grade level at that schoolsite is of a square footage per pupil enrolled in each class that is not less than the average square footage per pupil enrolled in those grade levels at that schoolsite in the 1995-96 school year. [EC section 52123(f)]
7. Priority for reducing class size or claiming reduced funding for classes exceeding 20.44 pupils is in accordance with the following grade level implementation requirements at each schoolsite:
 - If only one grade level is reduced/claimed, the grade level will be 1st grade.
 - If two grade levels are reduced/claimed, the grade levels will be 1st and 2nd grades.
 - If three or four grade levels are reduced/claimed, the grade levels will be 1st and 2nd and then any combination of kindergarten and/or 3rd grade.
8. The K-3 CSR Program has been implemented in the current year. A district is considered to have implemented the program even if it claims reduced funding for all eligible classes.
9. **The applicant will submit final enrollment counts on the Form J-7CSR to the CDE by May 13, 2011.**

Signature

I hereby certify that, to the best of my knowledge, this application is true and correct and is in compliance with state law and regulations of the California Department of Education and the State Board of Education. The Governing Board of the above named school district or charter school has authorized me to sign this application on its behalf.

Signature of District Superintendent or
Charter School Chief Administrative Officer

Joanna Rumber
Printed Name

December 17, 2010
Date

8. PERSONNEL ADMINISTRATION

8.1 CERTIFICATED PERSONNEL

8.11 RESIGNATION, TERMINATION*, SEPARATION**, RETIREMENT***

8.12 LEAVE OF ABSENCE

8.13 EMPLOYMENT

8.14 CHANGE OF STATUS

RECOMMENDED ACTION: To approve certificated personnel actions as presented.

8.2 CLASSIFIED PERSONNEL

8.21 RESIGNATION, TERMINATION*, SEPARATION**, RETIREMENT***

8.22 LEAVE OF ABSENCE

8.23 EMPLOYMENT

8.24 CHANGE OF STATUS

RECOMMENDED ACTION: To approve classified personnel actions as presented.

8. PERSONNEL ADMINISTRATION

8.1 CERTIFICATED PERSONNEL

8.11 RESIGNATION, TERMINATION*, SEPARATION**, RETIREMENT***

8.12 LEAVE OF ABSENCE

8.13 EMPLOYMENT

Tina Bryan
Special Day Class - Burroughs
Effective 11-29-10

Substitute Teachers for 10-11 year

Karina Lukenbill
Joseph Maxwell
Emily Riley

8.24 CHANGE OF STATUS

8. PERSONNEL ADMINISTRATION

8.2 CLASSIFIED PERSONNEL

8.21 RESIGNATION, TERMINATION*, SEPARATION**, RETIREMENT***

Steven Cook
8 hr. Maintenance Helper – Maintenance
Effective 11-10-10

8.22 LEAVE OF ABSENCE

8.23 EMPLOYMENT

James Cook
8 hr. Auto/Diesel Mechanic I – Transportation
Effective 12-07-10

Patricia Valentine
1.58 hr. Noon Duty Supervisor – Las Flores Elementary
Effective 11-16-10

Oscar Wickliff
2 hr. Noon Duty Supervisor – Murray Middle School
Effective 10-27-10

Student Food Service Workers for the 2010-2011 School Year
Skylar Brooks
Gregory Ostrom II
Stacy Spurgeon

Classified Substitutes
Brandi Baker
Christina Clayson
Jared Parker

8. PERSONNEL ADMINISTRATION

8.2 CLASSIFIED PERSONNEL (Continued)

8.24 CHANGE OF STATUS

Dorothy Cutting

From: 8 hr. Custodian – Inyokern Elementary

To: 8 hr. Custodian - Maintenance/Mesquite

Effective 12-06-10

Rhonda Wendt

Add: 2 hr. Clerk II – Pierce Elementary

Effective 11-08-10

8. Personnel Administration

8.3 Waiver Request Enabling the District to Assign Individuals in Certificated Positions Without Appropriate Credentials

BACKGROUND INFORMATION: Approval of the governing board is required when a district is filing for a Variable Term Waiver in order to assign an individual who is not appropriately credentialed for his/her assignment. The variable term Waiver is a document issued for employers who meet the waiver criteria when a fully credentialed teacher is not available for the assignment. This allows the employer to fill the assignment while searching for a fully credentialed teacher in the subject area of the assignment and gives the waiver holder additional time to complete the requirements.

CURRENT CONSIDERATIONS: Approval is requested for the district to submit a request to the Commission on Teacher Credentialing for a Variable Term Waiver in order that the district may assign the following individual for the 2010-2011 school year.

- Variable Term Waiver – Speech Language/Pathology Services for Teresa Scott-Burnes

FINANCIAL IMPLICATIONS: None

SUPERINTENDENT’S RECOMMENDATION: Approve the submission of request for a Variable Term Waiver in order that the above named individual may be assigned to the designated position for the 2010-11 school year.

9. GENERAL ADMINISTRATION

9.1 Gifts to the District

CURRENT CONSIDERATIONS: The following gifts have been received: Desert Area Teachers Association has donated \$200 to the library at James Monroe. Mary Lee Thomas has donated a wedding dress with a value of \$650 to the drama department at Burroughs High School and David and Julie Sanders donated \$200 to the Burroughs High School motor sports club. The following donations have been received in support of the Burroughs High School volleyball program; \$100 from T & T Alignment, \$100 from Mr. V. Sherick, \$25 from Jewelry To Go, \$250 from Coso Operating Company, \$100 from EZ Rentals & Sales, \$250 from Pony Espresso, \$100 from Nick Young, \$100 from John Sherrick, \$200 from Deborah Link, and \$300 from Agnes Shull. Mr. Bruce Auld donated the cornerstone for the Burroughs High School Career Technical Education Building in the amount of \$948.

FINANCIAL IMPLICATIONS: Donations provide support to the district and have a positive financial impact.

SUPERINTENDENT'S RECOMMENDATION: Accept the gifts as described and send appropriate letters of appreciation.

10. CONSTRUCTION ADMINISTRATION

10.1 Report to the Board: Measure “A” and Other Construction Activities and Issues

BACKGROUND INFORMATION: The purpose of this item is to keep the board, administration, and especially the community informed as to the progress of the district’s Measure “A” and other construction efforts.

CURRENT CONSIDERATIONS: Construction activity and planning continue at several sites. Mr. Auld will update the board and community on these activities.

FINANCIAL IMPLICATIONS: None

SUPERINTENDENT’S RECOMMENDATION: This item is presented for informational purposes and no action is required.

10. CONSTRUCTION ADMINISTRATION

10.2 Notice of Completion – Pierce Preschool Shade Structure

BACKGROUND INFORMATION: The district served as the primary contractor for the Pierce Preschool Shade Structure Installation. In this capacity, it subcontracted the various trades to primarily local contractors. This project is now complete.

CURRENT CONSIDERATIONS: The final step in completion of this contractual obligation is to file a Notice of Completion with the County of Kern, in accordance with *Government Code* section 6103, which declares the contract complete. Board of Education approval is required to complete this process. The Inspector of Record, Mr. Leo Scarpezzi, and the district architect, W + W concur that the Pierce Preschool Shade Structure Project meets all City of Ridgecrest and Kern County building codes, as well as the standards established by the Sierra Sands Unified School District.

FINANCIAL IMPLICATIONS: None

SUPERINTENDENT’S RECOMMENDATION: It is recommended that the board approve the Notice of Completion for the Pierce Preschool Shade Structure Project as presented.

RECORDING REQUESTED BY

SIERRA SANDS UNIFIED
SCHOOL DISTRICT

WHEN RECORDED MAIL TO

SIERRA SANDS UNIFIED
SCHOOL DISTRICT
ATTN: PURCHASING
113 FELSPAR AVE.
RIDGECREST CA 93555

NOTICE OF COMPLETION

NOTICE IS HEREBY GIVEN by the Board of Education of **SIERRA SANDS UNIFIED SCHOOL DISTRICT** of Kern County hereinafter called **DISTRICT**, of 113 W. Felspar Ave., Ridgecrest California, that as owner of property hereinafter described. The **DISTRICT**

on or about 13TH Day of August 2009 duly entered in a contract with USA Shade & Fabric Structures of 927 Enterprise Way Suite A Napa, CA 94558 for the installation of one shade structure at Pierce State Pre School under DSA Application Number 03-113222.

The Work in the contract has been completed on the 19th Day of October 2010, and accepted by the SSUSD board of Education on the 16TH Day of December 2010.

I am Superintendent for the SIERRA SANDS UNIFIED SCHOOL DISTRICT. I have read the foregoing Notice of Completion and certify that the same in true of my knowledge.

I declare that under penalty of perjury under the laws of the State of California that the foregoing is true and correct.

Date

Signature

10. CONSTRUCTION ADMINISTRATION

- 10.3 Resolution #11 1011 Approving a Fundraising Campaign and Potential Naming Proposals for the Career and Technical Education Building at Sherman E. Burroughs High School
-

BACKGROUND INFORMATION: On August 8, 2007, the district made application to the State of California for funding to construct a new Career and Technical Education building at Sherman E. Burroughs High School. This application was approved on October 2, 2007, consisting of a direct grant of \$3 million and a loan in the amount of \$3 million.

CURRENT CONSIDERATIONS: The design effort is complete and the job is currently out to bid. Construction is scheduled to commence no later than February 2011. The first payment of the loan component is coming due.

As this building will change the face of Sherman E. Burroughs High, both physically and programmatically, it was deemed appropriate that the community be offered the opportunity to participate in the funding of the building and potentially in the naming of the building. As such, a fundraising campaign has been launched through the B Mountain Foundation to make this opportunity possible.

The district will conduct an annual audit of the campaign fund, on behalf of the foundation, as a component of its routine external audit.

FINANCIAL IMPLICATIONS: There is no cost to either the district or the foundation for this action, except the cost of the annual external audit paid by the district.

SUPERINTENDENT'S RECOMMENDATION: It is recommended that the board approval Resolution #11 1011, as presented.

Resolution #11 1011
RESOLUTION OF THE BOARD OF EDUCATION OF THE
SIERRA SANDS UNIFIED SCHOOL DISTRICT APPROVING
FUNDRAISING CAMPAIGN AND APPROVING POTENTIAL
NAMING PROPOSALS

WHEREAS, the Sierra Sands Unified School District ("District") desires to conduct a fundraising campaign (the "Fundraising Campaign") through the "B" Mountain Foundation, Inc. ("Foundation") in order to raise funds to repay the Sherman E. Burroughs High School Career and Technical Education Building loan from the State of California of up to \$3,728,432.41 (the "Loan");

WHEREAS, the Sierra Sands Unified School District herein recognizes that the "B" Mountain Foundation is not responsible for this loan;

WHEREAS, the Sierra Sands Unified School District will at its own expense conduct an annual external audit of the campaign fund;

WHEREAS, under the Fundraising Campaign, donors may request naming rights to specified District facilities or programs in exchange for making contributions to the Foundation which contributions, once approved by the District, shall be promptly transferred to the District and used by the District for the sole purpose of repaying the Loan;

WHEREAS, in accordance with Board of Education Policy No. BP7511, Naming of Facilities, proposals received by the Foundation for naming District facilities are to be forwarded to the Board of Education for consideration and approval, with the District retaining all rights as to whether such proposals are approved.

NOW, THEREFORE, THE BOARD OF EDUCATION OF THE SIERRA SANDS UNIFIED SCHOOL DISTRICT DOES HEREBY RESOLVE, DETERMINE, AND ORDER AS FOLLOWS:

Section 1. Recitals. All of the recitals herein contained are true and correct.

Section 2. Fundraising Campaign by "B" Mountain Foundation. The District hereby approves the conduct of the Fundraising Campaign through the "B" Mountain Foundation and approves the use by the "B" Mountain Foundation, as part of the Fundraising Campaign, of solicitations for proposals for naming rights to the following specified District facilities:

Resolution #11 1011 (continued)

The Career and Technical Education Building in its Entirety; and or:

Introduction to Engineering Design Classroom
Principles of Engineering Classroom/Lab
Digital Electronics Classroom/Lab
Computer Integrated Manufacturing/Metals Lab
CTE Building Conference Room
TV/Video Production Lab (“F Wing”)
Construction Trades & Woodshop (“G Wing”)

Section __. Effective Date. This Resolution shall take effect upon adoption.

PASSED AND ADOPTED this 16th day of December, 2010 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAINED:

I, _____, President of the Sierra Sands Unified School District Governing Board, do hereby certify that the foregoing is full, true, and correct copy of the resolution passed and adopted by said Board at a regularly scheduled and conducted meeting held on said date, which resolution is on file in office of said Board.

President of the Board of Education
Sierra Sands Unified School District

I, _____, Clerk of the Board of Education of the Sierra Sands Unified School District, do hereby certify that the foregoing Resolution was introduced and adopted by the Board of Education of the Sierra Sands Unified School District at a regularly scheduled meeting thereof held on the ___ day of _____, 2010, by the foregoing vote.

Clerk of the Board of Education
Sierra Sands Unified School District

10. CONSTRUCTION ADMINISTRATION

10.4 Notice of Completion - Shade Structures at Faller, Pierce, and Inyokern Elementary Schools

BACKGROUND INFORMATION: The district contracted with Shade Structure Inc. on or about April 4, 2007 for the acquisition and installation of shade structures at Faller, Pierce, and Inyokern Elementary Schools.

CURRENT CONSIDERATIONS: Although the shade structures were installed expeditiously, the projects were not deemed complete until all of the ADA (access) requirements were recently completed as part of the overall modernization projects at each school.

The final step in completion of this contractual obligation is to file a Notice of Completion with the County of Kern, in accordance with *Government Code* section 6103, which declares the contract complete. Board of Education approval is required to complete this process. The Inspector of Record, Mr. Leo Scarpezzi, and the district architect, W + W concur that the above cited shade structure projects meet all City of Ridgecrest and Kern County building codes, as well as the standards established by the Sierra Sands Unified School District.

FINANCIAL IMPLICATIONS: There is no cost to take this action, however, as completed, these projects were provided within the project budget.

SUPERINTENDENT'S RECOMMENDATION: It is recommended that the board approve the Notice of Completion for the contract with Shade Structure Inc. for the acquisition and installation of shade structures at Faller, Pierce, and Inyokern Elementary Schools, as presented.

RECORDING REQUESTED BY

SIERRA SANDS UNIFIED
SCHOOL DISTRICT

WHEN RECORDED MAIL TO

SIERRA SANDS UNIFIED
SCHOOL DISTRICT
ATTN: PURCHASING
113 FELSPAR AVE.
RIDGECREST CA 93555

NOTICE OF COMPLETION

NOTICE IS HEREBY GIVEN by the Board of Education of **SIERRA SANDS UNIFIED SCHOOL DISTRICT** of Kern County hereinafter called **DISTRICT**, of 113 W. Felspar Ave., Ridgecrest California, that as owner of property hereinafter described. The **DISTRICT**

on or about 4TH Day of April 2007 duly entered in a contract with Shade Structure Inc. of 350 Kalmus Dr. Costa Mesa, CA 92626 for the installation of three shade structures (one each at Faller Elementary, Pierce Elementary, and Inyokern Elementary Schools) under DSA Application Number 03-110906.

The Work in the contract has been completed on the 12th Day of December 2010, and accepted by the SSUSD board of Education on the 16TH Day of December 2010.

I am Superintendent for the SIERRA SANDS UNIFIED SCHOOL DISTRICT. I have read the foregoing Notice of Completion and certify that the same in true of my knowledge.

I declare that under penalty of perjury under the laws of the State of California that the foregoing is true and correct.

Date

Signature

11. BUSINESS ADMINISTRATION

11.1 Approval of First Interim Report for Fiscal Year 2010-11

BACKGROUND INFORMATION: In accordance with the California Education Code 42130-42131, no later than 45 days after the close of each reporting period, the school district governing board shall approve the first interim financial report and certify in writing whether or not the school district is able to meet its financial obligations for the remainder of the fiscal year and, based on current projection, for subsequent fiscal years.

CURRENT CONSIDERATIONS: It is notable that while national economists have declared that the recession is officially ended, the financial picture remains as challenging on both the state and national level as it has since January of 2008. Nationally, while the Gross Domestic Product is improved somewhat, unemployment continues to hover at more than 9%. In California, the recently passed state budget, which at 100 days late, was the latest budget ever passed in California history and was balanced for less than one month before both the Legislative Analysts Office and the Governor's office declared that it was in need of revision. These factors continue to provide a continually and increasingly unstable financial environment. This fact makes planning for the 2010-11 fiscal year and the next two out years problematic. This situation demands that Sierra Sands Unified School District's first interim report be practical as well as cautionary.

Following its customary practice, staff has formulated this report in accordance with the guidance provided by the California Department of Education, the Kern County Office of the Superintendent of Education and School Services of California. In providing the first interim summary data, it should be noted that this information is a departure from standard practice in that the display contains one additional column of data. Column C contains the budget approved by the board in June of 2010; Column B contains the official first interim budget using the previously mentioned guidance and column A; a new column which is entitled Proposed Implementation Budget and is shown in blue and contains the budget which staff recommends be considered for implementation. The existence of Column A is necessitated by the following conditions: 1) the financial picture in the State continues to be very volatile; 2) the recent election has introduced a significant number of new players; a new governor from a different party and an over 50% change in the members of the State legislature which gives rise to further uncertainty regarding remedies to the State fiscal situation and 3) a significant change to the composition of the national legislature which provides further uncertainty regarding funding and direction regarding use of federal education dollars. It is for these reasons that staff believes the practical and prudent first interim report must contain the elements displayed in the fashion described above.

Revenue:

Staff believes that actual revenues will continue to be problematic due to the multiple deferrals. In 2010-11 there are 9 deferrals. Of those 9 deferrals, 5 are fiscal year crossing deferrals which total ~28.5%. This represents ~6.0M of the total revenue limit projected for 2010-11. These deferrals effectively represent a cut since the cash will not be received and hence unavailable for use in the year for which they are intended. This is especially notable when considering the ~1.4m the district is showing as additional revenue limit funding which was provided when the Governor signed the state budget but then deferred payment into 2011. There is concern that if the state financial situation does not stabilize that deferral will become permanent which at this time is the Legislative Analyst's recommendation. Additional federal revenue has been received through a second round of American Relief and Recovery Act funding. It is suggested by staff that those funds be used in 2011-12 in order to sustain the district's current cadre of teaching staff.

Enrollment continues to decline and the projection for 2010-11 has been revised downward to 5,000 from 5,074. Locally, while the district has lost some of its elementary students to other local educational entities, a much larger number of both elementary and secondary students have left not only the district but the state. This mirrors the declining enrollment trend throughout California and speaks to the high state unemployment rate of over 12% in contrast to the just under 10% national level.

Expenses:

The expense information is reflective of the following:

The lower costs anticipated in certificated and classified salaries speaks to fully expending the balance of the ARRA SFSF funding by the end of this fiscal year.

Increased cost in benefits directly reflects the effect of the planned use of Fund 20 to pay for the post retirement health benefits for the employees who retired in June of 2010. In order to expend Fund 20 monies, they must be transferred into Fund 01 (unrestricted General Fund) from which they are expended.

The increased costs in capital outlay reflect the recategorization of expenses as the year has progressed.

The increase in services and operating expenses reflects the budget transfers during the year end closing process as well as costs relating to autism training funding for which was originally planned to be categorical. MAA reimbursement funds which currently reside in the unrestricted side will be used instead of categorical funds.

The district continues to be able to pay both step and column and support its traditional health and welfare benefit package. Despite the challenging fiscal environment, neither furlough days nor salary rollbacks have been required. Additionally, class sizes at all educational levels have been and continue to be maintained at or below statutory levels.

Cash:

The number and magnitude of deferrals continues to be significant and problematic. In June of last year; 2009-2010; the district experienced a negative cash situation in which it was forced to borrow from the Fund 17 reserve fund in order to be able to meet its cash obligations and pay its bills. With the current fiscal situation, staff projects that the district will once again have to draw upon its reserves to meet its cash requirements. This is not a good position for the district to be in and is caused entirely by the actions taken by the state in apportioning then deferring non-existent revenue. It is a significant factor in making the state budget non-sustainable. It is also a significant factor regarding the district's reason for choosing to include the highlighted budget column (A) which it calls the implementation budget. If the district actually planned to implement its budget in accordance with the current state budget as signed, staff believes the district budget would be completely unsustainable and this would place the district in a very precarious position.

It should be noted that per the current state budget, some mandated cost reimbursement funding is expected to be received by SSUSD this year. This is not reflected in current year revenues at this time because staff has neither an estimated amount nor reception date. It is expected to be reflected at second interim.

It is hoped that the Governor's January budget proposal will provide needed additional information about how the rest of 2010-11 will unfold as well as give an indication about 2011-12 and 2012-13.

The out years bring a number of questions. There has been speculation about the status of the K-3 Class Size Reduction flexibility which ends after 2011-12, as well as the Tier III categorical flexibility which ends after 2012-13. It is hoped that a clearer indication on these two issues will be provided in the Governor's January budget proposal. It should be noted that the dartboard provided by School Services of California has been changed.

When the budget was formulated in June, the COLA for 2011-12 was projected at 2.1%. It is now projected at 1.7% but the recent guidance has been to plan for a 0% COLA in 11-12. This is a significant change. Additionally, while the dartboard still calls for a 1.9% COLA in 2012-13, there is a strong possibility that this COLA will eventually also be adjusted downward or eliminated too. Both of these factors have significant implications for the district's Multi-Year Projections as they affect revenues which offset the latitude with which the district has to operate its programs. An additional unknown at this time is the impact of the mandated change related to the age at which kindergarten students may be admitted. There is no current guidance to Local Educational Agencies regarding the implementation of this mandate, but it is expected to have some impact, the magnitude of which is unknown at this time. Guidance is not expected to be forthcoming any time soon.

FINANCIAL IMPLICATIONS: The district's financial status has been discussed in detail. Revenues, and by extension cash, remain problematic, however the district anticipates remaining positive and fiscally solvent in 2010-11 and the two out years. It must be noted that the ongoing cuts to revenue by the state for education in addition to the increases in the normal operating expenses such as a rise in the Cost Price Index, increases due to step and column and increases in utilities and health care costs continue to outpace the one time "fixes" offered by the state in the form of flexibility and the federal government in the form of ARRA funding. These factors contribute to the unsustainability of the potential budget. Maintaining controls on expenses continue to be a high priority despite the fact that costs especially those associated with healthcare, utilities and step and column continue to rise.

At this time, it should be mentioned that since the onset of the current financial crisis in the State of California, education has taken a disproportionate share of the budget cuts. Education currently receives ~37.2% of the state's General Fund Revenues and has taken approximately ~46.3% of the General Fund cuts, making California #47 in per pupil spending while imposing the highest educational standards in the nation. With further regard to the district's financial position, facilitated by the use of reserves, the district remains positive and fiscally solvent and projects that for the current year as well as the following two out years. Additionally, the board required 5% reserve for economic uncertainty continues to remain in the unrestricted general fund and at this time, the ending fund balance is projected to be positive.

SUPERINTENDENT'S RECOMMENDATION: It is respectfully recommended that the board approve the First Interim budget report as presented.

Sierra Sands Unified School District
General Fund Unrestricted
2010/2011 Budget Comparison Report
1st Interim

		Proposed Implementation Budget COLUMN A 2010/2011 1st Interim	COLUMN B 2010/2011 1st Interim	COLUMN C 2010/2011 Approved Budget	B minus C 2010/2011 DIFFERENCE
Projected Fund Balance	Objects				
July 1 Beginning Fund Balance		\$4,144,906	\$4,144,906	\$4,144,906	
Add: Revenues (Column B - Column C) *	8000-8999	\$30,232,101	\$31,590,843	\$29,804,388	\$1,786,454
Less: Expenditures (Column C - Column B) **	1000-7999	\$31,387,425	\$31,387,425	\$31,025,860	-\$361,566
June 30 Ending Fund Balance		\$2,989,581	\$4,348,323	\$2,923,435	
Less: Stores, Prepaid Expenses & Revolving Cash (Column A - Column B)		\$107,000	\$107,000	\$107,000	\$0
Less: 5% Reserve for Economic Uncertainties (Column B - Column A)		\$2,179,447	\$2,179,447	\$2,097,741	-\$81,706
Available Ending Fund Balance as of June 30		<u>\$703,134</u>	<u>\$2,061,877</u>	<u>\$718,694</u>	
ADD: Revenues					(Column A - Column B)
Revenue Limit Sources	8010-8099	\$24,333,584 X	\$25,657,784	\$24,385,163	\$1,272,622 1
Federal Revenues	8100-8299	\$1,722,740	\$1,722,740	\$1,722,740	\$0
Other State Revenues	8300-8599	\$4,282,579 Y	\$4,292,569	\$4,145,738	\$146,831 2
Other Local Revenues	8600-8799	\$370,765	\$370,765	\$410,300	-\$39,535 3
Total Revenues		<u>\$30,709,668</u>	<u>\$32,043,858 a</u>	<u>\$30,663,941</u>	<u>\$1,379,917</u>
LESS: Expenditures					(Column B - Column A)
Certificated Salaries	1000-1999	\$13,298,183	\$13,298,183	\$13,452,565	\$154,382 4
Classified Salaries	2000-2999	\$4,071,413	\$4,071,413	\$4,074,233	\$2,820
Benefits - Current Employees	3000-3999	\$6,732,224	\$6,732,224	\$6,737,064	\$4,840
Benefits - Retirees	370X & 390X	\$1,335,875	\$1,335,875	\$965,054	-\$370,821 5
Books and Supplies	4000-4999	\$1,549,363	\$1,549,363	\$1,558,321	\$8,958 6
Services and Operating Expenses	5000-5999	\$3,543,948	\$3,543,948	\$3,421,246	-\$122,702 7
Capital Outlay	6000-6599	\$780,000	\$780,000	\$694,000	-\$86,000 8
Indirect Costs	7300-7399	-\$249,724	-\$249,724	-\$202,767	\$46,957 9
Total Expenditures		<u>\$31,061,282</u>	<u>\$31,061,282 b</u>	<u>\$30,699,717</u>	<u>-\$361,566</u>
ADD: Interfund Transfers In					(Column A - Column B)
Transfer In	8910-8929	\$381,985	\$381,985	\$0	-\$381,985 10
Total Interfund Transfers In		<u>\$381,985</u>	<u>\$381,985 c</u>	<u>\$0</u>	<u>-\$381,985</u>
LESS: Interfund Transfers Out					(Column B - Column A)
Transfer Out - Fund 14 (Deferred Maintenance)	7610-7629	\$267,175	\$267,175	\$267,175	\$0
Transfer Out- Fund 17 (Reserve)	7610-7629	\$0	\$0	\$0	\$0
Transfer Out- Fund 17 (Golden Handshake)	7610-7629	\$58,968	\$58,968	\$58,968	\$0
Total Interfund Transfers Out		<u>\$326,143</u>	<u>\$326,143 d</u>	<u>\$326,143</u>	<u>\$0</u>
LESS: Encroachment Contributions (Reduction of Revenue from Unrestricted General Fund) ***					(Column A - Column B)
Resource 2200 - Continuation High School	8980	-\$24,552 Z	\$0	-\$24,552	\$24,552 11
Resource 7230 - Home to School Transportation	8980	-\$288,000	-\$288,000	-\$288,000	\$0
Resource 7240 - Special Ed Transportation	8980	-\$397,000	-\$397,000	-\$397,000	\$0
Resource 9021 - Sierra Vista Center	8980	-\$150,000	-\$150,000	-\$150,000	\$0
Total Encroachment Contributions		<u>-\$859,552</u>	<u>-\$835,000 e</u>	<u>-\$859,552</u>	<u>\$0</u>
Net Revenue less Expenditures (a + c + e) - (b + d)		<u>-\$1,155,325</u>	<u>\$203,418</u>	<u>-\$1,221,471</u>	

* Revenues equal objects 8XXX and include total revenues, total interfund transfers in and total encroachment contributions.

** Expenditures equal objects 1000-7999 and include total expenditures and total interfund transfers out. Indirect costs are general overhead costs paid out of the unrestricted general fund for restricted programs. Indirect costs are shown as negative because they are reimbursements to the unrestricted general fund by reducing the expense, so it is a reduction in expenses.

*** Encroachment contributions are taken from unrestricted general fund and added to the restricted general fund. They are shown as a negative because they decrease revenues

- MINUS SIGNS before a number in the **Difference** column show either decreased revenue or increased expenses. No minus sign in the **Difference** column shows increased revenue or decreased expenses.

The information presented above is accurate to the best of our knowledge.

**Sierra Sands Unified School District
General Fund Unrestricted Budget
2010/2011 1st Interim Budget vs. 2010/2011 Approved Budget Notes**

- 1 Per new 2010-11 Budget Act - Restoration of 1.28M ongoing cut and held harmless from negative COLA (130K). State consolidation of Meals for Needy and Beginning Teacher Salary funding reduces RL by 44K. RL transfers to Restricted increase by 84K due to restored cuts
 - 2 Additional ROP funds received per Prior Year Revenue adjustment. Negative COLA eliminated for Tier IIIs per State Budget.
 - 3 Due to proposed increase in deferrals by state, interest earned in GF is projected to be between 40-50K less
 - 4 Additional Salaries and Benefits transferred to ARRA SFSF to fully expend by year end
 - 5 Per previous negotiated agreement, 09/10 retiree benefits to be paid out of Fund 20. In order to use Fund 20, revenues must be transferred in, and expenses must be paid out of Fund 01
 - 6 Function of Budget Transfers and budget reclassification.
 - 7 Relective of Budget Tranfers during year end closing process and costs for autism training originally planned to be categorical. MAA reimbursement funds will be used for this autism training.
 - 8 Expense recategorization.
 - 9 Increase in Indirect Costs as a result of waiver to carryover more than standard 15% for Title I ARRA and Title I
 - 10 Per previous negotiated agreement, 09/10 retiree benefits to be paid out of Fund 20. In order to use Fund 20, revenues must be transferred in, and expenses must be paid out of Fund 01
 - 11 Restored cuts in State Budget increase amount of RL transfer to Continuation High School. This increase allows for \$0 of encroachment.
- X Negative COLA reduces Revenue Limit by 130K, May Revise proposed RL cut reduces RL by 1.28M, reduction to RL transfers out by 84K**
- Y Negative COLA takes away 10K of Tier III Revenue**
- Z Cuts proposed at May Revise decrease amount of RL transfer to Continuation High School, causing need for encroachment.**

**Sierra Sands Unified School District
General Fund Restricted
2010/2011 Budget Comparison Report
1st Interim**

		<i>Proposed COLUMN A 2010/2011 1st Interim</i>	<i>COLUMN B 2010/2011 Approved Budget</i>	<i>2010/2011 DIFFERENCE</i>
Projected Fund Balance				
July 1 Beginning Fund Balance		\$2,875,058	\$2,875,058	
Add: Revenues (<i>Column A - Column B</i>) *	8000-8999	\$11,348,263	\$9,491,864	\$1,856,398
Less: Expenditures (<i>Column B - Column A</i>) **	1000-7999	\$12,201,513	\$10,928,960	-\$1,272,554
June 30 Ending Fund Balance		\$2,021,808	\$1,437,963	
ADD: Revenues				<i>(Column A - Column B)</i>
Revenue Limit Sources	8010-8092	\$1,710,897	\$1,626,363	\$84,535
Federal Revenues	8100-8299	\$4,298,982	\$2,742,760	\$1,556,222
Other State Revenues	8300-8599	\$4,258,383	\$4,018,190	\$240,194
Other Local Revenues	8600-8799	\$245,000	\$245,000	\$0
Total Revenues		\$10,513,263 ^a	\$8,632,312	\$1,880,950
LESS: Expenditures				<i>(Column B - Column A)</i>
Certificated Salaries	1000-1999	\$4,681,672	\$4,262,868	-\$418,804
Classified Salaries	2000-2999	\$1,670,451	\$1,706,020	\$35,570
Benefits - Current Employees	3000-3999	\$2,811,620	\$2,688,637	-\$122,983
Books and Supplies	4000-4999	\$1,842,503	\$1,410,781	-\$431,722
Services and Operating Expenses	5000-5999	\$684,783	\$422,526	-\$262,257
Capital Outlay	6000-6599	\$25,000	\$0	-\$25,000
Indirect Costs	7300-7399	\$192,702	\$145,745	-\$46,957
Lease Revenue Bond Payment	7400-7699	\$292,783	\$292,382	-\$401
Total Expenditures		\$12,201,513 ^b	\$10,928,960	-\$1,272,554
ADD: Encroachment Contributions (Reduction of Revenue from Unrestricted General Fund) ***				<i>(Column A - Column B)</i>
Resource 2200 - Continuation High School	8980	\$0	\$24,552	-\$24,552
Resource 7230 - Home to School Transportation	8980	\$288,000	\$288,000	\$0
Resource 7240 - Special Ed Transportation	8980	\$397,000	\$397,000	\$0
Resource 9021 - Sierra Vista Center	8980	\$150,000	\$150,000	\$0
Total Encroachment Contributions		\$835,000 ^c	\$859,552	-\$24,552
Net Revenue less Expenditures (a + c) - b		-\$853,251	-\$1,437,095	

* Revenues equal objects 8XXX and include total revenues, total interfund transfers in and total encroachment contributions.

** Expenditures equal objects 1000-7999 and include total expenditures and total interfund transfers out. Indirect costs are general overhead costs paid out of the unrestricted general fund for restricted programs. Indirect costs are shown as negative because they are reimbursements to the unrestricted general fund by reducing the expense, so it is a reduction in expenses.

*** Encroachment contributions are taken from unrestricted general fund and added to the restricted general fund. They are shown as a positive because they increase revenues.

- MINUS SIGNS before a number in the **Difference** column show either decreased revenue or increased expenses. No minus sign in the **Difference** column shows increased revenue or decreased expenses.

The information presented above is accurate to the best of our knowledge.

**Sierra Sands Unified School District
Fund Balances
2009/2010 Unaudited Actuals**

**Proposed
Unaudited Actuals**

Fund 11	Adult Education		
	Beginning Balance		\$50,536
	Actual Revenues		\$207,870
	Actual Expenditures		-\$175,207
	Actual Ending Fund Balance		<u>\$83,199</u>
Fund 12	Child Development		
	Beginning Balance		\$64,058
	Actual Revenues		\$509,731
	Actual Expenditures		-\$708,557
	Other Financing Sources (RE 6140)		\$210,000
	Actual Ending Fund Balance		<u>\$75,233</u>
	Sheltered Funds		
	Special Reserve		-\$50,768
	Available Ending Fund Balance		<u>\$24,465</u>
Fund 13	Cafeteria		
	Beginning Balance		\$577,376
	Actual Revenues		\$1,969,563
	Actual Expenditures		-\$1,813,002
	Actual Ending Fund Balance		<u>\$733,937</u>
Fund 14	Deferred Maintenance		
	Beginning Balance		\$2,139,048
	Actual Revenues		\$227,800
	Actual Expenditures		-\$2,300,000
	Contribution		\$267,175
	Actual Ending Fund Balance		<u>\$334,023</u>
Fund 17	Special Reserve - Other than Capital Outlay		
	Beginning Balance		\$6,159,274
	Actual Revenues		
	Golden Handshake Repayment (TF from FD 01)		\$57,812
	Reserve Contribution		\$0
	Actual Expenditures		\$0
	Transfers Out (09/10 Early notif. of retirement/resignation incentive)		-\$636,473
	Actual Ending Fund Balance		<u>\$5,580,613</u>
	Sheltered Funds		
	Retiree H&W benefits reserve		-\$15,519
	School bus reserve		-\$32,459
	Classroom furniture reserve		-\$12,983
	Textbook adoption reserve		-\$32,459
	Photocopier lease reserve		-\$6,492
	Technology upgrade reserve		-\$12,983
	Available Ending Fund Balance		<u>\$5,467,718</u>
	NOTE:		
	FD 01 had to borrow \$1.15M for cash purposes on June 24, 2010. This amount will/must be paid back in current fiscal year (2010/11).		
Fund 20	Post Employment Benefits Fund		
	Beginning Balance		\$3,851,884
	Actual Revenues		\$58,969
	Actual Expenditures		\$0
	Actual Ending Fund Balance		<u>\$3,910,853</u>

**Sierra Sands Unified School District
Fund Balances
2009/2010 Unaudited Actuals**

Fund 21	Bond Fund	
	MEASURE A BOND	
	Beginning Balance	\$14,899,045
	Actual Revenues	
	Measure A Bond Proceeds	\$0
	Interest	\$381,834
	Actual Expenditures	
	Measure A Bond Expenses	-\$12,781,837
	Actual Ending Fund Balance	<u><u>\$2,499,042</u></u>
	 LEASE REVENUE BOND	
	Beginning Balance	\$297,113
	Actual Revenues	\$20
	Actual Expenditures	
	Lease Revenue Bond Expenses	\$0
	Actual Ending Fund Balance	<u><u>\$297,133</u></u>
	 Sheltered Funds	
	Reserve Fund Used for Final Bond Payment	\$297,113
	Actual Ending Fund Balance	<u><u>\$20</u></u>
Fund 25	Capital Facilities Fund - Developer Fees	
	Beginning Balance	\$2,162,123
	Actual Revenues	
	Interest	\$30,739
	Developer Fees	\$136,197
	Actual Expenditures	-\$1,833,032
	Actual Ending Fund Balance	<u><u>\$496,026</u></u>
Fund 35	School Facilities Fund (CTE Grant)	
	Beginning Balance	\$24,832
	Actual Revenues	
	Grant Revenues	\$5,700,000
	Interest	\$24,034
	Actual Expenditures	-\$118,272
	Actual Ending Fund Balance	<u><u>\$5,630,594</u></u>
Fund 51	Debt Service 2006-A Measure A Bond	
	Beginning Balance	\$711,261
	Actual Revenues	\$1,111,879
	Actual Expenditures	-\$1,052,055
	Actual Ending Fund Balance	<u><u>\$771,085</u></u>
IKSFA	Inyo- Kern Schools Financing Authority	
	Beginning Balance	\$6,011,040
	Actual Revenues	
	Interest	\$90,504
	Payments from Lone Pine	\$1,585,130
	Actual Expenditures	
	Disbursements	-\$608,000
	Actual Ending Fund Balance	<u><u>\$7,078,674</u></u>

12. CONSENT CALENDAR

12.1 Approval of “A” and “B” Warrants

CURRENT CONSIDERATIONS: “A” and “B” warrants released in November, 2010 are submitted for approval. “A” warrants totaled \$2,204,060.59. “B” warrants totaled \$862,221.45.

FINANCIAL IMPLICATIONS: Warrants were issued as stated.

SUPERINTENDENT’S RECOMMENDATION: Approve “A” and “B” warrants for November 2010 as presented.

This list represents the "A" and "B" warrants released during the month of **November 2010**
 The "A" and "B" warrant registers are available in the business office for your review.

RECOMMENDED ACTION: Approve "A" and "B" warrants as presented.

"A" WARRANTS

<u>Type of Payroll</u>	<u>Amount</u>
End of month certificated	\$1,542,850.58
End of month classified	\$497,244.78
10th of month certificated	\$90,036.93
10th of month classified	\$73,928.30
Total "A" Warrants	\$2,204,060.59

"B" WARRANTS

<u>Register Number</u>	<u>Amount</u>
Batch 85	\$81,620.03
Batch 86	\$18,680.00
Batch 87	\$37,388.99
Batch 88	Void
Batch 89	Food Service
Batch 90	Void
Batch 91	\$21,585.43
Batch 92	\$42,874.65
Batch 93	\$21,955.25
Batch 94	\$9,039.82
Batch 95	Food Service
Batch 96	\$53,682.07
Batch 97	December
Batch 98	\$30,481.25
Batch 99	Food Service
Batch 100	\$6,354.90
Batch 101	\$337,364.92
Batch 102	\$77,003.52
Batch 103	Food Service
Batch 104	\$54,394.96
Batch 105	\$51,811.98
Batch 106	\$17,983.68
Total "B" Warrants	\$862,221.45

12. CONSENT CALENDAR

12.2 Approval of Recommendations for Expulsion, Expulsion Cases #03 1011 and #04 1011

BACKGROUND INFORMATION: Education code requires the board to take final action on recommendations for expulsion.

CURRENT CONSIDERATIONS: Board approval is requested for the following expulsion cases:

Expulsion Case #03 1011: As recommended by an administrative hearing panel, student is expelled for the remainder of the 2010-11 fall semester and the spring semester 2010-11, however suspending the spring semester allowing the student to apply for re-admission to Sierra Sands in January, 2011. During the period of expulsion, the student is referred to the Ridgecrest Learning Center.

Expulsion Case #04 1011: As stated in a stipulated expulsion agreement, student is expelled for the remainder of the 2010-11 fall semester and the 2010-11 spring semester, allowing the student to reapply for admission under contract in August, 2011. During the period of expulsion, the student is referred to the Ridgecrest Learning Center.

FINANCIAL CONSIDERATIONS: None.

SUPERINTENDENT'S RECOMMENDATION: Approve the recommendations for expulsion, Expulsion Cases #03 1011 and #04 1011 as presented.